

**Minutes of the  
Presbytery of Detroit  
Presbyterian Church  
(USA)  
2013**

**Presbytery of Detroit  
Minutes of the Stated Meeting  
January 22, 2013**

**WE GATHERED IN GOD'S NAME**

Inasmuch as the world did not end on December 21, 2012 as predicted in the Mayan calendar, the Presbytery of Detroit convened with prayer and litany at the Ann Arbor First Presbyterian Church at 4:00 p.m. on January 22, 2013. Jean Loup moderated the meeting. The Moderator declared that a quorum is present.

**WE CELEBRATED OUR CONNECTIONS IN CHRIST**

The Moderator appointed Marita Servais the Assistant to the Stated Clerk. The Moderator welcomed new commissioners and members to the Presbytery.

Upon motion of the Stated Clerk, Presbytery adopted the docket.

Upon motion of the Stated Clerk, the Presbytery excused those who have requested to be excused.

Upon motion of Budge Gear, the Presbytery voted to seat Kent Palmquist, of the Evangelical Covenant Church, as a corresponding member. Upon motion of Allen Timm, Presbytery seated Rafaat Zaki, Synod of the Covenant, as a corresponding member.

Fairfax Fair welcomed Presbytery to Ann Arbor First.

**WE LISTENED FOR THE WORK OF THE SPIRIT IN OUR COMMUNITY**

**Announcements**

Beth Delaney reported on the application form and the process for requesting funds from the Ranney-Balch Fund.

**Reports**

**Hands-On Mission.** Tom Neal gave an annual report on the work of the Hands-on Mission. He laid out the various mission projects for 2012.

**Committee on Preparation for Ministry.** Beth Downs reported for the Committee on Preparation for Ministry:

**Consultation Reports**

***For Teaching Elder (Minister of Word and Sacrament):***

1. CPM met with the following inquirers/candidates on the date noted and sustained their annual consultations.

Christina Jensen      Greenfield, Berkley      January 8, 2013

Daniel Portice University, Rochester January 8, 2013

2. CPM met with the following inquirer on the date noted, did not sustain her annual consultation, and removed her from the inquirer rolls.

Mattie Hunter Trumbull Avenue, Detroit      January 8, 2013

***For Commissioned Ruling Elder (formerly Commissioned Lay Pastor)***

3. CPM met with the following CRE on the date noted and sustained her annual consultation.

Anita Teresko Grosse Ile

January 8, 2013

**WE RESPONDED TO CHRIST'S CALL TO MISSION AND MINISTRY**

**Executive Presbyter's Report.** Allen Timm reported.

Mr Timm celebrated anniversaries of ordinations, and the birth of children to members.

Mr Timm reported that over 300 people are involved in the life and working of the Presbytery. He gave thanks for the staff and consultants for their work, for the missions and work of the Presbytery, for those who have given general mission and *per capita*.

The Moderator offered a brief prayer for openness.

**Coordinating Cabinet .** James Porter reported for the Coordinating Cabinet.

The General Assembly having sent the following amendments to the Constitution for the vote of the presbyteries, the Presbytery voted to approve:

## 12-D. Shared Permanent Judicial Commission

12-D.1. Judicial Commissions: On Amending G-3.0109a

12-D.2. Administrative Commissions: On Amending G-3.0109b(6)

12-D.3. Reduced Function: On Amending G-3.0404

12-D.4. Permanent Judicial Commissions: On Amending D-5.0101

12-D.5. Permanent Judicial Commission Expenses: On Amending D-5.0106

12-D.6. Permanent Judicial Commission Meetings: On Amending D-5.0203

12-D.7. Permanent Judicial Commissions Quorum: On Amending D-5.0206

12-D.8. Initiating a Remedial Case: On Amending D-6.0101

12-D.9. Filing a Complaint in a Remedial Case : On Amending D-6.0202a(6)

## 12-G. Service of Ordination, Installation, or Commissioning: On Amending W-4.4002

Upon motion of the Coordinating Cabinet Presbytery approved the revised Bylaws, to take effect March 1, 2013. The revised Bylaws are appended to the minutes.

The Coordinating Cabinet reported the following for the information of Presbytery:

1. Five people proposed amendments to the Revised Bylaws by the January 1 deadline set at the November meeting. The proposals are found in Paper D-B. The Coordinating Cabinet has considered and acted on every proposal. At the end of each proposal is the action taken by the Coordinating Cabinet on each proposal—either incorporate into the Revised Bylaws or recommend Presbytery not approve—along with the rationale for the action.
2. The November Presbytery meeting referred a motion to amend the Revised Bylaws to the Coordinating Cabinet to change the process for electing the Stated Clerk. The Coordinating Cabinet has considered the motion and recommends Presbytery not approve it if moved and seconded. The referred motion is the first proposal in Paper D-B.
3. At the November Presbytery, a motion was made to refer the Recommendations of the Riverside Commission to the appropriate committees and teams of Presbytery. The Coordinating Cabinet received a report from the Stated Clerk on these referrals. The report is Paper D-C.
4. In anticipation of approval of the Revised Bylaws, the Coordinating Cabinet has begun consideration of the schedule of Presbytery meetings for the remainder of the year. It will be proposed at the February meeting.

**Trustees:** Louis Prues reported for the Trustees.

Mr Prues, who was elected the president of the Corporation, laid out his goals for the Trustees. Among his goals is the development of an informative and concise report on the finances of the Presbytery for presentation at Presbytery meetings.

Upon motion of the Trustees, Presbytery voted to:

1. Ratify the decision of the Trustees to approve the loan request of Northville First, noted below in paragraph 2.

Rationale: The exigency of our action was due to the desire to close the loan in December 2012, rather than wait until after the Stated Meeting of Presbytery in January 2013 thus saving 1st Northville Church about \$5,000.00 which would otherwise be due under 1st Northville Church's existing Comerica funded mortgage.

2. Approve, pending approval by the congregation by January 31, 2013, the request of Orchard Lake Church to borrow \$1,135,000 (\$335,000 from the Samuel Westerman Foundation and \$800,000 from the Family Foundation) at 5% interest, paid quarterly, with a due date in 2018.

Mr Morgan addressed the Presbytery to make the following motion on behalf of the Trustees:

That Presbytery approve the sale of the Hartland property for a price of not less than \$32,000, with the buyer's assumption of the \$25,601.37 due on the water and sewer assessment. The description of the property is:

Hartland Township Tax Parcel 4708-29-100-009 E HIGHLAND RD  
 SEC 29, T3N, R6E, BEG AT NW CORNER OF SEC 29 TH N86°27'54"E 450'  
 ALNG N LN SEC29; TH S1°57'52"E 871'; TH S86°27'54"W 450'; TH  
 N1°57'52"W 871' ALG W LN SEC 29 TO POB  
 PARCEL A 8.99 ACRES M/L SPLIT FROM 002 7/96 LEGAL CORRECTED  
 12/96.

The current taxable value is \$30,700.

Mr Morgan reported on the referral of the 2011 Audit to the Trustees at the October meeting of Presbytery. The Auditor believes there is no conflict between use of the language about temporarily restricted assets.

The Trustees report the following for the information of Presbytery:

1. The Trustees have consulted with the auditor regarding the referral of the 2012 Audit to the Auditor for an explanation of terms.
2. Trustees authorized the President and the Secretary of the Presbytery of Detroit, Inc. to execute and transmit to Presbyterian Church (U.S.A.) Investment and Loan Program, Inc. a Guaranty and Affidavit and Certificate of Incumbency to benefit the First Presbyterian Church of Northville for its loan of \$1,885,000.00 from PILP and the repayment of the same to PILP.
3. The Trustees voted to move forward on repairing the former Southwest Church property where the ceiling above the stairway is damaged and roof flashing where the water came in, at a cost of \$1800 pursuant the bid received.
4. The Trustees have informed the tenant churches of the SW Church Property that we are seeking to sell it. They may seek to purchase the property. The Trustees voted to extend their use of the building through the first quarter of 2013. They have also hired an appraiser for the property.
5. The Trustees have approved \$4,000 for the audit of the Barnabas project.
6. The Trustees voted to give a gratuity of \$50 to each to the four people on the security and maintenance staff of Westminster church.
7. The Trustees have co-opted Marva Banks to work with the Southwest Church property, and John Daniel to work with the Endowment Committee.
8. The Trustees have elected Louis Prues the President of the Corporation, Elaine Terrell Ellis the Vice President of the Corporation, and Allen Timm the Secretary of the Corporation.



**Treasurer.** Alvin Smith reported

Upon motion of the Treasurer the Presbytery adopted the 2011 Audit. The Audit is appended to the minutes.

Mr Smith reported his Treasurer's Report. Upon motion, Presbytery voted to receive the report. The report is appended to the minutes.

**Committee on Nominations.** Marianne Grano reported for the Committee.

Upon nomination of the Committee, there being no nominations from the floor, the Presbytery elected Teaching Elder Paul Thwaite to the vacancy of the 2013 Chair for the Planning and Visioning Ministry Team

Ms Grano asked Presbytery to suggest ruling and teaching elders to the Nominating Committee.

**Committee on Ministry.** Dixie Elam reported for the Committee.

Upon motion of the Committee, Presbytery voted to:

1. Grant the status of **Honorably Retired** to **Rev. Dr. Kathryn (Kate) Thoresen** effective February 1, 2013.
2. Grant the status of **Honorably Retired** to **Rev. Dr. Brewster (Budge) Gere** effective February 1, 2013.
3. Grant the status of **Honorably Retired** to **Rev. Dr. Judy Shipman**, effective June 1, 2013.
4. Grant the status of **Honorably Retired** to **Rev. Dr. William "Bill" Wingrove**, effective August 31, 2013.
5. Transfer **Rev. James Kesler** to the Presbytery of the Grand Canyon.
6. Approve the Terms of Call to **Rev. Michelle James** to serve as Associate Pastor at **Allen Park**, effective February 1, 2013. Terms: Full-time: Salary, Housing & Deferred Compensation \$51,000; Medical deductible \$1,020; Pension \$17,167; Social Security \$3,980; Continuing Education Reimbursement \$1,030; Transition in Ministry Workshop \$200; Professional Expenses \$1,236.  
 Vacation: Four weeks including four Sundays; Study Leave: Two weeks.  
 Moving expenses up to \$15,000 will be covered by the church.  
 AAEEEO guidelines were followed in this search.
7. Approve the Administrative Commission to install **Rev. Isaac Chung** as Pastor at White Lake on January 27, 2013, at 4 PM.  
 Moderator: Jean Loup  
 Clergy: Rev. James Monnett; Rev. Irvin "Gus" Nussdorfer; Rev. Anne Schaefer.  
 Elders: Dennis Garronne, (White Lake); Kathy Gage, (First, Farmington); Charon Barconey, (Covenant, Southfield).  
 Corresponding Members: John Chung, Boston Presbytery; Seth Normington, Lake Huron Presbytery.
8. Approve the four month Temporary Stated Supply contract between **Thomas Priest and Trinity, Detroit**, effective February 1, 2013.  
 Terms: Salary \$22,740; Medical & Pension \$7,505; Social Security \$1,740; Professional Expenses \$700; Continuing Education \$580; Spouse medical \$406.  
 Vacation\*: Four weeks, including four Sundays. Study Leave\*: Two weeks, including two Sundays.  
 \* Vacation and Study Leave will be annualized and pro-rated.

Note: This is an ordainable position.

Upon motion and second: Presbytery voted to authorize Mr Priest to moderate session and officiate at sacraments.

9. Close the part-time Associate Executive Pastor position at First, Ann Arbor, effective Feb 1, 2013.
10. Terminate the Interim Pastor contract between **Rev. Beth Downs and First, Pontiac**, effective February 13, 2013.

Upon motion and second Presbytery vote that we set the terms of call for Bryant Anderson at Milford as appended to the minutes. This is necessary even before his call is approved so he can get a mortgage.

Ms Elam presented teaching elder Myung J Yue, who has been serving in Korea, for Presbytery to greet her and welcome her home.

The Committee reported that under the authority given it, it has:

1. Approved the Terms of Call to **Rev. Troy Hauser Brydon** to serve as Associate Pastor at **Kirk in the Hills**, pending written agreement re: a loan to purchase a home. Terms: Salary \$40,000; Housing \$25,000; Pension Dues \$21,450; Medical Deductible \$2,400; Dental \$1,446; Travel/Auto \$1243; Continuing Education \$1,800. Vacation: Four weeks including four Sundays; Study Leave: Two weeks including two Sundays. One time moving expenses up to \$10,000. AAEEEO guidelines were followed in this search.
2. Approved the 12 month, ¼ time Parish Associate contract between **Rev. Kathleen Doyle-Hohf and Jefferson Avenue, Detroit**, effective January 1, 2013. Compensation: \$10,500. Vacation: Four weeks (pro-rated).
3. Approved the renewal of the 12 month Parish Associate contracts between **Revs. Ann and Bill Robertson and Northminster, Troy**, effective January 1, 2013. Compensation: Honorarium for preaching \$125.
4. Terminated the Temporary Supply relationship between **Trinity, Detroit and Edwin Fabre** effective immediately (December 2012).
5. Approved the renewal of the 12 month Commissioned Ruling Elder contract between **Michael Jay Hoffman** and the Presbytery of Detroit for the purpose of providing (part-time) ministry to **First, Dearborn**, effective October 15, 2012. Terms: 20 hours per week; Compensation \$24,000. Vacation: Two weeks including three Sundays; Study Leave: Two weeks.
6. Approved the 12 month Interim Pastor contract between **Rev. Dr. Robert L. Agnew and Grosse Pointe Woods**, effective January 12, 2013.  
Terms: Salary \$32,000; Housing \$32,000; Social Security \$4,896; Pension \$21,780; Medical Deductible \$2,000; Professional Expenses \$2,879; Dental \$802; Study Leave \$6,000; 403b Employer match \$1,280. Vacation: Five weeks, including five Sundays. Study Leave: Three weeks.
7. Approved the 12 month Interim Pastor contract renewal between **Rev. W. Stuart Ritter and First, Northville**, effective January 1, 2013.  
Terms: Salary \$65,075; Housing \$39,000; Social Security \$7,961.74; Board of Pension benefits \$34,344.75; Dental \$615.60; Continuing Education \$1,030; Professional Expenses \$1,236. Vacation: Four weeks, including four Sundays. Study Leave: Two weeks, including two Sundays.  
Note: This will be the final renewal of this contract as, at its conclusion, Rev. Ritter would have served at Northville for three years.

8. Approved the 12 month Transitional Associate Pastor contract between **Rev. James Faile** and **First, Farmington**, effective January 1, 2013.  
 Terms: Salary \$36,500; Housing \$24,000; Additional term life insurance \$1,100; Social Security offset \$4,628; Pension \$20,328; Medical deductible \$1,000; Travel and other professional expenses \$3,400; Study leave \$1,294. Vacation: One month, including five Sundays. Study Leave: Two weeks.
9. Approved the renegotiated Terms of Call for **Rev. Dr. Wingrove** at **Lakeshore, Ft. Gratiot**, in light of his pending retirement on August 31, 2013. New terms: 4/5 time; Salary and housing \$27,138; Medical deductible \$541; Pension \$9,112; Social Security \$2,113; Continuing Education reimbursement \$687; Professional expenses \$824. Vacation: Three weeks, including three Sundays. Study leave: One week.  
 The Committee reported the following for the information of Presbytery. It has:
  1. Granted permission to the **Milford Church** to call a congregational meeting on January 13, 2013, for the purpose of calling a pastor.
  2. Granted permission to **Allen Park** to call a congregational meeting on January 6, 2013, for the purpose of calling an Associate Pastor.
  3. Granted permission to **First, Ann Arbor** to elect an APNC to search for a full time Associate Pastor.
  4. Approved the Associate Transitional Pastor position description and salary package for **Grosse Pointe Memorial**.
  5. Adopted the policy that a church's self study for a new pastor cannot begin until the current pastor has announced his/her retirement and a date has been set.
  6. Appointed **Rev. John Pavelko** to serve as moderator at **Trinity, Detroit**, effective January, 2013.
  7. Rev. Jim Monnett conducted an exit interview with Rev. James Kumin.
  8. In response to the report by the Administrative Commission for Riverside, COM elected Rev. John Pavelko and Rev. David Bleivik to meet with Brenda Jarvis regarding reconciliation.
  9. The committee agreed to put on file Moderator Dixie Elam's response to the Administrative Commission Report on Riverside Church.
  10. Co-opted and gave voice on COM to the following people: Bob Beck, Ron Case, Martha Nelson, Jim Russell.

**Stated Clerk.** Edward Koster reported.

Upon motion of the Stated Clerk, Presbytery approved the minutes of November 27, 2012.

The Stated Clerk reported the following for the information of Presbytery:

- 1) TRANSFERS COMPLETED
  - i) From the Presbytery of Detroit:
    - (a) Jonathan Evans to Peace River pby
  - ii) To the Presbytery of Detroit:
    - (a) Isaac Chung from Lake Huron Presbytery
- 2) I have received an allegation of misconduct against a teaching elder member of Presbytery. Investigating Committee 12-02 has been formed and is proceeding: John Foster, Michael Hartmann, Natalie Brothers.

**WE SHARED GOD'S BOUNTY**

Presbytery recessed at 5:46 pm for dinner.

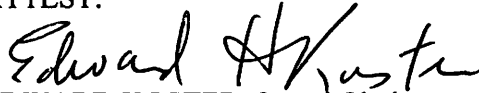
**WE PROCLAIMED THE GOOD NEWS**

The Presbytery worshiped God, during which it celebrated the sacrament of Holy Communion and installed Jean Loup as Moderator and Harold Ellis as Vice Moderator for 2013.

Presbytery adjourned with a benediction and prayer at 8:00 p.m. following the worship service.

The next meeting of the Presbytery will be Tuesday, February 26, 2013 at 4:00 at Farmington First.

ATTEST:



EDWARD KOSTER, Stated Clerk

ATTACHMENT ONE: The Roll

APPENDICES: The revised Bylaws

2011 Audit

Treasurer's Report

Anderson terms of call.

**ATTACHMENT ONE: THE ROLL**

**ROLL OF PRESBYTERY FOR January 22, 2013**

CHURCHES: Of 81 churches, 31 were represented and 40 were not.

COMMISSIONERS: Of 141 eligible commissioners, 54 enrolled, and 70 did not.

**OTHER RULING ELDERS (Officers, Members of Council)::**

Of 21 total, 10 were present, of whom 4 counted as commissioners, leaving 6 as the unduplicated count: 9 excused, and 2 absent.

TEACHING ELDERS: Of the 141 non-retired teaching elders on the combined rolls of active members and members-at-large, 55 were present, 25 were excused, and 61 were absent.

Of the 84 retired teaching elders on the rolls, 10 were present and 74 were excused.

COMMISSIONED RULING ELDERS AND CERTIFIED EDUCATORS: Of the 3 Commissioned Ruling Elders on the rolls, 2 were present, 1 excused

Of the 1 Certified Educators on the rolls, 0 were present, 0 excused, 1 absent.

**SUMMARY**

**VOTING MEMBERS PRESENT**

- 54 Elder Commissioners
- + 6 Other Ruling Elders
- + 55 Non-retired teaching elders
- + 10 Retired teaching elders
- = 125 Voting members present.

**OTHERS PRESENT**

- = 2 Commissioned ruling elders.

- = 0 Certified educators.  
3 Non-voting attendees  
2 Corresponding members

### Attendance of Commissioners and Churches

ALLEN PARK, Allen Park	2	TOM GULDBERG	2
1 ROBERT MORTON			3
2 ROBERT SZWED	DETROIT, Hope	NOVI, Faith Community	1
3 RICHARD HUEBLER	1 ROY WHITAKER	1 GARY MCALEEN	ORCHARD LAKE, Community
ANN ARBOR, Calvary	2	1 ELIZABETH KEPPEL	1
1 NOT REPRESENTED	DETROIT, Jefferson Avenue	2 CHARLES KEPPEL	PLYMOUTH, First
ANN ARBOR, First	1 KATHI JOHNSON	1 ROGER CROMWELL	1
1 BEN VAN TUYL	2	2 DON MORGAN	2
2 RUTH BARNARD	DETROIT, St. John's	3	PONTIAC, First
3 SUE LEONG	1 HAROLD ELLIS	1 RICHARD ILLEGIBLE	1
4	2	PONTIAC, Joslyn Avenue	1
ANN ARBOR, Northside	DETROIT, Trinity Community	1 NOT REPRESENTED	PORT HURON, First
1 BRUCE WESTLAKE	1 FRANCES BEEMAN	2	1 NOT REPRESENTED
ANN ARBOR, Westminster	2	REDFORD, St. James	2
1 MARJORIE MCROBERT	DETROIT, Trumbull Avenue	1 SANDY BOUSQUETTE	ROCHESTER, University
AUBURN HILLS, Auburn Hills	1 MARTHA SINGLEY	1 NOT REPRESENTED	1
1 NOT REPRESENTED	2	ROSEVILLE, Erin	1
BELLEVILLE, Belleville	DETROIT, Westminster	1 NOT REPRESENTED	ROYAL OAK, First
1 CONNIE ETTER	1 NOT REPRESENTED	2	1 SALLY GILREATH
BERKLEY, Greenfield	2	ROYAL OAK, Point of Vision	2
1 KEITH LOGSNON	FARMINGTON, First	1 NOT REPRESENTED	ROYAL OAK, Starr
BEVERLY HILLS, Northbrook	1 GERALD HOWE	1 BECKY MCVEY	1
1 NOT REPRESENTED	2 DAN MCKINNON	SHELBY TWP., St. Thomas	1
BIRMINGHAM, First	FERNDALE, Drayton Avenue	1 NOT REPRESENTED	SOUTH LYON, First
1 ROSY LATIMORE	1 KIM TURNER	2	1 DONNA RAE
2	FORT GRATIOT, Lakeshore	ROSEVILLE, Erin	SOUTHFIELD, Covenant
3	1 NOT REPRESENTED	1 NOT REPRESENTED	1
BLOOMFIELD HILLS, Kirk/Hills	GARDEN CITY, Garden City	ROYAL OAK, First	1
1 NOT REPRESENTED	1 CHRISTINE SACKETT	1 SALLY GILREATH	2
2	GROSSE ILE, Grosse Ile	2 BETH ILLEGIBLE	ROYAL OAK, Point of Vision
3	1 VICKI ODAY	1 NOT REPRESENTED	1
4	2 JOHN STROMSJENFER	ROYAL OAK, Starr	1
5	GROSSE POINTE, Memorial	1 NOT REPRESENTED	SALINE, First
BRIGHTON, First	1 NOT REPRESENTED	1 BECKY MCVEY	1
1 STEVE WILLIS	2	SHELBY TWP., St. Thomas	1
2 KAY MICHAELS	3	1 NOT REPRESENTED	SOUTH LYON, First
CANTON, Geneva	GROSSE PTE WOODS, Woods	1 NOT REPRESENTED	1
1 NOT REPRESENTED	1 NOT REPRESENTED	2	SOUTHFIELD, Covenant
CLARKSTON, Sashabaw	2	SOUTHFIELD, Korean	1
1 NOT REPRESENTED	HIGHLAND PARK, Park United	1 NOT REPRESENTED	2
DEARBORN, Cherry Hill	1 MARIE HUGHLEY	3	SOUTHFIELD, New Hope
1 MARY BOUDMAN	2	1 NOT REPRESENTED	1
DEARBORN, First	HOWELL, First	ST. CLAIR SHORES, Heritage	1
1 NOT REPRESENTED	1 NOT REPRESENTED	1 NOT REPRESENTED	ST. CLAIR SHORES, Lake Shore
DEARBORN, Littlefield	LINCOLN PARK, Lincoln Park	1 NOT REPRESENTED	1
1 NOT REPRESENTED	1 NOT REPRESENTED	2	STERLING HGTS, New Life
DEARBORN HGTS, St. Andrew's	LIVONIA, Rosedale Gardens	1 KERRY BORDER	1
1 NOT REPRESENTED	1 NOT REPRESENTED	TAYLOR, Southminster	1
DETROIT, Broadstreet	2	1 SHAUELYN BULLION	TROY, First
1 LASENIA JONES	LIVONIA, St. Paul's	1 NOT REPRESENTED	1
2 ALVIN SMITH	1 DAN TULLEY	2	TROY, Korean First
DETROIT, Calvary	LIVONIA, St. Timothy's	1 NOT REPRESENTED	1
1 STANLEY EDWARDS	1 NOT REPRESENTED	MACOMB, Church/Covenant	1
2 JEFFREY BANKS	1 NOT REPRESENTED	1 KERRY BORDER	TAYLOR, Southminster
DETROIT, Calvin East	MILAN, Peoples	1 SHAUELYN BULLION	1
1 NOT REPRESENTED	1 NANCY KUZNIAR	TROY, First	1
2	MILFORD, Milford	1 NOT REPRESENTED	TROY, Korean First
DETROIT, First	1 BRUCE GILBERT	2	1 NOT REPRESENTED
1 NOT REPRESENTED	2	1 NOT REPRESENTED	2
DETROIT, Fort Street	MT. CLEMENS, First	1 NOT REPRESENTED	TROY, Northminster
1 RANDY COMMISSARIS	1 NOT REPRESENTED	2	1
DETROIT, Gratiot Avenue	NORTHVILLE, First	1 NOT REPRESENTED	1
1 MARY ANN BRANTLEY	1 CAL STROM	1 NOT REPRESENTED	1

**WALLED LAKE, Crossroads**  
 1 NOT REPRESENTED  
**WARREN, Celtic Cross**  
 1 NOT REPRESENTED  
**WARREN, First**  
 1 COZETTE J SHIPINSKI

**WATERFORD, Community**  
 1 NOT REPRESENTED  
**WESTLAND, Kirk of Our Savior**  
 1 DAVID GARCIA  
**WHITE LAKE, White Lake**  
 1 BILL KELLER

**WYANDOTTE, Wyandotte**  
 1 ROBERT HOHLFELDER  
**YPSILANTI, First**  
 1 NOT REPRESENTED

### Attendance of Teaching Elder and Ruling Elder Members

<b>C. ELDER MEMBERS</b>	P FAILE, JAMES	A PORTICE, GEORGE
P ANDERSON, FRANCILE, PM	P FAIR, FAIRFAX	P PRENTICE-HYERS, DAVID
E BOSTIC-ROBINSON, DIANE, PM	A FERGUSON, GUY THOMAS	P PRENTICE-HYERS, MARY ELIZABETH
A CLARK, SAM	P FORGER, DEBORAH	E PRITCHARD, NORMAN
P ELAM, DIXIE, PM	A FRANCIS, RAPHAEL B.	P PUNTIGAM, JOEL
C ELLIS, HAROLD	A GABEL, PETER W.	P REED, PHILIP
E HYLKEMA, CAROL, PM	A GEISELMAN, KEITH	A RICE, ELIZABETH
C JONES, LASENIA	P GERE, BREWSTER	P RICE, THOMAS
P LEWIS, STEFANIE	P GRANO, MARIANNE	A RIKE, JENNIFER
P LOUP, JEAN	P GROSCH, ADAM	E RITTER, W STUART
C MORGAN, DONALD	A HANNA, RAAFAT	P ROGERS, MELISSA ANNE
E MORRISON, HELEN, PM	A HARMON, BREANNE	A SCHAEFER, ANNE N.
P MORTON, JANET	E *HARRIS, R. JOHN	E *SHIH, SHENG-TO
E PITTS, FRANCES, PM	P HARTLEY, THOMAS	A SHINN, DAVID
E PRIEST, TOM, PM	P HAYES, FRANCES	P SHIPMAN, JUDY
A SADLER, CHUCK	P HENDERSON, RICHARD	E *SHREVE, MAGGIE
E SEABROOKS, DOROTHY M., PM	E HENRY, PETER J. M.	E SHRIVER, KELLY
E SHIRLEY, JAMES, PM	P HORLOCKER, MICHEL	A SIAS-LEE, LAURA
C SMITH, ALVIN	A HUFF, JASON	E *SIMONS, SCOTT W.
E SMITH, KENNETH, PM	E JOHNSON, KEVIN	E SKIMINS, JAMES
P WILLIAMSON, MAEGARET	A JONES, RICHARD	A SMITH, BRYAN DEAN
E WINSLOW, PAUL, PM	E JUDSON, JOHN	P SMITH, PETER C.
	P KAIBEL, KENNETH	A SOEHL, HOWARD
<b>D. NON-RETIRED MINISTERS</b>	A KIDDER, ANNEMARIE	A SOHN, YO SUP
E ADAMS, WILLIAM L III	E *KIM, Y. MONCH	P SOMMERS, CHARLOTTE
E ANDERSON, BARBARA S	E *KIM, YOUNGCHUL	P STUNKEL, KAREN
A ANDERSON, LINDA	P KING, CATHERINE	P STUNKEL, PAUL
A ANDERSON, LINDSEY	A KLINGER, JAMIE	A TATE, CAROL ANN
A ANDREWS, DOYLL	P KOSTER, EDWARD H.	P THOMAS, CHRISTOPHER
A AUE, CRAIG	A KUMIN, JAMES	E THOMPSON, G. PATRICK
A AUSTIN, MARY	E KRUG, ERNEST	A THORESEN, KATHRYN R.
P BAHN-JONES, MARY	A MABEE, CHARLES	P THWAITE, PAUL
E *BAILEY, CLOVER	A MADDEN, JULIE	P TIMM, ALLEN D
A BIERSDORF, JOHN	E McCLOSKEY-TURNER, CATHARINE	A TUCKER-LLOYD, IRIS
A BLAIKIE, DOUGLAS	A McGOWAN, EVANS	A WHITLOCK, KELLIE
A BLEIVIK, DAVID	A McMILLAN, JUDITH	E WILHELM, MARJORIE
E BOHN, CHRISTINE	P McRAE, BARBARA	A WINGROVE, WILLIAM N
A BOLT, KENNETH	A MEANS, MATTHEW	A WOO, BYEONGJIN
P BOURLIER, RUTHANNE	P MELROSE, SUE ELLIS	A WRZESZCZ, JENNIFER PARKER
P BOUSQUETTE, PAUL	P MICHALEK, DANIEL	P WRZESZCZ, MATTHEW PARKER
A CAMPBELL, DOUGLAS	P MILLER, J. SCOTT	A YU, SEUNG WON
P CAMPBELL, EMILY	A MISHLER, JOHN	P ZAMBON, WILLIAM
P CARL, STEPHEN	P MONNETT, JAMES	P ZURAKOWSKI, GREGORY
P CHEN, HAO-THE	P MOOK, SHARON	
A CHOI, SEUNG	P MOORE, PETER	<b>D. RETIRED MINISTERS</b>
E *CHOI, SEUNG KOO	A MORGAN, AMY	E AARON, ESTELLE
P CHUNG, ISAAC	A MOZENA, SUSAN	E ACTON, ELLEN
A CLARK, JENNIFER	P NICHOLS, NEETA	E AGNEW, ROBERT
A CLARK, STEVEN	P NICKEL, EMMA	E ALBRECHT, GLORIA
A COCHRAN, LINDA	P NICKEL, MATTHEW	E ANDERSON, JAMES
A COOPER, QUINCY	A NUSS, STEVEN	E AUSTIN, ANNA MARIE
E COWLING, NEIL D.	P OBERG, ARTHUR	E AUSTIN, LARRY
A DAVIS, ROXIE ANN	A OLIVER, GARY	P BEERY, ELDON
A DAVIS, WILLIAM	P OUELLETTE, EMMA	E BENEDICT, IVAN L.
A DE ORIO, ANTHONY	A PARKER, OPELTON	E BOEVE, PETER
P DELANEY, BETH	P PAVELKO, JOHN H.	E BORCHARDT, HENRY
E *DENNIS, WARREN	P PEARSON, BRENNAN	E BORCHARDT, JUDITH
P DOWNS, ELIZABETH	A PICKRELL, BROOKE	P BROWNLEE, RICHARD
A DOYLE-HOHF, KATHLEEN	A PIECUCH, KEVIN	E BYARS, RONALD
E *DYKSTRA, CRAIG R.	A PITTMAN, JASON	P CAMPBELL, VERN
P ELE, HERSHEL	P PORTER, JAMES	E CAPPS, HARRY

E CARTER, DOUGLAS D.  
 E CATER, LAWRENCE H.  
 E CHAMBERLAIN, LAWRENCE  
 E CHAMBERS, JAMES C.  
 E CHOI, IN SOON  
 P CLISE, W. KENT  
 E COBLEIGH, GERALD R.  
 E COLON, LOIS  
 P CONLEY, JAMES H.  
 E CORSO, LINDA  
 E CRILLEY, ROBERT  
 E CROSS, PAUL D.  
 E DENTON, GRETCHEN  
 E DUNCAN, THOMAS  
 E DUNIFON, WILLIAM  
 E ELLENS, J. HAROLD  
 E FINDLAY, WILLIAM  
 E FORSYTH, E. DICKSON  
 E FOSTER, JOHN  
 E GEPFORD, WILLIAM G.  
 E GLENN, LAWRENCE T.  
 E HANNA, J. RICHARD  
 E HARP, WILLIAM S.  
 E HATCHER, RUFUS  
 E HEINRICH, THOMSON  
 P HELMKE, BEN  
 E JANSEN, ROBERT  
 E JEFFREY, JOHN  
 E JONES, VIRGIL L.  
 E KESLER, JAMES W.

E KIM, T. ANDREW  
 E KNUDSEN, RAYMOND  
 E KOGEL, LYNNE  
 P KREHBIEL, DAVID E.  
 E LAMBERT, ROY F.  
 E LANGWIG, JANICE  
 E LANGWIG, ROY  
 E LARSON, ROBERT F.  
 E LISTER, KENNETH D.  
 E LONGWOOD, MARJORIE  
 E MacINNES, JOHN D.  
 E MARVIN, FRANK C., JR.  
 E McINTYRE, DEWITT  
 E MIHOCKO, DAVID  
 E NUSSDORFER, GUS  
 E OLSON, PHILIP  
 E ORR, ROBERT C.  
 E OWEN, DAVID  
 P OXTOBY, THOMAS  
 E PETERS, RICHARD  
 E POLKOWSKI, WILLIAM  
 E PRICE, MICHAEL T.  
 E PROVOST, KEITH  
 P PRUES, LOUIS J.  
 E RATCLIFFE, ALBERT H.  
 E ROBERTSON, ANN  
 E ROBERTSON, DAVID W.  
 E ROBERTSON, WILLIAM  
 E RUSSELL, JAMES P.  
 E SCRIBNER, LOREN

E SMALLEY, DIANE  
 E SUTTON, PAUL  
 E TAYLOR, J. BERNARD  
 E TAYLOR, THEODORE, II  
 E WRIGHT, DONALD  
 E YOON, HAK SUK  
 P YUE, MYUNG JA  
 E ZIEGLER, JACK T.

**E. STAFF & OTHERS**

P GRANT, RICHARD  
 P HIGGINS, JOANNE  
 P LLOYD, MARY

**F. CERT. ASSOC. CHRISTIAN ED.**

A PRICE, LAURA

**G. COMMISSIONED RULING  
 ELDERS**

P HOFFMAN, MICHAEL  
 P ROUSE-BAIRD, CINDY  
 E SEILER, GORDON

**H. CORRESPONDING MEMBERS**

P ZAKI, RAAFAT  
 SYNOD OF THE COVENANT

## **Presbytery of Detroit**

### **Article I. Identity and Authority**

- 1) Constitution. The Presbytery of Detroit is a governing body of the Presbyterian Church (U.S.A.), and as such is subject to the provisions of the constitution of the Presbyterian Church (U.S.A.).
- 2) Other Authorities. The provisions of civil law and the Presbytery's Articles of Incorporation govern the actions of the corporation. These Bylaws prescribe the Presbytery's structure and organization. The parliamentary authority for all matters shall be the most recent edition of Robert's Rules of Order Newly Revised.
- 3) Membership and Composition. In addition to the teaching elder members and ruling elder commissioners prescribed in the Book of Order, each ruling elder who is elected an officer of the Presbytery or Corporation or chairperson of a standing committee, Planning and Visioning Team, or Ministry Team, shall be enrolled as a member of the Presbytery for their term of office. Past ruling elder moderators shall have voice in all Presbytery meetings.

### **ARTICLE II. Incorporation and Trustees**

- 1) Incorporation. The Presbytery of Detroit is incorporated under the laws of the State of Michigan as "Presbytery of Detroit, Inc." in order to be able to hold property and manage permanent special funds. In these matters the Presbytery is subject to the applicable laws of the State of Michigan and to the provisions of the corporation's Articles of Incorporation.
- 2) Membership. The membership of the corporation consists of all those persons who would be eligible to vote at a duly constituted meeting of the Presbytery of Detroit.
- 3) Meetings.
  - a) Annual Meeting. The annual meeting of the corporation shall be the last stated meeting of Presbytery of the year.
  - b) Any properly called and constituted meeting of the Presbytery of Detroit may consider and approve any corporation business permitted under state law, the Constitution of the Presbyterian Church (U.S.A.), the Bylaws of the Presbytery of Detroit, and Robert's Rules of Order Newly Revised (the most recent edition). Such actions shall be considered actions of the Corporation.
  - c) Special Meetings. Special meetings of the corporation may be called by the Trustees with ten days notice.
- 4) Trustees. The corporation shall elect nine elders in three classes as trustees. The Trustees shall report all their actions to the next stated meeting of the Presbytery.
- 5) Corporate Officers. The Trustees shall elect annually the Corporate President, Vice-President, and Secretary. The Treasurer of the Presbytery shall be the corporate Treasurer.

### **Article III. Meetings**



- 1) **Stated Meeting.** Stated meetings of the Presbytery shall be held at least quarterly. The last stated meeting of the calendar year shall be the annual meeting for elections. The Presbytery may vote at any stated meeting for the purpose of rescheduling or canceling any future stated meeting.
- 2) **Representation From Churches.**  
All churches shall have at least one ruling elder commissioner.  
Churches with membership over 300 shall be represented as follows:
  - 301-1000 -- 2 ruling elders
  - 1001-1500 -- 3 ruling elders
  - 1501-3000 -- 4 ruling elders
- 3) **Quorum.** The quorum of a Presbytery meeting shall be ten percent of teaching elder members and ten percent of the total possible ruling elder commissioners, provided that at least ten percent of the churches are represented by ruling elders.
- 4) **Special Meetings.** The Moderator shall call a special meeting at the request, or with the concurrence, of two teaching elders and two ruling elders, the ruling elders being of different churches. Should the Moderator be unable to act, the Vice Moderator shall, under the same conditions, issue the call. If both Moderator and Vice Moderator are unable to act, any three teaching elders and three ruling elders, the ruling elders being of different churches, may call a special meeting. Notice of a special meeting shall be published in writing not less than ten days in advance to each teaching elder and to the session of every church. The notice shall set out the purpose of the meeting, and no other business than that listed in the notice shall be transacted.
- 5) **Place and Time.** The Presbytery shall determine the location and hour of its meetings, ordinarily upon recommendation of the Coordinating Cabinet. The Coordinating Cabinet shall have the authority to change the location or hour of the next stated meeting, if circumstances require it, by giving ten days' notice to each teaching elder and each clerk of session.
- 6) **Notice of Meetings.** Notice of all meetings shall be ten days written notice before the meeting.
- 7) **Worship.** Each stated meeting shall include a service of worship. The service during the first stated meeting of the year shall include sharing the Lord's Supper along with the preaching of the Word.
- 8) **Special Rules of Order.** These rules may be suspended by a two-thirds vote.
  - a) Speeches during debate shall be limited to three minutes.
  - b) Business requiring a motion, debate, and a vote may be considered only during the portion of the agenda designated for such business.
  - c) Where the maker of a motion requests it upon making the motion, he or she has the privilege of speaking first and last to the motion made.

#### **Article IV. Officers**

- 1) **Officers.** The Officers of the Presbytery are the following: Moderator, Vice-Moderator, Stated Clerk, Treasurer and Assistant Treasurer.
- 2) **Remuneration.** All Officers shall be reimbursed by the Presbytery for expenses incurred in the proper discharge of their duties. The Moderator and the Vice-Moderator shall not receive additional compensation. The Presbytery may vote to provide compensation for the Stated Clerk, or the Treasurer, upon recommendation of the Coordinating Cabinet.
- 3) **Terms and Election.**
  - a) **Moderator, Vice-Moderator.** The Moderator and Vice-Moderator shall be elected at the last stated meeting of the year, shall take office on January 1, and shall be installed at the first stated meeting of the calendar year. Each shall serve for one year or until a successor is installed. The Committee on Nominations shall nominate one person for each office. Opportunity shall be given for nominations from the floor. If there are nominations from the floor, the vote shall be by ballot. If not, the Presbytery may elect by acclamation.
  - b) **Stated Clerk, Interim Stated Clerk, Treasurer and Assistant Treasurer.** The Stated Clerk, the Treasurer and the Assistant Treasurer shall serve for three years or until a successor takes office. The elections shall be conducted as follows: The Coordinating Cabinet shall nominate one candidate, upon recommendation of the Presbytery Operations Ministry Team, which shall have conducted an open search; nominations from the floor shall not be in order; the Presbytery shall vote by ballot on the question, "Shall this person be elected to this Office?"
  - c) **Re-election.** There shall be no limit to the number of consecutive terms an Officer may serve if re-elected.
- 4) **Moderator.**
  - a) **Duties.** The Moderator shall have the duties specified in the Book of Order and in these Bylaws.
  - b) **Vacancy.** A vacancy in the office of Moderator shall be filled by the Vice-Moderator for the remainder of the term.
- 5) **Vice-Moderator.**
  - a) **Duties.** The Vice-Moderator shall preside or act on behalf of the Moderator when the Moderator so requests, and shall preside at meetings of the Presbytery when the Moderator is not present.
  - b) **Vacancy.** If there is a vacancy in the office of Vice-Moderator, the Presbytery may elect a successor or may choose to leave the office unfilled for the remainder of the term.
- 6) **Stated Clerk.**
  - a) **Duties.** The Stated Clerk shall have the duties specified in the Book of Order and in these Bylaws.
  - b) **Vacancy.** If there is a vacancy in the office of Stated Clerk, the Coordinating Cabinet, on recommendation of the Presbytery Operations Ministry Team, shall appoint an Acting Stated Clerk, who shall serve until the Presbytery elects an Interim Stated Clerk or a new Stated Clerk.
- 7) **Treasurer.**

- a) Duties. The duties of the Treasurer are as in the Book of Order and the approved job description. The Treasurer is responsible to the Presbytery, its Coordinating Cabinet, and the Trustees.
  - b) Vacancy. If there is a vacancy in the office of Treasurer, the Coordinating Cabinet may appoint an Acting Treasurer until the Presbytery elects a Treasurer.
- 8) Assistant Treasurer.
- a) Duties. The duties of the Assistant are as directed by the Treasurer to assist the Treasurer in his or her duties.
  - b) Vacancy. If there is a vacancy, the Coordinating Cabinet may appoint an acting Assistant Treasurer until Presbytery elects an Assistant Treasurer.

#### *Article V. Administration*

- 1) Executive Presbyter. The Presbytery shall have an Executive Presbyter, who shall serve as chief administrator of the Presbytery, accountable to the Coordinating Cabinet and the Presbytery for implementation of decisions and matters of strategy, program, and resources. The Executive Presbyter shall supervise Presbytery operations and staff, and provide for staff services for the agencies and committees of the Presbytery. The Executive Presbyter shall be an ex officio member without vote of all committees, teams, and team entities of Presbytery.
- 2) Term and Election. The Executive Presbyter shall be presented to the Presbytery for a call of indefinite period by a special committee of Presbytery elected to search for an Executive Presbyter.
- 3) Vacancy. If there is a vacancy in the office of Executive Presbyter, the Coordinating Cabinet, in consultation with the Presbytery Operations Ministry Team, shall propose an Acting Executive Presbyter to Presbytery for its election.
- 4) Termination of Called Staff. The relationship between the Presbytery and called staff may be dissolved by majority vote of the Presbytery on request of the staff member or on recommendation of the Coordinating Cabinet, acting on a recommendation of the Presbytery Operations Team. When the Presbytery Operations Team has decided to prepare a recommendation to terminate, it shall notify the person in writing, stating the reasons for proposing to terminate, and offering the staff member an opportunity to resign or to request a hearing before the Coordinating Cabinet before the recommendations are adopted and recommended to the Presbytery. The hearing shall be one in which the staff person may appear personally with counsel (D-7.0301, D-11.0301) to respond to the findings of the committee or commission and present reasons and evidence why the relationship should not be terminated. The hearing shall afford safeguards as in cases of process, following the rules of evidence in the Rules of Discipline, Chapter XIV (D-14.0000). A record shall be made of the hearing, which shall become a part of the record filed under D-6.0304 in the event of a judicial complaint following the final action of the governing body.

#### **Article VI. The Coordinating Cabinet**

- 1) Responsibilities of the Coordinating Cabinet.

- a) This cabinet will function as a coordinating and advisory body to the Ministry Teams and the committees of Presbytery. It will coordinate the work of these areas to insure that their work is in line with the mission and vision of the Presbytery.
- b) It shall, in consultation with the Presbytery Operations Ministry Team, nominate for election by the Presbytery the Stated Clerk, , the Treasurer, the Assistant Treasurer and Executive Staff.
- c) In consultation with the Planning and Visioning Team, propose the annual budget to the Presbytery.
- d) It shall facilitate effective communication with congregations in regard to the work and ministry of the whole Presbytery.
- e) It shall prepare the agenda for Presbytery meetings based upon the needed actions and information to be communicated to the Presbytery Assembly from each ministry team and required committee. Actions needing Presbytery approval will come to the Presbytery from a ministry team or required committee after discussion with the Coordinating Council.
- f) It shall recommend for Presbytery approval the annual compensation and benefits of the Stated Clerk, the Treasurer, the Assistant Treasurer and the Executive Staff after hearing recommendations from the Presbytery Operations Ministry Team.
- g) It shall recommend to Presbytery changes in staff design.
- h) It shall make recommendations to Presbytery that benefit Presbytery or need Presbytery approval.
- i) It shall report all its actions to the next stated meeting of the Presbytery.
- j) It shall propose amendments to these Bylaws to the Presbytery.
- k) It shall nominate members of the Nominating Committee to the Presbytery for election.

2) Composition of the Coordinating Cabinet

- a) The Chairperson or designee of each ministry team and committee, the chairperson or elder designee of the Planning and Visioning Team, and the present Vice Moderator of Presbytery.
- b) The immediate past Moderator of Presbytery, who will serve as the Chairperson, and the Present Moderator of Presbytery, who will serve as the Vice Chair.
- c) The Executive Presbyter and Associate Executive Presbyters.
- d) Ruling elder representatives of the Michigan Black Presbyterian Caucus, Presbyterian Women, Presbyterian Men, and the Presbyterian Youth Council, which shall be nominated by their respective organizations and then shall be accepted by presbytery
- e) A representative of the elected Synod commissioners.
- f) The Stated Clerk, with voice but no vote.

**Article VII. Committees and Teams**

1. Committees. Committees are given specific responsibilities and composition.
2. Responsibilities of Ministry Teams.
  - a) Shall create task forces, work groups, ad hoc committees, or other entities, as it deems necessary to fulfill its duties. The work of a ministry team will be guided by

the core values contained in the Mission and Vision documents of the Presbytery of Detroit.

- b) To this end, it shall:
- i) Report to the Coordinating Cabinet and Presbytery the creation, and membership of each entity created to help fulfill its duties.
  - ii) Annually recruit and name members and a chairperson for each entity created.
  - iii) Oversee and coordinate the function of the entities created.
  - iv) Provide mission guidelines, policies, responsibilities of each entity created.
  - v) Provide for the oversight of training and education of persons serving in the entities created.
  - vi) Review annually the purpose and work of the entities it has created, to the end of continuing or ending each one as needed.
  - vii) Submit annually reports to the Coordinating Cabinet on the activities of its various subordinate entities.
  - viii) Submit to Presbytery after consultation with the Coordinating Cabinet recommendations that benefit Presbytery or need Presbytery approval.
3. Composition of Ministry Teams and Subordinate Entities.
- a) Each Ministry Team shall be comprised of six members, including a chairperson, nominated by the Nominating Committee. In addition each Ministry Team may add to its membership the chairs of entities created by the Team.
  - b) Each entity created by a Ministry Team shall be comprised of at least three members, as determined by the Ministry Team. These members and the chairperson shall be named by the Ministry Team annually.

### **Article VIII. Missional Teams and Committees.**

Committees and teams that address missional concerns will challenge, equip and support our congregations and leaders in their discernment of God's invitation to join in the journey of a new way of living that will support congregations. They will:

- Launch new communities of faith in cooperation with and to strengthen our existing congregations;
- Serve as a catalyst for mission and seek to connect our congregations with local, regional, national and international mission interests and needs;
- Provide a forum for our leaders and congregational members to reflect together theologically.

#### **1) Congregational Development and Transformation Team.**

- a) Shall provide resources to congregations for their ministry in areas such as, but not limited to, evangelism, worship, stewardship, and communication.
- b) Shall serve as a resource to congregations in self-mission studies and assessments, particularly at the time of vacancy or tri-annually.
- c) Shall seek to develop programs for and relationships among churches of similar size (small, medium, and large) and similar resourcing needs.
- d) Shall develop programs and serve as a resource for congregations in church transformation.

- e) Shall proactively, in consultation with the Planning and Visioning Team, explore those geographical bounds of the Presbytery for redevelopment.

**2. Mission Interpretation Team.**

- a) Shall interpret and enhance the relationship of the Presbytery and its congregations with the mission programs of the governing bodies of the Presbyterian Church (USA) and related ecumenical bodies.
- b) Shall encourage their support of our general shared mission.
- c) Shall provide liaisons and required membership to those local agencies with which the Presbytery has mission partnerships.
- d) Shall explore and create new mission partnerships between and among congregations in the Presbytery.
- e) Shall identify and recommend to Presbytery hands-on mission that utilizes the gifts and strengths of people in the Presbytery.

**3. New Church Development**

- a) Shall oversee the work of new church development by the Presbytery.
- b) Shall proactively, in consultation with the Planning and Visioning Team, explore those geographical bounds of the Presbytery for new church development.

**4. Howell Conference and Nature Center Team**

The Howell Conference and Nature Center Team shall have the responsibility for the supervision of day-to-day operations as well as long range planning for the Center. It shall:

- a) develop an annual budget and provide regular financial reports to the Trustees;
- b) maintain payroll, accounting, audit, and banking operations independent of the Presbytery;
- c) maintain adequate insurance to shelter the Presbytery from liability;
- d) conduct fund-raising projects to supplement guest fees to enable, so far as possible, the operations of the Center to be self-supporting;
- e) make provision for suitable housing for the director and the director's family;
- f) recruit, train, and supervise the necessary corps of volunteers and professional staff;
- g) secure all permits and licenses necessary for its operations; and
- h) develop and conduct programs and activities which are appropriate and designed to further objectives established in cooperation with the Coordinating Cabinet.

**Article IX. Pastoral Committees and Teams**

Committees and teams that address pastoral matters. They will:

- provide care, oversight and accountability for pastors and educators, to design and equip them to perform ministry in such a manner that will strengthen congregations.
- provide a ministry of nurture and spiritual growth which supports the name given to children and youth at the sacrament of baptism.

**1. Committee on Ministry**

- a. Composition: Thirty members (fifteen ruling elders, fifteen teaching elders ).
- b. Responsibilities shall be to:

- i. Provide oversight to churches without pastors, shall recommend the establishment and dissolution of pastoral relationships to Presbytery (G-3.0301a)
- ii. Authorize and train specific ruling elders to administer or preside at the Lord's Supper when it deems it necessary to meet the needs for the administration of the Sacrament; exercise pastoral care for the congregations and members of the Presbytery (G-3.0301b).
- iii. Recommend receiving, dismissing, installing, removing, and disciplining members who are teaching elders; recommend Presbytery commission ruling elders to limited service; promote peace and harmony of congregations and inquire into the sources of congregational discord. (G-3.0301c).
- iv. Recommend to Presbytery minimum compensation standards for pastoral calls and Certified Christian Educators and Certified Associate Christian Educators within the Presbytery. G-3.0303c
- v. Counsel with sessions concerning reported difficulties within a congregation, including: G-3.0303d.
  - A. Advising the session as to appropriate actions to be taken to resolve the reported difficulties;
  - B. Offering to help as a mediator, and
  - C. Acting to correct the difficulties if requested to do so by the session or if the session is unable or unwilling to do so, following the procedures of the Rules of Discipline;
- vi. Recommend Presbytery assume original jurisdiction in any situation where it determines that the session cannot exercise its authority. G-3.0303e
- vii. Recommend the composition of administrative commissions to ordain and/or to install teaching elders . If the Presbytery authorizes an ordination or an installation but does not appoint a commission to carry it out, the Moderator of the Presbytery shall have the authority to appoint a commission for that purpose.
- c. Membership shall be for a term of three years and replacement of a member whose term has not expired shall be for the remainder of that term. Members shall be ineligible to serve more than two consecutive terms or consecutive portions of terms.

## **2. Committee on Preparation for ministry.**

- a. Composition: Twenty-one members (11 ruling elders, 10 teaching elders)
- b. Responsibilities:
  - i) Shall provide the oversight, preparation, instruction and examination of all persons seeking to become teaching elders as described in G-2.06.
  - ii) Shall provide for the oversight, preparation, instruction and examination of ruling elders seeking commissioning as described in G-2.1002.
  - iii) Shall have the authority to receive and dismiss inquirers and report their enrollment to the Presbytery.
  - iv) Shall recommend to the Presbytery the reception and dismissal of candidates.
  - v) Shall have the authority to dismiss candidates to other presbyteries whenever it determines that such action is justified, provided that the committee shall report any such action to the next stated meeting of the Presbytery.

## **3. Leadership Equipping Team.**

- a. Shall provide for the nurture and support of clergy and lay leadership by developing relationships and programs that sustain and strengthen the leadership and youth of the Presbytery and its churches.
- b. Shall provide for spiritual formation and faith development in congregations and the Presbytery by supporting and resourcing congregations in their ministries of spiritual formation and faith development, including such areas as Christian stewardship, and education for children, youth and adults.
- c. Shall maintain the relationship of Presbytery with theological seminaries.
- d. Shall maintain oversight of the worship life of the Presbytery, to include (but not be limited to) preparing worship at all Presbytery meetings.

### **Article X. Prophetic Committees and Teams**

Committees and teams that address prophetic matters will acknowledge and celebrate diversity among the citizenship of the Kingdom of God in a way that will strengthen congregations. They will:

- Provide a forum for social witness;
- Bear a prophetic word to the powers and principalities of the world based upon the love, justice and mercy of Jesus Christ.

#### **1. Social Justice Team**

- a. Shall identify and develop the programmatic response of the Presbytery to issues of social justice and peacemaking.
- b. Shall guide the ministry of the Presbytery and ministry of the members of Presbyterian Churches in the metro-urban communities, to the end that racially and culturally diverse communities within this area come to see themselves as economically, socially, politically and spiritually interdependent and interrelated.
- c. Shall lead the Presbytery response to hunger and hunger-related issues within the bounds of the Presbytery of Detroit, including the coordination, facilitation and distribution of resources to churches and programs to meet those needs.

#### **2. Multicultural Ministry Team**

- a. Shall provide leadership and resources to the Presbytery of Detroit and its member churches in the area of multicultural ministry by providing tools, sharing skills, and modeling multicultural ministry.
- b. Shall provide leadership and resources to the Presbytery of Detroit and its member churches in the area of racism by raising awareness, providing training, and offering resources for dealing with racism.

### **Article XI. Work of the Presbytery**

Committees and teams that support and coordinate the work of the Presbytery.

#### **1) Planning and Visioning Team**

- a) Responsibilities of the Planning and Visioning Team
  - i) Serve as a custodian of the vision and mission of Presbytery.



- ii) Challenge the Presbytery to look at its life and its work theologically and in the context of the Mission and Vision Statement.
  - iii) Continue to plan and vision for future years and make proposals for the welfare of the Presbytery.
  - iv) Make recommendations regarding planning, budget and vision to the Coordinating Cabinet for consideration and action by the Presbytery.
  - v) Initiate, coordinate, develop, consolidate, and recommend to the Coordinating Cabinet the annual budget of the Presbytery.
  - vi) In consultation with the Trustees, it shall monitor the Presbytery budget, and initiate the process for amendments to it.
  - vii) Review and recommend desired structure of Presbytery every three years.
- b) Composition.
- i) The Planning and Visioning Team shall consist of nine members, balanced between ruling elders and clergy, elected at large.
  - ii) All members including the chair shall be selected through the established processes of the Nominating Committee.

## **2) Presbytery Operations Team**

The Presbytery Operations Team shall

- a) Have general oversight of operating and administrative functions of the Presbytery;
- b) Recommend to the Coordinating Cabinet for Presbytery approval of the annual compensation and benefits of the Stated Clerk, the Treasurer and the Executive Staff (including the Director of the Howell Nature Center) after hearing recommendations from the Executive Presbyter;
- c) Shall annually conduct a performance review of the staff;
- d) Shall recommend position descriptions and staff assignments to the Coordinating Cabinet.
- e) In consultation with the Planning and Visioning Team, the Presbytery Operations Team shall bring changes of staff designs to the Coordinating Cabinet for its recommendation to the Presbytery for its approval.

## **3) Nominating Committee**

- (a) Composition. Twelve members: 4 teaching elders, 8 ruling elders, with attention to racial diversity and gender equality.
- (b) Responsibilities. The Committee on Nominations shall nominate one person for each of the following positions:
  - (i) The Moderator and the Vice-Moderator of the Presbytery.
  - (ii) The chairperson (except for the chairperson of the Trustees, pursuant to Article II, Section 5) and the members of the Planning and Visioning Team; Ministry Teams; Required Committees; the members of the Permanent Judicial Commission; all by classes.
  - (iii) The Commissioners and Young Adult Advisory Delegates and alternates to General Assembly and Synod.
  - (iv) It shall review names submitted by the Ministry Teams for entities they create and report them to Presbytery.
  - (v) It shall recommend to the Coordinating Cabinet nominees for the Nominating Committee.

**4) Committee on Representation**

- (a) Composition: Six members, elected in accordance with F-1.0403, G-3.0103, G-3.0109, G-3.0111. At least 50% of this committee shall be from racial ethnic groups which have a minority population in the Presbytery.
- (b) Responsibilities:
  - i) To fulfill the responsibilities described in G-3.0103.
  - ii) To report annually to the Coordinating Cabinet the proportion of all racial ethnic groups, women, and youth in the congregations of the Presbytery, and to report the proportion of those groups in leadership within the Presbytery.
  - iii) To advocate for diversity in leadership in accordance with F-1.0403
  - iv) To consult with the Coordinating Cabinet on the employment of personnel (G-3.0103)
  - v) To counsel with congregations of the Presbytery where the various constituencies are not represented on a session or board of deacons.
  - vi) To advocate for diversity and fairness in all considerations of ministry teams and committees, and the Coordinating Cabinet pursuant to F-1.0403.

**5) Trustees (committee).**

- a) Composition: Nine members.
- b) Responsibilities
  - i) Providing for the proper management of all real property held by the Presbytery.
  - ii) Providing office space and equipment for all Presbytery staff
  - iii) Providing for proper insurance coverage for the Presbytery.
  - iv) Providing for legal counsel for the Presbytery.
  - v) Managing the Presbytery's permanently and temporary restricted funds, in consultation with the Treasurer and the Staff
  - vi) Making recommendations to Presbytery to receive, buy, encumber, sell, or transfer its real property.
  - vii) Making recommendations to Presbytery concerning Presbytery approval of loans and property transactions involving churches of the Presbytery.
  - viii) Approving loans of Presbytery funds.
  - ix) In consultation with the Treasurer and the Coordinating Cabinet, provide for the proper accounting of all financial transactions related to Presbytery funds.
  - x) In consultation with the Treasurer, and the Coordinating Cabinet, assure that Presbytery's budget is monitored and that any concerns or irregularities are reported to the Presbytery.
  - xi) Regularly review the financial statements of the Presbytery.
  - xii) Name the firm to conduct the annual Presbytery audit and present the audit to the Presbytery.

**Article XII Committee Organization**

- 1) Terms. The Coordinating Cabinet, Teams, and Committees shall have three equal classes of members serving three year terms. No person may serve on one of these committees or teams for more than six years consecutively, including any service as chairperson. Terms shall begin on January 1.

- 2) Multiple Participation. A person may be elected to no more than two standing Committees or Teams.
- 3) Chairpersons. Chairpersons of the Planning and Visioning Team, Committees and Ministry Teams shall be either Ruling elders or Teaching elders. They shall be elected for one year terms which shall begin on January 1. No person may chair one of these Committees for more than three years consecutively. The chairperson of the Committee on Nominations, of the Committee on Ministry, and of the Committee on Representation must be a member of a class of that Committee. The chairpersons of the other Committees and Ministry Teams may serve as voting members of their classes.
- 4) Quorums. The quorum of the Coordinating Cabinet, the Planning and Visioning Team, the Trustees, the Committee on Ministry, and all administrative commissions shall be a majority of the voting members. The quorum of all other Committees, the Ministry Teams, and entities created by Ministry Teams shall be one-third of the voting members.
- 5) Special meetings. The chair/moderator of any Committee, team or cabinet may call a special meeting pursuant to the most recent edition of Robert's Rules of Order Newly Revised at his or her discretion.
- 6) Co-opting. Committees and Teams may co-opt persons in addition to their elected members for one or more of the following purposes: advising the Committee in an area of the person's expertise; consulting with churches; leading workshops or carrying out programs approved by the Committee. Co-opted persons may be given voice but not vote. When a Committee co-opts a person, it shall report annually to the Committee on Nominations the person's name and church affiliation, the purpose for which the person has been co-opted, and the expected duration of the person's service, not to exceed the expected duration without concurrence of the Nominating Committee.
- 7) Special Committees. Special committees may be appointed only by the Presbytery. When the composition or membership of the committee is not specified in the motion creating the committee, the Moderator, in consultation with the Executive Presbyter, shall appoint members to the committee and designate its chairperson. The Moderator shall follow Presbytery and denominational guidelines regarding diversity.
- 8) Meetings by Telephone Conference. Committees, teams, cabinet, and other units may meet by telephone conference and, if all agree, by teleconferencing in which all members are able to participate fully although in different meeting spaces.. All other requirements for a meeting shall be met, including the requirement that members present be able to communicate simultaneously with all other members present.

### **Article XIII. Judicial Process**

- 1) Permanent Judicial Commission. The Presbytery's Permanent Judicial Commission shall have seven members, elected in accordance with the provisions of D 5.0100.
- 2) Judicial Committees. The Moderator of the Presbytery, in consultation with the Executive Presbyter and the Stated Clerk, shall have the authority to appoint committees of counsel and

investigating committees, taking due attention to diversity and inclusiveness where appropriate, reporting all such appointments to the next stated meeting of the Presbytery.

#### **Article XIV. Commissioners to General Assembly and Synod**

- 1) **General Assembly**. Commissioners to the General Assembly shall be elected at the last stated meeting of Presbytery of the calendar year. The Moderator of the Presbytery for the year of the General Assembly meeting shall be one of the nominees. If elected as a commissioner, the Moderator shall serve as coordinator of the General Assembly commissioners and shall serve as a liaison between the Presbytery and any persons from the Presbytery who are serving on General Assembly units. If the Moderator is not elected as a commissioner, the commissioners shall elect a coordinator from among themselves to fulfill these responsibilities. The Presbytery shall also elect as many alternate commissioners as it does commissioners. If a commissioner is unable to attend the meeting of the General Assembly, the Committee on Nominations shall determine which alternate commissioner shall be sent in that person's place.
- 2) **Synod**. Commissioner/Negotiators to the Synod shall be elected to rotating two year terms which shall coincide with calendar years. They may not ordinarily serve more than four years consecutively. After the annual election the Commissioners/Negotiators shall elect a coordinator from among themselves who shall serve as a non-voting member of the Coordinating Cabinet, arrange for orientation and support for the Commissioners/Negotiators, and serve as a liaison between Presbytery and any persons from the Presbytery who are serving on Synod units.

#### **Article XV. Policies**

- 1) **Presbytery Policies**. Upon motion of Coordinating Cabinet, Presbytery may adopt resolutions labeled as "policies." Such policies shall be included in Manual of Policies and Procedures. Presbytery Policies may be amended or suspended only by a vote of Presbytery, requiring a simple majority if notice is given, or by a 2/3 majority if no notice is given.
- 2) **Committee Policies**. The Coordinating Cabinet, Planning and Visioning Team, Ministry Teams and Required Committees of Presbytery may establish policies and guidelines for the purpose of accomplishing their work. These policies and guidelines shall be presented to Presbytery for its information before they are implemented. Presbytery may direct the Coordinating Cabinet, any Committee or Team to change any policy. Committee or Team policies can be suspended by a simple majority vote if notice is given or a 2/3 vote if no notice is given. The Committee/Team shall report any such amendment or suspension to Presbytery along with the justification for why a policy was suspended. All Committee policies and guidelines shall be included in the Manual of Policies and Procedures.
- 3) **Manual of Policies and Procedures**. The Stated Clerk shall prepare and keep current a Manual of Policies and Procedures of the Presbytery of Detroit, which shall include all Presbytery policies, and all committee policies and guidelines. The Manual of Policies and Procedures shall be made broadly available.

#### **Article XVI. Amending and Suspending**

- 1) Bylaws. These Bylaws may not be suspended, except for those sections that provide for their own suspension. These Bylaws may be amended at any stated meeting of the Presbytery by a two-thirds vote when proposed by the Coordinating Cabinet, provided that written notice of the proposed amendment was given with the call to the meeting.

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*Approved 1/22/13*

**THE PRESBYTERY OF DETROIT, INC.**  
(Consolidated)

Financial Statements  
Independent Auditor's Report  
with Comparative and Supplementary Information  
December 31, 2011 and 2010

**THE PRESBYTERY OF DETROIT, INC.**

Financial Statements  
Independent Auditor's Report  
with Supplementary Information  
December 31, 2011 and 2010

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**TELLIS & COMPANY, P.L.L.C.**  
Certified Public Accountants and Consultants

Anita R. Tellis C.P.A.

15 E. Kirby St., Suite 106  
Detroit, Michigan 48202-4038  
(313) 873-3812  
(313) 873-3816 Fax

## Independent Auditor's Report

To the Presbytery Board of Trustees  
The Presbytery of Detroit, Inc.

We have audited the accompanying consolidated statements of financial position of The Presbytery of Detroit, Inc., as of December 31, 2011 and 2010 and the related statements of activities and changes in net assets and cash flows for the years then ended. These financial statements are the responsibility of the Presbytery's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with U.S. generally accepted auditing standards in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As more fully described in Note 6 to the financial statements, certain capital expenditures were not capitalized or depreciated as assets by The Presbytery of Detroit, Inc. Also, as discussed in Note 1, not all entities under the control of The Presbytery of Detroit are included. Accounting principles generally accepted in the United States of America require that such assets be capitalized and depreciated, and all entities are included in consolidated reporting. The effect of these departures from generally accepted accounting principles on financial position, results of operations, and cash flows has not been determined.

In our opinion, except for the effects of the unrecorded net book value of capital assets, the depreciation expense and the related entities excluded from the consolidation report as discussed in the preceding paragraph and in Note 1 to the financial statements, the financial statements referred to above present fairly, in all material respects, the financial position of The Presbytery of Detroit, Inc. as of December 31, 2011 and 2010 and the changes in its net assets and its cash flows for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

The accompanying additional information on page 14 is presented for the purpose of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

*Tellis and Company, PLLC*

Detroit, Michigan  
September 11, 2012

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A PROFESSIONAL LIMITED LIABILITY COMPANY

Members of Private Companies Practice Section of the American Institute of Certified Public Accountants and Michigan Association of Certified Public Accountants



## THE PRESBYTERY OF DETROIT, INC.

Statements of Financial Position  
As of December 31, 2011 and 2010

<b>Assets</b>		<u>2011</u>	<u>2010</u>
<b>Cash and Cash Equivalents</b>	\$	1,380,211	\$ 1,408,319
<b>Presbyterian Investment Loan Program (Note 2)</b>		519,732	516,147
<b>Investment Securities (Note 3)</b>		14,336,013	14,498,019
<b>Notes Receivable (Note 1)</b>			
Notes Receivable		1,325,782	1,508,402
Note Receivable from Synod of Covenant		34,498	35,871
Total Notes and Land Contracts Receivable		<u>1,360,280</u>	<u>1,544,273</u>
<b>Other Assets</b>			
Other Receivables (Note 1)		2,455,645	2,405,920
Store Inventory		15,535	19,696
Prepaid Assets		55,772	57,004
Total Other Assets		<u>2,526,952</u>	<u>2,482,620</u>
<b>Property, Buildings, and Equipment - Net (Notes 5 and 6)</b>		<u>910,020</u>	<u>948,819</u>
Total Assets	\$	<u>21,033,208</u>	\$ <u>21,398,197</u>
<b>Liabilities and Net Assets</b>			
<b>Liabilities:</b>			
Notes Payable to Presbyterian Church (U.S.A.) (Note 1)	\$	3,458,531	\$ 3,686,750
Notes Payable to Synod of Covenant (Note 1)		34,498	35,871
General Mission payable		53,519	148,499
Accrued Liabilities		91,860	97,943
Total Liabilities		<u>3,638,408</u>	<u>3,969,063</u>
<b>Net Assets:</b>			
Unrestricted			
General Operating (Deficit)		(1,727,447)	(1,601,307)
Designated for Long-Term Investment and Other (Note 11)		4,848,667	4,727,301
Designated for Property and Equipment		910,020	948,819
Temporarily Restricted (Note 8 and 9)		1,582,382	1,440,051
Permanently Restricted (Note 8 and 10)		11,781,178	11,914,270
Total Net Assets		<u>17,394,800</u>	<u>17,429,134</u>
Total Liabilities and Net Assets	\$	<u>21,033,208</u>	\$ <u>21,398,197</u>

The accompanying notes are an integral part of these financial statements.

**THE PRESBYTERY OF DETROIT, INC.**  
**Statements of Activities and Changes in Net Assets**  
**For the Years Ended December 31, 2011 and 2010**

	Unrestricted							
	General Operating	Designated	Property and Equipment	Total Unrestricted	Temporarily Restricted	Permanently Restricted	Total 2011	Total 2010
<b>Change in Net assets</b>								
Revenue, gains, and other support								
Parish support (revenue)	\$ 449,421	\$ -	\$ -	\$ 449,421	\$ -	\$ -	\$ 449,421	\$ 425,627
Presbytery Mission giving	209,353	-	-	209,353	-	-	209,353	259,125
Grants	43,256	55,196	-	98,452	-	-	98,452	110,542
Offerings/Donations	14,314	272,444	-	286,758	-	-	286,758	262,536
Outdoor ministries	1,761,721	-	-	1,761,721	54,431	-	1,816,152	1,998,899
Other income (loss)	2,059	-	-	2,059	92,715	-	94,774	(5,736)
Net realized and unrealized gains	-	(3,485)	-	(3,485)	(4,125)	(98,650)	(106,260)	1,341,454
Removal of Fixed Assets	-	-	-	-	-	-	-	(695,603)
Interest and dividends	3,540	75,174	-	78,714	-	-	78,714	81,729
Endowment income	187,916	40,949	-	228,865	42,150	356,291	627,306	432,478
Net assets released from restrictions	428,547	-	62,867	491,414	(38,600)	(452,933)	100,881	-
Cancellation of program restrictions	-	-	-	-	-	-	-	-
Total revenue, gains, and other support	<u>3,111,341</u>	<u>442,574</u>	<u>62,865</u>	<u>3,616,780</u>	<u>142,331</u>	<u>(133,022)</u>	<u>3,626,089</u>	<u>3,799,677</u>
Expenses								
Program expenses (Note 13)	2,372,848	314,485	-	2,687,333	-	-	2,687,333	2,660,203
Management and general (Note 13)	815,875	5,150	101,055	922,080	-	-	924,463	594,119
Fundraising expenses (Note 13)	48,518	-	-	48,518	-	-	48,518	44,762
Total expenses	<u>3,237,241</u>	<u>319,635</u>	<u>101,055</u>	<u>3,657,931</u>	<u>-</u>	<u>-</u>	<u>3,657,931</u>	<u>3,309,084</u>
<b>Increase in Net Assets - Before transfers</b>	<u>(125,140)</u>	<u>121,900</u>	<u>(38,799)</u>	<u>(41,579)</u>	<u>142,331</u>	<u>(133,022)</u>	<u>(34,334)</u>	<u>199,593</u>
<b>Transfers</b>								
Increase (Decrease) in Net Assets	<u>(125,140)</u>	<u>121,900</u>	<u>(38,799)</u>	<u>(41,579)</u>	<u>142,331</u>	<u>(133,022)</u>	<u>(34,334)</u>	<u>199,593</u>
<b>Net Assets - January 1,</b>	<u>(1,601,507)</u>	<u>4,722,901</u>	<u>948,816</u>	<u>4,076,812</u>	<u>1,443,051</u>	<u>11,816,270</u>	<u>17,420,124</u>	<u>17,230,535</u>
<b>Net Assets - December 31,</b>	<u>\$ (1,727,447)</u>	<u>\$ 4,844,801</u>	<u>\$ 910,017</u>	<u>\$ 4,031,246</u>	<u>\$ 1,585,382</u>	<u>\$ 11,701,178</u>	<u>\$ 17,324,600</u>	<u>\$ 17,429,128</u>

The accompanying notes are an integral part of these financial statements.

**THE PRESBYTERY OF DETROIT, INC.**  
**Statements of Cash Flows**  
For the Years Ended December 31, 2011 and 2010

	<u>2011</u>	<u>2010</u>
<b>Cash Flows from Operating Activities</b>		
Changes in net assets	\$ (34,335)	\$ 198,599
Adjustments to reconcile changes in net assets to net cash from operating activities:		
Depreciation	101,665	150,589
Loss on Disposal of Property	1,050	-
Net realized and unrealized (gains) losses on investments	146,466	(961,123)
Removal of Fixed Assets (Note 6)	-	687,899
<b>Changes in assets and liabilities:</b>		
(Increase) Decrease in Presbytery causes receivable	183,993	673,829
(Increase) Decrease in equity participation agreement	-	13,600
(Increase) Decrease in other receivables	(49,725)	(1,976,000)
(Increase) Decrease in store inventory	(4,161)	(9,703)
(Increase) Decrease in prepaid assets	1,232	2,580
Increase (Decrease) in general mission payable	(95,157)	59,852
Increase (Decrease) in accrued liabilities	(6,083)	149
<b>Net cash provided by (used in) operating activities</b>	<u>244,945</u>	<u>(1,159,729)</u>
<b>Cash Flows In Investing Activities</b>		
Net (Purchase) Sales of investment securities	11,955	4,688
Net (Purchases) of property, buildings, and equipment	(63,916)	(61,827)
Proceeds from disposal of equipment	8,500	-
Issuance (Proceeds) from receipt of payment on notes receivables from churches	(228,219)	1,574,195
Issuance (Proceeds) from receipt of payment on land contract receivable	(1,373)	(1,307)
<b>Net cash provided by (used in) investing activities</b>	<u>(273,053)</u>	<u>1,515,749</u>
<b>Cash Flows In Financing Activities</b>		
Increase (Decrease) in notes payable	-	(64,858)
<b>Net Increase (Decrease) in Cash and Cash Equivalents</b>	(28,108)	291,162
Cash and Cash Equivalents - Beginning of year	1,408,319	1,117,157
Cash and Cash Equivalents - End of year	<u>\$ 1,380,211</u>	<u>\$ 1,408,319</u>

**Supplemental Cash Flow Disclosures**

Cash Paid During the Year for Interest	\$ <u>68,626</u>	\$ <u>64,913</u>
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The accompanying notes are an integral part of these financial statements.

**THE PRESBYTERY OF DETROIT, INC.**  
**Notes to Financial Statements**  
**For the Years Ended December 31, 2011 and 2010**

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**Note 1 - Nature of Operations and Significant Accounting Policies:**

The Presbytery of Detroit, Inc. (the "Presbytery") is one of the presbyteries that comprise the Synod of the Covenant, which is a member of the Presbyterian Church (U.S.A.). The Presbytery consolidation policy is to include all entities under its common control. These consolidated financial statements include: the "Presbytery", and "Howell Conference and Nature Center". These consolidated financial statements exclude the following related entities: "The Second Mile Center", "Riverside Church", and "Presbyterian Women". The effect on the consolidated report as of December 31, 2011 has not been determined.

In addition to starting and sustaining new churches in southeastern Michigan, the Presbytery provides program leadership and resources to help meet the educational needs of the churches and also participates in the operation of outdoor ministries (Howell Conference and Nature Center) in southeastern Michigan for use by church groups, school, businesses, and individuals. Funds are expended to develop and support ministries to meet the needs of people served by the Presbytery.

**Significant accounting policies are as follows:**

The financial statements of the Presbytery have been prepared on the accrual basis of accounting. The Presbytery records transactions based on the nature of the activity as unrestricted, temporarily restricted, or permanently restricted.

**Unrestricted Assets** - Unrestricted net assets of the Presbytery consist of general operations and programs. Unrestricted designated funds consist of amounts received or receivable that the Presbytery, Council, or Trustees have earmarked for a specific purpose. Unrestricted property and equipment consist of the Presbytery's investment in tangible property.

Gifts of cash or other assets that must be used to acquire long-lived assets initially are reported as restricted support. Absent donor stipulations about how long these long-lived assets must be maintained, the Presbytery reports expirations of donor restrictions when the acquired long-lived assets are placed in service.

**Temporarily Restricted Assets** - Temporarily restricted assets of the Presbytery consist of amounts received from donors who have specified the time and purpose for which the funds are to be spent. When a donor restriction is accomplished, temporarily restricted net assets are released to unrestricted net assets.

**Permanently Restricted Assets** - Permanently restricted assets of the Presbytery consist of amounts received from donors who have specified that the principal of the donation is to remain intact for investment purposes. Realized and unrealized gains on these assets are also permanently restricted. Annual earnings on these assets are released to unrestricted or temporarily restricted net assets.

**Use of Estimates** - The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses and changes in net assets during the reporting period. Actual results could differ from those estimates.

**Cash Equivalents** - The Presbytery considers all highly liquid investments with an original maturity of three months or less to be cash equivalents.

**Functional Basis and Allocation** - Indirect cost have been allocated between the program and support services based on activity-based costing methods. Although the methods of allocation used are considered appropriate other methods could be used that would produce different amounts.

**THE PRESBYTERY OF DETROIT, INC.**  
**Notes to Financial Statements**  
**For the Years Ended December 31, 2011 and 2010**

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**Note 1 - Nature of Operations and Significant Accounting Policies: (Continued)**

**Concentration of Credit Risk Arising From Deposit** – The Presbyterian maintain cash balances with different banks. Accounts at each institution are insured by Federal Deposit Insurance Corporation (FDIC). The Presbyterian evaluates the financial institutions with which it deposits funds; however, it may not be practical to insure all cash deposits.

**Risks and Uncertainties** – The Presbyterian invests in various investment securities. Investment securities are exposed to various risks such as interest rate, market, and credit risks. Due to level of risk associated with certain investment securities, it is at least reasonably possible that change in the values of investment securities will occur in the near term and that such changes could materially affect the amounts reported in the balance sheet.

**Notes Receivable and Payable** - The Presbyterian Church (U.S.A.) makes loans to various churches within The Presbytery of Detroit, Inc.'s jurisdiction, and the Presbytery cosigns for these loans. Included in notes receivable balance from Presbyterian churches is \$3,781,427 and \$3,914,322 at December 31, 2011 and 2010. Of this amount \$3,458,531 for December 31, 2011 and \$3,686,750 for December 31, 2010 is due on Presbyterian Church (U.S.A.) loans, and \$34,498 and \$35,871 for December 31, 2011 and 2010 is due on Synod of the Covenant loans. Principal and interest payments on these loans are made directly by the churches to the Presbyterian Church (U.S.A.), and include interest rates from 3 percent to 7 percent due at various maturity dates through 2021. Notes receivable are reviewed periodically throughout the year and assessed for collectibility. An allowance for doubtful accounts is set-up once a receivable collectibility is in doubt. The allowance (shown net) is \$77,143 for the year ended December 31, 2011 and \$105,275 as of December 31, 2010.

**Other Receivables** - This amount represents receivables from participants in the outdoor ministries program and other miscellaneous receivables. The outdoor ministries receivables are stated at their net invoice amounts. An allowance for doubtful accounts is established based on specific assessment of all invoices that remain unpaid following normal payment periods. All amounts deemed to be uncollectible are charged against the allowance for doubtful accounts in the period the determination is made. The Other Receivables also contain annual Mission receivables not received until the subsequent year, and the Committee on Preparation for Ministry (CPM) receivables in which one-half of the receivables are forgiven as a grant providing that an individual who is ordained serves within the PC (USA).

**Property, Building, and Equipment** - Buildings, furniture and fixtures, and equipment are depreciated over their estimated useful lives using the straight-line method. Buildings are depreciated over a 20-year life and furniture and fixtures and equipment are depreciated over lives ranging from 3 to 10 years.

**Investment Fees** - The investment management fee is allocated pro rata between income and principal activity. The fee related to principal is paid by a reduction in trust principal. The fee related to income is allocated pro rata to the beneficiaries of the income.

**Income Tax Status** - The Presbytery is exempt from federal income tax under Section 501 (c) (3) of the Internal Revenue Code and did not conduct any unrelated business activities during the calendar year. Therefore, The Presbytery has no provision for federal income taxes in the accompanying financial statements.

**Donated Property and Services** – The Church records donated property at its estimated market value only. Additionally, the Church members provided volunteer services in many activities of the entity. These volunteers have a significant impact on making the ministry effective. However, the value of those services are not reflected herein inasmuch as the amount of services provided is indeterminable.

**THE PRESBYTERY OF DETROIT, INC.**  
Notes to Financial Statements  
For the Years Ended December 31, 2011 and 2010

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**Note 1 - Nature of Operations and Significant Accounting Policies: (Continued)**

**Subsequent Events** - The Presbytery management has evaluated events and transactions for potential recognition or disclosure through the date of the auditor's report, which is the same date the financial statements were available to be issued.

**Pension Plan** - Certain members of the Presbytery's staff are participants in a pension plan that is administered by the Board of Pensions, which is governed by the Presbyterian Church (U.S.A.). The Presbytery's contributions are calculated as a percentage of eligible wages and are funded as accrued. Pension expense was approximately \$11,901 and \$14,651 for the years ended December 31, 2011 and 2010. While contributions are based on fixed rates, federal laws impose certain contingent liabilities on contributors to multiemployer plans. In the event of withdrawal from the plan and under certain other conditions, a contributor to a multiemployer pension plan may be liable to the plan in accordance with formulas established by law.

**Trustee Expenses** - These expenses represents non-salaried expenses used to run the day-to-day operation of the Presbytery office.

**Note 2 - Investment Loan Program**

At December 31, 2011 and 2010, the Presbytery has \$519,732 and \$516,147 in a money market fund with the Presbyterian Church (U.S.A.) Investment Program. Under this program, loans are made to churches for capital investments or improvements. The investments are available for allocation to reduce interest charged on loans to local churches participating in the program. Under, this program the Presbytery is required to maintain a balance of twenty-five percent (25%) of the outstanding balance in liquid assets. The Presbytery is contingently liable for the full amount of the loan outstanding should an individual church default on its loan and the proceeds from the liquidation of the collateral is insufficient to satisfy the outstanding balance. Periodic assessments are made to determine the exposure to the Presbytery for this contingency.

**Note 3 - Investment Securities**

	<u>2011</u>	<u>2010</u>
The fair market value of securities is as follows:		
Corporate stocks and bonds	\$13,342,968	\$12,189,147
U.S. government obligations	742,332	2,133,476
Money market securities	<u>250,713</u>	<u>175,396</u>
Total	<u>\$14,336,013</u>	<u>\$14,498,019</u>

Net investment income for the period consist of:

	<u>2011</u>	<u>2010</u>
Net realized and unrealized gains (losses) on investments	\$( 44,164)	\$ 1,049,464
Dividends and Interest	699,733	484,197
Investment fees	<u>( 77,802)</u>	<u>( 73,209)</u>
Net Investment Income	<u>\$ 821,699</u>	<u>\$ 1,460,452</u>

**THE PRESBYTERY OF DETROIT, INC.**  
**Notes to Financial Statements**  
**For the Years Ended December 31, 2011 and 2010**

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**Note 3 - Fair Value Measurement (Continued)**

The Presbytery adopted the Fair Value Measurements of its Investments. This accounting standard establishes a fair value hierarchy that measures the difference market participant assumptions developed based on market data obtained from sources independent of the Presbytery (observable inputs) and the reporting Presbytery's own assumptions about market participant assumptions developed based on the best information available in the circumstances (unobservable inputs). The Fair Value measurement also include an adjustment for risk if market participants would include one in pricing the related asset or liability, even if the adjustment is difficult to determine. Fair Value further reports and discloses its results on one of the three levels:

Level 1 – Quoted market prices in an active markets for the same assets or liabilities.

Level 2 – Observable market based inputs or unobservable inputs that are corroborated by market data.

Level 3 - Unobservable inputs that are not corroborated by market data.

The Presbytery holds investments in corporate stock and bonds, U.S. government obligations, and Money Market Securities. These investments are based upon quoted prices and determined to be Level 1's for the year ended December 31, 2011.

	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>Total</u>
Corporate Stock and bonds	\$13,342,968	\$	\$	\$13,342,968
U.S. government obligations	742,332	-	-	742,332
Money Market Securities	<u>250,713</u>	<u>-</u>	<u>-</u>	<u>250,713</u>
Totals	<u>\$14,336,013</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$14,336,013</u>

**Note 4 – Advertising Costs**

It is the policy of the Presbytery to expense advertising costs as incurred. Advertising costs for the ended December 31, 2011 was \$2,615.

**Note 5 – Property, Buildings, and Equipment**

Property, buildings, and equipment at December 31, 2011 and 2010 are comprised of the following:

	<u>2011</u>	<u>2010</u>
Camp	\$2,862,357	\$2,806,941
Less accumulated depreciation	<u>1,952,337</u>	<u>1,858,122</u>
Net carrying amount	<u>\$ 910,020</u>	<u>\$ 948,819</u>

As further discussed in Note 6, certain capital expenditures are not recorded as assets by the Presbytery.

**Note 6 – Depreciation of Assets**

During 1989, Accounting Standards "Accounting For Depreciation of Assets" became effective for all not-for-profit organizations. This statement required the Presbytery to record as assets all capital expenditures since inception, and record depreciation charges each year over their estimated useful lives. Prior to 2010 the Presbytery recorded, as assets, all expenditures of a capital nature since 1983 and was recognizing their cost over the estimated useful lives through depreciation charges. In 2010 the Presbytery removed all of their assets from their books, the remaining properties reported reflects the Camp assets only.

**THE PRESBYTERY OF DETROIT, INC.**  
**Notes to Financial Statements**  
**For the Years Ending December 31, 2011 and 2010**

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**Note 7 – Leases**

The Presbytery rents its office facility from a member church under a thirty-six month lease commencing January 1, 2010 and expiring August 31, 2013, with options of renewal through August 31, 2015. Rent expense, including costs of security, was \$34,936 for 2011 and \$49,530 for 2010. The Presbytery also leases photocopier equipment under an operating lease agreement expiring June, 2015. The lease expense for the year ended December 31, 2011 amounted to \$23,748.

Future minimum lease payments required under all of the leases are as follows:

<u>Year Ending December 31,</u>	<u>Amount</u>
2012	\$ 59,920
2013	61,775
2014	23,748
2015	<u>11,874</u>
Total	<u>\$157,317</u>

**Note 8 – Net Assets (Endowment Funds)**

As described in Notes 9 and 10, the Presbytery has temporarily and permanently restricted net assets. These funds are invested in a common account managed by Comerica Bank according to investment policies determined by the Presbytery. The primary objective of these policies is to outline the investment objective of the Presbytery so that a maximum total rate of return will be realized given a level of risk consistent with the preservation of capital and anticipated future cash flow requirements. This objective is accomplished utilizing a balanced strategy of equities, fixed income securities and cash equivalents in a mix which is conducive to participation in rising markets while allowing for adequate protection in falling markets. Certain investments called commonly known as alternatives are generally not allowed in the portfolio.

All of the temporarily and permanently restricted net assets are restricted by the donor whereby only the income may be spent for the purpose stipulated by the donor. The principal of the permanently restricted fund may not be spent below its original amount. The Presbytery has also followed the guideline that the principal amount of the temporarily restricted fund may also not be spent below its original amount.

Expenditures from the funds are dictated by the donor for the stated purpose and amount. Amounts are determined based on the investment performance of the managed Comerica account.

A summary of the activity in the Comerica account for the years ended December 31, 2011 and 2010 is as follows:

	<u>2011</u>	<u>2010</u>
Account balance, beginning of the year	\$14,498,019	\$13,542,397
Investment gain(loss)	462,725	1,378,532
Distributions	( 547,285)	( 349,715)
Expenses	<u>( 77,445)</u>	<u>( 73,195)</u>
Account balance, end of year	<u>\$14,336,014</u>	<u>\$14,498,019</u>



**THE PRESBYTERY OF DETROIT, INC.**  
**Notes to Financial Statements**  
**For the Years Ending December 31, 2011 and 2010**

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**Note 9 – Temporarily Restricted Net Assets**

Temporarily restricted net assets are available for the following purposes:

Presbytery of Detroit – Ranney-Balch Fund are available to provide aid to the aged, poor, and/or for the benefit of Christian work among Italian, Negro, and other underprivileged groups within the boundaries specified in this fund.

Howell Conference and Nature Center – This represents funds contributed by various donors to the Nature Center to help nurture nature creations.

Presbytery of Detroit - Mission Fund represents funds (per capita, shared and directed missions, offerings, etc.) collected from the various church entities on behalf of General Assembly and the Synod. The fund balances as of December 31, 2011 and 2010 reflects excess dollars paid out during this time period than collected. The excess represents a temporary timing difference.

	<u>2011</u>	<u>2010</u>
Ranney-Balch Fund	\$1,359,922	\$1,362,737
Howell Conference and Nature Center	104,443	50,012
Mission Fund	<u>118,017</u>	<u>27,302</u>
	<u>\$1,582,382</u>	<u>\$1,440,051</u>

**Note 10 – Permanently Restricted Net Assets**

Permanently restricted net assets are investments of the following amounts. The income on such investments is specified by the donor to be used for the purposes noted:

	<u>2011</u>	<u>2010</u>
McKay Fund - Provide funding for new Presbyterian churches and Missions within the city of Detroit	\$ 372,869	\$ 377,065
James Joy Fund - Provide funding to support the Fort Street Presbyterian church, and missions of the Presbyterian throughout Michigan		
- Fort Street Presbyterian has a (50%) ownership interest		
- Presbytery of Detroit, Inc. has a (40%) ownership interest		
- And (10%) ownership interest is shared between Lake Michigan, Lake Huron and Mackinaw Presbyterian Churches	10,928,503	11,052,004
Connor Fund - Earnings used to support Fort Street Presbyterian Church	<u>479,806</u>	<u>485,201</u>
Total permanently restricted net assets	<u>\$11,781,178</u>	<u>\$11,914,270</u>

**THE PRESBYTERY OF DETROIT, INC.**  
Notes to Financial Statements  
For the Years Ending December 31, 2011 and 2010

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**Note 11 - Designated Net Assets**

Certain unrestricted gifts and revenue have been designated for specific purposes by the Presbytery for unique causes sponsored by the Presbytery. The specific purposes are as follows:

	<u>2011</u>	<u>2010</u>
Funds available to provide financial assistance to new and Established churches – Capital Fund	\$ 4,646,203	\$ 4,618,528
Funds designated for Presbytery projects	<u>202,464</u>	<u>108,773</u>
Total designated net assets	<u>\$ 4,848,667</u>	<u>\$ 4,727,301</u>

**Note 12 – Transfers**

The transfers represent revenue and expense transferred within the unrestricted net assets funds for 2011. These funds were transferred during the year because the Presbytery maintains only one operating checking account.

**THE PRESBYTERY OF DETROIT, INC.**  
Notes to Financial Statements  
For the Years Ended December 31, 2011 and 2010

**Note 13 - Unrestricted Expenses**

Unrestricted program and management and general expenses for the year were as follows:

	<u>2011</u>	<u>2010</u>
Program expenses:		
Howell Conference and Nature Center	\$ 1,214,773	\$ 1,233,704
Operations	1,299,000	1,123,795
Hands on Mission	-	973
Barnabas Center	12,764	12,246
Clergy in Transition	9,620	7,960
Dexter/Chelsea	-	73,267
Domestic Violence	-	7,123
Ecumenical Center	-	6,083
Two Cents A Meal	6,964	28,500
Peace Presbytery	5,000	24,800
Habitat for Humanity	2,708	15,000
Multiculturalism	4,302	-
Middle East Projects	-	1,185
Helping Hand	1,750	1,250
NCD 510	6,000	5,260
Park United Roof	9,700	-
Fort Street Open Door	27,380	22,645
Hunger Program	5,250	11,250
Katrina	10,718	12,461
Kenya	8,400	-
A Place of Refuge	13,793	-
Youth Council	5,655	-
Ann Arbor Campus Ministry		5,083
Detroit Inbound Mission	6,985	6,680
Second Mile Center	8,115	7,661
SPE Small Group	4,569	3,150
Presbyterian Men	7,931	-
Presbyterian villages	-	20,786
Other Expenses	<u>16,397</u>	<u>29,341</u>
<b>Total Program Expenses</b>	<b>\$ <u>2,687,774</u></b>	<b>\$ <u>2,660,203</u></b>
Management and general expenses:		
Trustees (Note 1)	\$ 744,996	\$ 638,371
Depreciation expense	101,665	150,589
Investment fees	77,802	67,426
Bad Debt Expense (Note 1)	<u>-</u>	<u>27,732</u>
<b>Total Management and General Expenses</b>	<b>\$ <u>924,463</u></b>	<b>\$ <u>884,118</u></b>
<b>Fundraising Expense</b>	<b>\$ <u>48,518</u></b>	<b>\$ <u>46,762</u></b>

## **Supplementary Information**

**THE PRESBYTERY OF DETROIT, INC.**  
 Schedule of Indebtedness of Churches and the Presbytery of Detroit  
 to Other Presbyterian Organizations  
 For the Year Ended December 31, 2011

Church Name	Loans from General Assembly	Grant Mortgage (Deferred Payment) Loans	Loans from Synod	Presbyterian Investment Loan Program	Loans from Presbytery	Total
Ann Arbor, Calvary	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ 5,000
Ann Arbor, Calvary	-	9,000	-	-	-	9,000
Ann Arbor, Northside	6,054	-	-	-	-	6,054
Auburn Hills	52,474	-	-	-	-	52,474
Barabaz Incorporated	-	-	-	-	20,000	20,000
Detroit, St John's	57,195	-	-	-	-	57,195
Dearborn, Cherry Hill	-	28,940	-	-	-	28,940
Dearborn, Littlebold	-	17,083	-	-	-	17,083
Churches of Detroit	-	-	-	-	-	-
Broadstreet	-	20,000	-	-	-	20,000
Calvin East	-	29,050	-	-	-	29,050
Grandale	-	20,000	-	-	-	20,000
Outer Drive	-	21,664	-	-	-	21,664
Trinity Community	-	-	-	-	20,507	20,507
Emmerical Center & International Residence	-	53,787	-	-	-	53,787
Farmington, First Presbyterian	-	-	-	880,154	-	880,154
Drayton Plains, Community	-	28,688	-	-	-	28,688
Highland Park, Park United	-	-	-	-	27,101	27,101
Howell, First Presbyterian	-	-	-	676,421	-	676,421
Lake Shore Presbyterian, St. Clair Shores	-	-	-	499,732	-	499,732
Livonia, St. Pauls	-	10,000	-	-	-	10,000
Livonia, St. Timothy's	88,728	-	-	-	-	88,728
Macomb, Church of the Covenant	315,642	240,000	34,498	-	8,292	598,432
Northminster Presbyterian, Troy	147,077	-	-	-	-	147,077
Novi, Faith Community	-	-	-	367,436	-	367,436
Pontiac, Joslyn Ave.	-	22,175	-	-	-	22,175
Redford, Village	-	11,418	-	-	-	11,418
Rochester University	18,658	-	-	-	-	18,658
South Lyon, First Presbyterian	154,880	-	-	-	-	154,880
Sterling Heights, Utica	48,422	-	-	-	-	48,422
Sterling Heights, Utica	59,806	-	-	-	-	59,806
St. James, Redford	-	-	-	-	8,612	8,612
Walled L. Crossroads	-	-	-	-	6,049	6,049
Waterford Community	91,854	-	-	-	-	91,854
<b>Total Loans - Churches</b>	<b>\$ 1,038,790</b>	<b>\$ 518,805</b>	<b>\$ 34,498</b>	<b>\$ 2,419,743</b>	<b>\$ 90,561</b>	<b>\$ 4,100,397</b>

The Presbytery of Detroit  
Statement of Revenues and Expenditures - Overall By Committee  
From 10/1/2012 Through 10/31/2012

	This Month Actual	Year to Date Actual	2012 Budget	Percent Total Budget Remaining
<b>Revenue</b>				
Committee on Ministry	0.00	0.00	1,000.00	(100.00)%
Preparation for Ministry	0.00	0.00	1,000.00	(100.00)%
Trustees	118,172.69	567,367.97	782,952.00	(27.53)%
Presbytery Operations	0.00	0.00	1,000.00	(100.00)%
Congregational Life	0.00	0.00	1,000.00	(100.00)%
Social Justice & Peace	0.00	13,029.46	7,300.00	78.49%
Mission Interpretation	970.00	24,981.38	31,620.00	(21.00)%
Nurture & Support	585.00	3,446.20	1,000.00	244.62%
Spiritual Formation & Faith Development	320.00	5,089.48	1,000.00	408.95%
New Church Dev/Redevelopment	0.00	0.00	1,000.00	(100.00)%
Outdoor Ministry	0.00	625.00	1,000.00	(37.50)%
Presbyterian Women	0.00	1,500.00	2,000.00	(25.00)%
Metro Urban Ministry Team	0.00	0.00	1,000.00	(100.00)%
Planning & Visioning	615.00	615.00	0.00	0.00%
Coordinating Cabinet	0.00	0.00	1,000.00	(100.00)%
<b>Total Revenue</b>	<b>121,662.69</b>	<b>616,654.49</b>	<b>833,872.00</b>	<b>(26.05)%</b>
<b>Expense</b>				
Committee on Ministry	0.00	4,560.14	7,147.00	36.20%
Preparation for Ministry	366.68	394.04	2,500.00	84.64%
Trustees	19,781.96	98,879.07	135,000.00	26.76%
Presbytery Operations	32,354.62	318,398.57	377,012.83	15.55%
Congregational Life	1,849.95	11,882.66	17,500.00	32.10%
Social Justice & Peace	2,633.64	47,551.66	60,755.00	21.73%
Mission Interpretation	8,554.82	57,735.63	80,320.00	28.12%
Nurture & Support	2,731.74	35,821.81	38,200.00	6.23%
Spiritual Formation & Faith Development	1,412.15	8,729.76	16,900.00	48.34%
New Church Dev/Redevelopment	5,980.28	48,665.10	75,000.00	35.11%
Outdoor Ministry	3,651.41	36,514.10	43,817.00	16.67%
Metro Urban Ministry Team	0.00	0.00	1,750.00	100.00%
Planning & Visioning	0.00	2,775.65	2,000.00	(38.78)%
Coordinating Cabinet	886.50	1,745.17	2,511.00	30.50%
<b>Total Expense</b>	<b>80,203.75</b>	<b>673,643.16</b>	<b>860,412.83</b>	<b>21.71%</b>
<b>Revenues Over(Under) Expenditures</b>	<b>41,458.94</b>	<b>(56,988.67)</b>	<b>(26,540.83)</b>	<b>114.72%</b>

**The Presbytery of Detroit**  
**Statement of Revenues and Expenditures - Comparative Overall By Committee Fund 100**  
**From 10/1/2012 Through 10/31/2012**

	2012 Current Month Actual	2012 Current Year Actual	2011 Prior Year Actual	Current Year % Change
<b>Revenue</b>				
Trustees	119,172.69	567,367.97	604,263.32	(6.11)
Congregational Life	0.00	0.00	1,400.00	(100.00)
Social Justice & Peace	0.00	13,029.46	6,855.00	90.07
Mission Interpretation	970.00	24,981.38	26,793.66	(6.76)
Nurture & Support	585.00	3,446.20	1,500.00	129.75
Spiritual Formation & Faith Development	320.00	5,089.48	480.00	960.31
New Church Dev/Redevelopment	0.00	0.00	6,500.00	(100.00)
Outdoor Ministry	0.00	625.00	0.00	100.00
Presbyterian Women	0.00	1,500.00	1,500.00	0.00
Metro Urban Ministry Team	0.00	0.00	500.00	(100.00)
Planning & Visioning	615.00	615.00	1,440.00	(57.29)
<b>Total Revenue</b>	<u>121,662.69</u>	<u>616,654.49</u>	<u>651,231.98</u>	<u>(5.31)</u>
<b>Expense</b>				
Committee on Ministry	0.00	4,560.14	8,523.72	(46.50)
Preparation for Ministry	366.68	384.04	1,369.01	(71.95)
Trustees	19,781.96	98,879.07	106,073.38	(6.78)
Presbytery Operations	32,354.62	318,398.57	312,874.87	1.77
Congregational Life	1,849.95	11,882.66	15,674.73	(24.19)
Social Justice & Peace	2,633.64	47,551.66	48,897.93	(2.75)
Mission Interpretation	8,554.82	57,735.63	63,985.56	(9.77)
Nurture & Support	2,731.74	35,821.61	31,422.08	14.00
Spiritual Formation & Faith Development	1,412.15	8,729.76	10,760.40	(18.87)
New Church Dev/Redevelopment	5,980.28	48,665.10	54,844.19	(11.27)
Outdoor Ministry	3,651.41	36,514.10	36,480.80	0.09
Planning & Visioning	0.00	2,775.65	4,692.44	(40.85)
Coordinating Cabinet	886.50	1,745.17	558.31	212.58
<b>Total Expense</b>	<u>80,203.75</u>	<u>673,643.16</u>	<u>696,157.42</u>	<u>(3.23)</u>
<b>Revenues Over(Under) Expenditures</b>	<u>41,458.94</u>	<u>(56,988.67)</u>	<u>(44,925.44)</u>	<u>26.85</u>

# P A S T O R A L C A L L F O R M

## Presbytery of Detroit, Presbyterian Church (USA)



The Milford Presbyterian Church of Milford, Michigan, being well satisfied with your qualifications for ministry and confident that we have been led to you by the Holy Spirit as one whose service will be profitable to the spiritual interests of our church and fruitful for the Kingdom of our Lord, earnestly and solemnly calls you, Bryant M. Anderson, to undertake the office of Pastor of this congregation, beginning (effective) March 18, 2013 promising you in the discharge of your duty all proper support, encouragement and allegiance in the Lord. That you may be free to devote full time to the ministry of the Word and Sacrament among us, we promise and obligate ourselves to provide you the following annually:

**Compensation**

<b>BASIC COMPENSATION</b>	
1. Cash Salary	\$70,000
2. Housing and Utility Allowance *part of above to be seperated as preferred by Pastor	\$ * see note
3. Use of Manse (fair rental value, at least 30% of 1+4+5)	\$0
4. Medical Allowance(if taken as salary)	\$0
5. Flexible Benefits	
a. Life Insurance	\$0
b. Deferred Compensation (403(b), annuity, etc.)	\$0
c. Other Flexible Benefits	\$0
6. Total Basic Compensation ( Add 1 through 5c to calculate item #7 Bd of Pension Dues)	\$70,000
<b>BASIC BENEFITS</b>	
7. Board of Pension Dues (includes medical) (33% of Total Basic Compensation)	\$23,100
8. Social Security (SECA) Allowance ( 7.65% of 1,2, & 3)	\$5,355
9. Medical Deductible/Voucher reimbursable (if not taken as salary)	\$2,400
10. Optional Dental Plan (Voucher reimbursable)	\$1,100
11. Total Basic Benefits	\$31,955
<b>PROFESSIONAL EXPENSES (Vouchered &amp; Reimbursed) (at least minimum terms)</b>	
12. Auto/Travel (IRS allowable rate: per mile for non commuting, church business)	\$
13.	\$
14. Business Expenses (Books, Dues, etc.) and/or continuing Education	\$3,500
15. Other (please name) _____	\$
16. Total professional expenses	\$3,500
17. Total compensation (add 6, 11, and 16)	\$105,455

Paid vacation leave of 4 weeks annually, including 4 Sundays.

Paid continuing education leave of 2 weeks annually, including 2 Sundays upon Session action

In addition, one time moving allowance-

\$ 7,500

Allowance is subject to prorated reimbursement to church in the event pastor leaves MPC within one year of effective date.

*We promise and obligate ourselves to review with you annually the adequacy of this compensation.*

Within the first year Bryant Anderson will attend a Pastors in Transition Program that is offered by the Executive Presbyters of the four Presbyteries of Michigan; cost to be borne by church (approx \$200).

\*In testimony whereof we have subscribed our names this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

PNC/APNC Kristen Deuneston

PNC/APNC Kelly Holloway

PNC/APNC [Signature]

PNC/APNC [Signature]



PNC/APNC PNC/APNC  
Having moderated the congregational meeting which extended this call for ministerial services, I do certify that the call has been made in all respect according to the rules laid down in the Form of Government, and that the persons who signed the foregoing call were authorized to do so by vote of the congregation.

\*(Signed) \_\_\_\_\_, Moderator of the Congregational Meeting

**By Presbytery of Call**

By the Presbytery of Detroit.

This call has been reviewed by the **Committee on Ministry**. The Committee recommends that the presbytery approve this call.

Date of action \_\_\_\_\_ (Signed) \_\_\_\_\_ COM Moderator

This call was approved by the **Presbytery of** \_\_\_\_\_, through action taken by its Committee as authorized by G-11.0502h.

Date of action \_\_\_\_\_ (Signed) \_\_\_\_\_ Stated Clerk

**By Presbytery of Care or Present Call**

This call has been reviewed by the Committee on [Ministry or Preparation for Ministry]. The Committee recommends that the presbytery find it expedient to release \_\_\_\_\_ to accept this call.

Date of action \_\_\_\_\_ (Signed) \_\_\_\_\_ Committee Moderator

The Presbytery of \_\_\_\_\_ hereby finds it expedient to release \_\_\_\_\_ to accept this call and therefore has placed this call in the minister's/candidate's hands.

Date of action \_\_\_\_\_ (Signed) \_\_\_\_\_ Stated Clerk

**By Candidate**

This is to certify that I have received and accepted the call.

\*Date of Acceptance 1/13/13

Bryant  
Signature

**Presbytery of Detroit  
Minutes of the Stated Meeting  
February 26, 2013**

The Presbytery of Detroit convened with prayer and litany in a stated meeting at Farmington First Presbyterian Church on February 26, 2013 at 4:02. Jean Loup moderated the meeting.

The Moderator declared that a quorum is present.

The Moderator appointed Jan Dolan the Assistant to the Stated Clerk.

The Moderator welcomed new members and commissioners.

Upon motion of the Stated Clerk on behalf of the Coordinating Cabinet, Presbytery approved the docket as amended.

Upon motion of the Stated Clerk, the Presbytery excused those who have requested to the excused.

By consent, Presbytery seated the following as corresponding members: Sam Locke of the General Assembly Gifts Office; Bob Martin from the Samaritan Counseling Center; Jay Hudson of the Presbyterian Investment and Loan Program.

Sue Ellis Melrose welcomed Presbytery to Farmington First.

**Reports from Other Governing Bodies**

**General Assembly Special Gifts Office. Sam Locke**

Mr Locke greeted Presbytery with gratitude and thank you. He spoke of the special offerings \$15 million and gave thanks to the Presbytery of Detroit for our generosity.

**Reports from Presbytery Affiliated Organizations**

**Samaritan Counseling Center. Bob Martin**

Bob Martin from the Samaritan Counseling Center greeted Presbytery. The Samaritan Center opened 26 years ago; it now has 8 offices, 12 therapists and 2 admin staff. It is unique because the staff values the spiritual part of one's journey; it is inter-faith. It provided over 6500 hours of services last year .

**Howell Nature Center. Richard Grant**

Richard Grant gave his annual report for the Howell Nature Center. This is its 50<sup>th</sup> anniversary, which they will celebrate in the summer. He has been there for 35 years. In the 70's there were 1500 campers; in 2012 there were 80,000+, which included school programs. There were 2000 in summer camp last summer. It is one of the largest Presbyterian camp/conference centers in the country, and serves more people than any other. One of its major features is its

partnership with Heifer International; it is the only Heifer learning center not owned by Heifer. They are developing weekend retreats for Presbyterian churches

### **Presbyterian Investment and Loan Program. Jay Hudson**

Jay Hudson from the Presbytery Investment and Loan Program greeted Presbytery. He described the purposes of PILP: to provide low cost loans; to give Presbyterians the opportunity for funding Presbyterian endeavors. They have provided loans to churches: \$215 million at 3.8%; \$100 million at 4.8%. He brought checks for Farmington First, Howell First, Faith Novi, and Lake Shore Ste Clair Shores.

Harold Ellis began moderating the meeting.

## **WE LISTENED FOR THE WORK OF THE SPIRIT IN OUR COMMUNITY**

### **Announcements**

The Social Justice Team encouraged folks to make application to the Ranney-Balch Fund. Fund grants are weighted towards issues within the Presbytery or metro region.

Gretchen Denton reported for the Thika Partnership. We have been helping dig deep wells in arid areas. The overall goal is to build relationships.

Tom Neal made announcements from the Hands-On Mission.

### **Reports**

**New Church Development Team.** Christ Thomas reported.

Estelle Aaron was applauded by Presbytery for her work in new church development and church redevelopment. Jean Loup led Presbytery in prayer for Estelle.

By consent, Presbytery seated Raul Echevarria as corresponding member. The New Church Development Team is working on NCDs in Howell and in the Hispanic community with Anita Teresko and Raoul Echevarria. Mr Echevarria reported on his learnings about the ministry and the history of the former Southwest Church, where he is trying to establish the Ministry to reach Latinos in Southwest Detroit.

**Committee on Local Arrangements for the 2014 General Assembly.** Sue Melrose reported.

The COLA is in need of \$30,000 more. Its design is to be a ministry of hospitality. The theme selected by the General Assembly is *Abound in Hope*. The GA will hire office staff this summer; the welcome video prepared for the GA is on the web site. The Committee is in the process of recruiting volunteers and churches to host worship on Sunday, June 15 (churches will need to provide transportation and lunch.) They are working on greeters at airport, hotels, Cobo Hall.

### **Presbytery History Project.**

Eldon Beery reported on progress in compiling our history. He continues to seek information from congregations.

### **Presbyterian Youth Connection.**

Charon and Michael Barconey reported on youth activities and the resources Presbytery has for local congregations: Youth Mission Blast mission projects, Triennium, Junior High Youth Rally.

**The Committee on Preparation for Ministry** reported the following for the information of Presbytery:

1. The CPM met on Tuesday, February 5, 2013 at Kirk in the Hills for its annual committee training event. No consultations were held.
2. Members of the Committee On Ministry (COM) were present in the afternoon of our annual training event to help clarify the POD's understanding of the role and purpose of Commissioned Ruling Elders (CREs), as well as to come to an understanding of which committee is to care for/oversee CREs once they are (a) properly trained and eligible to receive a commission and (b) no longer in commissioned service. Our joint understanding is that COM will care for and maintain the roll of CREs in the Presbytery of Detroit, as CPM is responsible for only the preparation of such persons.

**Trustees.** Tom Neal reported for the Trustees, and gave the following report for the information of Presbytery:

1. The Trustees have approved a contract with Resource Data Systems Corporation for backing up the Presbytery's computers. The current tape backup system is obsolete.
2. The Trustees approved the engagement of Tellis & Company, PLLC to conduct the audits for 2012, 2013, and 2014 for the Presbytery and Howell Center.
3. The Trustees continue to work on a financial report template that will be informative and clear.
4. In its January report, the Trustees reported that the Hispanic Ministries was no longer working at the Southwest Church location. That report was in error. It continues.

Jean Loup began moderating.

## **WE RESPONDED TO CHRIST'S CALL TO MISSION AND MINISTRY**

### **Treasurer.**

Alvin Smith reported that we have met the 2012 budget. He presented his Treasurer's Report, which is appended to the minutes.

The Moderator offered a brief prayer for openness.

**Coordinating Cabinet.** James Porter reported for the Coordinating Cabinet.

The General Assembly having sent down Amendment 12-1 (the Heidelberg Catechism) for approval and disapproval of the presbyteries, Presbytery approved Amendment 12-1.

Upon motion of the Coordinating Cabinet, Presbytery voted to:

1. Approve the following schedule of meetings for the remainder of 2013 and for 2014:
  - 2013
  - April 27, Saturday
  - June 25, Tuesday
  - August 27, Tuesday

October 26, Saturday  
2014

January 28, Tuesday

February 22, Saturday

April 22, Tuesday

August 26, Tuesday

October 25, Saturday

2. Accept (new Bylaws VI.2.d) the following ruling elder representatives of groups for membership on the Coordinating Cabinet:

Presbyterian Women Janet Morton

Presbyterian Men Al Jones

Michigan Black Presbyterian Caucus Stefanie Lewis

Presbyterian Youth Council Charon Barconey

3. Approve the celebration of Holy Communion at the Women's Annual retreat scheduled for March.

The Coordinating Cabinet reported the following for the information of Presbytery:

1. The Coordinating Cabinet has approved a new job description for the Redevelopment Coordinator. Estelle Aaron is retiring effective February 28. The position is posted on the Presbytery web site.
2. The Coordinating Cabinet has approved the realignment of committees and ministry teams to conform to the new Bylaws as follow:

Congregational Development and Transformation Team:

- Worship
- Stewardship
- Mission Studies
- Evangelism
- Holy Conversations WG/Transformation WG

Leadership Equipping Team:

- Pastors in Transition WG
- Presbyterian Pilgrimage WG
- Presbytery Youth Council WG
- Resource Center WG
- Church Educators and Faith Development WG
- Theological Education
- Worship Life of Presbytery Assembly
- Leadership Training Day WG

Social Justice –

- add Metro Urban Ministry Work Group
- keeps all others except Middle East WG which dissolved last year

Multicultural Ministries WG dissolves and CON nominates team

3. The Coordinating Cabinet has reviewed the annual review of the Executive Presbyter.
4. The Coordinating Cabinet received a report from the Presbytery Operations Team on the process for the election of the Stated Clerk and Treasurer. The position of Stated Clerk, whose 3-year term expires the end of this year, will be posted by the end of April.

5. The Coordinating Cabinet heard a report from the Social Justice and Peacemaking Team that the General Assembly will be appointing an intern for Self Development of Peoples, a General Assembly program that we help administer.
6. The Coordinating Cabinet heard a report from the Committee on Local Arrangements for the 2014 General Assembly. The General Assembly will be hiring a staff person who will have an office at the Presbytery office site, thanks to the generosity of Detroit Westminster. The next step will be recruiting the hundreds of volunteers necessary to host the meeting. Worship at the Assembly will be at individual churches in the Presbytery.
7. The committee to make contact with Brenda Jarvis has been formed pursuant to the action of Presbytery on recommendation of the Administrative Commission on Riverside Church. Initial contact has been made with her.

**Committee on Ministry: Ruling Elder Dixie Elam (10)**

Upon motion of the Committee, Presbytery voted to:

1. **Rescind** the action of the January 22, 2013 meeting to "close the part-time Associate Executive Pastor position at First, Ann Arbor, effective Feb. 1, 2013."
2. **Allow Rev. Doug Campbell** to labor outside the ecclesiastic bounds of Presbytery of Detroit.
3. **Dissolve** the relationship between **Grosse Pointe Memorial** and **Rev. Matthew Wrzeszcz**, effective immediately, and transfer him to the Presbytery of Chicago.
4. **Accept Rev. Michelle James** into the Presbytery of Detroit from the Presbytery of The James.
5. **Move Rev. Dr. Elizabeth Downs** to Member-at-Large.
6. **Move Rev. Julie Marks** to Member-at-Large.
7. Approve the call of the **Milford Church** to the **Rev. Bryant M. Anderson** as Pastor, effective March 18, 2013, with the following terms: Salary & Housing \$70,000; Pension \$23,100; Social Security \$5,355; Medical deductible \$2,400; Optional dental \$1,100; Expenses and/or Continuing Education \$3,500. Vacation one month including four Sundays; Study Leave two weeks including two Sundays; One time moving allowance of \$7,500. Within the first year Rev. Anderson will attend a Pastors in Transition program with the cost borne by the church. AA/EEO Guidelines were followed in the search.

The Committee reported the following actions pursuant to authority given it. It has:

1. **Approve the renewal** of the six month Interim Pastor contract between **Starr, Royal Oak** and **Rev. Kenneth Kaibel**, effective February 1, 2013. Terms: Half-time, Salary \$1,634; Housing \$24,000; Board of Pension 403(b) \$6,600; Medical Deductible \$1,400; Study Leave \$1,200; Other professional expenses \$600. Vacation: Two weeks including two Sundays; Study Leave: One week.
2. **Approved the renewal** of the twelve month Parish Associate contract between **Jefferson Avenue, Detroit** and **Rev. Dr. Louis J. Prues**, effective February 1, 2013. Terms: Salary \$10,500.
3. **Approved the renewal** of the twelve month Temporary Supply Associate Pastor contract between **First, Royal Oak** and **Rev. Matthew Nickel**, effective November 1, 2012. Terms: Salary \$29,825; Housing \$18,000; Social Security \$3,659; Full Pension \$15,353; Medical Deductible \$913; Study Leave \$1,030; Professional expenses \$1,200. Vacation: One month including four Sundays; Study Leave: Two weeks.

4. **Approved the renewal** of the twelve month Temporary Supply contract between **Southminster, Taylor, and Rev. Karen Stunkel**, effective January, 2013. Terms: Salary \$26,500; Housing \$17,400; Social Security \$3,624; Full Pension \$16,400; Medical Deductible \$500; Travel \$4,000; Study Leave \$1,200; Annuity \$2,978; Expenses \$1,000. Vacation: One month including four Sundays; Study Leave: Two weeks; Two Family Sundays.
5. **Approved the renewal of the Stated Supply Contract** between the Taiwanese Fellowship Ann Arbor and Hao Teh Chen effective January 1, 2013. Terms: Salary \$24,832; Housing \$13,426; Utilities \$2,991; Medical Deductible \$825; Social Security \$3,219; Full Pension \$13,884; Continuing Education \$1,131; Auto and other Expense \$9,699. Vacation: One month including four Sundays; Study Leave: Two weeks

Upon motion of Dixie Elam, Presbytery voted to:

1. **Accept Rev. Esther Lee** into Presbytery of Detroit from the Presbytery of Western Reserve. She is the DCE at Korean Metro, Detroit.
2. **Approve an Administrative Commission** to work with **First, Wyandotte**, as requested by the Session and Head of Staff, Rev. Art Oberg, First of Wyandotte, as follows:

The AC would strive to help First of Wyandotte PCUSA to be more faithful participants in the mission of Christ and as per G3.0109b(1). The AC of First of Wyandotte PCUSA would be charged with the following duties and powers:

**DUTIES. The AC shall:**

1. Inquire into all responsibilities of the committees, teams, and staff.
2. Consult with the members, ruling elders, and teaching elders involved with the ministry.
3. Account for all property owned by the church or claim ownership.
4. Require an accounting of all financial records and bank accounts in the churches name or PIN number.
5. Make a final report to The Presbytery of Detroit with findings and recommendations.

**POWERS. The AC shall have the following powers:**

1. As per the Book of Order, G-3.0303e, the AC may assume original jurisdiction of the session with all the powers and authorities of elders and the session found in G-3.0201.
2. To take control of all financial accounts in any financial institution with the church's pin number.

**Members of the Administrative Commission:**

Teaching Elder Bryan Smith, Chairperson  
 Ruling Elder Mary Ann Brantley  
 Commissioned Ruling Elder Michael Hoffman  
 Teaching Elder Anne Schaefer  
 Ruling Elder Robert Szwed

The Committee on Ministry reported the following for the information of Presbytery. It has:

1. **Granted permission for First, Northville** to call a congregational meeting to elect a Pastor.

2. **Appointed Rev. Rick Peters** Moderator at **First, Pontiac**, effective immediately.
3. **Appointed Rev. Peter Smith** Moderator at **St. Johns, Detroit**, effective immediately.
4. **Responded** to Mr. Ronald Vanderbeek indicating that the COM will not authorize him to do what he is asking, and request that Stated Clerk Rev. Ed Koster send an ecclesiastical communication to the Moravian Church regarding Mr. Vanderbeek's current status with the Presbytery of Detroit.
5. **Co-opted** and given voice to **Kimo Kim** on COM.

**Stated Clerk.** Edward Koster reported.

Upon motion of the Stated Clerk, Presbytery voted to:

1. Approve the minutes of January 22, 2013.
2. Accept the invitations to host Presbytery meetings as follows:
  - Saturday, April 27 Royal Oak First
  - Saturday, October 26 Grosse Pointe Memorial
3. Approve the reports of the following Commissions and append them to the minutes:
  - a) Installation Isaac Chung as pastor of White Lake Church on January 27, 2013.
  - b) The ordination of Emma Lee Oulette on November 17, 2012
  - c) The installation of Adam Grosch as pastor of St Clair Shores on October 21, 2012

The Stated Clerk reported the following for the information of Presbytery:

1. Transfers completed:
  - a. From the Presbytery of Detroit:
    - i. James Kesler to Grand Canyon Presbytery
  - b. To the Presbytery of Detroit:
    - i. Michelle James from the Presbytery of the James
2. Communications

A letter from the Stated Clerk of the General Assembly thanking the Presbytery of Detroit for the full payment of our *per capita* apportionment last year.

**Committee on Nominations.** Marianne Grano reported for the Committee.

Upon nomination of the Committee, there being no nominations from the floor, Presbytery elected:

For the vacancy of the Class of 2014 on the Committee For Preparation for Ministry:

Teaching Elder Judy Shipman (Saline)

For the vacancy of the Class of 2015 Committee on Representation:

Ruling Elder Richard Turner (Detroit, Fort Street)

For Congregational Development and Transformation:

Chair 2013 CRE Michael Hoffman (Dearborn, First)

Class of 2013 Ruling Elder Bob Szwed (Allen Park)

For the Leadership Equipping Team:

Chair 2013 Ruling Elder Dorothy Seabrooks (Detroit, St. John's)

Class of 2013 Teaching Elder Julie Madden (At Large);

Ruling Elder Mattie Hunter (Detroit, Trumbull Ave.)

Class of 2014 Ruling Elder Ron Case (Grosse Ile);

Teaching Elder Neil Cowling (Westland, Kirk of Our Savior)

Class of 2015 Ruling Elder Dorothy Seabrooks (Detroit, St. John's);



Ruling Elder Doris Campbell (Milan, Peoples)

For the Multicultural Ministries Team:

Chair 2013 Ruling Elder Rosy Latimore (Birmingham, First)  
 Class of 2013 Ruling Elder Lynne Boyle (Northville, First)  
 Class of 2014 Teaching Elder Opelton Parker (At Large);  
 Ruling Elder Kathleen Johnson (Detroit, Jefferson Ave.)  
 Class of 2015 Ruling Elder Rosy Latimore (Birmingham, First);  
 Ruling Elder Anita Teresko (Grosse Ile)

For the Howell Conference and Nature Center Committee:

Chair 2013 Teaching Elder Paul S. Bousquette (Redford, St. James)  
 Class of 2013 Teaching Elder Paul S. Bousquette (Redford, St. James)  
 Class of 2014 Teaching Elder Ken Lister (H.R.);  
 Ruling Elder Norman Bezrutch (Howell, First)  
 Class of 2015 Ruling Elder Dixie Elam (Livonia, Rosedale Gardens);  
 Teaching Elder Melissa Anne Rogers (Ann Arbor, First)

For New Church Development:

Chair 2013: Teaching Elder Chris Thomas (Plymouth, First)  
 Class of 2013 Teaching Elder Theodore Taylor (H.R.);  
 Ruling Elder Mike Christy (Detroit, Jefferson Ave.)  
 Class of 2014 Ruling Elder Anita Teresko (Grosse Ile)  
 Class of 2015 Teaching Elder Chris Thomas (Plymouth, First);  
 Ruling Elder Rosy Latimore (Birmingham, First)

For the Committee on Nominations:

Chair 2013 Teaching Elder Marianne Grano (Rochester Hills, University)  
 Class of 2013 Teaching Elder Raphael Francis (Detroit, Hope);  
 Ruling Elder Doug Denton (Rochester Hills, University);  
 Ruling Elder Darrell Reynolds (Detroit, Calvary);  
 Teaching Elder Marianne Grano (Rochester Hills, University)  
 Class of 2014 Ruling Elder Stefanie Lewis (Detroit, Hope);  
 Ruling Elder Fran Anderson (Waterford, Community);  
 Ruling Elder Nancy Nawrocki (Milford);  
 Ruling Elder Bob Geake (Northville, First)  
 Class of 2015— Ruling Elder Robert Lee (Southfield, Korean/Metro Det);  
 Ruling Elder Marie Hughley (Highland Park, Park United);  
 Teaching Elder Howard Soehl (Howell, First);  
 Teaching Elder Charlotte Sommers (Troy, Northminster)

For the Social Justice Team:

Chair 2013 Ruling Elder Margaret Williamson (Detroit, St. John's)  
 Class of 2013 Ruling Elder Lynn Boyle (Northville, First);  
 Ruling Elder Margaret Williamson (Detroit, St. John's);  
 Class of 2014 Ruling Elder Randall Commissaris (Detroit, Fort Street)  
 Class of 2015 Ruling Elder Tremetre Young (Bloomfield Hills, Kirk/Hills);  
 Teaching Elder William Dunifon (H.R.)

The following person was nominated from the floor for the class of 2015 Committee on Preparation for Ministry: Teaching Elder Doyll Andrews. Mr Andrews was not elected.

## WE SHARED GOD'S BOUNTY

Presbyters recessed for dinner at 5:50 p.m.

## WE PROCLAIMED THE GOOD NEWS

Presbytery worshipped God.

After prayer and benediction, Presbytery adjourned at 7:17 p.m.

The next meeting of the Presbytery will be Saturday, April 27, 2013 at 9:00 a.m. at Royal Oak First.

ATTEST:

  
 EDWARD KOSTER, Stated Clerk

ATTACHMENT ONE: The Roll

APPENDICES:

Commission Reports

Installation Isaac Chung as pastor of White Lake Church on January 27, 2013.

The ordination of Emma Lee Oulette on November 17, 2012

The installation of Adam Grosch as pastor of St Clair Shores on October 21, 2012

Treasurer's Report.

ATTACHMENT ONE: THE ROLL

ROLL OF PRESBYTERY FOR February 26, 2013

CHURCHES:                      Of 81 churches, 48 were represented and 53 were not.

COMMISSIONERS:              Of 124 eligible commissioners, 48 enrolled, and 76 did not.

OTHER RULING ELDERS (Officers, Members of Council)::

Of 20 total, 11 were present, of whom 3 counted as commissioners, leaving 8 as the unduplicated count: 7 excused, and 2 absent.

TEACHING ELDERS:            Of the 141 non-retired teaching elders on the combined rolls of active members and members-at-large, 48 were present, 21 were excused, and 71 were absent.

Of the 85 retired teaching elders on the rolls, 8 were present and 77 were excused.

COMMISSIONED LAY            Of the 3 Commissioned Law Pastor on the rolls, 2 were present, 1 excused,

PASTORS AND  
CERTIFIED EDUCATORS:

absent

Of the 1 Associate Certified Educators on the rolls, 1 were present, 0 excused, 0 absent.

SUMMARY

VOTING MEMBERS PRESENT

48 Elder Commissioners  
+ 8 Other Ruling Elders  
+ 48 Non-retired teaching elders  
+ 8 Retired teaching elders  
= 112 Voting members present.

OTHERS PRESENT

2 Commissioned lay pastors.  
1 Associate Certified educators.  
4 Non-voting attendees  
3 Corresponding members

ATTENDANCE  
CHURCHES AND COMMISSIONERS

**ALLEN PARK, Allen Park**

1 JUDITH OUELLETTE  
2 BOB MORTON  
3

**ANN ARBOR, Calvary**

1 NOT REPRESENTED

**ANN ARBOR, First**

1 RUTH BARNARD  
2 BEN VAN TUYL  
3 SUE LEONG  
4

**ANN ARBOR, Northside**

1 NOT REPRESENTED

**ANN ARBOR, Westminster**

1 NOT REPRESENTED

**AUBURN HILLS, Auburn Hills**

1 NOT REPRESENTED

**BELLEVILLE, Belleville**

1 NOT REPRESENTED

**BERKLEY, Greenfield**

1 SUZANNE EDDINGS

**BEVERLY HILLS, Northbrook**

1 WINIFRED DAVIES-HANCOCK

**BIRMINGHAM, First**

1 ROSY LATIMORE  
2  
3

**BLOOMFIELD HILLS, Kirk/Hills**

1 GORDON ALLARDYCE  
2 SAM CLARK  
3  
4  
5

**BRIGHTON, First**

1 NOT REPRESENTED  
2

**CANTON, Geneva**

1 MICHAEL GAUBATZ

**CLARKSTON, Sashabaw**

1 NOT REPRESENTED

**DEARBORN, Cherry Hill**

1 NOT REPRESENTED

**DEARBORN, First**

1 NOT REPRESENTED

**DEARBORN, Littlefield**

1 NOT REPRESENTED

**DEARBORN HGTS, St. Andrew's**

1 NOT REPRESENTED

**DETROIT, Broadstreet**

1 ALVIN SMITH

2 LASENIA JONES

**DETROIT, Calvary**

1 DORIS WEBSTER

2 DARRELL REYNOLDS

**DETROIT, Calvin East**

1 NOT REPRESENTED

2

**DETROIT, First**

1 NOT REPRESENTED

**DETROIT, Fort Street**

1 MARILYN WINSLOW

**DETROIT, Gratiot Avenue**

1 MARY ANN BRANTLEY

2

**DETROIT, Hope**

1 DARYL TAYLOR

2

**DETROIT, Jefferson Avenue**

1 NOT REPRESENTED

2

**DETROIT, St. John's**

1 JEANE V MOORE

2

**DETROIT, Trinity Community**

1 NATALIE BROTHERS

2

**DETROIT, Trumbull Avenue**

1 MARTHA SINGLEY

2

**DETROIT, Westminster**

1 MARGARET WHITEHEAD

2

**FARMINGTON, First**

1 KAREN SPICA

2 LARRY GAGE

**FERNDALE, Drayton Avenue**

1 SEAWELL

**FORT GRATIOT, Lakeshore**

1 NOT REPRESENTED

**GARDEN CITY, Garden City**

1 CHRISTINE SACKETT

**GROSSE ILE, Grosse Ile**

1 NOT REPRESENTED

2

**GROSSE POINTE, Memorial**

1 NOT REPRESENTED

2

3

**GROSSE PTE WOODS, Woods**

1 NOT REPRESENTED

2

**HIGHLAND PARK, Park United**

1 MARIE HUGHLEY

2

**HOWELL, First**

1 NOT REPRESENTED

**LINCOLN PARK, Lincoln Park**

1 NOT REPRESENTED

**LIVONIA, Rosedale Gardens**

1 NOT REPRESENTED

2

**LIVONIA, St. Paul's**

1 JOYCE BARTON

**LIVONIA, St. Timothy's**

1 NOT REPRESENTED

**MACOMB, Church/Covenant**

1 GARY CYNOWA

**MILAN, Peoples**

1 NOT REPRESENTED

**MILFORD, Milford**

1 NOT REPRESENTED

2

**MT. CLEMENS, First**

1 NOT REPRESENTED

**NORTHVILLE, First**

1 NOT REPRESENTED

2

3

**NOVI, Faith Community**

1 DAVID BUTTER  
**ORCHARD LAKE, Community**  
 1 NANCY RATAJCZAK  
 2 CHUCK KEPPEL  
**PLYMOUTH, First**  
 1 JEFF STONER  
 2  
 3  
**PONTIAC, First**  
 1 NOT REPRESENTED  
**PONTIAC, Joslyn Avenue**  
 1 NOT REPRESENTED  
**PORT HURON, First**  
 1 HOWARD BORGMAN  
 2  
**REDFORD, St. James**  
 1 NOT REPRESENTED  
**ROCHESTER, University**  
 1 CATHERINE MARTINEZ  
 2  
**ROSEVILLE, Erin**  
 1 NOT REPRESENTED  
**ROYAL OAK, First**  
 1 SALLY GILREATH  
 2 TERRY KNIGHT  
**ROYAL OAK, Point of Vision**

1 NOT REPRESENTED  
**ROYAL OAK, Starr**  
 1 NOT REPRESENTED  
**SALINE, First**  
 1 NOT REPRESENTED  
**SHELBY TWP., St. Thomas**  
 1 RICHARD DUNLOP  
**SOUTH LYON, First**  
 1 ANNE LYKE  
**SOUTHFIELD, Covenant**  
 1 BARBARA SMITH  
**SOUTHFIELD, Korean**  
 1 NOT REPRESENTED  
 2  
 3  
**SOUTHFIELD, New Hope**  
 1 NOT REPRESENTED  
 2  
**ST. CLAIR SHORES, Heritage**  
 1 NOT REPRESENTED  
**ST. CLAIR SHORES, Lake Shore**  
 1 NOT REPRESENTED  
 2  
**STERLING HGTS, New Life**  
 1 JOAN LOCKARD  
**TAYLOR, Southminster**

1 SHERYLIN BALLION  
**TROY, First**  
 1 NOT REPRESENTED  
**TROY, Korean First**  
 1 NOT REPRESENTED  
 2  
**TROY, Northminster**  
 1 SARAH WRIGHT  
**WALLED LAKE, Crossroads**  
 1 NOT REPRESENTED  
**WARREN, Celtic Cross**  
 1 NOT REPRESENTED  
**WARREN, First**  
 1 LYNN MEUCHEL  
**WATERFORD, Community**  
 1 LORRE SWELTMAN  
**WESTLAND, Kirk of Our Savior**  
 1 DAVID GARCIA  
**WHITE LAKE, White Lake**  
 1 LARRY CURRIN  
**WYANDOTTE, Wyandotte**  
 1 ROBERT HOHLFELDER  
**YPSILANTI, First**  
 1 NOT REPRESENTED

## ATTENDANCE TEACHING ELDERS AND RULING ELDER MEMBERS

### C. RULING ELDER MEMBERS

P ANDERSON, FRANCILE, PM  
 E BOSTIC-ROBINSON, DIANE, PM  
 C CLARK, SAM  
 E ELAM, DIXIE, PM  
 P ELLIS, HAROLD  
 E HYLKEMA, CAROL, PM  
 P JONES, AL  
 C JONES, LASENIA  
 P LEWIS, STEFANIE  
 A LOUP, JEAN  
 E MORRISON, HELEN, PM  
 P MORTON, JANET  
 E PITTS, FRANCES, PM  
 P PRIEST, TOM, PM  
 E SEABROOKS, DOROTHY M., PM  
 E SHIRLEY, JAMES, PM  
 C SMITH, ALVIN  
 P SMITH, KENNETH, PM  
 A WILLIAMSON, MAEGARET  
 P WINSLOW, PAUL, PM

### D. NON-RETIRED TEACHING ELDERS

P ADAMS, WILLIAM L III  
 P ANDERSON, BARBARA S  
 E ANDERSON, LINDA  
 A ANDERSON, LINDSEY  
 A ANDREWS, DOYLL  
 P AUE, CRAIG  
 E AUSTIN, MARY  
 P BAHR-JONES, MARY  
 E \*BAILEY, CLOVER  
 A BIERSDORF, JOHN  
 A BLAIKIE, DOUGLAS  
 A BLEIVIK, DAVID  
 E BOHN, CHRISTINE  
 A BOLT, KENNETH

P BOURLIER, RUTHANNE  
 A BOUSQUETTE, PAUL  
 A BRYDON, TROY  
 A CAMPBELL, DOUGLAS  
 E CAMPBELL, EMILY  
 A CARL, STEPHEN  
 A CHEN, HAO-THE  
 A CHOI, SEUNG  
 E \*CHOI, SEUNG KOO  
 P CHUNG, ISAAC  
 P CLARK, JENNIFER  
 P CLARK, STEVEN  
 A COCHRAN, LINDA  
 A COOPER, QUINCY  
 P COWLING, NEIL D.  
 A DAVIS, ROXIE ANN  
 A DAVIS, WILLIAM  
 A DE ORIO, ANTHONY  
 P DELANEY, BETH  
 E \*DENNIS, WARREN  
 A DOWNS, ELIZABETH  
 A DOYLE-HOHF, KATHLEEN  
 E \*DYKSTRA, CRAIG R.  
 P ELE, HERSCHEL  
 P FAILE, JAMES  
 E FAIR, FAIRFAX  
 A FERGUSON, GUY THOMAS  
 A FORGER, DEBORAH  
 P FRANCIS, RAPHAEL B.  
 A GABEL, PETER W.  
 A GEISELMAN, KEITH  
 P GRANO, MARIANNE  
 P GROSCH, ADAM  
 A HANNA, RAAFAT  
 A HARMON, BREANNE  
 E \*HARRIS, R. JOHN  
 E HARTLEY, THOMAS  
 P HAYES, FRANCES

P HENDERSON, RICHARD  
 A HENRY, PETER J. M.  
 P HORLOCKER, MICHEL  
 A HUFF, JASON  
 P JAMES, MICHELLE  
 P JOHNSON, KEVIN  
 A JONES, RICHARD  
 A JUDSON, JOHN  
 A KAIBEL, KENNETH  
 P KIDDER, ANNEMARIE  
 E \*KIM, Y. MONCH  
 E \*KIM, YOUNGCHUL  
 A KING, CATHERINE  
 A KLINGER, JAMIE  
 P KOSTER, EDWARD H.  
 P KRUG, ERNEST  
 A KUMIN, JAMES  
 A MABEE, CHARLES  
 P MADDEN, JULIE  
 A McCLOSKEY-TURNER, CATHARINE  
 A McGOWAN, EVANS  
 A McMILLAN, JUDITH  
 A McRAE, BARBARA  
 A MEANS, MATTHEW  
 P MELROSE, SUE ELLIS  
 A MICHALEK, DANIEL  
 P MILLER, J. SCOTT  
 A MISHLER, JOHN  
 A MONNETT, JAMES  
 P MOOK, SHARON  
 P MOORE, PETER  
 P MORGAN, AMY  
 A MOZENA, SUSAN  
 A NICHOLS, NEETA  
 P NICKEL, EMMA  
 P NICKEL, MATTHEW  
 A NUSS, STEVEN  
 P OBERG, ARTHUR

A OLIVER, GARY  
 A OUELLETTE, EMMA  
 A PARKER, OPELTON  
 P PAVELKO, JOHN H.  
 A PEARSON, BRENNAN  
 A PICKRELL, BROOKE  
 A PIECUCH, KEVIN  
 P PITTMAN, JASON  
 P PORTER, JAMES  
 A PORTICE, GEORGE  
 A PRENTICE-HYERS, DAVID  
 A PRENTICE-HYERS, MARY ELIZABETH  
 P PRITCHARD, NORMAN  
 P PUNTIGAM, JOEL  
 P REED, PHILIP  
 A RICE, ELIZABETH  
 P RICE, THOMAS  
 A RIKE, JENNIFER  
 P RITTER, W STUART  
 A ROGERS, MELISSA ANNE  
 E SCHAEFER, ANNE N.  
 E \*SHIH, SHENG-TO  
 A SHINN, DAVID  
 A SHIPMAN, JUDY  
 E \*SHREVE, MAGGIE  
 E SHRIVER, KELLY  
 A SIAS-LEE, LAURA  
 E \*SIMONS, SCOTT W.  
 E SKIMINS, JAMES  
 E SMITH, BRYAN DEAN  
 A SMITH, PETER C.  
 A SOEHL, HOWARD  
 A SOHN, YO SUP  
 P SOMMERS, CHARLOTTE  
 P STUNKEL, KAREN  
 P STUNKEL, PAUL  
 A TATE, CAROL ANN  
 P THOMAS, CHRISTOPHER  
 E THOMPSON, G. PATRICK  
 E THWAITE, PAUL  
 P TIMM, ALLEN D  
 A TUCKER-LLOYD, IRIS  
 P WHITLOCK, KELLIE  
 A WILHELMI, MARJORIE  
 A WINGROVE, WILLIAM N  
 A WOO, BYEONGJIN  
 A WRZESZCZ, JENNIFER PARKER  
 A WRZESZCZ, MATTHEW PARKER  
 P YU, SEUNG WON  
 A ZAMBON, WILLIAM  
 P ZURAKOWSKI, GREGORY

**D. RETIRED TEACHING ELDERS**  
 P AARON, ESTELLE

E ACTON, ELLEN  
 E AGNEW, ROBERT  
 E ALBRECHT, GLORIA  
 E ANDERSON, JAMES  
 E AUSTIN, ANNA MARIE  
 E AUSTIN, LARRY  
 P BEERY, ELDON  
 E BENEDICT, IVAN L.  
 E BOEVE, PETER  
 E BORCHARDT, HENRY  
 E BORCHARDT, JUDITH  
 P BROWNLEE, RICHARD  
 E BYARS, RONALD  
 E CAMPBELL, VERN  
 E CAPPS, HARRY  
 E CARTER, DOUGLAS D.  
 E CATER, LAWRENCE H.  
 E CHAMBERLAIN, LAWRENCE  
 E CHAMBERS, JAMES C.  
 E CHOI, IN SOON  
 P CLISE, W. KENT  
 E COBLEIGH, GERALD R.  
 E COLON, LOIS  
 P CONLEY, JAMES H.  
 E CORSO, LINDA  
 E CRILLEY, ROBERT  
 E CROSS, PAUL D.  
 P DENTON, GRETCHEN  
 E DUNCAN, THOMAS  
 E DUNIFON, WILLIAM  
 P ELLENS, J. HAROLD  
 E FINDLAY, WILLIAM  
 E FORSYTH, E. DICKSON  
 E FOSTER, JOHN  
 E GEPFORD, WILLIAM G.  
 E GERE, BREWSTER  
 E GLENN, LAWRENCE T.  
 E HANNA, J. RICHARD  
 E HARP, WILLIAM S.  
 E HATCHER, RUFUS  
 E HEINRICHS, THOMSON  
 E HELMKE, BEN  
 E JANSEN, ROBERT  
 E JEFFREY, JOHN  
 E JONES, VIRGIL L.  
 E KIM, T. ANDREW  
 E KNUDSEN, RAYMOND  
 E KOGEL, LYNNE  
 E KREHBIEL, DAVID E.  
 E LAMBERT, ROY F.  
 E LANGWIG, JANICE  
 E LANGWIG, ROY  
 E LARSON, ROBERT F.  
 E LISTER, KENNETH D.

E LONGWOOD, MARJORIE  
 E MacINNES, JOHN D.  
 E MARVIN, FRANK C., JR.  
 E McINTYRE, DEWITT  
 E MIHOCKO, DAVID  
 E NUSSDORFER, GUS  
 E OLSON, PHILIP  
 E ORR, ROBERT C.  
 E OWEN, DAVID  
 P OXTOBY, THOMAS  
 E PETERS, RICHARD  
 E POLKOWSKI, WILLIAM  
 E PRICE, MICHAEL T.  
 E PROVOST, KEITH  
 E PRUES, LOUIS J.  
 E RATCLIFFE, ALBERT H.  
 E ROBERTSON, ANN  
 E ROBERTSON, DAVID W.  
 E ROBERTSON, WILLIAM  
 E RUSSELL, JAMES P.  
 E SCRIBNER, LOREN  
 E SMALLEY, DIANE  
 E SUTTON, PAUL  
 E TAYLOR, J. BERNARD  
 E TAYLOR, THEODORE, II  
 E THORESEN, KATHRYN R.  
 E WRIGHT, DONALD  
 E YOON, HAK SUK  
 E YUE, MYUNG JA  
 E ZIEGLER, JACK T.

**E. STAFF & OTHERS**

P BARCONEY, CHARON  
 P GRANT, RICHARD  
 P HIGGINS, JOANNE  
 P LLOYD, MARY  
 P VANDERBEEK, RONALD

**F. CERT. ASSOC. CHRISTIAN ED.**

P PRICE, LAURA

**G. COMMISSIONED RULING ELDERS**

A HOFFMAN, MICHAEL  
 P ROUSE-BAIRD, CINDY  
 P SEILER, GORDON

**H. CORRESPONDING MEMBERS**

JAY HUDSON  
 OHIO VALLEY PRESBYTERY  
 PAUL MELROSE  
 UNITED METHODIST CHURCH

**COMMISSION REPORTS  
ORDINATIONS AND INSTALLATIONS  
PRESBYTERY OF DETROIT  
February 26, 2010**

**Installation of Isaac Chung**

The Commission to install Isaac Chung as Teaching Elder of the White Lake Presbyterian Church was convened with prayer by the moderator, Jean Loup, at 3:45 p.m. on January 27, 2013, at the White Lake Presbyterian Church. The Commission members present were:

- The Rev. James Monnett
- The Rev. Irvin "Gus" Nussdorfer
- The Rev. Anne Schaefer
- Elder Dennis Garrone, White Lake Presbyterian Church
- Elder Kathy Gage, First Presbyterian Church, Farmington
- Elder Charon Barconey, Covenant Presbyterian Church, Southfield

The Commission approved the seating of the following member as a corresponding member:

- The Rev. Seth Normington of Lake Huron Presbytery

The Commission invited the following persons to participate in the worship service:

- Elder Debbie Lennis, White Lake Presbyterian Church
  - Elder Dixie Elam, Rosedale Gardens Presbyterian Church, Livonia

After approving the order of worship, the Commission proceeded to worship, where it installed Isaac Chung as Teaching Elder of the White Lake Presbyterian Church. In the course of the service, Isaac Chung affirmed the obligations of the questions laid out in W-4.4003. Upon conclusion of the worship service, the commission and congregation were dismissed with prayer and benediction by Isaac Chung.

Other: The Rev. John Chung of Boston Presbytery was unable to be present.

/s Jean L. Loup

Moderator

Date: Sunday, January 27, 2013

**Ordination of Emma Lee Ouelette**

The Commission to ordain Emma Lee Ouelette to the position of Assistant Pastor of First Presbyterian Church of was convened with prayer by the moderator, Rev. Jim Porter, at 1:30 p.m., on Saturday, November 17, 2012, at Allen Park Presbyterian Church. The Commission members present were:

The Rev. Jim Porter	Elder Harold Ellis of St. John's P. C., Detroit
The Rev. Douglas H. Blaikie	Elder Virginia Horvath of Allen Park P.C.
The Rev. W. Stuart Ritter	Elder Wanda Moon of First P.C., Northville
The Rev. Marjorie Wilhelmi	

The Commission approved the seating of the following members as corresponding members:

The Rev. Kirk Miller, Pastor of First P.C., Holt, MI of Lake Michigan Presbytery

The Commission invited the following persons to participate in the worship service:

Deacon Kate Hibbs, Allen Park P.C.; Elder Judith Ouellette, Allen Park P.C.; Deacon Charles Ouellette, Allen Park P.C.; Ms. Mary Ouellette, Holt P.C., Holt, MI; Deacon Barry Davis, Allen Park P.C.; Deacon Kevin Vaughn, Allen Park P.C.

After approving the order of worship, the Commission proceeded to worship, where it ordained Ms Ouelette as Assistant Pastor of First Presbyterian Church of Northville to the validated ministry as Teaching Elder. In the course of the ordination service, Rev. Ouellette gave affirmation to the obligations undertaken in the ordination questions found in W-4.4003. Upon conclusion of the worship service, the commission and congregation were dismissed with prayer and benediction by Rev. Ouellette.

/s Jim Porter  
Moderator:

Date: November 17, 2012

#### **Installation of Adm Grosch**

The Commission to install the Rev. Adam Grosch as Pastor of Lake Shore Presbyterian Church to the validated ministry as Teaching Elder was convened with prayer by the moderator, Rev. Jim Porter, at 3:30 p.m., on October 21, 2012, at Lake Shore Presbyterian Church. The Commission members present were:

The Rev. Jim Porter	Elder Skip Bearance of Lake Shore P. C.
The Rev. Dr. John Judson	Elder Dorothy Buchan of First P. C., Warren
The Rev. Tom Duncan	Elder MaryAnn Brantley of Gratiot Ave. P. C., Detroit

The Commission approved the seating of the following members as corresponding members:

The Rev. Dr. Nancy DeVries, Interim Pastor, First P.C., Fort Dodge, Iowa of Presbytery of North Central Iowa

The Commission invited the following persons to participate in the worship service:

Ginny Stieler, Director of Music Ministries; June Zydek, Organist; Alex Rivard, Soloist; The Chancel Choir of Lake Shore Presbyterian Church

After approving the order of worship, the Commission proceeded to worship, where it installed Rev. Grosch as Pastor of Lake Shore Presbyterian Church to the validated ministry as Teaching Elder. In the course of the service, Rev. Grosch gave affirmation to the obligations undertaken in the ordination questions found in W-4.4003. Upon conclusion of the worship service, the commission and congregation were dismissed with prayer and benediction by Rev. Grosch.

/s Jim Porter  
Moderator

Date: October 21, 2012

The Presbytery of Detroit  
Statement of Revenues and Expenditures - Overall By Committee - Before Year End Adjustments  
From 12/1/2012 Through 12/31/2012

Before Year End Adjustments	This Month Actual	Year to Date Actual	2012 Budget	Percent Total Budget Remaining
<b>Revenue</b>				
Committee on Ministry	0.00	0.00	1,000.00	(100.00)%
Preparation for Ministry	0.00	0.00	1,000.00	(100.00)%
Trustees	246,178.20	856,459.28	782,952.00	9.39%
Presbytery Operations	0.00	0.00	1,000.00	(100.00)%
Congregational Life	180.00	180.00	1,000.00	(82.00)%
Social Justice & Peace	0.00	13,029.46	7,300.00	78.48%
Mission Interpretation	17,543.91	42,995.29	31,620.00	35.97%
Nurture & Support	0.00	6,110.65	1,000.00	511.07%
Spiritual Formation & Faith	0.00	5,409.48	1,000.00	440.95%
<b>Development</b>				
New Church Dev/Redevelopment	0.00	0.00	1,000.00	(100.00)%
Outdoor Ministry	625.00	1,250.00	1,000.00	25.00%
Presbyterian Women	0.00	1,500.00	2,000.00	(25.00)%
Metro Urban Ministry Team	0.00	0.00	1,000.00	(100.00)%
Planning & Visioning	1,250.00	1,885.00	0.00	0.00%
Coordinating Cabinet	0.00	0.00	1,000.00	(100.00)%
<b>Total Revenue</b>	<b>265,777.11</b>	<b>928,799.16</b>	<b>833,872.00</b>	<b>11.38%</b>
<b>Expense</b>				
Committee on Ministry	360.39	5,004.53	7,147.00	29.98%
Preparation for Ministry	0.00	384.04	2,500.00	84.84%
Trustees	58,642.07	166,477.91	135,000.00	(23.32)%
Presbytery Operations	29,791.42	388,576.85	377,012.83	(3.07)%
Congregational Life	2,235.47	15,282.58	17,500.00	12.67%
Social Justice & Peace	2,816.63	53,766.98	60,755.00	11.50%
Mission Interpretation	9,943.72	75,039.18	80,320.00	6.57%
Nurture & Support	566.82	42,114.98	38,200.00	(10.25)%
Spiritual Formation & Faith	5,485.84	15,461.60	16,900.00	8.51%
<b>Development</b>				
New Church Dev/Redevelopment	7,257.87	67,422.76	75,000.00	10.10%
Outdoor Ministry	3,651.41	43,816.92	43,817.00	0.00%
Metro Urban Ministry Team	0.00	401.94	1,750.00	77.03%
Planning & Visioning	737.09	3,512.74	2,000.00	(75.64)%
Coordinating Cabinet	1,191.34	3,318.26	2,511.00	(32.15)%
<b>Total Expense</b>	<b>122,680.07</b>	<b>880,581.27</b>	<b>860,412.83</b>	<b>(2.34)%</b>
<b>Revenues Over(Under) Expenditures</b>	<b>143,097.04</b>	<b>48,217.89</b>	<b>(26,540.83)</b>	<b>(281.67)%</b>



The Presbytery of Detroit  
Statement of Revenues and Expenditures - Comparative Overall By Committee Fund 100 - Before Year End Adjustments for 2012  
From 12/1/2012 Through 12/31/2012

Before 2012 Year End Adjustments	2012 Current Month Actual	2012 Current Year Actual	2011 Prior Year Actual	Current Year % Change
<b>Revenue</b>				
Trustees	246,178.20	856,459.28	837,135.70	2.31
Congregational Life	180.00	180.00	1,400.00	(87.14)
Social Justice & Peace	0.00	13,029.46	6,855.00	90.07
Mission Interpretation	17,543.91	42,995.29	46,435.70	(7.41)
Nurture & Support	0.00	6,110.65	1,500.00	307.38
Spiritual Formation &	0.00	5,409.48	480.00	1,026.97
<b>Faith Development</b>				
New Church	0.00	0.00	12,210.00	(100.00)
<b>Dev/Redevelopment</b>				
Outdoor Ministry	625.00	1,250.00	850.00	47.06
Presbyterian Women	0.00	1,500.00	2,000.00	(25.00)
Metro Urban Ministry	0.00	0.00	500.00	(100.00)
<b>Team</b>				
Planning & Visioning	<u>1,250.00</u>	<u>1,865.00</u>	<u>1,440.00</u>	<u>29.51</u>
Total Revenue	<u>265,777.11</u>	<u>928,799.16</u>	<u>910,806.40</u>	<u>1.98</u>
<b>Expense</b>				
Committee on Ministry	360.39	5,004.53	10,629.71	(52.92)
Preparation for Ministry	0.00	384.04	1,735.68	(77.87)
Trustees	58,642.07	166,477.91	172,980.24	(3.76)
Presbytery Operations	29,791.42	388,576.85	380,287.82	2.18
Congregational Life	2,235.47	15,282.58	24,867.36	(38.54)
Social Justice & Peace	2,816.63	53,766.98	55,741.63	(3.54)
Mission Interpretation	9,943.72	75,039.18	91,379.41	(17.88)
Nurture & Support	566.82	42,114.98	34,495.82	22.09
Spiritual Formation &	5,485.84	15,461.60	23,690.50	(34.74)
<b>Faith Development</b>				
New Church	7,257.87	67,422.76	72,739.41	(7.31)
<b>Dev/Redevelopment</b>				
Outdoor Ministry	3,651.41	43,816.92	43,656.96	0.37
Metro Urban Ministry	0.00	401.94	0.00	100.00
<b>Team</b>				
Planning & Visioning	737.09	3,512.74	4,692.44	(25.14)
Coordinating Cabinet	<u>1,191.34</u>	<u>3,318.26</u>	<u>1,938.51</u>	<u>71.18</u>
Total Expense	<u>122,680.07</u>	<u>880,581.27</u>	<u>918,835.49</u>	<u>(4.16)</u>
Revenues Over(Under) Expenditures	<u>143,097.04</u>	<u>48,217.89</u>	<u>(8,029.09)</u>	<u>(700.54)</u>

**Presbytery of Detroit  
Minutes of the Stated Meeting  
April 27, 2013**

The Presbytery of Detroit convened with prayer and litany in a stated meeting on Saturday April 27, 2013 at 9:02 a.m. at Royal Oak First Presbyterian Church. Jean Loup moderated the meeting.

**WE CELEBRATED OUR CONNECTIONS IN CHRIST**

The Moderator declared a quorum is present.

The Moderator appointed Kevin Ball the Assistant to the Stated Clerk.

Upon motion of the Stated Clerk on behalf of the Coordinating Cabinet, the Presbytery approved the docket as amended.

Upon motion of the Stated Clerk, Presbytery excused those who had requested to be excused.

The Moderator welcomed new commissioners and members.

Tom Rice Welcomed Presbytery to Royal Oak First.

**WE RESPOND TO CHRIST'S CALL TO MISSION AND MINISTRY**

**Announcements**

Presbytery heard announcements from the Michigan Black Charitable Organization and from the Mission Interpretation Team about the Mission Yearbook

**Business for motion and debate**

The Moderator introduced Presbytery baby Moses to the Presbytery.

**Treasurer.** Ruling Elder Alvin Smith presented his report, which is appended to the minutes.

**Coordinating Cabinet.** James Porter reported for the Coordinating Cabinet

Upon motion of the Coordinating Cabinet and by consent, Presbytery:

1. Approved the reconfiguration of the 2013 budget to conform to the new bylaws. (Appended to the Minutes)
2. Approved the amendment to the 2013 budget for grants from the Ranney Balch Fund:
 

Comunidad los del Camino-Iglesia Presbyteriana	5,513.00
Barnabas Youth Opportunity Center	5,513.00
Fort Street Open Door	5,513.00
Fort Street Peace Camp	5,513.00
Second Mile Center	4,675.00
MBPCo/Hagar	4,675.00
The Power to Choose	4,675.00
A Place of Refuge	4,675.00
St. John's Tutoring Project	3,000.00
St. John's Liturgical Dance Group	3,000.00
3. Approved the celebration of the Lord's Supper by Presbyterian Women at the gathering on May 1<sup>st</sup> at the New Life Presbyterian Church in Sterling Heights.

4. Accepted Joan Lockard as the Moderator of Presbyterian Women, allowing her to sit on the Coordinating Cabinet pursuant to Art VI. 2.d. of the Bylaws.
5. Approved the following Presbytery Policy on authorizing the Coordinating Cabinet to approve the celebration of the Lord's Supper:  
 When it receives a request for the celebration of the Lord's Supper in sufficient time to submit it to Presbytery for approval, the Coordinating Cabinet shall do so. If the Presbytery will not meet in time to authorize the celebration, the Coordinating Cabinet is authorized to approve the celebration on behalf of Presbytery. In such cases, it shall report its action to the Presbytery.
6. Accepted the following invitations to host Presbytery meetings:
 

June 25	Dearborn Cherry Hill
August 27	Livonia St Paul's

The Coordinating Cabinet reported the following for the information of Presbytery:

1. The Coordinating Cabinet has changed the plan that would have brought the following Amendments to the Constitution to this meeting for approval:
  - 12-B. Gifts and Qualifications: On Amending G-2.0104a
  - 12-F. Concurrences for Overtures: On Amending G-3.0302d
  - 12-H. Jurisdiction in Judicial Process: On Amending D-3.0101b(2)
  - 12-I. Administrative Leave: On Amending D-10.0106
 Because of the design of this meeting, these items will be presented at the June meeting of Presbytery.
2. The Coordinating Cabinet has approved the job description for the Stated Clerk. (Appended to the minutes.)

**Committee on Preparation for Ministry.** Samuel Clark III reported for the Committee.

The Committee presented Thomas Priest, a candidate from Detroit Calvary, for examination for ordination to the ordered ministry of teaching elder. They reported Mr. Priest has met the requirements for ordination in this presbytery, has received his M.Div. from Ecumenical Theological Seminary, and has received a call to Trinity Community Church, Detroit, as Temporary Stated Supply. Mr. Priest presented his faith journey, read his statement of faith to us, and was examined by Presbytery on his personal faith journey, statement of faith, theological understanding, and his preparedness for the ordered ministry of teaching.

Upon motion, the Presbytery voted to arrest the examination. Upon motion of the committee, Presbytery voted to authorize the ordination of Thomas Priest as a teaching elder.

The Committee presented Joanne Morgan and recommended that the Presbytery examine and enroll her as a candidate for the ordered ministry of teaching elder. Ms Morgan is a member of First Presbyterian, South Lyon and a student at Ecumenical Theological Seminary. The Presbytery heard her statement of intentions and motivations. After examining her on her sense of call, Presbytery voted to enroll her as a candidate.

The Vice Moderator asked Ms Morgan the questions in Policy P-21, and after offering a charge and prayer, the Moderator directed that she be enrolled as a candidate for the ordered ministry of teaching elder.

The Committee reported the following for the information of Presbytery:  
 Meetings with Candidates:

***For Teaching Elder (Minister of Word and Sacrament):***

1. CPM met with the following inquirer and sustained her annual consultation:  
*Joanne Morgan First Presbyterian, South Lyon April 9, 2013*
2. CPM met with the following candidate and sustained his annual consultation:  
*Jeff Kline First, Royal Oak March 5, 2013*
3. CPM met with the following applicants and enrolled them as inquirer.  
*Melissa Burkhart Westminster, Ann Arbor March 5, 2013*  
*Eileen Jewell Jefferson Ave. Pres., Detroit April 9, 2013*  
***For Commissioned Ruling Elder (CRET="Commissioned Ruling Elder Trainee"; ECRE=Eligible Commissioned Ruling Elder)***
4. CPM met with the following persons and sustained their annual consultations:  
*Ruth Azar (CRET) Grosse Pointe Memorial March 5, 2013*  
*Anne Lyke (ECRE) First Presbyterian, South Lyon April 9, 2013*

**Other Information**

1. **Changes to CPM manual section 3**  
 Changes to section 3.7 ("Ordination of a Candidate") of the operations manual and the addition of a new section (3.8—"Transfer of Ministers from Other Denominations) to make clear the distinction between PC(USA) candidates for ordination and persons from other denominations altogether, as well as the actions taken by the CPM in caring for these individuals and overseeing their progress in the ordination process of the P.O.D. Amendments are appended to the minutes.
2. Julie Daysa (née Saksa) has been removed from the roll of inquirers due to lack of response to repeated attempts to establish contact and schedule consultations. She, too, has been removed from membership of her endorsing congregation, effectively ending her relationship with the POD.
3. Seung Yoon Choi, at his own request, has been removed from the process of transferring into the POD from another denomination.
4. Patricia Gordon, at her own request, has been removed from the roll of inquirers.
5. CPM amended its operations manual to reflect the following:
  - a. A POD Form 3 requiring an updated statement of faith with each annual consultation as well as any previous year's learning objectives.
  - b. Changes to our CRE (Certified Ruling Elder) manual to make clear that the PIF, Statement of Faith, and Autobiographical Sketch are to be given to COM--and that such action, along with the recommendation of CPM, puts a person on the ECRE roll as "Certified Ready to Receive a Commission." These amendments to the CRE manual are to be adopted pending COM approval.

**Committee on Ministry** Dixie Elam reported for the Committee.

Upon motion of the Committee, Presbytery voted to:

1. Receive **Rev. Dr. Robert Allen** into the Presbytery of Detroit.
2. Grant the status of Pastor Emeritus to **Rev. Jack Ziegler** pending approval of the congregation of **Grosse Pointe Woods**.
3. Grant the status of **Honorably Retired** to **Rev. William Zambon** effective May 31, 2013. (Depending on the progress of the PNC at Lincoln Park, this date may extend month by month.)
4. Approve the administrative commission to ordain **Thomas Priest** to the position of Stated

Supply at **Trinity, Detroit**, subject to approval of examination of the candidate on the floor of Presbytery.

**Moderator:** Elder Jean Loup

**Teaching Elders:** Rev. Fran Hayes; Rev. Kevin Johnson; Rev. Dianne Smalley; Rev. David Robertson; Rev. Gloria Albrecht; Rev. Raphael Francis.

**Ruling Elders:** Rosy Latimore, First, Birmingham; Dorothy Seabrooks, St. John's, Detroit; Darrell Reynolds, Calvary, Detroit; Sam Clark, Kirk/Hills, Bloomfield Hills; Priscilla Washington, Hope, Detroit; Ken Smith, Southfield, Covenant.

**Corresponding Clergy:** Rev. Dr. Edward Newberry, Presbytery of Charlotte, Charlotte, NC; Rev. Dr. Arlene Gordon, Presbytery of Tropical Florida, Sunrise, Florida.

5. Approve the 36 month Organizing Pastor contract between the Administrative Commission of the **Far West NCD, Rev. Clinton Laurence Cozier**, and the **Presbytery of Detroit** effective May 1, 2013. Terms: Full Time; Salary \$26,708; Housing Utilities \$15,300; Value of manse \$10,000; Social Security \$3,979; Board of Pensions Dues (includes medical) \$17,162.64; Medical Deductible/Voucher reimbursable \$1,040; Professional Expenses \$5,100; Continuing Education \$1,300; Vacation: One month per year including four Sundays; Study leave: Two weeks per year.

Upon motion of Ms Elam, Presbytery voted to:

1. Approve the terms of call to **Rev. James William Gear** from **St. Andrews, Dearborn Heights**, to serve as Pastor/Head of Staff, effective May 1, 2013. Terms: Full time; Salary \$50,000; Medical allowance \$500; Board of Pensions \$16,665; Social Security \$3,865; Continuing Education \$1,236; Business expenses \$1,030. One time moving expense \$3,600. Vacation: Four weeks including four Sundays; Continuing Education: Two weeks. AA/EEO guidelines were followed in the search process.

Within the first year Rev. Gear will attend a Pastors in Transition Program, cost of approximately \$200 paid by church.

2. The COM having inquired into the work of Erin Church and having found significant problems regarding finances, specific ministries, significant loss of membership, inability to function fully within the parameters of the requirements of the Book of Order, and disaffection with the Pastor, form an administrative commission for Erin Church pursuant to G-3.0108 and G-3.0109 for the purpose of conducting an administrative review of its ministry and mission, reviewing its financial affairs, and addressing any difficulties and discord within the congregation, the session, and with its pastor. It shall have the following powers:
  - a. To call congregational meetings for appropriate purposes as it finds necessary;
  - b. To assume any or all powers and authorities of session under G-3.02 as it deems necessary.

Members of the Commission:

Teaching Elder Rev. Jim Monnett, Chair

Ruling Elder Diane Agnew, Grosse Pointe Memorial

Teaching Elder Rev. Roxie Ann Davis

Ruling Elder Lawrence Gage, Farmington, First

Ruling Elder Kari Gorman, Beverly Hills, Northbrook

The Committee reported the following actions taken under the authority given it. It has:

1. Approved the call to **Rev. Dr. Robert Allen** to serve as Pastor/Head of Staff at **First, Northville**, pending congregational approval March 17, 2013, and effective April 22, 2013. Terms: Full-time; Salary \$55,000; Housing \$40,000; Pension \$31,350; Social Security \$7,267.50; Medical Deductible \$1,950; Dental \$615.60; Supplemental Death Benefit \$1,359; Professional expenses \$1,236; Continuing Education \$1,030. Vacation: Four weeks including four Sundays; Continuing Education: Two weeks including two Sundays. One time moving expense \$8,000; Use of Manse Fund \$10,000. Within the first year, Rev. Allen will attend a Pastors in Transition Program, cost of approximately \$200 paid by church. AA/EEO guidelines were followed in the search process.
2. Approved the **Administrative Commission** for the installation of **Michelle James**, as Associate Pastor at **Allen Park** on April 14, 2013, at 3:00 pm.  
Moderator: Dianne Bostic Robinson  
Clergy: Doug Blaikie, Judy Shipman, Karen Stunkel  
Elders: Tom Priest, Calvary, Detroit; Ron Case, Grosse Ile; Judy Ouellette, Allen Park.  
Corresponding member: Tom James, Presbytery of the James.
3. Approved the conclusion of the part-time, Interim Pastor contracts between **Rev. Kent Clise** and **Rev. Anne Schaefer** and **Milford**, effective March 10, 2013.
4. Approved the conclusion of the Interim Pastor contract between **Rev. Stuart Ritter** and **First, Northville**, effective April 15, 2013.
5. Approved renewal of the 12 month Temporary Supply contract between **Rev. Beth Delaney** and the **Filipino American Presbyterian Fellowship**, effective July 1, 2012.  
Terms: Ten to twelve hours per week; Weekly stipend for the period July 1 - December 31, 2012, \$225 (totaling \$6075); for the period January 1 – June 30, 2013, \$300 (totaling \$7,800); Four additional non-Sunday Services \$600. Total Compensation: \$14,475.
6. Approved the call to **Rev. Thomas James** to serve as Pastor/Head of Staff at **Covenant, Southfield**, pending congregational approval on April 14, 2013, and effective April 21, 2013  
Terms: Full time; Salary, Housing/Utilities and Deferred Compensation \$44,000; Medical Deductible \$880; Pension \$4,937; Pension Death & Disability \$449; Pension Medical Benefits \$9,425; Social Security Reimbursement \$3,433; Continuing Education Reimbursement \$1,030; Professional Expenses \$1,236; Mileage (at IRS allowable Rate) \$1,695.  
Vacation: Four weeks including four Sundays; Study Leave: Two weeks including two Sundays. Within the first year, Rev. James will attend a Transition in Ministry Program, cost of approximately \$200 paid by church.  
AA/EEO guidelines were followed in the search process.
7. Approved the 12 month Interim Pastor contract between **First, Pontiac**, and **Rev. Richard O. Griffith**, effective March 4, 2013.  
Terms: Full time; Salary \$54,300; Deferred Compensation (403-B) \$6,556; Social Security, \$4,656. Vacation: One month including 4 Sundays; Study Leave: Two weeks.
8. Approved the 12 month Parish Associate contract between **First, Royal Oak** and **Rev. Elizabeth Rice**, effective January 1, 2013, and amended March 1, 2013. Terms: Ten hours per week; Salary \$8,651.12, Social Security \$661.81, Travel reimbursed at IRS rate.
9. Approved the amendment to the terms of the Temporary-Supply contract between **First, Royal Oak** and **Rev. Matthew Nickel**, effective March 1, 2013. Terms: Salary \$30,422; Housing \$18,360; Social Security \$3,732; Pension \$16,399. All other terms remain the

same.

10. Approved the conclusion of the part-time Stated-Supply contract between **Covenant, Southfield** and **Rev. Quincy Cooper**, effective April 7, 2013.

The Committee reported the following for the information of Presbytery. It:

1. Approved the Church Information Form (CIF) for **First, Ann Arbor**.
2. Gave permission for **Covenant, Southfield**, to call a congregational meeting for the purpose of calling a pastor.
3. Appointed Doug Carter to serve as Moderator at Auburn Hills, effective March 1, 2013.
4. Approved **Nancy Bass** as eligible to be considered as CRE (Commissioned Ruling Elder).
5. Linda Cochran is returning to work "inside the bounds" of Presbytery. She is moving from a validated ministry in the Methodist church to Member-at-Large.
6. Eldon Beery is setting up a Visits of Encouragement Work Group.
7. Granted permission to **St. Andrew's, Dearborn Heights**, to call a congregational meeting on Sunday, April 14, 2013, for the purpose of calling a pastor.
8. Appointed Elder Dixie Elam to serve as moderator **Covenant, Southfield**, on April 14, 2013.
9. Appointed Rev. Donald Wright to serve as moderator of **First, Northville**, on April 16, 2013.
10. Endorsed the special validated ministry for Director of Campus Ministry in Ann Arbor.
11. Validated the resident ministries for First, Ann Arbor (their Lilly Program).
12. Validated a chaplain ministry at Detroit Receiving Hospital.
13. Approved Dan Heaton to serve as chaplain of the validated ministry at Detroit Receiving Hospital pending receipt of all documentation.

**Trustees.** Louis Prues reported for the Trustees.

Upon motion of the Trustees, Presbytery voted to authorize the Trustees to approve on behalf of Presbytery the sale of the manse of the Auburn Hills Church pursuant to the information item #1 below.

The Trustees report the following for the information of Presbytery:

1. The Trustees have authorized the Auburn Hills Church to list its manse, as follows:

Trustees voted to authorize the listing for sale of the real of manse of the Auburn Hills Presbyterian Church for a sum not less than \$75,000 for structure in "as is" condition and all proceeds to first be applied to pay off the outstanding "elevator loan" of \$45,097.02 to Presbyterian Church (U.S.A.) and subject to approval of the terms and conditions of the listing agreement and of the sale contract being approved by the Presbytery of Detroit at a stated meeting after the buyer signs on. Seller shall place on listing agreement "This listing agreement and any offer to purchase shall state specifically in writing: This contract is subject to the approval of the Presbytery of Detroit."

The property description is:

- Lots 1 and 2, Supervisor's Plat No. 1, a subdivision of part of the Northeast ¼ of Section 36, T3N, R10E, Pontiac Twp., Oakland County, Michigan as recorded in Liber 50, Page 19 of Plats, Oakland County Records; otherwise known as 3604 Auburn Road, Auburn Hills.
2. The Trustees have voted to release funds from the Ranney-Balch Fund as requested by the Social Justice Team.
3. The Trustees have reserved funds for the loans to Macomb Church of the Covenant, Barnabas, and Park United Church.

4. The Trustees have voted to forgive the \$48,878.15 in attorney fees incurred in the legal proceedings of Gratiot Avenue Church. The Trustees will accept no more claims.

**New Church Development Team** Chris Thomas reported for the Team.

Upon motion of the Team, Presbytery voted to approve the following:

**Motion:** The New Church Development Ministry Team (NCD MT) moves to form an Administrative Commission (AC) for *Far West*, a New Church Development (NCD) of the Presbytery of Detroit (PoD), to serve as a steering committee, guiding the project as it grows and remaining in place until one year after the project may be chartered as a congregation in the PoD.

**Administrative Commission Members:** Teaching Elder Arthur Oberg, Teaching Elder Paul Stunkle, Dick Grant (ex-officio Howell Staff member)

**Background:** The new structure of NCD work in the PoD will be forming an AC to oversee each project and each of these ACs will report back to the NCD MT for coordination of resources, direction and accountability to the Detroit Presbytery. These ACs will exist through the chartering of any project to serve as a transition of leadership in the first year of any new Church which is formed in chartering (for a NCD to charter as a Church in the PoD several requirements must be met and it is usually expected this process will take at least five years). The names being put forward are those who have responded to the call to date to serve on this commission. We will add members in the coming months until we have a full commission of six to eight.

**Motion:** The NCD MT moves to form an Administrative Commission for *Comunidad los del Camino (CLDC)*, a NCD of the PoD, to serve as a steering committee, guiding the project as it grows and remaining in place until one year after the project may be chartered as a congregation in the PoD.

**Administrative Commission Members:** Ruling Elder Michael Christy (chair)

**Background:** The new structure of NCD work in the PoD will be forming an AC to oversee each project and each of these ACs will report back to the NCD MT for coordination of resources, direction and accountability to the Detroit Presbytery. These ACs will exist through the chartering of any project to serve as a transition of leadership in the first year of any new Church which is formed in chartering. The names being put forward are those who have responded to the call to date to serve on this commission. We will add members in the coming months until we have a full commission of six to eight.

Each administrative commission shall have the duties and responsibilities as follows:

To provide programmatic guidance and oversight for the probe/NCD. The Administrative Commission (or a sub committee appointed by the AC and NCD MT) will also serve as the calling committee for the Organizing Pastor (OP).

The AC shall consist of persons from the local community who are potential charter members and presbytery representatives (Presbytery representatives shall include one person who sits on the NCD MT, one person with a specialty in accounting to serve as treasurer and one person who has NCD experience and will serve as a local NCD coach).

The AC is responsible for serving as the "session" of the probe/NCD until the



NCD is chartered by the Presbytery of Detroit (PoD) as a Church. Therefore, the AC, (moderated by the probe/NCD OP) would be responsible for all duties as specified by the Book of Order G-3.02. Upon chartering the NCD, the AC will remain in place for one year after chartering to serve as a transitional leadership while the newly chartered Church is trained and equipped to take on its own governance.

*During the probe interval in addition to those responsibilities outlined in G-3.02, functions of the Administrative Commission would also include:*

- Provide ongoing evaluation of the probe and ascertain the appropriateness of moving to status as a NCD;
- Call consultant(s) to perform duties of directing and organizing the probe;
- Evaluate performance of probe consultants and overall probe progress;
- Determine when to request Presbytery and GA funding as a NCD;
- Consult with the NCD MT to determine when and how to request status as a NCD

*When the probe is moved to the status of NCD, the AC will also provide programmatic guidance and oversight during the developmental stages of the new church*

- Notify COM of the need for an OP and develop CIF;
- Develop the mission design with the OP;
- Develop the worship style of the NCD with the OP;
- Work with the OP to develop goals, objectives and action plans that will facilitate the fulfillment of the life and ministry of a new church, including a quarterly financial and program/ministry evaluation process;
- Develop policy and programs for training of lay persons and for nomination and election of new church development session and lay leaders;
- Determine standards for and training for membership;
- Develop and shape the identity of the growing NCD;

**Motion:** The NCD MT moves to dissolve the standing New Church Development Administrative Commission

**Background:** In compliance with the 2013 PoD Bylaws, the committee which once shared the work of NCD and Transformation has been separated into two separate committees. In this new structure there is no longer a need for the standing NCD AC. The new structure being adopted is illustrated in the diagram appended to the minutes.

**Mission Interpretation Team** Fran Anderson reported for the Team.

Ms Anderson presented Timothy Ngare. Chair of Thika Workgroup, who presented the Covenant with Kimathare Presbytery (PCEA)

Upon motion of the Team, Presbytery approved the Memorandum of Understanding with Kimathare Presbytery of (PCEA) and Detroit Presbytery (Presbyterian Church (U.S.A.)). The Memorandum is appended to the minutes.

Mr Ellis began moderating the meeting.

**Grosse Pointe Woods Administrative Commission.** Jean Loup presented the report of the Grosse Pointe Woods Administrative Commission.

The motion was made by the Commission to receive the report of the Administrative

Commission and dissolve the Administrative Commission.

A point of order was raised about whether the Presbytery needs to vote to receive a report. The Stated Clerk was asked to respond. He stated that when a report is given to Presbytery it is automatically “received.” This does not ordinarily mean that the report is included in the minutes. That is accomplished by a motion to include the report in the minutes. As a matter of custom, all reports from Committees and Teams are included in the minutes automatically. For an AC, the Book of Order requires that the proceedings and the report be included in the minutes of Presbytery. The Moderator ruled in favor of the point of order.

A point of order was raised about the act of the Commission to assume original jurisdiction over the power to call a congregational meeting. The Stated Clerk was asked to respond, and he reported that the standard interpretation of G-3.0109b is that an AC can take any power without taking all powers of the session. The point of order was denied.

Upon motion, Presbytery voted to end debate. Presbytery voted to dissolve the AC with thanks. The report and minutes of the Administrative Commission are appended to the minutes.

**Stated Clerk.** Edward Koster reported

Upon motion of the Stated Clerk, Presbytery voted to:

1. Approve the minutes of February 26, 2013.
2. Approve the Elder Equalization for 2013-2014. (The Elder Equalization is appended to the minutes.)
3. Approve the following 2012 Annual Report to the General Assembly:

Ministers on Roll (Retired and active) 12/31/11	<b>223</b>
Died	3
Dismissed to other Presbyteries	5
Dismissed to other denominations	0
Other removals (administrative)	4
Total Losses:	12
Received from other Presbyteries	8
Ordained	4
Received from other denominations	1
Total Gains:	13

**Ministers on Roll (Retired and active) 12/31/12: 224**

	Churches	Membership
<b>Number of churches</b>		
12/31/11	84	27,811
Dissolved:	-2	
Dismissed to other denomination	-1	
Member decrease		-1,134
	81	26,677

The Stated Clerk reported the following for the information of Presbytery:

TRANSFERS COMPLETED

To the Presbytery of Detroit:  
Robert Allen from Tampa Bay Presbytery

**Committee on Nominations.** Fran Anderson reported for the Committee  
Upon nomination of the Committee on Nominations, there being no nominations from  
the floor, Presbytery elected the following:

For New Church Development:

- Rev. Estelle Aaron, Honorably Retired, Class of 2013
- Rev. John Pavelko, Walled Lake—Crossroads, Class of 2014

For Congregational Development and Transformation:

- Elder Charon Barconey, Southfield—Covenant, Class of 2015
- Michael Barconey, Southfield—Covenant, Class of 2014
- Rev. Cathy King, Ann Arbor—Westminster, Class of 2014
- Rev. Rafael Francis, Detroit—Hope, Class of 2015

For Multicultural Ministries Team:

- Elder Raul Echeverria, Director of Southwest Detroit NCD, Class of 2013

The Presbytery recessed for a Bible study based on “Abounding in Hope,” Romans 15:7-13 at 10:56 p.m.

The Presbytery reconvened for the worship of God. In the course of worship, Presbytery recognized the retirements of Judy Shipman and Kate Thoresen.

The Presbytery adjourned with prayer after worship at 12:27 p.m.

The next meeting of the Presbytery will be Tuesday, June 25, 2013 at Cherry Hill Church.

ATTEST:

  
EDWARD KOSTER, Stated Clerk

ATTACHMENT ONE: The Roll

- APPENDICES:
- Treasurer’s Report
  - Reconfigured the 2013 Budget
  - Stated Clerk Job Description
  - Changes to the Committee on Preparation for Ministry Manual of Operations
  - CPM Structure Diagram
  - Memorandum of Understanding with Kimathare Presbytery of (PCEA) and Detroit Presbytery (Presbyterian Church (U.S.A.))
  - Report of the Grosse Pointe Woods Administrative Commission
  - Minutes of the Grosse Pointe Woods Administrative Commission
  - Elder Equalization

**ATTACHMENT ONE: THE ROLL**

**ROLL OF PRESBYTERY FOR April 27, 2013.**

**CHURCHES:** Of 81 churches, 52 were represented and 29 were not.

**COMMISSIONERS:** Of 124 eligible commissioners, 71 enrolled, and 53 did not.

**OTHER RULING ELDERS (Officers, Members of Council)::**

Of 13 total, 6 were present, of whom 3 counted as commissioners, leaving 3 as the unduplicated count: 0 excused, and 4 absent.

**TEACHING ELDERS:** Of the 143 non-retired teaching elders on the combined rolls of active members and members-at-large, 42 were present, 24 were excused, and 77 were absent.

Of the 85 retired teaching elders on the rolls, 8 were present and 77 were excused.

**COMMISSIONED LAY PASTORS AND CERTIFIED EDUCATORS:** Of the 3 Commissioned Law Pastor on the rolls, 1 was present, 0 excused, 2 absent

Of the 1 Certified Educators on the rolls, 0 were present, 0 excused, 1 absent.

**SUMMARY**

**VOTING MEMBERS PRESENT**

- 77 Elder Commissioners
- + 3 Other Ruling Elders
- + 42 Non-retired teaching elders
- + 8 Retired teaching elders
- = 130 Voting members present.

**OTHERS PRESENT**

- 4 Non-voting attendees
- 0 Corresponding members
- = 1 Commissioned lay pastors.
- = 0 Certified educators.

**Attendance**

**Commissioners and Churches**

- ALLEN PARK, Allen Park**
- 1 ROBERT MORTON
- 2
- 3
- ANN ARBOR, Calvary**
- 1 BOBBIE JO BARRETT
- ANN ARBOR, First**
- 1 RUTH BARNARD
- 2 BEN VAN TUYL
- 3
- 4
- ANN ARBOR, Northside**
- 1 JOAZN PENNER-HAHN
- ANN ARBOR, Westminster**

- 1 EMILY BRAMBLETT
- AUBURN HILLS, Auburn Hills**
- 1 JUDY GEISHER
- BELLEVILLE, Belleville**
- 1 NOT REPRESENTED
- BERKLEY, Greenfield**
- 1 ILLEGIBLE
- BEVERLY HILLS, Northbrook**
- 1 LOIS KURTA
- BIRMINGHAM, First**
- 1 ROSY LATIMORE
- 2 RICHARD JUDY
- 3 MARY WALTERS
- BLOOMFIELD HILLS, Kirk/Hills**

- 1 DORIS HOLT
- 2 JEFF HAYNES
- 3 SAM CLARK
- 4 SARA WILLIAMS
- 5 HOWARD SAUM
- BRIGHTON, First**
- 1 GISELA BOSEL
- 2
- CANTON, Geneva**
- 1 MICHAEL GAUBATZ
- CLARKSTON, Sashabaw**
- 1 NOT REPRESENTED
- DEARBORN, Cherry Hill**
- 1 NOT REPRESENTED

**DEARBORN, First**  
 1 NOT REPRESENTED  
**DEARBORN, Littlefield**  
 1 JIM MCCREADIE  
**DEARBORN HGTS, St. Andrew's**  
 1 NOT REPRESENTED  
**DETROIT, Broadstreet**  
 1 ALVIN SMITH  
 2  
**DETROIT, Calvary**  
 1 DORIS WEBSTER  
 2 PAMELA JOHNSON  
**DETROIT, Calvin East**  
 1 LINDA AUSTIN  
 2  
**DETROIT, First**  
 1 NOT REPRESENTED  
**DETROIT, Fort Street**  
 1 BOBBY PONDER  
**DETROIT, Gratiot Avenue**  
 1 MARY ANN BRANTLEY  
 2  
**DETROIT, Hope**  
 1 PRISCILLA WASHINGTON  
 2 DARYL TAYLOR  
**DETROIT, Jefferson Avenue**  
 1 SANDRA NICHOL  
 2 ROBERT JEWELL  
**DETROIT, St. John's**  
 1 JEAN MOORE  
 2  
**DETROIT, Trinity Community**  
 1 NATALIE BROTHERS  
 2 THOMAS WILSON  
**DETROIT, Trumbull Avenue**  
 1 MARTHA SINGLEY  
 2  
**DETROIT, Westminster**  
 1 MARGARET WHITEHEAD  
 2  
**FARMINGTON, First**  
 1 GERALD HOWE  
 2 DONNA MAWIRSKI  
**FERNDALE, Drayton Avenue**  
 1 LOUISA HALMI  
**FORT GRATIOT, Lakeshore**  
 1 NOT REPRESENTED  
**GARDEN CITY, Garden City**  
 1 NOT REPRESENTED  
**GROSSE ILE, Grosse Ile**  
 1 PHIL KENNEDY  
 2 JEAN FLELER  
**GROSSE POINTE, Memorial**  
 1 NOT REPRESENTED  
 2

3  
**GROSSE PTE WOODS, Woods**  
 1 SANDY FULLERTON  
 2  
**HIGHLAND PARK, Park United**  
 1 MARIE HUGHLEY  
 2  
**HOWELL, First**  
 1 LISA FORNWALL  
**LINCOLN PARK, Lincoln Park**  
 1 ALYCE RIGGS  
**LIVONIA, Rosedale Gardens**  
 1 DYCHE ANDERSON  
 2 JANINE VHELSKI  
**LIVONIA, St. Paul's**  
 1 NOT REPRESENTED  
**LIVONIA, St. Timothy's**  
 1 PAT STEIG  
**MACOMB, Church/Covenant**  
 1 GARY CYNOWA  
**MILAN, Peoples**  
 1 NOT REPRESENTED  
**MILFORD, Milford**  
 1 BOB TROMBLEY  
 2 MARTHA MARTIN  
**MT. CLEMENS, First**  
 1 NOT REPRESENTED  
**NORTHVILLE, First**  
 1 BILL POULOS  
 2 BARBARA PAYRAN  
 3 TOM HAUPT  
**NOVI, Faith Community**  
 1 NOT REPRESENTED  
**ORCHARD LAKE, Community**  
 1 ELIZABETH KEPPEL  
 2  
**PLYMOUTH, First**  
 1 DON MORGAN  
 2  
 3  
**PONTIAC, First**  
 1 DAVID STEPHENS  
**PONTIAC, Joslyn Avenue**  
 1 NOT REPRESENTED  
**PORT HURON, First**  
 1 ROBERT WILLIAMS  
 2 MATT GOZEN  
**REDFORD, St. James**  
 1 NOT REPRESENTED  
**ROCHESTER, University**  
 1 DOUG FRYER  
 2  
**ROSEVILLE, Erin**  
 1 NOT REPRESENTED  
**ROYAL OAK, First**

1 KERRY HUNTER  
 2 PAMELA MOULTRUP  
**ROYAL OAK, Point of Vision**  
 1 NOT REPRESENTED  
**ROYAL OAK, Starr**  
 1 JANIE CASTLE  
**SALINE, First**  
 1 KAREN COLLINS  
**SHELBY TWP., St. Thomas**  
 1 TERRY URWIN  
**SOUTH LYON, First**  
 1 TOM GOODMAN  
**SOUTHFIELD, Covenant**  
 1 BARBARA SMITH  
**SOUTHFIELD, Korean**  
 1 NOT REPRESENTED  
 2  
 3  
**SOUTHFIELD, New Hope**  
 1 NOT REPRESENTED  
 2  
**ST. CLAIR SHORES, Heritage**  
 1 NOT REPRESENTED  
**ST. CLAIR SHORES, Lake Shore**  
 1 NOT REPRESENTED  
 2  
**STERLING HGTS, New Life**  
 1 KAREN BORDER  
**TAYLOR, Southminster**  
 1 NOT REPRESENTED  
**TROY, First**  
 1 WAYNE GOEMAN  
**TROY, Korean First**  
 1 NOT REPRESENTED  
 2  
**TROY, Northminster**  
 1 JAMES HOOGSTRA  
**WALLED LAKE, Crossroads**  
 1 NOT REPRESENTED  
**WARREN, Celtic Cross**  
 1 NOT REPRESENTED  
**WARREN, First**  
 1 MARCIA DRYER  
**WATERFORD, Community**  
 1 NOT REPRESENTED  
**WESTLAND, Kirk of Our Savior**  
 1 NOT REPRESENTED  
**WHITE LAKE, White Lake**  
 1 NOT REPRESENTED  
**WYANDOTTE, Wyandotte**  
 1 ILLEGIBLE  
**YPSILANTI, First**  
 1 NOT REPRESENTED

### Teaching Elders and Ruling Elder Members

**C. ELDER MEMBERS**  
 P ANDERSON, FRANCILE, PM  
 C CLARK, SAM  
 P ELAM, DIXIE, PM  
 P ELLIS, HAROLD  
 A JONES, LASENIA  
 C LATIMORE, ROSY  
 P LEWIS, STEFANIE  
 P LOUP, JEAN  
 P MORTON, JANET  
 A SADLER, CHUCK

A SEABROOKS, DOROTHY M., PM  
 C SMITH, ALVIN  
 A WILLIAMSON, MAEGARET  
  
**D. NON-RETIRED MINISTERS**  
 P ADAMS, WILLIAM L III  
 E ANDERSON, BARBARA S  
 P ANDERSON, BRYANT  
 P ANDERSON, LINDA  
 P ANDERSON, LINDSEY  
 A ANDREWS, DOYLL

A AUE, CRAIG  
 P AUSTIN, MARY  
 E BAHR-JONES, MARY  
 E \*BAILEY, CLOVER  
 A BIERSDORF, JOHN  
 A BLAIKIE, DOUGLAS  
 A BLEIVIK, DAVID  
 P BOHN, CHRISTINE  
 A BOLT, KENNETH  
 P BOURLIER, RUTHANNE  
 A BOUSQUETTE, PAUL

P	BRYDON, TROY	P	NICHOLS, NEETA	E	BROWNLEE, RICHARD
A	CAMPBELL, DOUGLAS	A	NICKEL, EMMA	E	BYARS, RONALD
P	CAMPBELL, EMILY	A	NICKEL, MATTHEW	E	CAMPBELL, VERN
A	CARL, STEPHEN	A	NUSS, STEVEN	E	CAPPS, HARRY
A	CHEN, HAO-THE	P	OBERG, ARTHUR	E	CARTER, DOUGLAS D.
A	CHOI, SEUNG	A	OLIVER, GARY	E	CATER, LAWRENCE H.
E	*CHOI, SEUNG KOO	A	OUELLETTE, EMMA	E	CHAMBERLAIN, LAWRENCE
A	CHUNG, ISAAC	A	PARKER, OPELTON	E	CHAMBERS, JAMES C.
A	CLARK, JENNIFER	E	PAVELKO, JOHN H.	E	CHOI, IN SOON
A	CLARK, STEVEN	A	PEARSON, BRENNAN	E	CLISE, W. KENT
A	COCHRAN, LINDA	P	PICKRELL, BROOKE	E	COBLEIGH, GERALD R.
A	COOPER, QUINCY	A	PIECUCH, KEVIN	E	COLON, LOIS
P	COWLING, NEIL D.	P	PITTMAN, JASON	P	CONLEY, JAMES H.
A	DAVIS, ROXIE ANN	P	PORTER, JAMES	E	CORSO, LINDA
A	DAVIS, WILLIAM	A	PORTICE, GEORGE	E	CRILLEY, ROBERT
A	DE ORIO, ANTHONY	A	PRENTICE-HYERS, DAVID	E	CROSS, PAUL D.
P	DELANEY, BETH	A	PRENTICE-HYERS, MARY ELIZABETH	E	DENTON, GRETCHEN
E	*DENNIS, WARREN	A	PRITCHARD, NORMAN	E	DUNCAN, THOMAS
E	DOWNS, ELIZABETH	P	PUNTIGAM, JOEL	P	DUNIFON, WILLIAM
A	DOYLE-HOHF, KATHLEEN	P	REED, PHILIP	E	ELLENS, J. HAROLD
E	*DYKSTRA, CRAIG R.	A	RICE, ELIZABETH	E	FINDLAY, WILLIAM
P	ELE, HERSCHEL	P	RICE, THOMAS	E	FORSYTH, E. DICKSON
A	FAILE, JAMES	A	RIKE, JENNIFER	E	FOSTER, JOHN
E	FAIR, FAIRFAX	A	RITTER, W STUART	E	GEPFORD, WILLIAM G.
A	FERGUSON, GUY THOMAS	A	ROGERS, MELISSA ANNE	E	GERE, BREWSTER
A	FORGER, DEBORAH	P	RYAN, BREANNE	E	GLENN, LAWRENCE T.
E	FRANCIS, RAPHAEL B.	A	SCHAEFER, ANNE N.	E	HANNA, J. RICHARD
A	GABEL, PETER W.	E	*SHIH, SHENG-TO	E	HARP, WILLIAM S.
A	GEISELMAN, KEITH	A	SHINN, DAVID	E	HATCHER, RUFUS
A	GRANO, MARIANNE	P	SHIPMAN, JUDY	E	HEINRICHS, THOMSON
P	GROSCH, ADAM	E	*SHREVE, MAGGIE	P	HELMKE, BEN
A	HANNA, RAAFAT	P	SHRIVER, KELLY	E	JANSEN, ROBERT
E	*HARRIS, R. JOHN	A	SIAS-LEE, LAURA	E	JEFFREY, JOHN
P	HARTLEY, THOMAS	E	*SIMONS, SCOTT W.	E	JONES, VIRGIL L.
E	HAYES, FRANCES	E	SKIMINS, JAMES	E	KIM, T. ANDREW
A	HENDERSON, RICHARD	A	SMITH, BRYAN DEAN	E	KNUDSEN, RAYMOND
A	HENRY, PETER J. M.	A	SMITH, PETER C.	E	KOGEL, LYNNE
P	HORLOCKER, MICHEL	A	SOEHL, HOWARD	E	KREHBIEL, DAVID E.
P	HUFF, JASON	A	SOHN, YO SUP	E	LAMBERT, ROY F.
P	JAMES, MICHELLE	P	SOMMERS, CHARLOTTE	E	LANGWIG, JANICE
E	JOHNSON, KEVIN	E	STUNKEL, KAREN	E	LANGWIG, ROY
A	JONES, RICHARD	E	STUNKEL, PAUL	E	LARSON, ROBERT F.
A	JUDSON, JOHN	A	TATE, CAROL ANN	E	LISTER, KENNETH D.
P	KAIBEL, KENNETH	P	THOMAS, CHRISTOPHER	E	LONGWOOD, MARJORIE
A	KIDDER, ANNEMARIE	A	THOMPSON, G. PATRICK	E	MacINNES, JOHN D.
E	*KIM, Y. MONCH	P	THWAITE, PAUL	E	MARVIN, FRANK C., JR.
E	*KIM, YOUNGCHUL	P	TIMM, ALLEN D	E	McINTYRE, DEWITT
A	KING, CATHERINE	P	TUCKER-LLOYD, IRIS	E	MIHOCKO, DAVID
A	KLINGER, JAMIE	A	WHITLOCK, KELLIE	E	NUSSDORFER, GUS
A	KOSTER, EDWARD H.	P	WILHELMI, MARJORIE	E	OLSON, PHILIP
A	KUMIN, JAMES	E	WINGROVE, WILLIAM N	E	ORR, ROBERT C.
E	KRUG, ERNEST	A	WOO, BYEONGJIN	E	OWEN, DAVID
A	LEE, ESTHER	A	WRZESZCZ, JENNIFER PARKER	P	OXTOBY, THOMAS
A	MABEE, CHARLES	A	YU, SEUNG WON	E	PETERS, RICHARD
A	MADDEN, JULIE	P	ZAMBON, WILLIAM	E	POLKOWSKI, WILLIAM
A	MARKS, JULIE	P	ZURAKOWSKI, GREGORY	E	PRICE, MICHAEL T.
A	McCLOSKEY-TURNER, CATHARINE			E	PROVOST, KEITH
A	McGOWAN, EVANS		D. RETIRED MINISTERS	P	PRUES, LOUIS J.
P	McMILLAN, JUDITH	E	AARON, ESTELLE	E	RATCLIFFE, ALBERT H.
A	McRAE, BARBARA	E	ACTON, ELLEN	E	ROBERTSON, ANN
A	MEANS, MATTHEW	E	AGNEW, ROBERT	P	ROBERTSON, DAVID W.
P	MELROSE, SUE ELLIS	P	ALBRECHT, GLORIA	E	ROBERTSON, WILLIAM
P	MICHALEK, DANIEL	E	ANDERSON, JAMES	E	RUSSELL, JAMES P.
A	MILLER, J. SCOTT	E	AUSTIN, ANNA MARIE	E	SCRIBNER, LOREN
A	MISHLER, JOHN	E	AUSTIN, LARRY	E	SMALLEY, DIANE
A	MONNETT, JAMES	E	BEERY, ELDON	E	SUTTON, PAUL
E	MOOK, SHARON	E	BENEDICT, IVAN L.	E	TAYLOR, J. BERNARD
P	MOORE, PETER	E	BOEVE, PETER	E	TAYLOR, THEODORE, II
A	MORGAN, AMY	E	BORCHARDT, HENRY	P	THORESEN, KATHRYN R.
P	MOZENA, SUSAN	E	BORCHARDT, JUDITH	E	WRIGHT, DONALD

E YOON, HAK SUK  
E YUE, MYUNG JA  
E ZIEGLER, JACK T.

**E. STAFF & OTHERS**

P BARCONEY, CHARON  
A GRANT, RICHARD  
P HIGGINS, JOANNE  
P LLOYD, MARY

P PRIEST, TOM, PM  
A VANDERBEEK, RONALD

**F. CERT. ASSOC. CHRISTIAN ED.**

A PRICE, LAURA

**G. COMMISSIONED RULING  
ELDERS**

A HOFFMAN, MICHAEL

A ROUSE-BAIRD, CINDY  
P SEILER, GORDON

**H. CORRESPONDING MEMBERS**

The Presbytery of Detroit  
Statement of Revenues and Expenditures - Overall By Committee  
From 2/1/2013 Through 2/28/2013

	Year to Date		2013 Budget	Percent Total Budget
	This Month Actual	Actual		Remaining
<b>Revenue</b>				
Committee on Ministry	0.00	0.00	1,000.00	(100.00)%
Preparation for Ministry	0.00	0.00	1,000.00	(100.00)%
Trustees	30,294.38	73,612.13	812,546.22	(90.94)%
Presbytery Operations	0.00	0.00	1,000.00	(100.00)%
Congregational Life	0.00	0.00	1,000.00	(100.00)%
Social Justice & Peace	6,200.00	12,500.00	7,100.00	76.06%
Mission Interpretation	500.00	1,232.92	36,640.00	(96.64)%
Nurture & Support	0.00	0.00	1,000.00	(100.00)%
Spiritual Formation & Faith	0.00	0.00	1,000.00	(100.00)%
<b>Development</b>				
New Church Dev/Redevelopment	0.00	1,375.00	1,000.00	37.50%
Outdoor Ministry	0.00	0.00	1,000.00	(100.00)%
Presbyterian Women	0.00	0.00	2,000.00	(100.00)%
Metro Urban Ministry Team	0.00	0.00	1,000.00	(100.00)%
Coordinating Cabinet	0.00	0.00	1,000.00	(100.00)%
<b>Total Revenue</b>	<u>36,994.38</u>	<u>88,720.05</u>	<u>868,288.22</u>	<u>(89.78)%</u>
<b>Expense</b>				
Committee on Ministry	0.00	0.00	7,000.00	100.00%
Preparation for Ministry	366.68	550.02	4,000.00	86.25%
Trustees	12,728.74	19,576.34	133,000.00	85.28%
Presbytery Operations	34,825.99	63,005.39	399,741.19	84.24%
Congregational Life	540.00	540.00	21,500.00	97.49%
Social Justice & Peace	14,713.30	20,802.02	57,336.00	63.72%
Mission Interpretation	2,501.51	3,948.28	84,240.00	95.31%
Nurture & Support	3,190.97	4,495.52	38,501.00	88.32%
Spiritual Formation & Faith	2,284.86	2,428.71	16,900.00	85.63%
<b>Development</b>				
New Church Dev/Redevelopment	4,865.42	7,510.26	84,700.00	91.13%
Outdoor Ministry	1,800.83	3,601.66	21,610.00	83.33%
Metro Urban Ministry Team	0.00	0.00	4,500.00	100.00%
Planning & Visioning	0.00	0.00	1,500.00	100.00%
Coordinating Cabinet	100.00	170.00	2,250.00	92.44%
<b>Total Expense</b>	<u>77,918.30</u>	<u>126,628.20</u>	<u>876,778.19</u>	<u>85.56%</u>
<b>Revenues Over(Under) Expenditures</b>	<u>(40,923.92)</u>	<u>(37,908.15)</u>	<u>(8,491.97)</u>	<u>346.40%</u>



## 2013 Presbytery Mission Celebration Summary Operating Budget

Effective 3/1/13

	2011 Budget	2011 Actual	2012 Budget	2013 Budget
<b>General and Undesignated Revenue</b>				
Shared Mission	515,650.00	356,534.61	495,000.00	350,000.00
Per Capita (Apportionment)	705,243.00	648,333.67	686,555.00	664,682.90
Projected Short Fall	0.00	0.00	-46,306.51	-25,000.00
Prior Year Per Capita Receipts	25,000.00	46,935.77	25,000.00	11,000.00
Directed Mission (Budget Support)	12,000.00	34,348.04	12,000.00	20,000.00
Offering	260,000.00	230,203.81	260,000.00	225,800.00
Endowment Income (fund 100)	171,146.00	181,915.68	185,827.50	206,130.00
Endowment Income (Pass Thru)	205,051.50	278,664.26	222,619.50	247,170.00
Endowment Income (Mgmt Fees)	80,000.00	77,802.08	80,000.00	80,000.00
Ranney Balch Endowment Income	38,802.50	47,348.60	42,131.00	46,700.00
Interest (fund 100 & 510)	2,100.00	3,219.62	2,100.00	2,100.00
Other Income (Fund 200 Seeley)	0.00	0.00	0.00	0.00
Presbyterian Women	2,000.00	2,000.00	2,000.00	2,000.00
PCUSA Grant Hunger Coordinator		6,100.00	6,100.00	6,100.00
<b>Total General and Undesignated Revenue</b>	<b>2,016,993.00</b>	<b>1,913,406.14</b>	<b>1,973,026.49</b>	<b>1,836,682.90</b>
<b>Pass-Through and Designated Revenue</b>				
POD ECO	150,000.00	156,070.25	124,000.00	135,000.00
Denomination ECO Support	85,000.00	30,753.84	18,000.00	20,000.00
Non-Denomination Support	50,000.00	27,003.63	1,000.00	25,000.00
Interest on POD Loan Payments	70,223.10	67,825.65	65,308.20	60,994.00
Principal on POD Loan Payments	0.00	0.00	0.00	0.00
GA & Other Synod Grants	60,000.00	43,592.52	31,625.00	30,000.00
NCD Synod and Synod Campus Ministry Grants	50,620.00	54,859.79	5,640.00	5,640.00
Howell Conference and Nature Center	0.00	0.00	0.00	0.00
Committee Project Revenue	125,000.00	116,478.22	32,000.00	137,000.00
<b>Total Pass-Through and Designated Revenue</b>	<b>590,843.10</b>	<b>496,583.90</b>	<b>277,573.20</b>	<b>413,634.00</b>
<b>Total Revenue</b>	<b>2,607,836.10</b>	<b>2,409,990.04</b>	<b>2,250,599.69</b>	<b>2,250,316.90</b>

## 2013 Presbytery Mission Celebration Summary Operating Budget

Effective 3/1/13

	2011 Budget	2011 Actual	2012 Budget	2013 Budget
<b>Ecclesiastical Committee Expenses</b>				
Committee on Ministry	10,630.00	10,629.71	7,147.00	7,147.00
Committee on Prep for Ministry	4,550.00	1,735.68	2,500.00	4,000.00
Trustees	127,400.17	164,864.49	135,000.00	133,000.00
Operations	395,672.00	380,287.82	377,012.83	399,250.00
Nominations	650.00	0.00	0.00	0.00
Representations	100.00	0.00	0.00	0.00
<b>Total Ecclesiastical Committee Expenses</b>	<b>539,002.17</b>	<b>557,517.70</b>	<b>521,659.83</b>	<b>543,397.00</b>
<b>Ministry Team Expenses</b>				
Congregational Development and Transformation	33,000.00	24,867.36	17,500.00	21,500.00
Outdoor Ministries	43,657.00	43,656.96	43,817.00	21,610.00
Social Justice	55,537.00	55,741.63	60,755.00	55,535.22
Mission Interpretation	61,618.00	60,923.83	80,320.00	48,600.00
Leadership Equipping Ministry Team	69,750.00	34,495.82	38,200.00	55,401.00
NCD	95,900.00	72,739.41	75,000.00	84,700.00
Planning & Visioning	4,200.00	4,692.44	2,000.00	1,500.00
Multiculturalism Ministry Team	3,158.00	0.00	1,750.00	6,300.00
Coordinating Cabinet	5,100.00	1,938.51	2,511.00	2,250.00
<b>Total Ministry Team Expenses</b>	<b>371,920.00</b>	<b>299,055.96</b>	<b>321,853.00</b>	<b>297,396.22</b>
<b>Pass-Through and Designated Expenses</b>				
General Assembly Portion of Shared Mission	171,883.33	108,304.87	163,350.00	106,500.00
General Assembly Portion of Per Capita	198,445.00	198,445.00	193,861.20	189,114.80
General Assembly Offering	260,000.00	230,203.81	260,000.00	225,800.00
Synod Portion of Shared Mission	51,565.00	2,488.29	49,500.00	10,219.13
Synod Portion of Per Capita	99,222.50	99,222.50	95,030.00	90,385.75
Other Presbyteries (from endowment fund)	31,872.50	42,053.40	34,606.08	38,420.00
Other Disbursement from Endowment Fund	173,180.00	228,464.22	188,035.38	208,750.00
Comerica/Munder Mgmt Fees	80,000.00	77,802.08	80,000.00	80,000.00
Ranney Balch Portion of Endowment Fund	38,802.50	38,800.00	42,131.00	46,700.00
Pass-Through to Fund 200 including (Seeley)	0	0	0	0
ROD/ECO	150,000.00	156,070.25	124,000.00	135,000.00
Denomination ECO Support	85,000.00	30,753.84	18,000.00	20,000.00
Non-Denomination Support	50,000.00	27,003.63	1,000.00	25,000.00
Interest on ROD Loan/Payments	70,223.10	67,825.65	65,308.20	60,994.00
Principal on ROD Loan/Payments	0.00	0.00		
GA & Other Synod Grants	60,000.00	43,592.52	31,625.00	30,000.00
Synod NCD & Campus Ministry Grants	50,620.00	56,030.94	5,640.00	5,640.00
Howell Conference and Nature Center	0.00	0.00		
PCUSA Grant Hunger Coordinator			6,100.00	
Committee Project Revenue	125,000.00	116,478.22	32,000.00	137,000.00
<b>Total Pass-Through and Designated Expenses</b>	<b>1,695,813.93</b>	<b>1,523,539.22</b>	<b>1,390,186.86</b>	<b>1,409,523.68</b>
<b>Total Expenses</b>	<b>2,606,736.10</b>	<b>2,380,112.88</b>	<b>2,233,699.69</b>	<b>2,250,316.90</b>
Net Income	1,100.00	29,877.16	16,900.00	0.00

## 2013 Presbytery Mission Celebration Committee on Ministry Expense Budget

	2009 Budget	2010 Budget	2011 Budget	Modified 2012 Budget	2013 Budget
Allowance - Professional Bus. Exp	0	0			
Supply	200	200			
Postage	350	350			
Printing	200	200			
Telephone	250	250			
Clergy Support	3120	3120	4650	7730	4797
Consulting Fee	0	0	0		
Dues and Membership	150	150	0	200	150
Legal Fees	0	0	0		
Registration Fees	0	0	1500		
Mileage Reimbursed	1500	1500	0	1500	300
Meeting Exp	300	300	300	100	200
Background checks	500	500	1000	750	562
Training Healthy Congregation WG	0	1000	1000		
Training	5000	4000	2030	850	638
Tri Annual Visits				2500	500
Misc	100	100	150		
	<b>11670</b>	<b>11670</b>	<b>10,630</b>	<b>13,630</b>	<b>7,147</b>

## 2013 Presbytery Mission Celebration Committee on Prep for Ministry Expense Budget

	2010 Budget	2011 Budget	Modified 2012 Budget	2013 Budget
Postage	500			50
Printing	400		0	50
Consultations	0	0		
Psychological Evaluation	1,800	1,800	2,200	2,750
Candidate Support	250	250		
Training Programs	1,000	1,000	0	1,000
Travel Expense	0	0	300	150
Hispanic CLP Program	1,000	1,000		
Clergy Development/Continuing Ed	500	500		
Unallocated	0	0		
<b>Total CPM</b>	<b>5,450</b>	<b>4,550</b>	<b>2,500</b>	<b>4,000</b>

## 2013 Presbytery Mission Celebration Trustees Expense Budget

	2010 Budget	2011 Budget	Modified 2012 Budget	2013 Budget
Computer System - support/maintain	5,000	4,400	4,000	4,000
Freight Charges	250	100	250	150
Copier - Meter Charges & Supplies	4,000	2,500	8,800	8,800
Internet Service	250	250	1,000	1,000
Maintenance and Repair -Buildings	0			
Maintenance & Repair - Equip	1,000	100		
Minor Equipment Purchase	0			
Supplies	10,000	5,000	10,750	10,500
Postage	1,000	3,500	6,000	5,000
Printing	1,000	500	1,000	850
Telephone- Usage & Maintenance	12,900	13,500	14,000	13,500
Equipment Lease	16,428	23,750	26,500	26,500
Occupancy - Rent & Security	57,136	49,200	38,100	38,100
Real Estate Tax - Presby Owned Property	0			
Audit & Accounting Fees	10,000	9,000	10,500	10,500
Bank Charges	100	150	100	100
Insurance Expense	10,000	10,000	11,000	11,500
Legal Fees	1,500	4,000	3,000	2,500
Meeting Expense	200	200		
Unallocated Budget (hartland)	0	650		
Travel Budget	0	600		
<b>Total Trustees</b>	<b>130,764</b>	<b>127,400</b>	<b>135,000</b>	<b>133,000</b>

## 2013 Presbytery Mission Celebration Operations Committee Expense Budget

	2008 Budget	2009 Budget	2010 Budget	2011 Budget	Modified 2012 Budget	2013 Budget
Staff	607886	554288	394542		377,013	399,250
Feb. adjustment			-21250			
Total Staff	607886	554288	373292	395,672.00	377,013.00	399,250.00

Includes 2.5% increase for cost of living adjustment and a correction was made from an oversight in 2012 budget planning eliminating a transfer into the account.

## 2013 Presbytery Mission Celebration Nominations Committee Expense Budget

	2010 Budget	2011 Budget	2012 Budget	2013 Budget
General Items	650	650	0	0
Total Nominations	650	650	0	0

## 2013 Presbytery Mission Celebration Representation Committee Expense Budget

	2010 Budget	2011 Budget	2012 Budget	2013 Budget
General Items	100	100		
Total Representation:	100	100	0	



## 2013 Presbytery Mission Celebration

### Congregational Development and Transformation Ministry Team

	2010 Budget	2011 Budget	Modified 2012 Budget	2013 Budget
Point of Vision	0	0		
Grandale Church of the Master	0	0		
Church Grants	12250	16500	8000	12000
1st Korean	0	0		
Erin Program	0	0		
Macomb Ch of the Covenant	0	0		
Church Support	0	0		
Self Study	4200	6000	2000	2000
Evangelism	3500	5000	4500	4500
Partnering	0	0		
Worship Resources	2100	3000	3000	3000
Postage and Mailing	728			
Congregational Vision	1750	2500		
Percept Tech	0	0		
<b>Total Congregational Life</b>	<b>24528</b>	<b>33,000.00</b>	<b>17,500.00</b>	<b>21,500.00</b>

## 2013 Presbytery Mission Celebration Outdoor Ministries Expense Budget

	2010 Budget	2011 Budget	Modified 2012 Budget	2013 Budget
Howell Conference & Nature Center	43,817	43,657	43,817	21,610
<b>Total Outdoor Ministries</b>	<b>43,817</b>	<b>43,657</b>	<b>43,817</b>	<b>21,610</b>

This amount reflects Presbytery's support of 1/4 of the Director's salary and benefits.

## 2013 Presbytery Mission Celebration Social Justice Expense Budget

	2010 Budget	2011 Budget	Modified 2012 Budget	2013 Budget
Metro Urban Expenses	2772	3,150.00	1,750.00	4,500.00
Postage	282	0		
Printing	282	0	0	
Hunger Work Group	40080	46080	42502	44335.22
Homosexuality and the church	1260	1415	888	1550
Overture Adv.	0	0		
Restoring Creation	504	288		
MOSES	1058	604		
Other Support transfer 510 to supp	0	0	-6729	
Ecumenical Interfaith	0	0		
Middle East	4032	2000	750	0
Domestic Violence	3216	2000	3635	4500
Unallocated Budget	0	0		
Economic Justice	0	0		
Parish Nursing	100	0		
Place of Refuge			1542	650
Scholarships				
Total Social Justice	53586	55,537.00	44,338.00	55,535.22

PCUSA Grant of \$6,100 is used to offset Hunger Coordinator's payroll costs

## 2013 Presbytery Mission Celebration Mission Interpretation Expense Budget

	2010 Budget	2011 Budget	Modified 2012 Budget	2013 Budget
Printing	350.00			
Postage	280.00			
Kenya Well	2800.00		4,000.00	3,500.00
Hand on Mission			19,500.00	20,000.00
Month of Mission	7000.00	10,000.00	8,000.00	9,000.00
Mission Interpretation	700.00	700.00		
Howell Center Mission (Global Village)	1400.00	1,400.00	1,600.00	600.00
Presbytery-wide Project	19818.00	19,818.00		
Barnabas Center	10500.00	15,000.00	10,000.00	6,500.00
Campus Ministries	14700.00	14,700.00	3,266.00	5,000.00
Other New Initiatives	0.00			
Second Mile Center	0.00		3,333.00	4,000.00
General Use	0.00			
<b>Total Mission Interpretation</b>	<b>57548.00</b>	<b>61,618.00</b>	<b>49,699.00</b>	<b>48,600.00</b>

## 2013 Presbytery Mission Celebration Leadership Equipping Ministry Team Budget

	2010 Budget	2011 Budget	Modified 2012 Budget	2013 Budget
Postage	150	0		
Printing	200	0		
Special Events	0	0		
Congregational Care of Pastors	0	0		
Clergy Retreats/Clergy in Transition	500	1250	307	308
Church Leadership Training	1000	1000	2893	2893
Retired Clergy	0	0		
Youth Council	17608	9000	7000	7000
Youth Council - Alma	0	0	500	500
Youth Mission Consultant	0	27500	27500	27500
Triennium Savings for Future Year (510)*	0	3000	0	
Samaritan Clergy Group	0	0		
New Clergy Retreat	0	0	0	
Welcome Lunch	500	0	0	300
Scholarship fund	0	0		
Pastoral Support	0	0		
Formation (small group)	9,800.00	7,800.00	3,700.00	3,700.00
Christian Education	12,250.00	12,500.00	8,700.00	8,700.00
Resource Center	4,900.00	7,700.00	4,500.00	4,500.00
<b>Total Nurture &amp; Support</b>	<b>46,908.00</b>	<b>69,750.00</b>	<b>55,100.00</b>	<b>55,401.00</b>

**PRESBYTERY OF DETROIT**  
**Spiritual Formation & Faith Development**

	2010 Budget	2011 Budget	Modified 2012 Budget	2013 Budget
Postage	140.00	0.00		
Printing	0.00	0.00	0.00	
Formation (small group)	9,800.00	7,800.00	3,700.00	3,700.00
Worship	140.00	0.00	0.00	
Christian Education	12,250.00	12,500.00	8,700.00	8,700.00
Resource Center	4,900.00	7,700.00	4,500.00	4,500.00
Theological Education	70.00	1,100.00		
General	0.00	0.00		
Martin Luther King Memorial			0.00	
Stewardship	210.00	0.00		
Other Source Transfer from 510			-4,769.00	
<b>Total Spiritual Faith Formation Expense</b>	<b>27,510.00</b>	<b>29,100.00</b>	<b>12,131.00</b>	<b>16,900.00</b>

## 2013 Presbytery Mission Celebration New Church Development Expense Budget

	2010 Budget	2011 Budget	Modified 2012 Budget	2013 Budget
Postage	0.00			
Printing	100.00			
Probes	0.00		1,000.00	
General	0.00			
Comunidad Los Del Camino			40,000.00	40,000.00
Training and Support	4,000.00	4,400.00	0.00	
Gratiot	0.00	0.00		
Southfield Presbyterian	0.00	0.00		
Transformation Coordination	28,480.00	31,000.00	26,000.00	26,000.00
New Transformation Projects/Events	10,000.00	11,000.00	1,000.00	
MLK/Morang St	0.00	0.00		
Vietnamese Fellowship	0.00	0.00		
Far West Fellowship			7,000.00	18,700.00
NCD	45,000.00	49,500.00		
<b>Total NCD Expense</b>	<b>87,580.00</b>	<b>95,900.00</b>	<b>75,000.00</b>	<b>84,700.00</b>

## 2013 Presbytery Mission Celebration Planning & Visioning Expense Budget

	2008 Budget	2009 Budget	2010 Budget	2011 Budget	Modified 2012 Budget	2013 Budget
Postage	0	0	0	0		
Printing	0	0	0	0		
Unallocated Budget	4600	5387	2251	4200	2000	1500
<b>Total P&amp;V Expenses</b>	<b>4600</b>	<b>5387</b>	<b>2251</b>	<b>4,200.00</b>	<b>2,000.00</b>	<b>1,500.00</b>



## 2013 Presbytery Mission Celebration Multicultural Ministry Team Budget

	2010 Budget	2011 Budget	Modified 2012 Budget	2013 Budget
Multiculturalism	5040	3158	5138	6300

## 2013 Presbytery Mission Celebration Coordinating Cabinet Expense Budget

	2008 Budget	2009 Budget	2010 Budget	2011 Budget	Modified 2012 Budget	2013 Budget
Gifts and Flowers	600	250	250	250	0	250
General Budget	0	100	100	100	100	100
Task Force Expense	500	0	0	0		
Caucus	500	1000	800	800	800	250
Resource Material	200	150	150	150	89.55	350
Subscription	250		0	0		
Postage	300	250	250			
Printing	400	500	400			
General Assembly Expense	250		0	0	0	
Moderator/Vice Mod expense	1500	800	700	700	200	1000
Meeting Expense	200	300	300	300	350	300
Communication Committee	250	0	0	0	971.45	
Multicultural Task Force	7500	4000	2000	2000		
Exec. Presbyter Search	0	0	0	0		
MLK Convocation	1700	900	800	800		
<b>Total Coordinating Cabinet Expenses</b>	<b>14150</b>	<b>8250</b>	<b>5750</b>	<b>5,100.00</b>	<b>2,511.00</b>	<b>2,250.00</b>

**PRESBYTERY OF DETROIT  
POSITION DESCRIPTION**

**TITLE:** Stated Clerk (part-time)

**PURPOSE:**

The Stated Clerk shall provide service to the Presbytery in accordance with the Book of Order responsibilities for that office.

**ACCOUNTABILITY:**

The Stated Clerk is accountable to the Presbytery for his/her interpretation of the constitution and rulings. The Stated Clerk is accountable to the Presbytery through the Executive Presbyter and Operations Ministry Team for the timely performance of his/her duties.

**RESPONSIBILITIES:**

The responsibilities include but are not limited to the following:

1. Those defined by the Book of Order and by the actions of Presbytery.
2. Serve as recorder for the meetings of the Coordinating Cabinet, Trustees, and other committees as requested. This includes preparation of Presbytery assembly dockets, mailings, and all meeting arrangements (location, on-site arrangements, delivery of materials, etc.).
3. Interpret or cause to have interpreted points of Ecclesiastical Law as requested by members, committees, sessions and churches of Presbytery.
4. Maintain all official records, minutes and rolls of the Presbytery as required by the Book of Order.
5. Prepare and submit all official communications to the media and reports of the Presbytery to the Synod of the Covenant and the General Assembly. Relate to the appropriate unit(s) of the Synod of the Covenant and of General Assembly in the fulfillment of his/her work.
6. Serve as staff resource for the reading of Session minutes and the Permanent Judicial Commission.

**RELATIONSHIPS:**

The Stated Clerk shall work in a team relationship with all other members of Presbytery staff. With respect to timely performance of responsibilities, the Executive Presbyter is the supervisor of the work of the Stated Clerk.

**EVALUATION:**

There is an ongoing performance review and evaluation conducted by the Executive Presbyter, approved by Operations Ministry Team and reported to Coordinating Cabinet. An annual compensation review will be conducted and any recommended changes reported to Coordinating Cabinet.

**TERM:**

The Stated Clerk is elected by the Presbytery for a three year term.

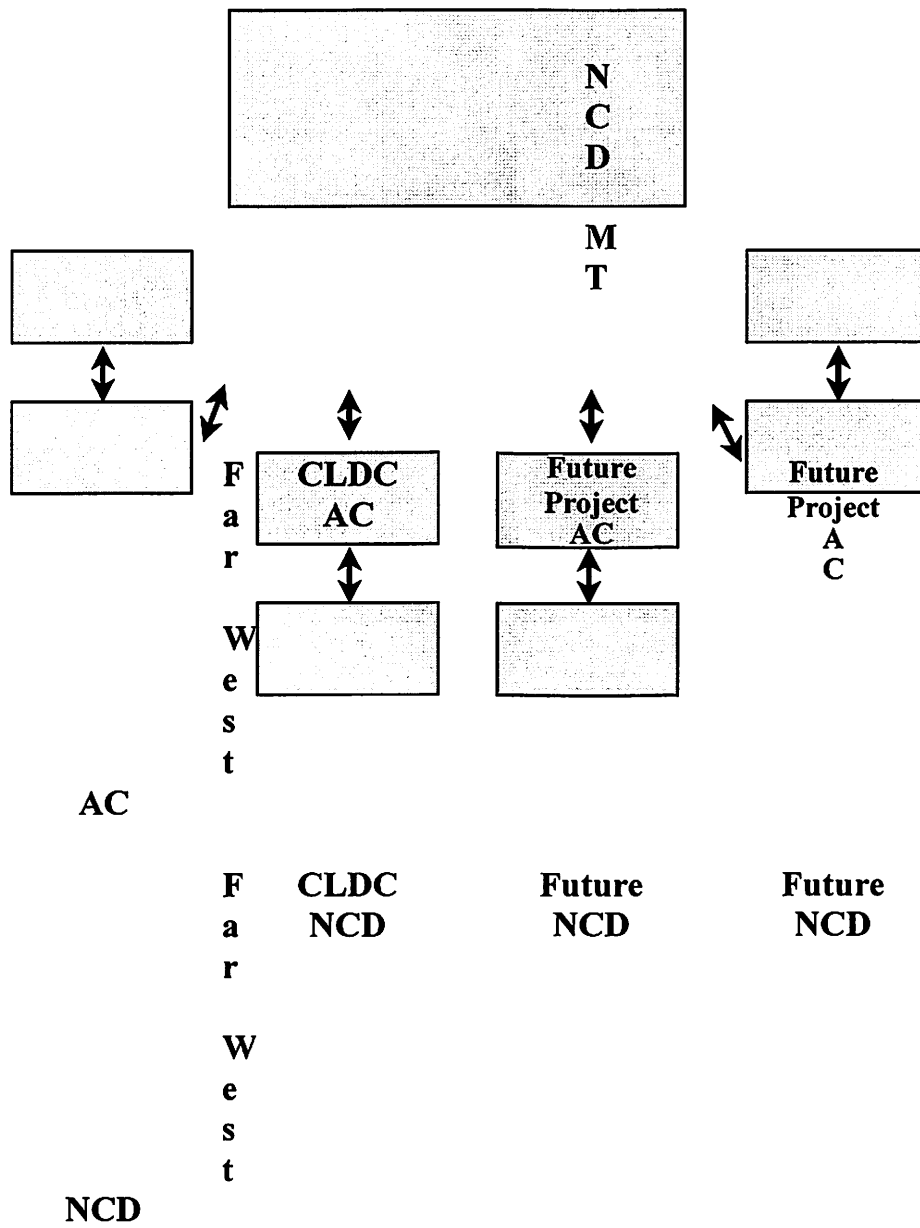
Changes to CPM Manual of Administrative Operations Section 3. Additions are in **bold italics**, deletions are shown with a line-through sections to be deleted.

- 3.7 ~~Ordination or reception of a minister from another denomination~~ ***Ordination of a candidate***
- 3.7.1 When a congregation of the Presbytery of Detroit issues a call to a candidate for ministry, ~~or a minister from another denomination~~ the Committee on Preparation for Ministry shall conduct the Examination for Ordination, unless the Presbytery agrees that the examination shall be done by another presbytery.
- 3.7.2 CPM shall conduct the examination of a candidate ***under care of another presbytery*** when the candidate provides certification of Final Assessment by the sending presbytery (Form 7A).
- 3.7.3 ~~CPM shall conduct the examination of a minister from another denomination when it has received certification that the minister is in good standing, and has complied with G-2.0505.~~ ***If the candidate is under the care of Detroit Presbytery, CPM will have granted Final Assessment. CPM will conduct an exam as described below to prepare the committee and the candidate for the presbytery examination. If the candidate preached a sermon for final assessment the requirement to present an exegesis and sermon will be waived.***
- 3.7.4 ~~The candidate shall provide CPM and the presbytery with an autobiographical statement, and a statement of faith.~~ ***The candidate shall be examined face-to-face, by CPM for ordination and membership into the presbytery. Part of the examination will be:***
- 3.7.4.1 ***an autobiographical statement,***
- 3.7.4.2 ***a statement of faith, presented to the committee;***
- 3.7.4.3 ***an exegesis of an Old Testament or New Testament text;***
- 3.7.4.4 ***a sermon based upon that text and exegesis, presented and preached to members of the committee.***
- 3.7.5 ~~The candidate shall preach a sermon before the Committee on Preparation for Ministry, and shall be examined by CPM.~~ The examination shall cover the reasons the candidate seeks membership in the presbytery, the candidate's theological understanding, and any other issues the committee believes appropriate.
- 3.7.6 The committee shall present the candidate to the presbytery, with the candidate's statement of faith and autobiographical statement, and with a recommendation as to whether to ordain/receive the candidate into membership. The presbytery shall conduct an examination.
- 3.7.7 The Stated Clerk shall report the ordination to the General Assembly on Form 7B.

### ***3.8 Transfer of Ministers from Other Denominations (G-2.0505)***

- 3.8.1 *When a congregation of the Presbytery of Detroit issues a call to a minister from another denomination, the Committee on Preparation for Ministry shall conduct the examination for membership.*
- 3.8.2 *As described in G-2.505a, “The minister shall furnish credentials and evidence of good standing acceptable to the presbytery, and shall submit satisfactory evidence of possessing the qualifications of character and scholarship required of candidates of this church. (G-2.067 and G-2.0610)”*
- 3.8.3 *In exceptional circumstances, the provision of G-2.0505(1) and G-2.505(2) will apply.*
- 3.8.4 *The candidate shall be examined, face-to-face, by CPM for ordination and membership into the presbytery. Part of the examination will be:*
  - 3.8.4.1 *an autobiographical statement,*
  - 3.8.4.2 *a statement of faith, presented to the committee;*
  - 3.8.4.3 *an exegesis of an Old Testament or New Testament text;*
  - 3.8.4.4 *a sermon based upon that text and exegesis, presented and preached to members of the committee.*
- 3.8.5 *The examination shall cover the reasons the minister seeks membership in the presbytery, the minister’s theological understanding, and any other issues the committee believes appropriate.*
- 3.8.6 *The committee shall present the minister to the presbytery, with the minister’s statement of faith and autobiographical statement, and with a recommendation as to whether to receive the minister into membership. The presbytery shall conduct an examination.*
- 3.8.7 *“Upon enrollment, the minister shall furnish the presbytery with evidence of having surrendered membership in any and all other Christian churches with which the minister has previously been associated.” (G-2.0505b)*

### New Church Development Team Structure



**MEMORANDUM OF UNDERSTANDING (M.O.U.)**

**KIAMATHARE PRESBYTERY (PCEA) AND  
DETROIT PRESBYTERY (PCUSA)**

**Parties Involved**

This MOU is between:

- a. Kiamathare Presbytery—Presbyterian Church East Africa
- b. Detroit Presbytery—Presbyterian Church (U.S.A.)

The MOU is made solely for the purposes mentioned here and shall apply only within the P.C.E.A. and PC(USA) administrative boundaries.

**Statement of Intention**

This MOU represents the general intention of the two presbyteries. The relationship as described in this MOU shall be subject to the negotiation and execution of agreements and all requisite approvals being obtained from the two presbyteries.

The purpose of this MOU is to outline the specific project in which the Presbytery of Detroit will work with Kiamathare Presbytery. The scope of the project involves the purchase and installation of a solar-powered borehole water pump and a water tank to store water. The location of the project is at Kwamukasa/Kitui in the Kiamathare Presbytery.

When this deep well project began, the Kwa Mukasa Nendeni area was under supervision of Thika Presbytery with whom Detroit Presbytery had an existing MOU. During a PCEA reorganization in 2009, Kwa Mukasa was transferred to Kiamathare Presbytery. In spite of the transfer, the Detroit Presbytery Thika Partnership Work Group strongly desired to complete the project. It was therefore necessary to enter into this new MOU with Kiamathare specifically for this well.

**Administration of Project**

For the purpose of flow of information the following individuals are contacts in Kenya.

<b>PCEA Head Office in Nairobi</b>	<b>Secretary General</b>	<b>Rev. Festus Gitonga</b>
NEED AN EMAIL AND OR PHONE HERE		

<b>Kiamathare Presbytery Moderator</b>	<b>Rev. Benjamin Kimanzi</b>
Kimanzibenjamin4@gmail.com	telephone 0721 385 018

<b>Kiamathare Presbytery Clerk</b>	<b>Rev. NellyFlossy Kahura</b>
revnellyflossy@yahoo.com	telephone 0723 256 559

**Kitui N/area—Kwamukasa Water Project Coordinator** Rev. Simon Kiema  
sikiema@yahoo.com

**Kwa Mukasa Committee Member** Joyce Mbidyo

For the purpose of flow of information the following individuals are contacts in the U.S.

**PC(USA) Regional Liaison for East Africa** Nancy Collins  
Collins.nj@gmail.com telephone 800-728-7228

**Presbytery of Detroit Stated Clerk** Rev. Ed Koster  
ehkoster@aol.com telephone 734-358-5403

**Presbytery of Detroit Thika Partnership Chair** Timothy Ngare  
tngare@comcast.net telephone 248-921-2020

**Presbytery of Detroit Thika Partnership Secretary/Treasurer** Doug Denton  
dldenton@comcast.net telephone 248-650-1146

**Other Presbytery of Detroit Thika Partnership Members** stated here for information include Rev. Doyll Andrews, Rev. Lorolie Andrews, Rev. Gretchen Denton, Fran Johanson, Elizabeth Ngare, Esther Nzoma, Unah Matu-Ngare, and Doug Riddering.

### **Communication**

The primary method of communication will be electronic mail. Phone calls can be used for clarification and quick/easy/urgent information but need to be followed by email to preserve and confirm communication for partnership files.

### **Progress Reports**

An email detailing status and progress needs to be provided by the Kiamathare Presbytery and the Thika Partnership Work Group quarterly. The report is due the 15th of the month following the end of each quarter detailing the previous months' activities.

The Thika Partnership Work Group will send their report to the Kiamathare Presbytery Clerk with a copy to the Kwamukasa Water Project coordinator. The Kiamathare Presbytery will send their report to the Thika Partnership Work Group Chair and a copy to the Thika Partnership Work Group Secretary/Treasurer.

### **Financial Reports**

A financial report is due quarterly from both sides with the communication going as detailed under progress reports. The Thika Partnership Work Group will inform Kiamathare when money is sent to Kenya for the project. The Kiamathare report will show balances of funds sent to Kenya and how they have been spent.



**Accountability of Funds**

Quotes for all work and expenses must be submitted to the Thika Partnership Work Group Chair and Secretary/Treasurer before any work is started. The Thika Partnership Work Group can release funds only to pay for quotes they have pre-approved. Funds will be sent to the PCEA Head Office in Nairobi via transfer of funds made through the Presbyterian Church (U.S.A.). Financial reports are required as detailed in the section entitled Financial Reports.

**Timeline/Project Completion**

Currently, the estimated timeline for this project is April 2012 through April 2014. This timeline is affected by getting a firm quote for the purchase and installation of the solar water pump, the water tank, and the construction of a stone base ten feet above the ground level. Also, the timeline will depend upon the acquisition of all funds necessary for successful completion of this project.

\_\_\_\_\_  
**Stated Clerk—Kiamathare Presbytery**

\_\_\_\_\_  
**Stated Clerk—Presbytery of Detroit**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**

**Final Report to the Presbytery of Detroit  
From the Grosse Pointe Woods Presbyterian Church Administrative  
Commission  
April 27, 2013**

**INTRODUCTION AND PRELUDE**

The following document is the final report for the Administrative Commission for the Grosse Pointe Woods Presbyterian Church. This commission, throughout the remainder of this report, shall be referred to as “The AC”. The specific powers granted to “The AC” and the presbyters nominated to serve as commissioners, were debated, elected and approved in a duly called Special Meeting of the Presbytery of Detroit on March 27, 2012. This meeting was convened at 4:00 PM in the sanctuary of the Westminster Presbyterian Church of Detroit.

This report contains three sections. The first section is an introductory prelude. The second section is the main body of the report. This section describes many of the proceedings for “The AC”. The final and third section contains a summary postlude. “The AC” will ask the Presbytery in this third section to take two actions. The first action will be to request that Presbytery receive this report and all accompanying appendices and documents and to enter them in their entirety into the permanent record of the Presbytery. The second action will be to request that Presbytery dismiss and dissolve “The AC”.

In the future, the timing of Presbytery appointment of an Administrative Commission for Disaffected Congregations is crucial. An early appointment of an administrative commission can appear to be presumptive. At the same time a late appointment of an administrative commission runs the risk of being futile by offering too little too late.

A Special Meeting of the Presbytery was deemed advisable because a portion of the Grosse Pointe Woods leadership insisted upon proceeding with the discernment process for disaffected churches prior to the appointment of duly constituted administrative commission. It was noted and communicated that this insistence contradicted Presbytery Policy P-10 and the General tenets of *The Book of Order*. Therefore “The AC” encountered in its initial service a degree of contentiousness with a portion of the leadership of the Grosse Pointe Woods leadership.

“The AC” initially determined it would be guided by Presbytery Policy P-10. “The AC” aimed to be faithful, firm and collegial while listening to the heartfelt concerns of leaders and members of the Grosse Pointe Woods Session and congregation.

## MAIN BODY OF OUR REPORT & OUR PROCEEDINGS

### A. Precipitating Issues

1. In early February of 2012 The Grosse Pointe Woods Presbyterian Church informed the Presbytery of Detroit of their desire to seek dismissal from the PC (USA).
2. In light of this information the Presbytery of Detroit, following its "P-10 Guidelines for Disaffected Churches" (Appendix 1) named a Denominational Concerns Task Force. This Task Force consisted of Teaching Elders Peter Henry, Allen Timm, Hank Borchardt, Ed Koster, Kent Clise (who was not present for the meeting) and Ruling Elder Jean Loup. The Task Force met with the Grosse Pointe Woods Session on Wednesday, March 7, 2012. The meeting was a difficult one and led the Task Force to recommend moving to the next step in P-10; the naming of an administrative commission.
3. Following its meeting with the Denominational Concerns Taskforce, the session of Grosse Pointe Woods (in a divided vote) voted to proceed with a process of dissolution without regard to P-10 Guidelines for Disaffected Churches. This included setting a date for a vote to be dismissed from the PC (USA) on April 22, 2012. In addition the session retained the services of an attorney to help guide them through the dissolution process (in a divided vote).

### B. Work of the Administrative Commission

1. "The AC" for the Grosse Pointe Woods Presbyterian Church (GPW) was created by motion at a special called meeting of the Presbytery of Detroit on Tuesday, March 27<sup>th</sup>, 2012. (Appendix 2) Members of the Commission include Teaching Elders Kent Clise, Moderator, John Judson, and Charlotte Sommers and Ruling Elders Dianne Bostic-Robinson, Jean Loup, Bobby Ponder and Bob Szwed. The Presbytery's Policy P-10 provided guidance for this action. "The AC" appointed ruling elder Dianne Bostic Robinson Vice-moderator and ruling elder Jean Loup Clerk of "The AC"!
2. "The AC" met for the first time on Wednesday, April 11, 2012, to examine its charge and plan for its first meeting with the Session of GPW. At this meeting the AC, understanding that the powers given to the AC were broad, determined that it would be very careful in using those powers. "The AC" sought instead to create a sense of mutual purpose and trust as it moved forward with the Session. In addition "The AC" examined 10 years of session minutes seeking to discern the depth of the session's displeasure with the PC (USA). "The AC" would meet an additional 16 times during this process.
3. At the initial meeting with the session of GPW, the session agreed to:
  - a. rescind its decision to hold a vote to seek dismissal on Sunday, April 22, 2012
  - b. follow the P-10 process
  - c. allow the AC time to learn more about the situation at GPW
4. "The AC" next held a retreat with the Session on Saturday, May 5, 2012. At that meeting "The AC" informed the session that "The AC" would hold "listening sessions" in order that members of GPW could share their points of view as to the direction in which the

denomination and congregation were headed. Members could also express their concerns via e-mail or letter.

5. This was followed by thirty-four 30-minutes listening sessions with 79 individuals and the reception of a number of letters and emails. The information garnered from these sessions was invaluable as "The AC" moved forward with the process.
  6. At the June Session meeting, "The AC" informed the Session that it believed that reconciliation between the session majority and the PC (USA) was not possible. "The AC" encouraged the session to call an informational meeting for the congregation, as the next step in the process outlined in P-10.
  7. This meeting was held on Sunday, July 22, 2012, and allowed numerous members of the congregation to speak, both in favor of and opposed to dismissal. In addition, "The AC" presented a reasoned statement responding to the concerns heard in the congregational listening sessions, e-mails and letters.
  8. At the August Session meeting, with concurrence by "The AC" and based on P-10, the session set October 7, 2012 as the date for the advisory vote for or against dismissal.
  9. The session and AC had agreed that the quorum for the congregational meeting on October 7, 2012 would be 256 (75% of the active GPW membership as of its September session meeting, as required by P-10).
  10. Following morning worship "The AC", using a member roster provided by the GPW Clerk of session, asked members to sign in. Once members signed in they were given a numbered ballot. In addition two announcements concerning receiving ballots were made to members gathered in the sanctuary in order to insure that all members had the opportunity to receive a ballot.
  11. The number of members registered was 198, plus two provisional ballots given to persons who believed themselves to be members, but whose names were not on the roles.
  12. "The AC" then, in accordance with P-10, ruled that there was an insufficient number of members present for the meeting to take place. This announcement was made to the congregation by the AC moderator and Rev. Rizer offered a prayer.
- C. Events Subsequent to the Inability to Proceed to a Vote for Dismissal**
1. On Sunday night, October 7, 2012, some members of GPW and Teaching Elders Rizer and Arakelian met at a location away from the GPW campus for worship. Cards giving the time and location of this worship service, having been prepared in advance, were distributed at GPW following the declaration of a lack of a quorum following the morning worship service at the GPW campus.
  2. On Monday October 8, 2012 Teaching Elders James Rizer and Elizabeth Arakelian resigned their positions at GPW. In addition they renounced the jurisdiction of the PC (USA).
  3. On Monday October 8, 2012 the long time treasurer of the congregation resigned.

4. On Tuesday October 9, 2012 nine currently serving Ruling Elders (out of 16 Ruling Elders on the session) tendered their resignations from the session. This included the individual resignation from the Clerk of Session.
  5. On October 11, 2012 nine actively serving deacons (out of 20 deacons on the Board of Deacons) resigned from the Board of Deacons.
  6. On Tuesday night October 9, 2012 "The AC" met with the remaining members of the GPW session in order to offer the support of "The AC" and assist the session in examining the immediate consequences of the resignations (this was a meeting of "The AC" with session members present, and not an official meeting of the session).
  7. On Tuesday night October 16, 2012 "The AC" met with the session of GPW at a meeting moderated by Teaching Elder Peter Smith representing the Committee on Ministry. At that meeting the session voted to:
    - a. Officially close the process of discernment seeking dismissal from the PC (USA).
    - b. To recommit itself to be a congregation of the PC (USA).
    - c. If the way be clear and the session contract with an Interim Pastor to receive permission to meet as a session without the presence of the AC.
- 4. Additional Critical Information and Reflections**
1. "The AC" decided that it would follow as closely as possible the process laid out in P-10. Though there were requests from session members and pastors to make exceptions to the process we did not believe that the presbytery had empowered us to do so.
  2. "The AC" attempted to the best of its ability to avoid even appearing to take sides in the dismissal process. To that end "The AC" did not engage in side-bar discussions with persons on either side of the process (those wanting to leave or those wanting to stay). When emails or other communication were received from individuals, whether members or session members, the AC Moderator was very clear that "The AC's" task was to deal directly with the session and pastors, not with individual members of the congregation (other than in the listening sessions). "The AC" believes that it was successful in maintaining its neutrality because at the end of the process persons on both sides of the process (including the pastors and session members) thanked "The AC" for its impartiality.
  3. By carefully following the policy P-10 "The AC" would soon discover that GPW was a congregation deeply divided over the issue of dismissal. Some of the session votes on the matter were as close as 9-7, and 8-6. In addition the listening sessions and the informational meeting made it clear that a significant number of GPW members desired to remain in the PC (USA).
  4. "The AC" could perceive fear, which is the absence of faith, govern the feelings and actions of those members of GPW who would wish to remain in the PC USA and those GPW members who wish to depart the PC USA. (See appendix 3)
  5. "The AC" never asked the pastors of GPWPC about their future plans, possible future plans at GPWPC or their desire to remain in, or to leave the PCUSA. "The AC", after

careful internal consideration, did not believe such conversations were appropriate. “The AC” trusted that the pastors would make the decisions which were appropriate for them once they discerned God’s will for their ministry.

6. The resignations of Pastors Rizer and Arakelian were, as their resignation letters pointed out, the result of their own spiritual wrestling and not the result of any actions of “The AC”. “The AC” was stunned and surprised, as were many in the congregation, at the pastors’ choice to resign on October 8, 2012.
7. The process outlined in P-10 served “The AC” well. There are however, a few issues within the policy which “The AC” believes need some clarification. “The AC” considered the possibility of proposing some changes to P-10 to the Presbytery.
8. The sudden resignation of the teaching elders at Grosse Pointe Woods did create some uncertainty. Presbytery’s COM felt the work of “The AC” was now complete. “The AC” did not share this viewpoint. “The AC” felt its scope of service went well beyond the status of the teaching elders. Some clarification of this matter maybe in order if these circumstances arise on another occasion.
9. Ultimately “The AC” does conclude that Presbytery Policy P-10, while not perfect, did serve the aims and goals of “The AC” well.
10. It is noted that further review of Presbytery Policy P-10 by an appropriate body may be in order. There appears to be a need to re-align the annotations to *The Book of Order* within Policy P-10. This need is a result of amendments stemming from the adoption and implementation of *nFOG*.

## CONCLUDING SUMMARY

### 1. Reasons for a Final Report

At the time of this final report “The AC” believes its work is complete. “The AC” is unified in this view. Frank and open dialogue contributes to “The AC” being buoyed by a satisfying realization that “The AC” has made a contribution to the life of our Presbytery and its congregations.

The Grosse Pointe Woods congregation is a fine congregation. The GPW Session has consulted with Presbytery’s COM. This consultation formulated an intentional period of transition followed by the affirmative and unanimous appointment of the Reverend Mr. Robert Agnew as the Intentional Interim Pastor at GPW. “The AC” believes the platform for ministry and mission at GPW has stabilized. “The AC” perceives a viable and sustainable community of faith going forward at GPW.

The teaching elders, ruling elders and deacons who resigned at GPW have withdrawn along with several members of the GPW congregation to form a New Congregation located in Grosse Pointe Woods within the Evangelical Presbyterian Church (EPC). “The AC” and reconstituted GPW Session believe there will be a transition period as various individual believers continue their discernment between the continuing witness of GPW and the newly formed EPC congregation for some period of time.

“The AC” is confident and the GPW Session concurs that the work of “The AC” is complete. “The AC” suggests it could be wise for the appropriate Presbytery committees of support to provide encouragement for the GPW Session for a period of time. “The AC” thanks the membership at GPW and the Presbytery for its courtesy and for the opportunity to serve our Lord Jesus Christ. Members of “The AC” fervently pray that our service on behalf of Presbytery has provided a measure of dignity for the Presbytery. “The AC” is grateful for the calm and measured leadership of Al Timm and Ed Koster our Presbytery Executive and Stated Clerk respectively.

“The AC” believes every person’s involvement in this discernment process deserves to be covered with the saving Grace of God as revealed in Jesus Christ. Each individual effort gives shape to the conclusion of this saving work. May grace and honor be extended toward Grosse Pointe Woods, the newly formed EPC congregation and the Presbytery of Detroit and each and every person’s effort and desire to seek the discernment of God’s Will!

## **2. Actions this report request from the Presbytery**

Therefore, our Administrative Commission respectfully requests and asks the Presbytery of Detroit today:

1. To receive this final report of our GPW AC including a record of “The AC” proceedings and enter these documents into the permanent record of the Presbytery as deemed appropriate.
2. To dissolve and to dismiss our AC effective immediately.

*Charlotte Sommers*

Teaching elder

*Bob Ponder*

Ruling elder

*John Judson*

Teaching elder

*Bob Szwed*

Ruling elder

*Dianne Bostic Robinson*

Ruling elder and Vice-moderator

*Jean Loup*

Ruling elder and Clerk

*Kent Clise*

Teaching elder and Moderator

**Appendix 1**  
**P-10 GUIDELINES FOR DISAFFECTED CHURCHES**

**JOHN 17:21**

**I PRAY THAT THEY MAY ALL BE ONE. FATHER! MAY THEY BE IN US, JUST AS YOU ARE IN ME AND I AM IN YOU. MAY THEY BE ONE, SO THAT THE WORLD WILL BELIEVE THAT YOU SENT ME.**

**THE PRESBYTERY OF DETROIT**  
**GUIDELINES FOR DISAFFECTED CHURCHES**

**1. THE CHURCH AND ITS UNITY**

**Universal and Particular (G-4.102)**

Since this whole company cannot meet together in one place to worship and to serve, it is reasonable that it be divided into particular congregations. The particular church is, therefore, understood as a local expression of the universal Church.

**A Particular Presbyterian Church (G-4.104)**

Each particular church of the Presbyterian Church (U.S.A.) shall be governed by this Constitution. Its government and guidance are the responsibility of the session. It shall fulfill its responsibilities as the local unit of mission for the service of all people, for the upbuilding of the whole church, and for the glory of God.

**Oneness (G-4.0402)**

There is one Church. As the Bible speaks of the one body which is the Church living under the one Spirit of God known through Christ, it reminds us that we have "one Lord, one faith, one baptism, one God and Father of us all." (Ephesians 4: 5-6)

**2. INTRODUCTION**

The Church of Jesus Christ has never been free of conflict. As people of the church struggle with tension, they are periodically polarized.

Whatever is happening at any given time that might cause individuals or churches to contemplate separation, the Detroit Presbytery is firmly committed to unity, diversity, reconciliation, justice, peace, love, mercy, values that lead to harmony.

There is a confessional mandate for unity in our Confession of 1967, which calls for reconciliation across various lines of conflict.

When faced with the possibility of any kind of organized separation, the Presbytery of Detroit is obligated to facilitate the maintenance and integrity of the Presbyterian system. We are a connectional church, which does not readily provide for the unilateral separation of a segment of the body from the rest of the body.

**3. PROCESS**

A. When the leadership of the presbytery receives word that a congregation is discussing whether to leave the denomination, either through formal congregational action or through informal contacts with church leaders or members, the Executive Presbyter will, as soon as



possible, ask for a pastoral visit to hear concerns and offer the assistance of a Denominational Concerns Task Force appointed by the Moderator of Presbytery. The Denominational Concerns Task Force shall consist of three people.

This action shall be reported to the Coordinating Cabinet and Presbytery at the next meeting. The purpose of the Denominational Concerns Task Force would be to engage either the leaders of the congregation, or the congregation as a whole, in a time of prayer and conversation aimed at understanding the conflict or identifying steps toward reconciliation. If the Denominational Concerns Task Force determines that progress can be made toward reconciliation through continued dialogue this will be reported to the Executive Presbyter, Coordinating Cabinet, and Presbytery.

If this effort leads to resolution of the situation, no further action is required. If the visit is refused or unsuccessful the Denominational Task Force shall recommend to Presbytery that an Administrative Commission be nominated by the Moderator of the presbytery and elected by the presbytery as soon as possible. The Denominational Task Force shall recommend to presbytery the specific powers that should be given the Administrative Commission.

Ordinarily the power to remove a pastor would require a specific request by the Commission after it is formed. The Administrative Commission shall consist of 3 ministers and 4 elders, directed to report its progress at Coordinating Cabinet meetings and Presbytery meetings. The commission shall complete its work and make recommendations with all deliberate dispatch as outlined herein. There shall be no session meetings without the Administrative Commission.

If the Denominational Concerns Task Force finds that no resolution is likely and that the congregation, sincerely bound by conscience and Scripture, wishes to work with Presbytery to seek dismissal to another Reformed denomination in correspondence with the General Assembly, the Task Force shall request the Administrative Commission facilitate the procedure under E below while not assuming original jurisdiction.

B. The Administrative Commission of the presbytery will meet with the session and minister of the church in disagreement to resolve the issues. The commission could listen to the concerns of the congregation at large and with the session offer a pastoral presence. The commission and the session would agree to work within the system to affect changes they mutually see as beneficial to the life of the denomination and the work of the Gospel. Should this strategy succeed the relationship between the congregation and presbytery could be preserved. The commission would continue to work with the congregation for an additional two months as a support. In the event that this option is unsuccessful the commission must consider other alternatives within the powers given it or request additional powers from Presbytery. (G-4.0301f)

C. If the commission has been given the authority to do it and finds that all or part of the ordained leadership unable or unwilling to function within the Presbyterian Church (USA) it shall assume original jurisdiction pursuant to G-11.0103s. If the commission finds it necessary it could recommend the Presbytery dissolve the pastoral relationship.

D. If a congregation requests to be dismissed by Presbytery to another Christian body, it must be one recognized by the Stated Clerk of the General Assembly (PCUSA) and the procedure in E (below) be followed.

E. If a congregation requests to be dismissed by Presbytery the commission shall follow this procedure: (G-11.0103i)

a. The session shall meet with representatives from the Administrative Commission elected by Presbytery. All financial records, minutes and any other correspondence shall be made available to the commission.

b. The session shall call a Congregational Meeting within a month of the meeting with the commission. Prior notice shall be given orally from the pulpit on two successive Sundays.

Notice shall be in the parish newsletter and a letter sent to all active members stating the purpose of the meeting. At least twenty-five percent (25%) of the active members of the congregation shall be present. Representatives of the Administrative Commission shall be present throughout and have the right to speak. The question to be discussed is "Shall the ----- Presbyterian Church be dismissed from the Presbyterian Church (USA)?" Ample time shall be provided for speakers wanting dismissal and those wanting to stay with the PCUSA.

No type of vote for any purpose shall be taken at this meeting.

c. The session, no later than three months after the first meeting described above, shall call a second congregational meeting. Prior notice shall be given orally from the pulpit on two successive Sundays. Notice shall be in the parish newsletter and a letter sent to all active members stating the purpose of the meeting. At least seventy-five (75%) of the active members shall be present. Representatives of the Administrative Commission shall be present throughout and have the right to speak. The question to be discussed is "Shall the -----Presbyterian Church be dismissed from the Presbyterian Church (USA)?" Ample time shall be provided for both speakers wanting dismissal and those wanting to stay with the PCUSA.

After discussion and prayer, a secret written ballot shall be taken on this question, the only choices being "Request dismissal" or "Do NOT request dismissal."

If the vote is three-quarters (75%) of those active members present and voting vote to request dismissal, the request shall go to presbytery. If the vote fails, the commission will report this to the presbytery and offer suggestions on healing within the congregation.

If any member, present and voting, contests the regularity of the second meeting, he/she shall send the details of the allegation to the Stated Clerk of Presbytery, who shall convene the Permanent Judicial Commission to render a decision.

d. If the vote is to dismiss the commission shall immediately contact the Board of Trustees and offer its recommendation concerning THE CHURCH AND ITS PROPERTY, (G-8.000)

A full written report shall be submitted to the Coordinating Cabinet Moderator, Moderator of Presbytery, Stated Clerk of Presbytery and the Executive Presbyter within a week of the deciding vote.

**CORINTHIANS 12: 12-13**

**CHRIST IS LIKE A SINGLE BODY, WHICH HAS MANY PARTS; IT IS STILL ONE BODY, EVEN THROUGH IT IS MADE UP OF DIFFERENT PARTS. IN THE SAME WAY ALL OF US, WHETHER JEWS OR GENTILES WHETHER SLAVES OR FREE, HAVE BEEN BAPTIZED INTO THE ONE BODY BY THE SAME SPIRIT, AND WE HAVE ALL BEEN GIVEN THE ONE SPIRIT TO DRINK**

*Amended by substitution 11/27/07.*

## Appendix 2

### The Presbytery of Detroit March 27, 2012

The Task Force on Denominational Concerns for Grosse Pointe Woods Presbyterian Church recommends the Presbytery of Detroit approve the following resolution creating an administrative commission for the Grosse Pointe Woods Presbyterian Church:

#### Administrative Commission on Grosse Pointe Woods Church

Whereas Grosse Pointe Woods Church has given notice that it is considering leaving the Presbyterian Church (U.S.A.); and  
 Whereas the Moderator appointed a Task Force on Denominational Concerns pursuant to Presbytery Policy P-10, Guidelines for Disaffected Churches; and  
 Whereas the session of Grosse Pointe Woods has called two congregational meetings for the purpose of providing the congregation the opportunity to vote to leave the Presbyterian Church (U.S.A.); and  
 Whereas the Denominational Concerns Task Force has concluded that its effort toward reconciliation has been unsuccessful; and  
 Whereas the Task Force on Denominational Concerns has recommended the election of an Administrative Commission by the Presbytery; and  
 Whereas the Denominational Concerns Task Force, pursuant to Policy P-10, has recommended the Administrative Commissions be given the specific powers below; and  
 Whereas pursuant to Policy P-10, the Moderator has nominated elders presented;

The Presbytery of Detroit elects the Administrative Commission on Grosse Pointe Woods Presbyterian Church to carry out the responsibilities laid out in Policy P-10 for Grosse Pointe Woods Church with the following powers:

- 1) In accord with Presbytery Policy P-10, to meet with members and the leadership of Grosse Pointe Woods Church to seek a way to preserve unity, diversity, reconciliation, justice, peace, love, mercy, and values that lead to harmony.
- 2) To convene and meet with the session, which may not meet without the presence of the Commission;
- 3) To identify and meet with those members who do not wish to seek dismissal, with the intent of trying to facilitate the continued existence of the Grosse Pointe Woods Presbyterian Church as a member congregation in the presbytery of Detroit.
- 4) To convene and meet with any committee or councils of the Session;
- 5) To call congregational meetings;
- 6) To interview individual members of the congregation;
- 7) To require production of all records, rolls, minutes and other documents the Commission believes necessary to conduct its work;

- 8) To work with the session, pastors, and congregation to try to affect changes that they mutually see as beneficial to the life of the denomination and the work of the Gospel;
- 9) If it concludes it necessary, to recommend Presbytery dissolve the pastoral relationships;
- 10) To recommend whether Grosse Pointe Woods should be dismissed to another Christian body that conforms to the doctrines and order of PCUSA and is in correspondence with the General Assembly of the Presbyterian Church (U.S.A.), pursuant to Policy P-10., which says in §3.E:

If a congregation requests to be dismissed by Presbytery the commission shall follow this procedure:

- a. The session shall meet with representatives from the Administrative Commission elected by Presbytery. All financial records, minutes and any other correspondence shall be made available to the commission.
- b. The session shall call a Congregational Meeting within a month of the meeting with the commission. Prior notice shall be given orally from the pulpit on two successive Sundays. Notice shall be in the parish newsletter and a letter sent to all active members stating the purpose of the meeting. At least twenty-five percent (25%) of the active members of the congregation shall be present. Representatives of the Administrative Commission shall be present throughout and have the right to speak. The question to be discussed is "Shall the -----Presbyterian Church be dismissed from the Presbyterian Church (USA)?" Ample time shall be provided for speakers wanting dismissal and those wanting to stay with the PCUSA. No type of vote for any purpose shall be taken at this meeting.
- c. The session, no later than three months after the first meeting described above, shall call a second congregational meeting. Prior notice shall be given orally from the pulpit on two successive Sundays. Notice shall be in the parish newsletter and a letter sent to all active members stating the purpose of the meeting. At least seventy-five (75%) of the active members shall be present. Representatives of the Administrative Commission shall be present throughout and have the right to speak. The question to be discussed is "Shall the -----Presbyterian Church be dismissed from the Presbyterian Church (USA)?" Ample time shall be provided for both speakers wanting dismissal and those wanting to stay with the PCUSA.

After discussion and prayer, a secret written ballot shall be taken on this question, the only choices being "Request dismissal" or "Do NOT request dismissal."

If the vote is three-quarters (75%) of those active members present and voting vote to request dismissal, the request shall go to presbytery. If the vote fails, the commission will report this to the presbytery and offer suggestions on healing within the congregation.

If any member, present and voting, contests the regularity of the second meeting, he/she shall send the details of the allegation to the Stated Clerk of Presbytery, who shall convene the Permanent Judicial Commission to render a decision.

- d. If the vote is to dismiss the commission shall immediately contact the Board of Trustees and offer its recommendation concerning the property, pursuant to G-4.02, Church Property.

- 11) The power to engage the services of and consult with Presbytery staff, and the stated clerks of the Presbytery, synod, and General Assembly;
- 12) The power to retain counsel, and to authorize expenditures from the appropriate accounts determined by the Trustees to pay for any legal proceedings in civil or ecclesiastical courts;
- 13) The power to assume original jurisdiction with any and all powers of session should it determine that the session is unwilling or unable to exercise its authority or to manage wisely the affairs of the church.

**The Task Force on Denominational Concerns:**

**Peter Henry  
Jean Loup  
Henry Borchardt  
Kent Clise  
Allen Timm  
Edward Koster**

**APPENDIX 3**  
**PRESBYTERY OF DETROIT ADMINISTRATIVE COMMISSION**  
**REPORT TO THE GROSSE POINTE WOODS PASTORS AND SESSION**  
**Re: LESSONS LEARNED FROM LISTENING TO GROSSE POINTE WOODS**

**JUNE 19 2012**

**INTRODUCTION:**

In accord with a previously agreed upon "discernment plan" and in consultation with the Church Session (Session) the Grosse Pointe Woods Administrative Commission (AC) met and held public hearings. These hearings gave members of the AC an opportunity to listen to members of the congregation. The Session mailed a letter to the congregation inviting persons to respond to this AC invitation and to contact the AC directly by mail, or by e-mail and or by securing a half hour appointment to meet with the commission in person. The Commission has heard from GPW members all three ways. The overwhelming majority of members who reached out to the AC chose to meet personally with the AC on three separate occasions.

The AC promised all persons confidentiality in these various listening sessions. Further the AC indicated to participants that a summary report would be prepared for the Session and Pastors. The Commission held 34 one half-hour listening session from 1:00 pm to 9:00 pm on Wednesday May 30, 2012, and on Saturday June 2 and June 9 respectively from 9:00 am to 4:00 pm and from 9:00 am to 4:15 pm. One additional time slot was provided by the AC on Wednesday June 13 from 8:45 am to 9:45 am to listen to the pastors at GPW. In total the AC listened to seventy-nine persons, received four letters, and received ten e-mails. Not all attendees indicated the length of their membership. For those who did the highest number (23) have been members more than 30 years, nine (9) have been members 11-30 years, and seven (7) members ten or fewer years. We visited with four non-members and two staff members,

**CONCLUSION:**

Our AC has found the Grosse Pointe Woods Congregation is deeply and clearly divided. The division which exists is between two groups of persons of faith. One group wishes to stay (**stayers**) in the PCUSA. These persons appreciate PCUSA striving to be inclusive. The other group wishes to be gracefully dismissed (**leavers**) from the PCUSA into a new denomination. They love the building but are willing to leave it behind if need be. These persons believe the PCUSA has vacated Biblical standards. Our Administrative Commission could not see or hear any evidence of reconciliation expressed between these two groups of persons.

This brings to a conclusion our Commission's Discernment Phase in its ministry with the Grosse Pointe Woods congregation, session and pastors. We now ask the Session to receive this report

in its entirety on June 19 at the Session's stated meeting. Accordingly, the AC believes in accordance with Presbytery Policy the clock on the congregation's discernment may now officially begin. If the Session wishes, it may move through the next phases of discernment and conclude with a vote to remain within the PCUSA or to be dismissed to another denomination. Our Commission concludes this congregation is divided in an unsustainable manner.

#### **SPECIFIC FINDINGS:**

##### **STAYERS BASIC POSITIONS:**

1. The New Form of Government (nFOG) is an acceptable document that needs some amending but is a workable document for accomplishing a mission.
2. Have read nFOG and find it has been mis-represented to the congregation. In the Preface of nFOG God is mentioned 69 times and Jesus Christ is mentioned some 68 times.
3. The Ordination of GLBT persons is acceptable -- especially since each congregation can make its own decision on the practice of ordination.
4. Are consciously Presbyterian and trust the Presbyterian methods of making decisions and including as many different persons as possible.

##### **LEAVERS BASIC POSITIONS:**

1. The PCUSA has lost its moral compass. Leavers have remained the same and are not leaving the church. Leavers feel as though the denomination has left them.
2. nFOG Promotes Universalism, undercuts the Authority of Scripture, and the Lordship of Jesus Christ.
3. nFOG is a tool for recruitment for new members which allows the church to accommodate to the wider culture. This accommodation permits atheists to have a voice and vote within the PCUSA denomination.
4. The above accommodation is a good reason to take the church property and establish a conservative witness on the GPW site. This step will permit progressives who wish to stay in the PCUSA to support other struggling Presbyterian congregations in the area and free conservatives to move forward in its witness.
5. Are willing to walk away from the GPW property and building.



**STAYERS VIEW OF THE DISCERNMENT PROCESS:** (Stayers talk about the impact of process on the people and the feeling within the congregation.)

1. Secrecy was used to try and to build session consensus before going to congregation.
2. Session was forced to choose sides before all facts were given.
3. Session ignored attorney's advice to move forward only if 90% of session favors leaving.
4. Process moving toward leaving PCUSA was "unleashed" upon a congregation that was not given both sides of the story.
5. The steering committee was designed to lead the church out of PCUSA.
6. The process was led by Jim Rizer, Liz Arakelian and Sue Mattingly.
7. Only one side of the story was given with pro-PCUSA documents hidden or neglected.
8. Process divided the congregation...either you are with us or against us.
9. Stayers were portrayed as not loving Jesus, being un-Christian and only interested in a country club or kum-bah-yah Church.
10. Stayers have lost confidence in the pastors. Jim is strong and don't know what Liz does.
11. Have lost confidence in and/or respect for Jim and Liz.
12. Feel misled, hammered. Feel blind-sided with much secrecy; feel betrayed by members of my church and my pastors.
13. Forest Norman's role – hired to coach these people? Hired to lead us out of the denomination.
14. This has been a carefully crafted campaign; a well-orchestrated, systematic approach to ripping this church apart; done only at the highest level. It's been a railroad, a one-way track, one-side only. Need to follow or be wrong – has become more pointed recently. We are up against a campaign of misunderstanding.
15. Sermons have become increasingly polarizing as they focus only on leaving.
16. This church has been hijacked.
17. Often feel bullied in worship and Session meetings; everything is so one-sided. If you stay PC (USA), you don't believe in Christ. Paddles for voting were very hurtful.
18. Feel shunned by the pastors.
19. Process for a successful campaign should be building a sense of the need to leave; building a consensus; building a vision for the future. These steps have not been accomplished. Assumed more support to leave, than appears to be – thus support for leaving is miscalculated.

**LEAVERS VIEWS OF THE DISCERNMENT PROCESS:** (Leavers talked about the impact of denominational changes on the church.)

1. This has been a long process of discernment.
2. GPWPC has repeatedly discussed issues of concern with the drift away from Christ in the Presbytery and PCUSA, even sending letters to Presbytery.

3. Secrecy was needed in order to prevent PCUSA takeover of church or the removal of GPWPC pastors.
4. Jim and Liz have been excellent teachers that have taught us depth of faith and meaning of Scripture.
5. Fearful of the leadership and decisions of the PC (USA).
6. Attacks on GPW commissioners and especially Jim Rizer at Presbytery meetings. Ministers are treated unfairly at Presbytery meetings. Anyone who stands up for conservative values is looked upon less well than progressives – eye-rolling & shaking heads when Jim speaks. Inhibits the willingness of GPW persons to speak at Presbytery.
7. Heretics such as John Shuck and atheists allowed in PC (USA).
8. Concern about the process for voting, especially the issue of the 75% quorum. In some places (other Presbyteries) votes were taken with no quorum.
9. Feel progressive side has done negative things.
10. If the final decision is staying with PC (USA), a significant number of members will leave GPW.

**COMMON THEMES FROM STAYERS AND LEAVERS:**

1. Fear of a changing world that is leading to a decline in common morality.
2. People are saddened by the division in the congregation.
3. People joined this church because of its family feel.
4. People love the building and the Memorial Garden because it has memories.
5. People like the good work that the church has done and is doing.
6. Fear has over-taken the congregation. Fear has made itself manifest in many forms. The leavers fear their voice will not be heard even though it is the only voice being spoken, the stayers fear they have been betrayed; there is the fear that stayers are threatening the church staff and that stayers are getting away with something; there is the fear that the Presbytery will steal the property, there is the fear of blackmailing; and being hurtful to the pastors. This atmosphere of fear is draining the vestiges of an uplifting spirit out of the congregation's common life. Thus fewer and fewer people continue to enjoy worship, sermons and coming to church.

**Paper S**

**Presbytery of Detroit  
Administrative Commission for the Grosse Pointe Woods Church**

**Meeting Minutes  
Wednesday, April 11, 2012**

Present: Kent Clise (Chair), Dianne Bostic-Robinson, John Judson, Jean Loup, Bobby Ponder, Charlotte Sommers and Bob Szwed

Kent Clise brought the meeting to order at 8:29 a.m. in the Resource Center, Presbytery of Detroit, by reading I Corinthians 15: 1-19. He concluded with several comments: "Be realistic, but be hopeful." And "Learn how to merge with one another in addressing our charge." John Judson prayed, beginning with "We give you thanks for the Church."

*Agenda Item 3: Ratification of Commission Appointments*

In the agenda distributed before the meeting, Kent had presented a list of assignments and asked for a motion to ratify the list. Bob moved and Bobby seconded to ratify the appointments. Discussion followed resulting in a change, Charlotte to review the Presbytery files and John and Bob to review 10 years of GPW Session minutes. The motion as amended passed.

- Moderator: Kent Clise
- Vice-Moderator: Dianne Bostic Robinson
- Clerk: Jean Loup
- Internal Review of Historical Relationships between the Presbytery and the Grosse Pointe Woods Church: Charlotte Sommers, Bob Szwed, and John Judson
- Creation of a Dropbox: John Judson

*Agenda Item 4: Orientation to Our Task*

Resulting from his reflections, Kent also presented a list of three tasks which summarize our assignments from the Presbytery motion establishing our Administration Commission. This list received general support.

- Ascertain and measure GPW desire to withdraw from the denomination.
- Address and assure the sustainability of those church members who wish to remain in the denomination.
- Address the Commission's Fiduciary Responsibility.

*Agenda Item 5: Team Building*

Each of us shared why we agreed to serve on the Commission, some of what we hoped to accomplish as well as how we accomplish it, and our comfort level with conflict. We found this a very helpful exercise as we realized that we are people of faith and one in our commitment to doing this work in the best manner possible.

*Agenda Item 6: Some initial dates and possible steps*

GPW Session Meeting: Tuesday, April 17, 7 p.m.

We will all meet at 5:30 for dinner together going together to the Session meeting. Dianne will locate an appropriate restaurant. We agreed we need to read the documents that were distributed earlier by the Session to the GPW membership regarding this effort to leave the denomination. These will be downloaded to our Dropbox. Kent will communicate this request to the Clerk of Session, Virginia Merchant, and will also request time for the AC to introduce ourselves and to share our three-point task. In addition, he will inform her that the Presbytery's policy (P-10) calls for the first information meeting of the congregation is to be held after the AC meets with the Session. Thus we request that the meeting of the congregation called for April 22 be changed to make it the first official informational meeting, thus postponing any vote to be taken to a subsequent meeting.

Next AC Meeting: Wednesday, May 9<sup>th</sup>, 8:30 a.m. at the Presbytery.

Bobby closed the meeting at 10:20 a.m. with prayer.

Respectfully submitted,

Jean Loup, Clerk

**Presbytery of Detroit  
Administrative Commission for the Grosse Pointe Woods Church**

**Meeting Minutes  
Tuesday, April 17, 2012**

Present: Kent Clise (Chair), Dianne Bostic-Robinson, John Judson, Jean Loup, Bobby Ponder, Charlotte Sommers and Bob Szwed

Kent brought the meeting to order at 6:00 p.m. in the second floor lounge, Grosse Pointe Memorial Church, by reading Psalm 1. Bobby offered prayer for the work ahead of the Commission.

***Agenda Item 3: Approval of Minutes***

The minutes of the April 11<sup>th</sup> meeting were approved as distributed.

***Agenda Item 4: Report of an Internal Review of 10 Years of GPW Session Minutes***

Bob and John presented the report of their review of the GPW minutes, 2004-2012. The minutes reveal a continuing decline in membership and attendance, a consistent concern about finances with no recent balanced budgets, and a pattern of split votes on issues of substance. There is little about the current interest in leaving the denomination until late 2011, so their claim to have been working with this issue is suspect. The report was received as presented.

**General observations from John and Bob's report:**

- They are a mission minded congregation...regularly reaching out to the poor, needy and forgotten.
- They are a congregation that spends more than it takes in.
  - Their endowment has gone from 1.6 million to less than \$600,000 over the past ten or so years
  - They spend between \$60,000 - \$120,000 a year more than their budget and take the remainder from the endowment
  - They gave raises this year (which is nice since there have been none in four years) even though they are \$70,000 +/- in the hole
- They have been faithful in paying their per capita. There were several attempts to quit paying it but the session voted down the attempts each time.
- They have been faithful in support of the presbytery by giving to general mission as well as to the upcoming GA meeting.
- They have been faithful to presbytery by sending elders to meetings.
- Many of their votes on issues concerning its relationship with the PCUSA are split votes. The session minutes reflect that there is no consensus on session when it comes to staying or leaving.

**John and Bob's observations on the process for leaving:**

- They elected a steering committee whose task was to steer the church out of the denomination. This committee was not to discern but was to figure out how to move the congregation to agree with the leadership (Note minutes from Dec. 6, 2011 and the comments from the attorney).

- They hired an attorney (though there is nothing in the minutes about cost or contract. In addition they had to remove the \$20,000 they had in the 2012 budget to pay him...not sure where this stands)
- Their attorney suggested they begin keeping addresses and documents off site (which seems to be hinted at in some of the emails)
- They have voted to not obey the presbytery process for disaffected churches (note minutes of March 7, 2012 on page 227).
- This process appears to be led by a small cadre of elders and the two pastors...the minutes do not reflect a long term process but one that appeared at the end of 2011 ... though, the session had on several occasions over the years (dating back to 2006) sent letters to presbytery reiterating their opposition to changes in the ordination standards as well as to the loosening of theological values in the PCUSA.
- 6. The information given to the session and congregation is often incorrect and inflammatory. Much of the theology is poor and shows a lack of good teaching in the church (note their objection on page 215 to the Trinitarian God doing the redeeming ... as if Jesus alone redeems ... this is the heresy of modalism). They also object to the idea that God "redeems..all people." *This is based on Colossians 1:20 "and through him (Jesus) God reconciled everything to himself. He made peace with everything in heaven and on earth by means of Christ's blood on the cross."* As well as Romans 5:18 *"Consequently, just as the result of one trespass was condemnation for all men, so also the result of one act of righteousness was justification that brings life for all men."* (We are just trying to show that there has been either very little or biased Biblical work done to justify their position) Also much of the information about the process is wrong (how many people need to vote to leave and the comment that they can be dismissed as an independent church, as examples).

***Agenda Item 5: Other Topics for Discussion***

No additional topics were identified due to a shortage of time.

***Agenda Item 6: Possible Commission Enabling Motions***

Kent had included two possible motions in the agenda:

- A. Our Administrative Commission, in the face of possible resistance by the GPW Session's to the Presbytery of Detroit Policy for Dis-Affected Churches, is willing to hearby officially notify the GPW Session that effective April 17, 2012, the POD Administrative Commission is prepared to take original jurisdiction of the GPW Session's power to call any congregational meeting.

John moved the adoption of this statement with the following changes: change "is prepared to" to "will" and adding a clause, "if the Session refuses to postpone the congregational meeting on April 22<sup>nd</sup>. Jean seconded the motion and it passes unanimously. The motion as passed reads:

Our Administrative Commission, in the face of possible resistance by the GPW Session's to the Presbytery of Detroit Policy for Dis-Affected Churches, is willing to hearby officially notify the GPW Session that effective April 17, 2012, the POD Administrative Commission will take original jurisdiction of the GPW Session's power to call any congregational meeting, if the Session refuses to postpone the congregational meeting on April 22<sup>nd</sup>.

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**B. Our Administrative Commission wishes to request an audit of the special trust fund created by the GPW Session to execute the process of discernment for the separation of GPW from the denomination.**

**There was not time to discuss this second motion.**

**John moved that the meeting be recessed until following the adjournment of the GPW Session meeting. Dianne seconded the motion and it passed. The meeting was recessed at 6:45 p.m.**

**Following the adjournment of the meeting at GPW, the Administrative Commission meeting resumed at 11:00 p.m. at the Cadieux Café. Present were Kent Clise (Chair), Dianne Bostic Robinson, John Judson, Jean Loup, Bobby Ponder and Charlotte Sommers**

**A general discussion of the Session meeting ensued with the following conclusions and motions by common consent :**

- To affirm the decision to meet with the Session to set the process and timeline for the next steps in discerning the wishes of the congregation concerning the possibility of leaving the denomination.**
- To set a meeting of the AC prior to the joint AC and Session Meeting with date to be set.**
- To meet separately (from the Session) with the two pastors, Jim Rizer and Liz Arakelian.**

**These motions were made by Dianne Bostic Robinson and supported by Bobby Ponder and approved without objection.**

**The meeting of the Administrative Commission was adjourned by prayer at 11:30 p.m. by Charlotte Sommers.**

**Respectfully submitted,**

**Jean Loup, Clerk**

**Presbytery of Detroit  
Administrative Commission for the Grosse Pointe Woods Church**

**Meeting Minutes  
Wednesday, April 25, 2012**

Present: Kent Clise (Chair), Dianne Bostic-Robinson, John Judson, Jean Loup, Bobby Ponder, and Bob Szwed [Charlotte Sommers is on study leave.]

Kent Clise brought the meeting to order at 8:30 a.m. at First Presbyterian Church, Birmingham, by reading Mark 14: 66-72. He concluded with several comments: "This passage raises the issue of failure, the difference between how Judas reacted to failure and how Peter reacted to failure. Our work should be driven not by fear of failure, but by how faithful we are to our charge." Bob Szwed offered an opening prayer.

*Agenda Item 3: Approval of Minutes*

The minutes of the April 17, 2012, were approved as distributed.

*Agenda Item 4: Establish a Process for a Joint Meeting with the Grosse Pointe Woods Session ... May 5, 2012 ...*

Kent suggested that what we are about to do is an intervention, John adding that this is an intervention with the entire congregation as a dysfunctional family. Bob expressed his hope that we can bring about a better understanding between those who want to stay and those who want to leave. "They" is a collective identity and together "they" are dysfunctional. "They" see the issue as "leave" or "stay".

Kent continued by saying we can intervene in an active or a passive manner and suggested the following outline for each:

Active intervention

- We assume original jurisdiction on congregational meetings.
- We ask for an audit of funds, how they are collected and how they are used.
- We engage them theologically. [They exhibit an early church heresy, modalism - "God creates, Jesus saves, and the Spirit sustains" (three modes) when they say they believe in the Lordship of Christ and we are negating Jesus.]

Passive intervention

- We listen to the two sides.
- We gather data and try to measure the extent of support for both sides.
- We draw conclusions.

Dianne expressed concern about the evil present in the GPW Church and suggested it might be time to remove the pastor(s) as the center of the dysfunction. John agreed with the presence of evil but pointed out we have no concrete evidence at this point to support a removal. Bobby pointed out that we are here to discern, that we need to find a way to keep the weeds from taking over the grass and if money is disappearing, then folks will go elsewhere.



John offered an alternative approach to our intervention, a modified passive plan. The first step would be to meet with members of the congregation, scheduling 30 minutes time slots on two successive Saturdays and ask members to sign up for a time, individually, as couples, or in groups. This would be a time for them to share of their feelings or to ask questions and we would listen and answer, being as neutral as possible, and assure them that what they say would remain confidential. Through this process we gain credibility, we gather data, and we gain a sense of where people stand.

Step two would be a meeting with the pastors, sharing our conclusions from our listening and expressing our concern about the impact on them, especially with the financial train wreck. We would say, "This will affect you. Are you ready to give up? You both can't stay."

Step three would be sharing the conclusions with the Session. Knowing the lay of the land, do you still want to proceed?

Then we would set a date for the informational meeting with the congregation, ask the Session for the documents they want to share with the congregation. We would present the PC(USA) information.

Then we would move to the vote.

This is the honorable and wiser approach. We could have been hard-nosed, but have chosen to work with them through this process. If the Session agrees, they would need to send a letter to the congregation, informing them of this whole process and the time-line.

Dianne moved that we accept this plan outlined by John, with the expectation that he will provide a written expanded proposal. Bob seconded the motion and it passed unanimously. John will send the document and we all promised to respond with additions and comments.

Next AC Meetings:

1. Saturday, May 5<sup>th</sup>, 9:30 a.m. at the Grosse Pointe Woods Church
2. Saturday, May 5<sup>th</sup>, 10:30 a.m. with the Session at GPW Church
3. Wednesday, May 9<sup>th</sup>, 8:30 a.m. at the Presbytery

The meeting was closed with prayer at 9:54 a.m.

Respectfully submitted,

Jean Loup, Clerk

**Presbytery of Detroit  
Administrative Commission for the Grosse Pointe Woods Church**

**Meeting Minutes  
Saturday, May 5, 2012**

**Present:** Kent Clise (Chair), John Judson, Jean Loup, Bobby Ponder, and Bob Szwed [Charlotte Sommers is on study leave and Dianne Bostic-Robinson had another commitment.]

Kent Clise brought the meeting to order at 8:33 a.m. in the Library of the Grosse Pointe Woods Church by reading Revelations 2: 8-11. He concluded with several comments: "John of Patmos was speaking to the whole church, not just the church in Smyrna. He encouraged the church to embrace the responsible middle; in taking extreme positions, one is doing harm." Jean Loup offered an opening prayer.

*Agenda Item 3: Approval of Minutes*

The minutes of the April 25, 2012, were approved as distributed.

*Agenda Item 4: Finalize and refine a planned process for a Joint Meeting with the Grosse Pointe Woods Session ...*

John's alternative approach to our intervention had been distributed shortly after the April 25<sup>th</sup> meeting and comments were shared via email. Kent asked if there were any questions on the plan. We discussed what would happen in the listening sessions, would we have a set of questions to be asked? and agreed that we might have a general question, like "How do you feel about what is going on here?" but use such a question rarely. We also discussed the timing of these sessions, should all members of the AC be present at each session? and agreed that, to the extent possible, all would attend. After some calendar checking, we agreed to set the three sessions for the following Saturdays: June 2, 9, and 23.

John pointed out that the timing suggested in the plan is specific on only the first few dates and allows the Session to set the remaining dates. We are showing them we plan to complete our work by the end of the summer.

Jean offered to take reservations for the listening sessions, consulting with Dianne regarding balance.

The meeting was recessed at 9:25 a.m. to join the Grosse Pointe Woods Session in a planning meeting.

**Notes from the Joint Meeting**

The meeting was opened at 9:35 a.m. with prayer led by Liz Arakelian. There were two pastors and twelve Session members from GPW plus the five members of the AC in attendance. Kent read from the Revelations passage and commented on its relevance to the work ahead of us. There was a motion to approve the recording of this working session which passed.

Kent started by saying that the AC sees itself as being involved in an intervention, addressing some form of addiction, a craving, a need. Such addictions tend to lead to secrets which lead to some dysfunction and then to schism or division. The AC has discerned that the fundamental purpose of this congregation is being betrayed, thus undermining the church and its work. Is this of God?

He continued by pointing out that the AC could create an active process or one that is passive – and then provided the same outline as he had given the AC on April 25<sup>th</sup>.

Following a short break, John distributed copies of the AC's plan and began to go through it with the Session. He indicated that the AC wants this church to be healthy, continuing its great mission and its great worship. This is not an easy process. The AC is laying out this plan to support the health of the congregation.

A question was raised regarding where the congregation will go if the vote supports leaving the PC(USA). John responded that there is no objection to the Session's continuing to explore other denominations.

A number of objections to the timing of the listening sessions were raised. It was suggested that some mid-week times, both day and evening, be added and possibly even a time on a Sunday. Wednesday is considered church night and might be a good day to choose. Another objection was raised regarding all the AC members being present, suggesting that this would be highly intimidating. It was suggested that there be a maximum of three AC members present. After further discussion, it was agreed to finalize the timeline at the next stated Session meeting (May 17<sup>th</sup>), using email to exchange suggestions.

The motion: *Upon recommendation of the Administrative Commission, the Session of GPW approves and will actively support the plan as presented, with finalization of the timeline to be determined at the next Session meeting.*

Because the congregation is aware of this meeting, an elder suggested that they need to be told something about the listening sessions and some idea about the timeline. It was also suggested that the date of the vote be set soon so people can make plans to attend. There was also a response to some of the comments Kent made as he laid out the active vs. passive plan. Some session members feel the PC(USA) left the marriage first. They have done everything with good intentions. Kent reminded the Session that any decision can be God-centered. Then the first mention of the issue of the property was raised, the elder acknowledging the AC holds the trump card regarding the property.

The meeting with the Session adjourned at 12:06 p.m.

The AC reconvened in the Library. Kent asked for reactions.

Bobby said he still has problems in terms of faith. We are impressed by things we shouldn't be impressed by. We're still shaken by storms. What does God think of us? What does this mean to God? Will we really intimidate them? He still supports all seven of us attending the listening sessions.

Bob shared a story from his time at Southminster when the pastor announced he would have a conversation on homosexuality at 12:30 after the service. He was angry, but did a 180 by the time of the conversation. He will not place himself between anybody and God. It is not for him to decide. In his opinion, it was the action regarding ordination of homosexuals that inflamed the congregation.

Jean said something, but she didn't write it down and doesn't remember.

Kent expressed his concern that something is going on here, something narcissistic. There seem to be two voices: "Hurry up!" and "Slow down!" John responded that he sees the question as "Do we go if they go?" This is the question those who wish to stay are struggling with.

We identified three topics for our next meeting:

- How best to communicate with the congregation regarding the listening sessions.
- The number of AC members in attendance at each listening session.
- The timeline.

The meeting adjourned at 12:43 p.m.

Next AC Meeting: Wednesday, May 9<sup>th</sup>, 8:30 a.m. at the Milford Presbyterian Church

Respectfully submitted,  
Jean Loup, Clerk

**Presbytery of Detroit  
Administrative Commission for the Grosse Pointe Woods Church**

**Meeting Minutes  
Wednesday, May 9, 2012**

**Present:** Kent Clise (Chair), Dianne Bostic-Robinson, John Judson, Jean Loup, Bobby Ponder, Charlotte Sommers and Bob Szwed

Kent Clise brought the meeting to order at 8:34 a.m. at the First Presbyterian Church in Milford by reading from Revelations 2: 12-17. He concluded with several comments: "Here John of Patmos is speaking from his dream to the church in Pergamum, pointing out signs of faithfulness, but expressing concerns about the heresies that are present." God appreciates any sign of our efforts to be faithful and provides creative ways of letting us know the things we need to change. God provides desperately needed comfort. Kent is proud of our morale and believes in our ability to work with this congregation. Charlotte offered an opening prayer.

*Agenda Item 3: Approval of Minutes*

The minutes of the May 5<sup>th</sup> meeting were approved as distributed.

*Agenda Item 4: Three items for Commission consideration and possible action*

Kent suggested we discuss each item before making final decisions.

*A.) Reducing the number of Commission members who attend individual listening Sessions*

John spoke in favor of dividing the AC members and suggested doing so could provide for twice as many time-slots for members. Jean agreed and mentioned "gang interviews" which can intimidate. Bobby supported having the whole group conduct a session and commented that we are a diverse group. If we split up, we lose the ability to connect with each individual who comes. Charlotte remarked that we are simply listening. Bob said that we have the ability to make people feel comfortable. We need to be loving and kind and let them talk. Dianne, wanting to ensure all voices are heard, reminded us that we all listen differently. Kent asked what's wrong with them being intimidated.

John asked if it is more important to for all to hear vs. our being an intimidating group? Kent asked what's the possibility that they will pick the wrong group?

Preliminary conclusion: Charlotte pointed out that we don't appear to feel strongly either way.

*B.) Making other forms of Communication to the Commission possible, such as emails, letters and phone calls*

The Session asked at Saturday's meeting if we would be open to other forms of communication, letters, emails, or phone calls. Kent pointed out that he has been fielding emails from GPW. Dianne asked if, when we are in an interview, do we ask questions to clarify? The answer is yes. Charlotte suggested emails and letters would be in writing so all of us could see them, but phone calls would only be heard by one of us. John commented that some people express themselves better in writing and Jean added that some people will be gone all summer. Bobby likes hearing and seeing people, but he would accept a letter if it were brought to the listening session. Dianne does not like emails, they are too flat, but she understands the importance of offering another option.

Preliminary conclusion: It was decided unanimously to exclude telephone calls. John offered to have his mailbox used for letters; he would then scan then and share. Kent will continue to field emails and share. No letter or email will be accepted without a name; that is, no anonymous communications will be considered.

*C.) Reviewing and adjusting our discernment timeline, making listening sessions available at times other than the Saturdays originally suggested*

Kent expressed concern about having evening meetings with the distances several of us are traveling to GPW. The strongest recommendation for what we are doing within GPW will go by word of mouth. Whatever an attendee's experience they will tell others. He suggested an open timeline instead of fixed. Attendance early on may be thin, but then build; then we might want to add sessions. Charlotte supported having an alternative to Saturday and Dianne agreed. Kent asked how important is it that we appear flexible. Jean responded that we need to be flexible because they are rigid; we can bend without doing damage to our principles. John suggested we offer one day, scheduling sessions from 1 – 9 with a break for supper. Jean suggested having that day be a Wednesday since it is considered "church night" within the congregation.

Preliminary conclusion: In addition to the three Saturdays, we will offer one Wednesday with sessions on that day from 1 – 9.

Summary motion:

John indicated he had changed his mind and is ready to support all AC members, to the extent possible, attend all listening sessions. Others agreed.

Bobby moved 1) that we add a session 1 – 9 on a Wednesday with the goal to have all of us there; 2) that we accept emails sent to Kent or letters to John, in lieu of attendance at a listening session; and 3) that sign-up for the listening session will be coordinated by Jean with Dianne's assistance. John seconded the motion and it passed unanimously.

Jean asked if we will be writing a letter to the congregation. Kent suggested we craft a letter for the Session to send out. We will work on this electronically.

Kent expressed a desire to have a conversation with Jim Riser on behalf of the AC and asked what we thought. John responded that he didn't think it would be useful. We cannot control their behavior; we can control our response and behavior.

*Agenda Item 5: Finalize any refinements of the Discernment Process approved at the Joint Meeting with the GPW Session on May 5<sup>th</sup> with any refinements being submitted to the May 15<sup>th</sup> GPW Stated Session Meeting.*

None were suggested.

The meeting adjourned at 10:09 a.m. with prayer offered by Jean, except that we continued talking for a few minutes. John offered to prepare an outline of what will happen at a listening session. Charlotte suggested this be a part of our letter.

Next AC Meeting:

Tuesday, May 15<sup>th</sup>, 7:00 p.m. Stated Meeting of the Session, Grosse Pointe Woods Church

Respectfully submitted,  
Jean Loup, Clerk

**Presbytery of Detroit  
Administrative Commission for the Grosse Pointe Woods Church**

**Meeting Minutes  
Tuesday, May 15, 2012**

**Present:** Kent Clise (Chair), Dianne Bostic-Robinson, John Judson, Jean Loup, Bobby Ponder, Charlotte Sommers and Bob Szwed

Kent brought the meeting to order at 5:05 p.m. at the Grosse Pointe Memorial Church in Grosse Pointe Farms by reading from Revelations 3: 1-6. He concluded with several comments: "Here John of Patmos is speaking from his dream to the church in Sardis, an alive and vibrant church. The angel, however, has found it lacking." God does not expect us to be perfect, but to be whole and complete. If not, the consequences are serious. Kent asked, "Is it easier to revitalize an existing church? Or to knock it down and move to another place?" Charlotte offered an opening prayer.

***Agenda Item 3: Approval of Minutes***

The minutes of the May 9<sup>th</sup> meeting were approved as distributed.

***Agenda Item 4: Items for Commission consideration and possible action***

Bob expressed concern about the people who sent letters to members of the congregation. Dianne concurred, raising a concern about norms being violated. Bobby reminded us that we had asked them not to do any additional communication with the congregation. John said he didn't think they have any norms. As evidence of this, John pointed out the hidden attorney's contract, the distribution of the questionnaire on Sunday, and the outside trust fund set up by the Chair of Stewardship. It is out of control. Bob stated his belief that they misunderstand our position.

Kent emphasized we are going to chart our course and remain honest. We are not going to get exercised over inappropriate behavior. The best thing to do is to give the inappropriate behavior the light of day.

***A.) Report to Session on the AC recommendation(s) for a discernment timeline***

Having shared earlier in the week a draft letter to announce the listening sessions, John distributed a revised letter to respond to suggestions we need to pick up the pace. If we go slowly, we risk the possibility that the voices of reason will give up and depart. On the other hand, some Session members and others who have been in touch have encouraged us to go slow. The departure group seems to want to roll over those who are less aware, get a vote and depart with the property.

Kent suggested we tell the Session, if we need more time, we'll let you know, and we are prepared to say, if circumstances dictate, we need more time.

John moved to adopt the letter, shortening the timeline by setting listening sessions for May 30<sup>th</sup>, June 2<sup>nd</sup>, and June 9<sup>th</sup>, and reserving the right to extend the timeline if demand exists. Bob seconded the motion. The vote was unanimous in favor of the motion. We agreed that the information from the letter should be shared on the website and announced in the bulletin.

Bobby commented that words and impressions are very important. Do we look like we're caving in? What impression do people who want to stay have? Jean asked if there is some action we can take that will emphasize that we are not caving in. Kent indicated this isn't necessary.

*B. Consider additional issues for tonight's GPW Session Meeting.*

*1. Discuss raising issues about the attorney and the issue of confidentiality.*

John indicated we need to know if everyone on the Session has signed the confidentiality agreement and if they have seen the communications between the Session and the attorney. Kent has learned from an attorney that the engagement letter cannot be private. We agreed we need to see the engagement letter as well as offered the opportunity to see the confidentiality agreement and the communications.

*2. Consider ceasing activity in the CHF of GPW, pending an AC review of relevant by-laws governing the CHF.*

Kent distributed a one-page "Investment Charter" for the Christian Heritage Fund. A number of questions were raised: How are they going to balance their budget when the funds reach the limit? Where did the original money come from? Is there any benefit if having the dollars stay put to provide funding for whatever comes next?

Kent asked if it would be wise to take original jurisdiction over the CHF. Dianne asked what the worst case would be and John responded that they wouldn't be able to pay their bills. Both sides seem hesitant about spending this fund down. They can't act on spending in the Session meeting, because we will be there. John moved that we take the position that spending below the \$500,000 threshold should not occur without consultation with the Administrative Commission. Charlotte seconded the motion and it passed with no objections.

*3. Recording the meetings*

Dianne, having read in the May 5<sup>th</sup> minutes that the body had approved the voice-recording of that session, expressed deep reservations regarding such voice recordings. Kent responded that Jim Rizer had recommended the recordings because so much word-of-mouth reporting of the first AC-Session meeting had been erroneous and misleading. Bob pointed out that in a recording we would have exactly what was said. Dianne again expressed her dislike of the practice. We are not well rehearsed and can slip in what we say. They are well rehearsed. Our words could come back to haunt us.

Bobby acknowledged that he was uncomfortable with the recording. They have not been transparent with us. He is sure the attorney listened to it. Another way to say we are in control is to say "no more recording". We have the Presbytery's charge and should stick to it.

Kent commented that if they have distorted it and used it for nefarious purposes, it is on them. We can't control what they do. Dianne suggested that the AC and Session jointly agree during the meeting on what to say outside the meeting.

The meeting of the AC was recessed at 6:38 p.m. to resume following the Session adjournment.

**Notes from the Session meeting**

The meeting opened with prayer led by Jim Rizer. Present: 16 Session members [The Session has 15 Elders plus one Youth Elder], 2 clergy, 7 AC members and about 10 observers. Jim led a discussion of Chapter 3 of Kyle Idleman's book, Not a Fan.

The Clerk reported no changes in membership, except that she had done a complete review of the roll books and determined that correct count to be 343. They approved baptism for three children.

The Clerk raised her concerns about the email she had received from Kent, responding to an earlier email. Kent responded to her concerns and there was some discussion.

Kent began the AC portion of the agenda with the distribution of the letter regarding the listening sessions we had approved earlier. There was a very long discussion. Jean agreed to keep the AC informed regarding the scheduling for the sessions.

At one point, Kent asked the members of the AC to confirm their support of his comments, and all agreed he was speaking for the AC.

Jim asked to lead in a prayer of confession. Jean later apologized to the Session at the manner in which the meeting of the Disaffected Church Task Force with the Session in early March was conducted.

Kent asked about the use of the recording made of the May 5<sup>th</sup> meeting. It was at this point that it was noted the evening's meeting was also being recorded. The recordings are added to the Session's Drop Box and access is limited to Session members.

Kent then raised the issue of the confidentiality agreement and indicated the AC would like to see the letter of engagement. Copies of two documents (one called "Attorney Client Privilege" and the other "Acknowledgement of Confidentiality") were distributed to the Session and the AC by Susan Mattingly. There appeared to be some reluctance to have the AC read the documents related to the hiring of the attorney. They asked to consult with their attorney regarding the matter.

John agreed to consult with the denomination's Stated Clerk's Office for some assistance as well.

Susan suggested they could bring charges against the AC with the Presbytery. She finds the threat of original jurisdiction heavy-handed and unpleasant. This was the first mention of original jurisdiction during this meeting.

Kent pointed out he had asked that three questions the AC had raised be placed in the Session minutes.

Dianne assured the Session that the AC has not made up its mind regarding the future of GPWPC.

A Session discussion on denominational options began. They believe that the PC(USA) has a hard time deciding what is essential. As they look for a destination denomination, this is a key question: What does this denomination see as essential? Session members were asked to articulate their thoughts regarding what is essential. The EPC seems to be the most desirable, the best fit. John defined the evolution of the PC(USA) as a "subscriptionist denomination". In it members look first to Scripture, then to the Confessions, and then to the Book of Order. Later in the meeting the AC agreed to a Session meeting with only one AC member present to continue this conversation.

#### Committee Reports:

- Building & Grounds: Need help with bush-trimming on Wednesdays in June
- Christian Education: Wrapping up with a program this Sunday, including teacher recognition; VBS (Aug. 6-9) curriculum picked out.
- Communications: Asked for suggestions regarding the redesign of the website
- Finance: They are \$55,000 below budgeted offerings; concerned that everything is an issue; concerned about the use of the CHF; giving a fraction of what it used to be; hope to have recommendations for solution next month. Kent asked the AC questions regarding the use of the CHF fund. Susan Mattingly distributed a record of withdrawals/transfers from the CHF. It was noted that the income is dependent on the Market. There have been no major donations in some time.
- Membership & Outreach: No report.
- Mission: Had three walkers for Crop Walk, one woman honored for most raised; Homeless Meal at Jefferson went well; Mission Visitors from Idaho coming in July to put a new roof on the Second Mile building.
- Nominating: No report.
- Personnel: Did not meet. May have to look at hard questions given the financial picture.



- Stewardship: Chair has had a number of conversations with members. The deficit is down a bit, three months ago they were short \$190,000; now short \$150,000.
- Worship & Music: Lancaster Scholarship to Connor Holme (a student continuing to study music); Youth Sunday, May 20<sup>th</sup>.

Susan Mattingly and Joanne Shenstone reported on the Presbytery meeting. Mark Gawel and Susan Mattingly were named Elder Commissioners for the June 26<sup>th</sup> Presbytery meeting.

Pastor's report: Confirmation is wrapping up, will join on June 10<sup>th</sup>.

Administrator's report: Bills are being paid.

The Session meeting adjourned at 11:00 p.m.

The Administrative Commission reconvened at 11:15 p.m.

Kent asked what did we see in this meeting?

- Bob: Except for Sue it went well.
- John: The moderator doesn't moderate, defers to Sue Mattingly.
- Dianne: It was good to get out the feelings from past history.
- Charlotte: They began to reveal how they'd felt about the past. Uncomfortable because we sound a bit defensive.
- John: It ended well, though.
- Kent: We broke through a wall there.
- John: Thank you, Dianne, for your "I" message.
- Bobby: Sue did too much talking for too many people.
- Kent: Had a conversation after the meeting with Shelley, who had missed the Finance Com. Meeting; was told the Committee thinks the Commission is going to handle these problems.
- Jean: Was glad to be able to apologize for the Task Force meeting.

Kent asked if we were going home hopeful. The response was a general yes; we're looking forward to the listening sessions.

Dianne asked if there would be a script for the listening sessions. No, we'll play it by ear. We'll begin each with prayer. We agreed we need name-tags.

Kent closed the meeting with prayer at 11:30 p.m.

Next AC Meetings:

- [Wednesday, May 23<sup>rd</sup>, 1:30 p.m. Place to be determined.] - determined following this meeting.
- Wednesday, May 30<sup>th</sup>, 1:00-5:15, 6:00-9:00 p.m. - listening sessions.
- Saturday, June 2<sup>nd</sup>, 9:00-noon, 1:00-4:00 p.m. - listening sessions.
- Saturday, June 9<sup>th</sup>, 9:00-noon, 1:00-4:00 p.m. - listening sessions.

Respectfully submitted,  
Jean Loup, Clerk

Presbytery of Detroit  
Administrative Commission for the Grosse Pointe Woods Church

Meeting Minutes  
Wednesday, May 23, 2012

Present: Kent Clise (Chair), Dianne Bostic-Robinson, John Judson, Jean Loup, Charlotte Sommers and Bob Szved

Excused: Bobby Ponder

Kent brought the meeting to order at 1:34 p.m. at the First Presbyterian Church in Northville by reading from Revelations 3: 14-22. He commented that the thought for the day is the victorious life. He quoted from a conversation with Eric Routley, Professor at Princeton, who remarked, If someone in your congregation complains about the sermon or the music or whatever, remember they are saying they were listening. Worry about the times when you try something and there is no response. It is a great struggle not to react to criticism. The victory in this passage is the invitation to sit on the throne. All around us are the signs of defeat and despair, but we have the Great Promise that God will have the last word. John offered an opening prayer.

*Agenda Item 3: Approval of Minutes*

The minutes of the May 15<sup>th</sup> meeting were approved as distributed.

*Agenda Item 4: Items for Commission consideration and possible action*

*A) Some time to review and discuss, seeking an improved understanding of our Commission's norms.*

Dianne had raised her feelings about the meeting with the Session last week and expressed a desire to discuss these feelings by conference call, though AC members felt that such a discussion would be better handled in a face-to-face meeting. She began by saying she felt uneasy about the meeting last week and needs an understanding of our norms. She was afraid that she had talked too much and will work on that for our next meeting. She thought we spent too much time hashing out Virginia's "attack" and expressed her desire that we have short, succinct responses to such attacks. That meeting was too long; she observed that we lost people when the responses to discussions went on too long. She felt uneasy when a question was asked and the chair of the AC started to respond and a Session member cut him off, asking that another AC member respond. She felt this was rude and that the chair should take the lead in answering the questions and again asked for clarity as to when other AC members should weigh in. She prefers that Kent send drafts for our review before forwarding to the Session as was done with the most recent email, and she especially does not like emails with text in bold for a response. Her experience is that it sets people off as it did by the responses we got in the Session meeting.

Kent responded by saying he was also thrown off by Virginia's remarks. He believes that she was trying to divide the AC. At both stated Session meetings he has had certain Session members let him know that he shouldn't do all the talking. He is trying to listen very carefully to the conversation.

Jean thought we were doing a good job of modeling what a meeting should be like, including minor disagreements that are worked out and being called by God to speak.

Kent emphasized that there is a lack of clarity on who is modeling these meetings. Jim gives Sue full rein and even encourages her taking over a discussion.

The disagreement came when a Session member asked if there was not a quorum at the meeting to vote, could they call another meeting. John answered Yes and Kent No, but in further comment it became clear that they actually agreed, that yes, they could call another meeting. Dianne stated that she was unaware of any Presbytery policy or procedure that would allow this. Others indicated that Roberts allows for this

action. Dianne disagreed and noted that in Roberts, the organization policies take precedence over Roberts. Again she expressed the need to see what the Presbytery policy is on this.

Kent pointed out that we didn't get the meeting docket in advance and that the Clerk (Virginia) was ready to comment early in the meeting – and the ensuing discussion went on for fifty minutes. John weighed in that the central issue for him is that Jim Rizer does not moderate well. Jim releases his attack dogs, Virginia and Sue, to bully the AC. Maybe we need to determine how we will respond the next time we experience something similar. Maybe we say, we'll talk about it and get back to you later.

Kent pointed out that we try to work in the context of our personalities, the collective wisdom. John stated any of us should feel free to speak when we feel called to do so, and turned to Dianne to say, "What you said each time was helpful, kind, and a breath of fresh air." Others agreed that Dianne's comments had been important contributions to the meeting.

Charlotte expressed some frustration that we keep getting side-tracked by issues that aren't the real issues and get no help from the moderator. Bob indicated he will speak when he feels called to speak.

John recommended that when we get into one of those discussions/issues that go nowhere, Kent should turn to Jim and say, "This is not a helpful discussion, let's move on." Those on the Session who want to leave come with their fists up and ready to fight. All agreed with John's recommendation. Charlotte suggested we also give them a time-frame for our part of the agenda.

Together Charlotte and Dianne clarified that members should be able to express their feelings when they feel called to do so. Dianne feels that comments dealing with issues of policy and procedures should be consistent. This desire comes from her past experience as moderator of the Presbytery, when she heard from people feeling that the Presbytery is inconsistent in following its own policies and procedures. Since we may have other churches considering the possibility of leaving the denomination, Dianne feels that we need to know that our words and actions may be setting a precedent that can affect future Presbytery actions. She would prefer when questions are asked of the AC, especially where there has not been AC discussion nor clear policies and procedures, we just say we will get back to the Session. Others felt that we didn't want to give the Session the idea we were stringing them along. Dianne thought that since that is not who we are, this would never happen.

Dianne also indicated that she had only recently become aware of the depth of feelings within the Session about the March meeting with the Disaffected Church Task Force. Had she known earlier, she would have suggested a different way to address this with the Session. Jean pointed out that in our first meeting Kent had recommended we avoid talking about what had happened with the DCTF, so we could start with a clean slate. She had participated in that meeting but was willing to follow Kent's lead on this. As time passed, Jean began sharing a little more. It was not a good meeting. Dianne said this was clear from the statements made by Session members and obviously there is still hurt from what happened then.

Kent pointed out that they have no norms. Should we shorten the meeting by asking our questions during our time on the agenda or should we wait until the appropriate time on their agenda. Charlotte thought we need to ask our questions up front. We agreed that we would ask for the agenda ahead of time and that we would set the time-frame for our discussion in that agenda.

We returned briefly to the Session's need to attack the Disaffected Church Task Force process, which we agreed was flawed. John expressed his sense that we had come to a better place on this matter at the end of the May 15<sup>th</sup> meeting.

*Agenda Item 5: Plans for the AC listening sessions at GPW*

Jean reported on the current status of sign-ups for the listening sessions. Wednesday's schedule is full as is the morning of June 2<sup>nd</sup>. There are currently only two signed up for June 9<sup>th</sup>.

We agreed on an agenda for each session:

- Thank you for coming; assurance of confidentiality; summary report
- Opening prayer
- What would you like to tell us?
- What questions might you have for us?
- Closing prayer

We agreed we would meet around a large table with room for all. John, Dianne, Charlotte and Jean will take turns taking “official” notes for each session and each of us will keep our own notes. Copies of the agenda, which will include a statement about confidentiality, will be available to participants. We will have a clean copy for each session to facilitate note-taking. We will emphasize the confidentiality of what is said in the room and assure participants that our final report will be a summary of the discussions.

We decided not to add an additional Wednesday listening session.

Dianne thanked everyone for the discussion of her concerns. John reported that he had not yet heard from GA. Charlotte closed the meeting at 3:07 p.m. with prayer.

Next AC Meetings:

- Wednesday, May 30<sup>th</sup>, 1:00-5:15, 6:00-9:00 p.m. – listening sessions.
- Saturday, June 2<sup>nd</sup>, 9:00-noon, 1:00-4:00 p.m. – listening sessions.
- Saturday, June 9<sup>th</sup>, 9:00-noon, 1:00-4:00 p.m. – listening sessions.

Respectfully submitted,  
Jean Loup, Clerk

**Presbytery of Detroit  
Administrative Commission for the Grosse Pointe Woods Church**

**Meeting Minutes  
Tuesday, June 19, 2012**

Present: Kent Clise (Chair), Dianne Bostic-Robinson, John Judson, Jean Loup, Bobby Ponder and Bob Szwed; Jim Rizer and Liz Arakelian

Excused: Charlotte Sommers

Kent brought the meeting to order at 2:29 p.m. at the Grosse Pointe Woods Church in Grosse Pointe Woods by reading from John 17: 20-26. Kent shared a little about his parents and how thankful he is for the love and support they gave him. This is a good time to claim Jesus and the great promises he offered. It is possible for us to be a part of God's forever family. We need to carry that picture with us today to remind us of the high calling we have in the meetings ahead. Bob offered an opening prayer.

*Agenda Item 3: Approval of Minutes*

The minutes of the May 23<sup>rd</sup> meeting were approved with the additions suggested by Dianne.

*Agenda Item 4: Items for Commission consideration and possible action*

*A) Report to the Session.*

The report, which Kent had drafted from written summaries of the listening sessions prepared by each member of the Commission, was finalized.

*B) Commission questions for the GPW Pastors*

Kent outlined his plan for the meeting with the pastors. Copies of the report will be given to Jim and Liz when they join us. He will explain that the report is a product of the other members of the AC, that he combined their reports without changing them. We will give them time to read the report and he will ask if they understand it. He has warned them that we will have questions for them, which we will divide among us beforehand. We will tell them that the Session will receive copies of the report at the beginning of the AC part of the meeting. We have asked for 30 minutes for this discussion. They will have time to read the report and will be able to ask questions for clarification, but there will be no debate. We will tell them that if they wish to proceed with the P-10 process, they may do so. At the close of our time with the pastors we will adjourn with prayer.

Charlotte had provided several questions for the pastors to answer and Kent had included her list on the agenda and added others. These questions arose from comments made by participants in the listening sessions. John began by saying he does not like #6 [For Liz: Kent was asked for a recommendation from COM, so curious as to why you would consider another PCUSA congregation?] It isn't right to ask this. Kent suggested that if she won't meet with us privately, then we have to ask publicly. Recommendations for the call of a pastor are a tricky business; PNCs are not supposed to call secondary references. Bobby agreed with John that it isn't fair to Liz if they are both present. Dianne said she was curious about why Liz would apply to a PCUSA church, when everything we've heard says she is eager to leave. Maybe the question could be asked as a follow-up to #5 [If the final vote is for GPW to stay in the PCUSA, can each of you support the peace, unity and purity of the GPW ministry as a PCUSA congregation?] John said he is still not clear why we are asking this [#6]. Kent said he thinks Charlotte is interested in knowing how responsible they have been in this matter. Jean asked John what questions he would ask and suggested instead maybe we should make a statement. What do we know?

We agreed that whatever questions we ask, we decide ahead of the meeting with Jim and Liz.

Bobby said he had no trouble with questions #1, 2, 3, 5, and 7. Those are questions which may let them talk more. We need to give them a door to walk through.

Kent asked how does the AC go this next step and in what way? Do we want to give Jim and Liz an opportunity to respond to these questions. Jean suggested maybe we don't need any questions. Will it make a difference? John asked what will we do with the information? Kent asked to what extent will what Jim and Liz say influence our final recommendations.

Decisions:

- Jean: We've heard a rumor that you (Jim) told a group that you can buy the property for \$60,000. Can you tell us about that?
- Dianne: How do you see your relationship with the Presbytery of Detroit?
- John: Several people have told us you would be willing to give up your jobs rather than stay in the PCUSA.
- Kent: Did you (Jim) rule a motion to adjourn at the March congregational meeting out of order? Please explain.
- Kent: Did you deny Ed Koster access to the floor to speak to the GPW congregation at that March meeting?

The meeting recessed at 3:25 p.m.

Jim and Liz joined the AC at 3:31 p.m. Kent passed copies of the report to them and pointed out the report is from the AC, not his work. We will give you a chance to read the report; we will answer questions of clarification. He reminded them that the report reflects what we heard in the listening sessions but does not comment or correct misconceptions.

Jim asked permission to record the session. Dianne objected, but the rest of the AC indicated it would be OK.

Liz asked for clarification for statement #19 on p. 3: "Process for a successful campaign should be building a sense of the need to leave; building a consensus; building a vision for the future. These steps have not been accomplished. Assumed more support to leave than appears to be - thus support for leaving is miscalculated." Kent responded that this reflects statements from one or more individuals on the process of building support within the congregation for leaving the denomination. There were no additional questions of clarification.

Jim began by saying that GPW has had a dual congregationality for a long time, although this tends to be skewed by the lens one looks through. He is saddened by something in each part of the report, by a lot of it. He wishes lots of folks would have been more honest. Some see us as puppeteers, yet we tried to put everything before the congregation. Actually this report represents this congregation at this time; it's true to what they hear.

Liz agreed with Jim. She wonders how each side got to that point. She was especially struck by the "fear" section. The report also saddens her.

Jim stated some of it is right on, some not. He has tried to preach broadly on the topic, so the comment "every sermon is about leaving" saddens him as does those who state they don't want to come to worship. A year ago this congregation was in great shape. He continues to grieve about the changes in the denomination and is sad about the whole thing. Where is the Godly opportunity?

Kent responded that the ACs discernment process carries its own electricity which may push in one direction. Then there's a break-down of self-definition and then a lot of anxiety. Liz pointed out there are always other issues under the surface.

Jean asked about the rumor of buying the property for \$60,000. Jim responded that it's amazing how what one says becomes codified. At a gathering of PW women, he was asked about the property. He pointed out in other presbyteries the going rate for payment to the presbytery is the equivalent of five years of per capita, but that he didn't expect that to happen in Detroit Presbytery. He was answering in hypotheticals yet it was taken as fact. People tend to take in part of what's going on and then add their own comments and/or understanding.

Dianne asked how they see how they have been treated in the Presbytery meetings, in Presbytery in general. Liz responded that she hasn't done much or said much at Presbytery meetings, but when she served on CPM, she talked with Al Timm about issues she encountered there. She was yelled at and called names in CPM meetings and finally sat down with Al again and asked if she should continue on the committee. He said no. Then she changed to the committee working on pastoral transitions, which had nothing to do with theology, and that went well. She was very disappointed that such a thing would happen in her own Presbytery. When she was elected a commissioner to the General Assembly, accusations that were not true were made about her service there. Again Al did a thorough investigation, at GA, and found no evidence. Kent asked if she knew who made the accusations against her and she responded Kate van Brocklin Kelly.

Jim contrasted his experience in Detroit Presbytery with that he'd had in his first presbytery, Grand Canyon Presbytery. There it was more like family. He was ordained there and served on CPM. There was a theological divide but they were able to keep the theological discussions civil. He quoted Ed Koster as saying that the atmosphere in Detroit is toxic, an atmosphere with really unhealthy patterns. At Presbytery meeting he's either warmly greeted or actively shunned. He referred particularly to a meeting a few years ago where those chosen to speak in opposition to changing the ordination standards were ineffective and the evangelicals got the short end of the stick. The presentations were unbalanced, and yet there was never an apology. Similarly last year on the consideration of the Belhar Confession, no one was asked to speak in opposition to it. There is a general maligning or restriction of evangelical participation.

The other real challenge in the Presbytery is the culture of trust, or lack thereof. Several years ago when we had meetings on Saturdays, motions were distributed after lunch when most commissioners had left. This didn't feel right. The Presbytery seems to be actively unconstitutional which undermines the constitution and erodes trust. He goes to a meeting wondering what brokenness will spill out tonight? He always felt that if you played the game well, you could work together. There is a basic violation of Christian goodness in the Presbytery. He feels that he has tried to participate with respect for others. There seems to be an unwritten rule that questions for ordination are not really supposed to be asked on the floor. Once he asked, "To whom do we offer communion?" The response was "anyone" and that was allowed to stand. That is unconstitutional.

Kent, referring to Jim's comment on the ordination standards presentations, indicated that he was involved in designing that session. We asked that people not wear anything in support or against the proposed changes, yet people did. We believed that people didn't understand the issue and thought a Kaleidoscope Bible Study would be helpful. Afterward he received feedback from Jim and Liz and thinks he responded. He felt a little bit shunned at the time, too.

John pointed out that some people don't see anything wrong in the statements, so don't ask questions. Yet most candidates enjoy being asked.

Liz indicated for her the major issue in the Presbytery is trust. This was the biggest shock in coming here. She had been a member of San Joaquin and San Diego presbyteries before coming. Dianne emphasized that as Vice Moderator she and Kent, then as Moderator she and Jim Porter and the current Moderator Jim Porter and Jean are all committed to modeling trust.

Kent indicated he had a question about the congregational meeting at the end of March [#3: Did Jim rule a motion to adjourn ... early "out of order"?] Jim responded that he heard the motion as being one to postpone. He read it as not appropriate as the meeting had been called to address one question only and no other business could be addressed. Liz pointed out that no votes were allowed either.

Kent asked if they knew that Ed Koster was going to be there. Jim replied that he had been told that the meeting wouldn't count according to P-10 and that the Presbytery wanted an observer, so he treated him as an observer only.

John pointed out that many from both sides had had good things to say about both of you and admire your willingness to leave this church to go where God is leading. Jim responded that he sees discipleship as "go where Christ is leading". That was in the old Book of Order. He tries to live this out every day. He writes Matthew 18 letters regularly. He is tired, but he continues. He has no great plan. He is trying to help this congregation be its faithful best. Liz said they have both made the comment John referred to. There seems to be a perpetual fear here that we are leaving. She said that she will be here as long as God calls me to be here. Jim pointed out that he believes that the congregation has not fully recovered from losing both pastors within one week a few years before he came. This has produced an interesting dynamic. They felt abandoned. Liz repeated that the faithfulness that brought her here will keep her here until the voice speaks to call me away.

Jim was asked about his use of Matthew 18 and responded that he uses it with Session, with members, and others. It is a litmus test of faithfulness.

Kent indicated that he feels their pain; we are not immune to it. As the AC we're on a mission. Much of what you've said is helpful. I don't know what we're going to do with all the information we gathered. We need the credibility of our own understanding. Whatever we do or decide, you will be the first to know.

The meeting was closed with prayer at 5:00 p.m.

Next AC Meeting:

- Wednesday, July 11<sup>th</sup>, 8:30-10:00 a.m.

Respectfully submitted,  
Jean Loup, Clerk



Presbytery of Detroit  
Administrative Commission for the Grosse Pointe Woods Church

Meeting Minutes  
Tuesday, July 17, 2012

Present: Kent Clise (Chair), Dianne Bostic-Robinson, Jean Loup, Bobby Ponder, Charlotte Sommers and Bob Szwed

Excused: John Judson

Kent brought the meeting to order at 5:40 p.m. at the Grosse Pointe Woods Church in Grosse Pointe Woods by reading from Matthew 6:1-4, in which Jesus calls us to act out our faith in a way that is pleasing to God. His target is the hypocrite who is focusing on the wrong audience. Kent suggested that we have worked hard on fashioning our script for Sunday and we need to keep in mind who is our audience. Charlotte offered a prayer.

*Agenda Item 3: Approval of Minutes*

The minutes of the July 11<sup>th</sup> meeting were approved as distributed.

Charlotte raised a question about P-10 and what we have been saying, that is, that the Administrative Commission has the final say. Kent responded P-10 gives the congregation the right to vote, but also provides that the AC gives the final recommendation to the Presbytery. Bobby agreed that both are true – the vote is to leave and the AC makes its own recommendation. Charlotte emphasized that we should make it clear that the final decision is made by the Presbytery. Bob expressed his deep concern about the vote. Dianne asked if both sides could stay in the building in separate congregations. It was agreed this would be difficult.

*Agenda Item 4: Items for Commission consideration: The July 22 GPW Special Meeting of the Congregation*

Dianne presented the draft script and gave some background on the discussions she, Bobby and Charlotte had had. Kent indicated he found it a workable plan and they had done a good job. He asked what about sharing a report of the listening sessions. Charlotte pointed out it's sort of in Jean's part, and asked if we would be betraying the Session since they decided not to share. Kent thinks the listening session report should be a part of our report to Presbytery. Bobby thought that we should have some flexibility about whether to share more of that report or less and suggested we see what comes out in the Session meeting. We need to be fluid, flexible and careful. Dianne pointed out that the listening session report was prepared for the Session. Charlotte reminded us that, if Session wants to share the report, we're fine with that. Dianne asked if we owe it to the Session to let them know if we decide to use it. Bob suggested the less we say the better off we are. Saying too much can create difficulty and the point may get lost.

Kent suggested there are two or three things which get an AC in trouble, one being sidebars when a discussion goes around a bend, conclusions are reached, and no one knows how they got there. He went on to suggest that we share our report with the Session before submitting it to the Presbytery. Anything we can do to be open will be helpful.

Kent asked if we wanted to say anything about Modalism. Dianne responded by asking is it best to bring it up on Sunday or include it in the report to Presbytery. What do we gain by sharing on Sunday? Jean suggested that we are not ready to attack Jim and Liz in public. Charlotte pointed out that our script uplifts and doesn't confuse. Kent asked when does the congregation learn there's quackery here. We agreed that we would include this in our report to the Presbytery.

Jean moved that the script be approved for use on Sunday. Bob seconded the motion and it was ordered. We agreed we would not share the script with the Session tonight.

We discussed the timing of our report and agreed Kent will ask for our part to start at 12:15 p.m. to allow as many of us as possible to be here by then. Charlotte wondered if there was an advantage going first, and Kent responded that he thought the advantage is with going later.

The meeting was closed with prayer at 6:55 p.m.

Notes from the GPW Session Meeting

Jim opened the meeting with prayer at 7:03 p.m. He then asked each of us to share a summer blessing.

Devotion: Chapter 5 of Kyle Idleman's not a fan.

The minutes from June 19<sup>th</sup> were approved as presented.

Kent led the update from the AC and began by asking if all had seen the document distributed by the AC earlier. Several had not. He asked for a motion to receive the document and that it be added to the Session minutes.

Kent asked about the plans for Sunday's congregational meeting, indicating that a number of AC members will be traveling after services to the meeting, and requested 30 minutes on the docket to begin at 12:15 p.m. He said the AC would like to give its report in full and answer questions at the end.

Kent pointed out they needed a process to certify 25% of the membership present (87\*). Jim responded that Liz and Virginia had handled this in the March meeting and it had worked well.

Some questions were raised about the AC report. Charlotte responded to several and indicated we have no intent to take sides. We will answer questions honestly and Biblically. At one point Jim challenged the AC that from his understanding of our report, we are not addressing the one question allowed by P-10. Charlotte again responded that we were addressing questions that had come up in our listening sessions and these related to the question.

Pat Chasteen asked if there was any way to curtail the back and forth and instead focus on information. It was agreed that this would be very difficult. Dianne asked if there would be a timekeeper. Jim responded that he had taken care of this in March and was planning on doing it on Sunday. Virginia said that Jim did a nice job in the earlier meeting.

There didn't appear to have been much consideration on the part of the pastors and Session on how Sunday's meeting would be handled.

Bob Szwed left following this report.

Clerk's report: Three deaths bring membership down to 346\*.

Jim asked for possible dates for a "class" with representatives from the EPC. There was some discussion about whether this "class" would be open to the congregation or for session members only. Jim summarized that it's "intended for the Session, but all are welcome."

*Committee reports*

Building & Grounds: AC is working well.

Christian Education: Crunch time for VBS; have received a number of donations from the congregation.

Communications: No meeting; will be using phone tree for Sunday; have sent out postcards to the broader community regarding VBS and the ice cream social.

Finance: CHF up \$20,000 due to the market, balance now \$578,000; two recent collections of \$12,000 & \$11,000.

Membership & Outreach: Fireworks picnic very successful, ca. 45 present.

Mission: 10 people going to Mexico in 2 weeks, one hour south of Tijuana; to be commissioned on Sunday. VBS mission project: gathering gently used books (5<sup>th</sup> grade & younger) for starting a library at Second Mile.

Nominating: No report

Personnel: Met a week ago; waiting until the vote and then will move forward.

Stewardship: Recent appeals for paying pledges got some results.

Worship & Music. No report

Sue reported that the lawyer had been paid a retainer of \$5000, but was now owed about \$1000. Motion passed to pay this.

Jon McCloskey & Pat Chasteen will attend the August Presbytery meeting.

Moderator's report: Jim had spent an enriching time with David Gathanju, from Thika Presbytery in Kenya.

Liz: preparing for VBS. Mother-in-law diagnosed with 7 brain tumors – prayers requested both for her and some challenging family dynamics.

Administrator's report: Patty thanked all who gave for funding the Air Conditioning! John Buell reported that he'd tried the "e-giving" site and it had worked very well.

Other Business: Sue moved to send a letter to the Presbytery's Cabinet requesting to amend P-10 to reduce the quorum for the vote to one-third of active members and allow for absentee ballots. The motion passed. Virginia will write the letter.

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The meeting adjourned at 9:05 p.m. with prayer led by Jim.

The Administrative Commission convened at 9:15 p.m. The meeting was opened with prayer.

Kent asked, in light of the decision to petition Cabinet regarding the quorum and absentee ballots, does the AC wish to provide comment to Cabinet. After some discussion it was agreed to take no action.

The meeting adjourned with a benediction at 9:25 p.m.

Next AC Meeting:

- Sunday, July 22<sup>nd</sup>, for the Special Congregational meeting

Respectfully submitted,  
Jean Loup, Clerk

**Presbytery of Detroit  
Administrative Commission for the Grosse Pointe Woods Church**

**Congregational Meeting Minutes  
Sunday, July 22, 2012**

**Present:** Kent Clise (Chair), Dianne Bostic-Robinson, John Judson, Jean Loup, Bobby Ponder, Charlotte Sommers and Bob Szwed

Jim Rizer opened the Congregation Meeting of the Grosse Pointe Presbyterian Church with prayer at 11:45 a.m. The agenda for the meeting consisted solely of a discussion of the question from the Presbytery of Detroit Policy P-10: Should the Grosse Pointe Woods Presbyterian Church be dismissed from the Presbyterian Church (USA)? Virginia Merchant was appointed Clerk for the meeting.

Quorum Established

Jim declared a quorum present, and later provided this information to the AC regarding the process used to determine the P-10 requirement for attendance of 25% of the GPW active members (87):

*Here is the breakdown as tabulated by Trish Erichsen, the church secretary, of the three lists tracking attendance. The three lists are the sign-in sheets, the attendance taken by Virginia Merchant (Clerk of the Grosse Pointe Woods Presbyterian Church Session), and the attendance taken by Rev. Liz Arakelian.*

*Names on all three lists: 97*

*Names on 2 of the 3 lists: 117*

*As the tabulation was being done it seemed that the major discrepancy stems from one of the sign in sheets being held in one person's hand for some time and when the missing sign-in sheet was asked for it was handed in without some of the people around them having the opportunity to signing it. The great irony is that at least six of these people were people who spoke at the meeting.*

*Yours in Christ,  
Jim Rizer*

An initial question from a member raised the issue of why Grosse Pointe Woods was chosen for this action. The member indicated a friend at Jefferson Avenue didn't know anything about this. If we choose to leave, what would happen? What about the building? Jim responded.

Then Jim introduced the Administrative Commission for its requested time on the docket. The AC had prepared a script which was used for our presentation. See Attachment 1. Kent introduced each member of the AC and thanked the congregation for their willingness to work with us. He also reminded them of our charge and responsibilities. Jean provided data on the number of meetings held with the Session and attendance in the listening sessions.

The major portion of our time on the docket covered the questions raised during the listening sessions and the responses prepared by the AC, "Our Answers to What We Heard". See Attachment 2. John led this discussion by going through each question and the response and then fielded questions and comments.

Some comments and or questions:

- Is a belief in Jesus the only way to salvation? Is the Bible the true work of God?
- Will the Presbytery pick and choose who we can ordain? Can this be challenged?
- I want to stay but I'm concerned about language that seems to support universalism.
- How many overtures are eventually passed at GA?
- Will we be allowed to choose our own pastors? Can the Presbytery remove a pastor?
- What about the AC – do all of you want to stay in the denomination?  
Most of us responded yes, but Dianne emphasized that she chooses not to answer the question because the process is about the Grosse Pointe Woods Church, not the AC. John pointed out we are following the process and providing guidance to the Church
- Why was the Book of Order changed?
- The GA voted to join the National Council of Churches; this takes away Jesus Christ as Lord and Savior.  
Dianne responded that, when she was at GA, she heard that the leadership was very concerned about some of the comments made by invited speakers.
- GA actions were challenged.  
Dianne again responded from her experience at GA. GA is us. It changes each time. Change depends on who shows up and who votes.
- There is theological diversity in the PC(USA), yet it needs some unified belief.  
John responded that the PC(USA) has never defined "essential tenets". A discussion of doing so ended when a participant pointed out that establishing essential tenets resulted in leaving out other tenets.
- How many others in the Presbytery of Detroit are talking about leaving? Nationally? How much are you hearing across the country?
- Thank you to the AC. I believe you all believe in the Lordship of Jesus Christ. We are devout, saddened. The language doesn't change who God is. nFoG didn't change this.
- [non-member] Is there fear among the people? Is there a deep concern that they will lose this building? If there is a monetary concern, he would ask the AC to consider that this is God's church, not the Presbytery's. He's upset.
- A statement from The Laymen was read.
- There is an elephant in the room. If we leave without the property, who will cover the arrears in the budget? Some people aren't paying their pledges.
- If nFoG can be amended, what's the problem?
- Comments made at GA regarding "a" Lord, not the Lord and a prayer to Sophia. Is the PC(USA) condoning this?
- The congregation is getting only one side of this here. Look at the internet. Just try to amend nFoG. This is about you (members of GPW) and your relationship to God.

John wrapped up by reminding them that this is their decision.

At this point members were invited to speak to the question about dismissal.

- People began gathering to found this church in 1939. Will this congregation give up its values? There's a third group in addition to the leavers and the stayers: the "what the hell is happening to my church" group. There are about 200 leavers, about 30 stayers, and about 100 in this third group. Take your stand before it's too late. Can stayers afford to keep this church up?
- I feel strongly about leaving. There are lots of other churches out there for the stayers.
- PC(USA) is the largest Presbyterian denomination. Will we be a part of making it work? Christianity is about loving each other, loving God; we need to talk to each other.
- It is up to God to judge who is the greater sinner. I wish we could be one church under this roof.
- The slowing down of the process has allowed us to think. The denomination seems to be moving toward society's approval. We are doing faithful work here.
- An email from a member was read: I will stay in the PC(USA). I believe this is a civil rights issue and I stand with those who believe in civil liberties for all people.
- I feel privileged to be a part of the PC(USA) and support its commitment to social justice.
- I don't feel very welcome here today.

Kent suggested a quorum was no longer present and that we move toward adjournment. He thanked the good people of Grosse Pointe Woods for their good works.

The meeting was adjourned with prayers at 1:30 p.m. by Jim Rizer and Bobby Ponder.

Next AC Meeting:

- Tuesday, August 21<sup>st</sup>, for the regular Session meeting

Respectfully submitted,  
Jean Loup, Clerk

**ATTACHMENT 1: PRESBYTERY OF DETROIT ADMINISTRATIVE COMMISSION**  
 Script for Presentation to the Grosse Pointe Woods Congregation on July 22, 2012

- 1. Thank You and Introductions of AC-Kent (3 Minutes)**
  - Kent offer thank you for the hospitality shown to us
  - Introduce each member of AC, position and church affiliation)
- 2. Purpose of the AC-Kent (3 Minutes)**
  - Use our charge as given to us, and include that the AC's recommendation may or may not be reflective of the majority of the votes cast at a congregational meeting.
- 3. Activities To Date-Jean (3 Minutes)**
  - Meeting with Session to include number
  - Listening Sessions with members and pastors to include numbers
  - Presentation of written report to Session. Include our conclusion that we found the GPW congregation is deeply and clearly divided. Our AC could not see or hear any evidence of reconciliation expressed between those who want to leave and those who want to stay.
- 4. Answers To Questions We Heard-John (18 Minutes)**
  - The "Answers to Questions We Heard" sheet would be distributed at the end of John's presentation by the AC.
  - Using words something along the lines of "Overall we head a lot of sadness on both sides. That there has been a struggle and this is a very difficult and painful time within the church. In our listening sessions we heard statements being made as facts or assumptions being made that we were unable to respond to due to our role as being present to listen. We believe that everyone who participated in the Listening Sessions were people of deep faith and conviction. The Commission felt that it was important to address those questions and statements now, as you begin your discernment process. We have prepared a sheet that provides answers to question we heard and our responses to them that will be distributed at the end of our presentation."
  - "It is not our desire to argue the merits of the answers we put before you, but to present these to you. We have tried to identify reference sources in our paper for you, as a means for you to validate our answers. We will take questions of clarification only in reference to this answer sheet."
  - Without commentary John will go down each question and summarize the responses. He does not have to reference the section where the information can be found in the Book of Order.
- 5. Thank you-Kent (2 minutes)**
  - Kent would again thank the church for the hospitality they have given the Commission and assure them that we have heard the pain they are going through, and that we believe that God will lead them through this.
- 6. Prayer-Bobby Ponder (1 minute)**

- Bobby will offer a brief prayer.

## ATTACHMENT 2

### Our Answers to What We Heard

- **Does nfog remove Jesus from the PCUSA?** – No the nfog retains Jesus as the center of our faith. We are told that God is incarnate in Jesus Christ (F-1.01); that all people are called to discipleship in Christ (F-1.01); that Jesus was raised from the dead and set above all rule and authority (F-1.0201); that God has put all things under the Lordship of Christ (F-1.0201); that Christ calls the church into being and alone rules, calls, teaches and uses the church as he wills (F-1.0202); and Christ gives to the church is faith and life, its unity and mission, its order and discipline (F-1.0203). Most importantly we affirm with the ancient church that Jesus is Lord (F-1.0204). This is but a small sampling of the place of Christ in our new form of government.
- **Does nfog allow for membership of those who do not believe in Jesus?** – No the nfog is clear that there are three ways in which persons become members of the church (G-1.04). These are profession of faith in Jesus, reaffirmation of faith in Jesus and transfer of letter. The church is encouraged to have all persons joining, including those joining by transfer, to do so by reaffirming their profession in the face of the congregation. (W-4.2004) *Once upon a time a church in Texas received an atheist into membership. Mission Presbytery in which the church had its membership ordered the church to remove the atheist from its roles because it violated the Book of Order.*
- **Does the nfog give room for theological diversity?** – Yes the nfog is clear that membership in the church is based on a profession of faith in Jesus Christ but that members are allowed to hold a wide variety of theological positions. (F-1.0403) This has always been the case in the PCUSA. We have never been a subscriptionist denomination (meaning people have to agree with certain theological positions in order to join).
- **Does the nfog allow persons to be ordained to ordered ministries to believe anything they desire** – No the nfog makes it clear that officers must be examined on their ability to answer the ordination questions (G-2.0104b). A portion of those (W.4.4003) include questions dealing with the elders' acceptance of the Lordship of Jesus, acceptance of the scriptures as God's Word, acceptance of the essential tenets of our Confessions of the church and a willingness to follow Jesus. *It is true however that there is a pastor in Tennessee who does not hold to these professions. We on the AC do not know why this person continues to be allowed to serve. As far as we know this pastor is the exception to the rule.*
- **Does nfog allow the Presbytery or General Assembly to tell us who our pastors are going to be?** No – the nfog is clear that "The government of this church is representative, and the right of God's people to elect presbyters and deacons is inalienable. Therefore, no person can be placed in any ordered ministry in a congregation or council of the church except by election of that body." (G-2.0102)
- **Does nfog allow for the ordination of persons involved in committed same-sex relationships?** Yes – the nfog allows each council (Presbytery or session) to make the decision as to which persons ought to be ordained.
- **Does the nfog require that councils (presbyteries and sessions) ordain persons involved in committed same-sex relationship?** No – as noted above (G-2.0102) each council makes the decisions concerning



who should or should not be ordained. Even though this most recent GA (220) ruled that a council cannot include the older fidelity and chastity language to its administrative manual, councils still have the power to make ordination decisions.

- **Does the nfog have only one category of membership?** No – the nfog allows for three categories of membership (G-1.04) which are baptized, active and affiliate. The nfog did remove the category of inactive member.
- **Does the nfog allow the Presbytery of Detroit to take our property?** The nfog continues to affirm that the property while being held through title by Grosse Pointe Woods Presbyterian Church is also held in trust by GPWPC for the PCUSA (G-4.0203). Thus there is already a sense of shared ownership. The only way that the property could revert solely to the Presbytery of Detroit is if GPWPC was dissolved as a congregation. The intent of the Administrative Commission and the Presbytery of Detroit is that there be a viable congregation using this property meaning neither the AC nor Presbytery has any desire to control this property.
- **If I am no longer a member of the congregation that stays will I be able to access the Memorial Garden?** The procedures of the new congregation will determine who has access to the Memorial Garden.
- **Was the nfog created in order to suit societal norms and recruit more people to the PCUSA?** No – the reasons behind the changes included: a desire to have a leaner, more easily understood Form of Government; a desire to give councils (sessions, presbyteries and synods) greater flexibility in how they organized their corporate lives; a desire to strengthen the connections between the local congregation and the wider church. Each of these can be observed in the nfog. Please refer to the follow web site, <https://vimeo.com/19401750> <https://vimeo.com/19424191>.
- **Does the nfog allow the higher councils (presbytery, Synod and GA) to enforce the payment of per-capita or other funds to the denomination?** No – the nfog is clear that only sessions determine the use of the church's funds. (G-3.0106) The only exception to this is that all pastors must still participate in the Board of Pensions.
- **Does the nfog create a more "top down" denomination?** Yes – the language in the nfog makes it clear that the process for setting mission begins with the GA, then comes to the presbytery and then to the session. (G-1.0103) (G-3.0301) However, the GA is only to lead and guide the presbyteries and churches, while the presbytery is to govern the churches within its bounds. The practical meaning of these changes has not been worked out at this time.
- **Does the nfog offer a universalist perspective on our faith?** Depends on how you read it. – there are a couple of places which have been read by some as pointing toward universalism. However there are scriptures from which these ideas have been drawn and so it all depends on how one reads and parses the nfog statements.
- **Is nfog a document that can be amended?** Yes - Recommended changes are made in GA and then voted on by the Presbyteries by majority vote. It is a book that guides how we govern the church.

**Presbytery of Detroit  
Administrative Commission for the Grosse Pointe Woods Church**

**GPW Session Notes  
Tuesday, August 21, 2012**

Present: Kent Clise (Chair), Dianne Bostic-Robinson, John Judson, Jean Loup, Bobby Ponder, and Charlotte Sommers

Excused: Bob Szwed

GPW Session: Pastors Rizer and Arakelian; 15 Elders; 3 visitors

Notes from the GPW Session Meeting

Jim Rizer opened the meeting with prayer at 7:00 p.m.

Devotion led by Jim: Matthew 16: 13-20

The minutes from the Session meeting of June 19<sup>th</sup> and the Congregational meeting of June 22<sup>nd</sup> were approved as presented.

The Clerk reported three deaths, resulting in a membership of 343. She also reported the receipt of a letter from the Presbytery acknowledging the GPW contribution of \$4773.72 to shared mission and a letter from Richard Brownlee, Interim Executive Presbyter, reporting on the Coordinating Cabinet action to deny the GPW request for a change in the percentage of attendance required in Policy P-10.

The AC presented no report.

Next Step of Process

The discussion opened with the clarification that the congregational meeting called for the vote on dismissal must occur by October 22<sup>nd</sup>. John Buell moved to set September 9<sup>th</sup> for this meeting. The motion was seconded. Concerns were expressed that that Sunday is their Fall Kick-Off Sunday.

At this point the AC asked for a few minutes to meet separately on the availability of members on dates in the next two months. Then Kent reported to the Session that the AC would prefer that the meeting occur on October 7<sup>th</sup>, but are willing to support September 23<sup>rd</sup>. He pointed out that they need time to determine to which denomination they wish to be dismissed. He also shared the summary of the authority of a congregational meeting prepared earlier for the Coordinating Cabinet by Ed Koster, and emphasized their vote is purely advisory. The AC will make the recommendation to Presbytery and ultimately the Presbytery decides.

Concern was expressed about making the quorum and whether a vote could be taken even if there is not the required quorum. The question of the division of the congregation is of interest to the Session as well as the AC.

The original motion was first amended to set September 23<sup>rd</sup> and then again to set October 7<sup>th</sup> at 11:45 a.m. in the Sanctuary. This motion passed with four nays.

Denominational Options

Dr. Laura Smith from Calvin College presented a session on the Evangelical Covenant of Presbyterians to members two weeks ago. The session was well-attended including six Session members. A similar session had been presented earlier by representative from the EPC.

Committee reports

Building & Grounds: 13 air conditioners have gone down; some have been fixed. It is good that the weather is cooler. Utility expenditures are below budget.

Christian Education: VBS drew 90 children, lots of help from the congregation – almost flawless. As a mission project the children collected 488 books for the Second Mile Center. Getting new teachers for fall is going slowly.

Communications: Working on the website.

Finance: Met with their investment advisor, whose advice is appreciated.

Membership & Outreach: October 21<sup>st</sup> Harvest Celebration with chili cook-off; pumpkins, and maybe a petting zoo.

Mission: Mission trip to Mexico was really great.

Nominating: No report

Personnel: No report

Stewardship: Giving has stabilized.

Worship & Music: Fine-tuning communion. Refresh will be September 12<sup>th</sup>.

Confirmed that Jon McCloskey & Pat Chasteen will attend the August Presbytery meeting.

Moderator's report: Great mission trip; Willow Creek workshop inspiring.

Liz: Thanked everyone for all the support for VBS and asked for volunteers for Sunday School. Again she requested prayers for Mother-in-law, diagnosed with 7 brain tumors, as well as for some challenging family dynamics.

Administrator's report: Patty on vacation – camping.

Other Business: None

The meeting adjourned at 8:53 p.m. with prayer led by Jim

Respectfully submitted,  
Jean Loup, Clerk

**Presbytery of Detroit  
Administrative Commission for the Grosse Pointe Woods Church**

**Meeting Minutes  
Wednesday, September 12, 2012**

**Present:** Kent Clise (Chair), John Judson, Jean Loup, Bobby Ponder, Charlotte Sommers and Bob Szwed  
**Excused:** Dianne Bostic-Robinson

Kent brought the meeting to order at 8:55 a.m. at the Presbytery Office by reading from Genesis 9:1-17, the story of the rainbow, the covenant between God and every living creature on earth. It is a sign of the end of the storm. John offered a prayer.

*Agenda Item 3: Approval of Minutes*

The minutes of the July 17<sup>th</sup> meeting, including the script for the July 22, 2012 congregational meeting and the AC Take on What the AC Had Heard, were approved as distributed. Also approved were the Notes from the August 21<sup>st</sup> GPW Session Meeting, including a) the Presbytery's Coordinating Cabinet response to the GPW Session's request for a change in Policy P-10 regarding the quorum as well as Virginia Merchant's original letter to the Cabinet, and b) the clarification of the Congregation's power regarding the vote.

*Agenda Item 4: Items for Commission consideration: Discussion regarding possible results of the October 7<sup>th</sup> Congregational Meeting and our possible responses.*

Kent had listed four possible options which would come out of the Congregational meeting:

- No Vote = the Session decides not to vote or there is an insufficient congregational quorum to hold a vote.
- Split or inconclusive Congregational Vote.
- Decisive congregational vote for GPW to depart the PCUSA.
- Decisive congregational vote for GPW to remain a part of the PCUSA.

Our discussion focused on the first two options.

First we addressed the mechanics of the vote. After discussion, John moved that

- 1) we ask for their membership list;
- 2) members will sign in and be given a ballot;
- 3) members of the AC will monitor the sign-in process and distribute the ballots;
- 4) the AC will prepare the ballots which will be numbered; and
- 5) at an appropriate time in the September 18<sup>th</sup> GPW Session meeting, Kent will declare the quorum number required for the vote.

Bob seconded the motion and it passed.

Later in discussion we agreed that to speak at the microphone, members must show their ballot; this is intended to keep non-members from speaking.

We talked briefly about the question of their destination, that is, to which denomination are they being dismissed, and agreed that this question can be answered at a later congregational meeting.

Bobby asked that we go back to the question what if the Session decides not to hold a vote or if there is no quorum and thus no vote. We have agreed previously that without a quorum there is no meeting. Leaving the denomination is a major step and there needs to be explicit evidence of a clear mandate to do so. A 60% - 40% vote is not a strong mandate. Their plummeting membership indicates discontent within the congregation. Their discernment process that they ran so poorly killed the spirit of the congregation. Bob pointed out that the Session has a date, it is their responsibility to have a quorum, and

if they don't, they haven't done their job. This discussion led to reaffirming our decision to rely on the policy; there will not be another meeting called in the hope of getting a quorum. The lack of a quorum will influence what the GPW AC reports and recommends to the Presbytery.

The remaining discussion was all over the map, but here are the points made:

- John: We need to assure them that if the AC decides "no to dismissal from the PCUSA", it's not the end of the world.
- John: To many it's about the property and the endowment.
- Charlotte: Our role is to help them get their spirit back.
- Jean: If there's no vote, or an inconclusive vote, do Jim & Liz have to leave? Kent responded that we have the power to recommend that they be dismissed, but that is not in keeping with the manner in which we've conducted our work so far. He suggested that, if it is a conclusion of the AC, the AC recommend to COM that they review Jim's and Liz's ministry.
- John: I suggest we meet with Jim and Liz when our report is completed and before taking it to the Presbytery, and ask them, in light of this report, how do you see your ministry with this congregation? There was support for this suggestion from the rest of us, depending on our timeline.
- Jean: Take a look at P-10, in particular 3.B., which states, "The commission would continue to work with the congregation for an additional two months as a support." This seems to say that we can be pastoral in going forward from an unsuccessful vote.
- Kent: Our report will go to the Presbytery before it is shared with the congregation. The AC is accountable to the Presbytery.

John moved that the AC states that GPW Session does not have the opportunity to call another congregational meeting if there is no quorum or the vote is inconclusive. Bob seconded the motion. Charlotte asked if we need this motion. Kent responded that we have to take this decision. It is important to be clear. John pointed out that they cannot meet as a Session without us. The motion passed.

The meeting was adjourned with prayer offered by Charlotte at 10:25 a.m.

Respectfully submitted,

Jean Loup, Clerk

Minutes of the Grosse Pointe Woods Presbyterian Church Administrative Commission  
September 18, 2012  
Grosse Pointe Woods Presbyterian Church library 6:40pm

**Those Present:** Rev. Kent Clise, Elder Dianne Bostic Robinson, Elder Bob Ponder, Elder Bob Szwed and Rev. John Judson

**Opening Prayer** – Rev. Kent Clise opened with prayer

**Election of Clerk pro tem:** Rev. Judson was elected to take minutes of this meeting

**Presentation of Proposed Report** – Rev. Clise referred members to the proposed report he had sent via e-mail earlier in the day. Not all committee members had received it so an opportunity was given for the report to be read. Discussion ensued and it was agreed that a single portion of the report would be lifted (Part III, section B), that the rest of the report would be orally presented to the GPWPC session and that the session would be asked to receive it. The AC agreed at 7pm to move to the GPWPC session meeting

**Session Meeting:**

**Opened in Prayer;** the meeting was opened in prayer, devotion/Bible discussion and prayer by Rev. Rizer.

**Clerk's Report:** there was no membership change (leaving membership at 343).

Next there was an extended discussion about whether or not to baptize the infant of a non-member couple who had been married at GPWPC. *The motion to baptize passed*

In addition there was a discussion concerning a letter from The Board of Pensions about seeking input from churches on seeking relief of conscience around the issue of benefits for Domestic Partnerships. A motion was made to table a vote until the next meeting. *The motion to table passed.*

**Update from the AC:** Rev. Clise orally presented the agreed upon AC report. Rev. Clise made clear that an electronic version would be sent to the Clerk of Session within 24 hours. A motion was made to receive the report. During the presentation there were questions concerning various portions of it. In the midst of this discussion a motion was made concerning the pastors. In order to clarify our position on the motion the AC recessed and spoke with Stated Clerk Ed Koster. Though Rev. Koster assured us that the motion was in order, we agreed that the motion would not be helpful to the overall process. Upon returning to the meeting, the moderator of the meeting, Rev. Rizer, ruled the motion out of order. In the ensuing discussion it was clarified that as moderator he could make such a ruling and those who challenged it could ask presbytery to declare that an irregularity had occurred. (The makers of the motion chose not to do so). Rev. Clise stated our position that we did not believe the motion to be helpful. Next Rev. Rizer responded to the portion of the report which stated our concern about comments he made about the PCUSA in a previous sermon. This discussion continued for some time.

Rev. Rizer passed out a response to our concern and later agreed to send the response electronically to the AC. More discussion followed. When asked by Rev. Clise if he (Rev. Rizer) had heard our concern and would work to be the pastor of the entire congregation, stayers and leavers alike, Rev. Rizer answered with a qualified yes. Rev. Clise clarified that the quorum for the vote would be 256. The question was called, and a vote taken. *The motion to receive the AC report passed.*

**Denominational Options:** A motion was made to request (at a later date) to be dismissed to the Evangelical Presbyterian Church. Discussion followed. *The motion passed 9-5.*

**Discussion of the October 7<sup>th</sup> meeting:** Rev. Rizer asked if there were any ground rules which the session wished set for the meeting. After discussion a motion was made, discussed, and modified which would limit each speaker to a single time at the microphone of no more than two minutes, speakers must identify themselves and that ballots would not be collected until the moderator of the meeting declared it was time to vote. *The motion passed.*

In addition it was suggested that food be kept in the Narthex in case anyone needed to eat during the meeting.

#### **Committee Reports**

**Building and Grounds:** various issues were raised concerning the lawn and the Christmas lights.

**Christian Education:** they have gotten things under way but were still looking for teachers. They are also looking for leaders for the children's worship time.

**Communications:** they were discerning how to communicate about Kirkin and Advent.

**Finance:** the pledge receipts are down \$105,000, expenses are down \$33,000 and they have transferred \$100,000 from the Christian Heritage Fund this year.

**Membership and Outreach:** they are looking at several upcoming events including the Harvest Festival.

**Mission:** they had success with their backpack drive and are planning a homeless dinner for November 4

**Nominating:** no report

**Personnel:** no report

**Stewardship:** plans are being discussed

**Worship and Music:** the children's and teen' choirs are up and running. Worship attendance continues around 125 (which is about 10% less than the previous year).

**Moderator's Report** – Jim reminded people he will be starting the Wednesday Bible Study of Philippians

**Associate Pastor Report** – youth groups are up and running, there is a family movie night in November, and her daughter is turning one year old next week.

**Administrator's Report** – building is fully used and income from the use will exceed budget. In addition they applied for and received a small business medical coverage rebate in excess of \$4,000.

**Adjournment:** A motion was made and seconded to adjourn. *The motion passed.* The session meeting and our meeting were adjourned with prayer by Rev. Rizer at 10:40pm.

**Presbytery of Detroit  
Administrative Commission for the Grosse Pointe Woods Church**

**Meeting Minutes  
Sunday, October 7, 2012**

**Present:** Kent Clise (Chair), John Judson, Jean Loup, Bobby Ponder, Dianne Bostic-Robinson, Charlotte Sommers and Bob Szwed

The Commission met at the Grosse Pointe Woods church for the 10:30 morning worship. A congregational meeting following worship had been called for the purpose of voting whether the church should be dismissed from the PC(USA); a quorum of 256 (75% of the total membership) had been set at the September 18<sup>th</sup> meeting of the GPW Session. At the conclusion of worship members of the GPW congregation were required to sign in with the AC to ensure that no one who was not a member participated in the vote. The AC used copies of the church roll to approve GPW members to receive a numbered ballot; provisional ballots were available for individuals who said they were members although their names were not on the roll. In total 198 ballots and two provisional ballots were distributed.

The AC convened in the Library where it was moved there was insufficient attendance to hold a meeting. The motion was seconded and passed. It was agreed that Kent would inform Jim Rizer and together they would announce the result to the congregation. [Due to a prior commitment, Bob Szwed left at this point.] The AC then joined Kent and Jim in the sanctuary to hear the announcement. A man rose and invited all to attend a meeting later at Pierce School; Kent called the man out of order. Jim prayed. [Later we learned that postcards were distributed to interested members after the congregation was dismissed.]

The AC reconvened in the Library. All thanked Kent for the good and gracious words he spoke to the congregation. Kent indicated he needed to report to the Presbytery's leadership team the AC's request for time on the October docket, and indicated his sense that the level of grace we exhibit to the Presbytery is critical. Dianne left the meeting and discussion of the docket request continued. John moved that we request 20 minutes early in the October 23<sup>rd</sup> Presbytery meeting due to the depth and gravity of the topic. The motion was seconded and passed.

The meeting was closed with prayer led by Bobby.

Respectfully submitted,

Jean Loup, Clerk



**Presbytery of Detroit  
Administrative Commission for the Grosse Pointe Woods Church**

**Meeting Minutes  
Tuesday, October 9, 2012**

**Present:** Kent Clise (Chair), Jean Loup, Dianne Bostic-Robinson and Charlotte Sommers

**Excused:** John Judson, Bobby Ponder and Bob Szved

**GPW Session:**

**Observers:** John Chasteen, Andrew Herbruck, Brian Shenstone, Jack Slimko and Frank Zinn

Following the dramatic resignations of both pastors and what appears to be the departure of at least 60 members of the congregation to form a new EPC congregation, Living Hope Church, the AC met at the Grosse Pointe Woods church with those GPW Session members who intend to remain with the PC(USA). Kent opened the meeting at 5:10 p.m. by reading and commenting on Psalm 1. He encouraged all to grant everybody, leavers and stayers, courtesy and grace. He then stated this is a meeting of the AC with the Session present. He assured the Session that they would not be going through these next months alone, but also stated that the AC is not making any promises tonight.

Kent reported that Virginia Merchant, Clerk of the GPW Session, had contacted him, taking him to task for not asking her to call the meeting. She indicated this was against protocol, but she also said she would be resigning from Session. Kent commented that it appeared protocol had left the room on Sunday. Patti Dougherty reported that she had received letters of resignation from Virginia and the church's treasurer, Ken Dornbrook. Other resignations are expected.

Kent asked what the GPW bylaws define as a quorum for the Session. Patti read from a copy of the bylaws that stated "presiding officer plus 1/3 of ruling elders" although she was not sure she had the most recent version of the bylaws. A quorum was declared for the Session. Kent indicated that some decisions will be made tonight, but will need to be ratified later. It is important to be careful and not create any irregularities.

Kent then asked how the Session members were feeling about what had happened.

- Joanne said she was greatly relieved and thankful for the presence of the AC. She was angry and sad and her heart goes out to the congregation. She said tonight, for the first time in a year, she wanted to come early.
- Pat said "ditto"; relieved and saddened. She is hopeful that some of those committed to the PC(USA) who'd left will return. She's especially saddened by the impact on the folks who are in their 80s and 90s.
- David said upfront that he doesn't like nFOG and is quite ambivalent. He is depressed and sees Sunday as the second worse day of his life (the other being the death of his wife). But he is ready to move forward.
- John Buell said he was relieved and emphasized that he had never violated his roots in the GPW community. He is more interested in getting things done to get ready to move forward.
- Becky is saddened and angry at the leadership for leaving in the way they did. She likes the Presbyterian Church because of its wrangling.
- Shelley echoed the thoughts from around the table. She is deeply saddened and thinks this could have been handled in a better way. She's setting her sights on moving forward and is anxious about how to move forward.
- Patti is deeply saddened. She loves Jesus and is committed to serving Him.

Kent asked the observers if they'd like to share. One of them shared that the two pastors have left GPW adrift, but we are still anchored in this place. We have to move forward from here. Another stated that

he is anxious to move forward. Kent pointed out that it is important to know how you feel, that feelings impact actions. It is important to always ask where God is in all this. [Charlotte arrived.]

Kent asked if there was a letter to the congregation and Joanne present a draft. Kent asked what congregants would want to know. Patti expressed concern that quite a number of members still do not know the pastors have resigned.

John asked about Bible study on Wednesday evening and suggested a learning center activity for the children on Sunday. Dianne asked if an elder couldn't lead the Bible study, but that didn't seem possible because of the structure of the study as led by Jim Rizer.

Kent indicated it is important that the decision of the pastors to step down was theirs alone. Effective on Monday, October 8<sup>th</sup>, Jim and Liz have renounced jurisdiction and Board of Pension payments cease at that point. It was moved that effective October 8<sup>th</sup>, GPW requests COM to dissolve the position of Associate Pastor. The motion was seconded and passed. Kent pointed out that the Parish Associate position ceased as of the point of the Jim Rizer's resignation.

Jim has requested permission to officiate at a wedding at the church on Saturday. John had talked with the mother of the bride, a long-time member who will be staying at GPW, and she indicated the family wishes to have Jim do the wedding. It was moved to allow Jim to officiate at the Irving wedding. The motion was seconded and passed. It was emphasized that Jim and Liz can no longer preside over the sacraments.

Kent reported a number of pastors have expressed interest in preaching on Sunday. It was moved to invite Al Timm to preach. The motion was seconded and passed. Kent assured the Session that the AC will help in identifying pulpit supply for the next few Sundays. COM will provide a list of potential interim pastors and they will be able to choose from that list. Shelley asked if these candidates will be aware of what has gone on at GPW and Kent assured her that they would. John expressed concern about how he will know what kind of person is needed. Kent responded that the AC would provide training.

Becky asked at what point the Session can be rebuilt. John suggested they might reduce the number of members. Shelley asked about those who have not yet resigned from the Session. Kent responded that the AC would discuss these issues and would report back to the Session.

John Chasteen, one of the observers, asked if the discernment process is over; just where is GPW is this whole thing? Kent replied that in general the process is over. The new congregation has been established and the AC assumes the remaining members want to remain in the PC(USA). The AC meets in the morning and will be working on its report to the Presbytery. The peremptory action of the pastors has changed the climate. These resignations coming as they did probably means the AC will continue to work with you. Becky said, "You can't leave!" Kent said that COM will name a moderator and the AC will continue to attend Session meetings.

Joanne returned to the topic of the letter to the congregation and asked for someone to help in the final drafting. Becky volunteered. Becky also reported that Sunday's Craft Fair will go forward.

Kent offered a closing prayer as the meeting adjourned at 6:25 p.m.

Respectfully submitted,

Jean Loup, Clerk

**Presbytery of Detroit  
Administrative Commission for the Grosse Pointe Woods Church**

**Meeting Minutes  
Wednesday, October 10, 2012**

Present: Kent Clise (Chair), John Judson, Jean Loup, Bobby Ponder, Dianne Bostic-Robinson, Charlotte Sommers and Bob Szwed

Kent opened the meeting at 8:55 with a reading of Psalm 33 and Charlotte offered a prayer.

By motion, the minutes of the October 7<sup>th</sup> meeting of the AC were approved and those for the meeting on October 9<sup>th</sup> were approved pending a written copy.

Given the events of the last three days, Kent suggested we just talk.

Charlotte felt a sense from that the elders present last night finally felt that they could do something. Bob was pleased that they are allowing Jim Rizer to officiate at the wedding on Saturday, especially because the family is staying. Kent stated that we cannot make Jim and Liz into martyrs.

Kent described his actions from Monday and Tuesday. He spent most of Monday trying to see if we were dealing with fact or fiction. He sent Jim and Liz emails, asking if there would be a service elsewhere next Sunday. He went to the church and was embraced by Trish (one of the secretaries), who felt so alone; he also met the custodian. John Chasteen and John Buell arrived to examine the pastors' offices. It wasn't clear if the offices were empty and John and John felt this created some uncertainty.

It is now clear that Jim and Liz are founding a new church in the EPC. Ed Koster reported hearing from them with new email addresses. They renounced their ordinations, effective Monday, October 8<sup>th</sup>. Ed will handle the actions needed to make this happen.

Kent also consulted with Dixie Flam, chair of COM, and tried to meet with Al. There was an exchange of emails which included one from Al who said he and Peter Smith (chair of COM's Temporary Pastor Relationships subcommittee) had decided on an interim for GPW. Dixie had objected and Kent had supported her. Kent suggested that Al, Ed, and Dixie meet him for coffee on Tuesday morning. Ed and Dixie came and they had a very good meeting, resulting in the following list of possible actions:

- a. Consider asking the Presbytery in our report to expand our AC powers.
- b. Submit an interim AC report to Presbytery in October. Delay the AC final report.
- c. Make crystal clear in our October Report to Presbytery that our AC follows carefully the policy P-10 and our AC was completely shocked by the pastoral resignations. The AC did *not* ask the GPW pastors to depart the field.
- d. Claim original jurisdiction for the GPW Session in light of session defections which could serve to prevent the GPW Session from making decisions and moving forward.
  1. Ethical consideration of elders who have departed for Living Hope Church not resigning from the Session.
- e. Consider asking Presbytery for the ability to appoint a "forensic auditor" to follow the money that established the new congregation and if deemed advisable seek to reclaim that money for GPW.
- f. Raise the issue of the treatment of the Evangelical Voice in the Presbytery.

Discussion of these points followed. There was initial support for "b" and "c". We agreed that our Presbytery failed to honor the Evangelical Voice, but we also recognized the GPW was driven by two

very determined pastors. Bobby cautioned us to be careful to avoid the good-old-boy issue. Bob pointed out the congregation is now very fragile and it is important for us to be supportive. John recommended an interim report ("b") and also supported "c".

Referring to the need for an audit, Kent said while time was supposed to be spent building GPW, Jim and Liz were spending time on building a new congregation. We discussed the options of an audit, a forensic audit, or neither. Bobby expressed concern about the financial burden of paying for an audit. It was suggested that we discuss the audit question at next week's Session meeting. [Bob Szwed left.]

A major question: is there a viable congregation remaining?

Concerning "d", if we claim original jurisdiction, the Session doesn't go away, but we would be acting as Session. One con is work load. John pointed out that we've been trying to empower the Session; claiming original jurisdiction just confirms that "the Presbytery just wants this church" - comments from the leavers during our listening sessions. There were no support for original jurisdiction. Dianne emphasized that this group of stayers/elders really trusts us.

Dianne then said that she was really angry with Jim and Liz. Charlotte agreed and said they could have done this with a lot less pain and hurt; it is a betrayal. She was surprised by their actions. Kent felt betrayed and stunned; they could have told us. He added that finances, attendance, and number of children have plummeted in the last ten years. Jean indicated she was angry, not surprised that they left, but angry in the way they did it. Charlotte pointed out that the people of GPW believed so much in Jim and he left them. Bobby said he really didn't care about Jim and Liz - what they did was a travesty - but he really feels for the people.

John offered to do a rewrite of P-10, drawing on our experience with it and intending to make the process cleaner.

Jean moved to adopt "b", "c" and "f" from the list Kent presented. Dianne seconded the motion and it passed.

Bobby offered a closing prayer as the meeting adjourned at 10:50 a.m.

Respectfully submitted,

Jean Loup, Clerk

Next meetings:

- Session meeting, Tuesday, October 16<sup>th</sup>, 7:00 p.m. at GPW
- AC meeting, Wednesday, October 17<sup>th</sup>, 8:45 a.m. at the Presbytery

**Presbytery of Detroit  
Administrative Commission for the Grosse Pointe Woods Church**

**Meeting Minutes  
Wednesday, October 17, 2012**

**Present:** Kent Clise (Chair), John Judson, Jean Loup, Bobby Ponder, Dianne Bostic-Robinson, and Charlotte Sommers

**Excused:** Bob Szwed

Kent opened the meeting at 9:00 with a reading of Psalm 31 and prayer.

By motion, the minutes of the October 10<sup>th</sup> meeting of the AC were approved.

Kent began by asking how we felt about the Session meeting (10-16-2012). John said he thought we did a good job. There is positive energy within the Session as well as some fear. It looks like the split will serve both congregations well. Kent pointed out that we managed to create a significant bond of trust with the GPW leadership, even to the point of the motion to pay per capita. Bobby responded, yes, things worked out well, although it had little to do with what we did or didn't do. He agreed things going forward will work out well, but we lost people who shouldn't have been lost, people who don't want to go to church anymore. That's our responsibility. It shows we are all imperfect, including Policy P-10. Jean indicated she had a bad taste regarding the manner in which Al Timm and Peter Smith chose the transitional interim, but is no longer as upset about Jim and Liz leaving. We have evidence from our two meetings and the report of Sunday's attendance that there's a good nucleus and energy for going forward. Dianne echoed her concern about the process; she wasn't sure we should have been involved in the training for the selection of a pastor nor the actual selecting.

For our report to the October 23<sup>rd</sup> Presbytery meeting, Kent indicated we needed to go back to the beginning to describe our process. The Presbytery needs to understand what we did and how we came to our conclusions. John distributed copies of a draft report he had prepared from the outline that Kent had shared earlier and a description of our activities that Jean had written. We spent time editing John's draft and finalized the text. It will be submitted to Ed Koster to be distributed tomorrow for discussion at the Presbytery meeting. We agreed that this is an interim report which will allow us time to continue to monitor the situation at GPW. Our final report will include a number of appendices.

Respectfully submitted,

Jean Loup, Clerk

Next meeting, time to be determined.

**Presbytery of Detroit  
Administrative Commission for the Grosse Pointe Woods Church**

**Meeting Minutes  
Wednesday, January 30, 2013**

**Present:** Kent Clise (Chair), John Judson, Jean Loup, Bobby Ponder, Charlotte Sommers, and Bob Szwed  
**Excused:** Dianne Bostic-Robinson

**Kent opened the meeting at 9:10 with readings from Act and I Peter and prayer.**

**Kent began by asking whether we needed to meet with the Grosse Pointe Woods Session before finalizing our report. Through discussion we worked around from saying yes we should meet with them to agreeing that it would be up to the Session to decide if they would like to meet with us. John moved this. The motion was seconded and passed. We suggested wording for Kent to use in a letter to Bob Agnew. [The letter is attached with Bob's response.]**

**We set our next meeting for 9:00 a.m. on Wednesday, February 27<sup>th</sup>, at the Presbytery, at which time we will complete work on our final report.**

**Respectfully submitted,**

**Jean Loup, Clerk**

LETTER TO BOB AGNEW

Presbytery Appointed Administrative Commission  
For the Grosse Pointe Woods Congregation  
Presbytery of Detroit  
January 30, 2013

The Reverend Mr. Robert Agnew  
Interim Pastor and Moderator of Session  
Grosse Pointe Woods Presbyterian Church  
Grosse Pointe Woods, Mi.

Dear Bob,

Hello!

The Grosse Pointe Woods Administrative Commission, in its most recent stated meeting, authorizes this note to you in letter form. It comes to you in your capacity as moderator for the Grosse Pointe Woods Session. Feel free to share this note with current GPW Session members.

Our Administrative Commission believes it is time to conclude its work and finalize its report. The AC is of a mind to release the GPW Session to continue its healing and to focus on future mission and ministry within the PCUSA. It is time to ask the Presbytery to dissolve our AC.

Our AC wants to know if the GPW Session has any further interest in meeting with our AC in a stated GPW Session Meeting. Does the GPW Session feel it has information that might assist our AC in finalizing its last report to Presbytery?

If so, then strictly as a courtesy to the GPW Session, our AC can be available for a GPW Session Meeting. The AC expects to conclude this portion of its process by February 27, 2013. Our AC has looked at its calendar. The AC is prepared to accept a session invitation to attend your February Stated Session meeting at GPW on Tuesday February 19.

No invitation from the GPW Session is perfectly acceptable to our AC. The AC recognizes that further contact by the AC with the GPW Session may no longer be necessary in the eyes of the GPW Session. The AC will then proceed with its process. This means the AC will finish and file its report with Presbytery and seek Presbytery dissolution as soon as it is practicable.

Two responses from you are anticipated. One response is immediate and indicates you have received this e-mail. The second response is subsequent and indicates the wishes of the Session.

Kent Clise  
Moderator of the GPW AC

**BOB AGNEW'S RESPONSE**

**From:** Robert Agnew <[steepledoc@aol.com](mailto:steepledoc@aol.com)>  
**To:** Kent Clise <[kandclise@shcglobal.net](mailto:kandclise@shcglobal.net)>  
**Sent:** Thu, January 31, 2013 3:35:17 PM  
**Subject:** RE: GPW AC

Dear Ken and members of the Administrative Commission,

The Session of GPWPC is unanimous in supporting your decision to conclude your work as an Administrative Commission. They feel strongly that they are more stable and headed in a positive direction. They are also extremely thankful for all you have done, and continue to feel a special connection to each of you. On behalf of them a "hearty thanks" to you for your support and guidance.

Blessings in Christ,

Bob Agnew



Presbytery of Detroit  
 Administrative Commission for the Grosse Pointe Woods Church  
 Meeting Minutes  
 Wednesday, March 13, 2013

Present: Kent Clise (Chair), John Judson, Jean Loup, Bobby Ponder, and Bob Szwed  
 Excused: Dianne Bostic-Robinson and Charlotte Sommers

Kent opened the meeting at 9:20 a.m. and asked for a motion to approve the minutes of the meetings held on October 17, 2012 and January 30, 2013. Bobby moved the approval, and the motion was seconded and passed. The meeting originally scheduled for February 27, 2013 was cancelled because of the weather.

Kent read Luke 9:51-56 and commented that God opens doors and closes doors. What might have happened if the Samaritans had opened their doors? John offered an opening prayer.

Kent defined our main task for today as creating a framework for our final report. He indicated he had reread all of the minutes and that this is our 16<sup>th</sup> Stated Meeting. He pointed out that we had worked under the principle that we were an Administrative Commission of the Policy P-10. Another principle under which we had worked was that we would be collegial, sometimes firmly so. The Grosse Pointe Woods Church now had an interim pastor and is ready to move on under his leadership.

It was suggested that our interim report could serve as the basis for our final report. We decided not to offer any amendments to Policy P-10, as it had worked well for us. After some discussion we agreed to add a prelude and a postlude to the interim report and to adjust any language referring to an interim situation. John moved that we request Kent Clise to provide a draft which would include the prelude and postlude, that the report be submitted to the Presbytery including all the minutes, and that we request that the Administrative Commission be dissolved. The motion was seconded and passed.

Kent commented that the further we got from our work the better he thought it was and we all agreed. Thanks were given to Kent for his leadership and to Jean for her scribing. We all agreed it had been a pleasure to work with this great group.

Kent prayed as we adjourned at 10:04 a.m.

Respectfully submitted,

Jean Loup, Clerk

**EQUALIZATION OF ELDER COMMISSIONERS  
PRESBYTERY OF DETROIT  
MAY, 2013-APRIL, 2014**

The Book of Order requires the Presbytery to establish a plan to ensure there is parity at Presbytery meetings between teaching and ruling elders. The intention is to ensure that the number of ministers and elders is equal. G-3.0301

The Book of Order authorizes Presbyteries to assign certain representation according to the size of the church. By policy, the Presbytery of Detroit has given precedence to churches that have a majority of members who are an ethnic minority.

The number of ministers reported last year was 146. I report the number of active ministers this year as 161. I count the number of active ministers as those on the active roll who are resident in the area, plus those on the retired roll who are active in the life of Presbytery. I measured the latter by counting those retired ministers who are on a Presbytery committee, who have a position of some kind in a local congregation, or who attended a meeting last year.

The far-right column represents the number of commissioners a church should elect for the period May 1, 2013 to April 30, 2014. Commissioners should report this new figure to Session so the proper number will come to the June meeting.

City	Church	2012 Mbrs	2012- 2013 Elders	2013 Mbrs	Ethnic ?	Elders/ church	Add to Equalize	2013- 2014 Elders
	Elder Members		20			20		20
	Allen Park	1203	3	1156		3		3
	Ann Arbor	43	1	35		1		1
	Ann Arbor	1604	4	1583		4		4
	Ann Arbor	56	1	54		1		1
	Ann Arbor	399	1	385		2		2
	Auburn Hills	61	1	51		1		1
	Belleville	80	1	85		1		1
	Berkley	243	1	230		1		1
	Beverly Hills	408	1	404		2		2
	Birmingham	1,001	3	970		2	1	3
	Bloomfield Hills	2226	5	2245		4	1	5
	Brighton	761	2	764		2	1	3
	Canton	217	1	205		1		1
	Clarkston	30	1	30		1		1
	Dearborn	305	1	261		1	1	2
	Dearborn	422	1	423		2	1	3
	Dearborn	69	1	62		1		1
	Dearborn Hts	89	1	93		1		1
	Detroit	79	2	79	Y	1	1	2
	Detroit	204	2	200	Y	1	1	2
	Detroit	85	2	105	Y	1	1	2
	Detroit	2	1	2		1		1
	Detroit	246	1	240		1		1
	Detroit	50	2	50	Y	1	1	2
	Detroit	94	2	89	Y	1	1	2
	Detroit	513	2	505		2		2
	Detroit	168	2	155	Y	1	1	2
	Detroit	100	2	95	Y	1	1	2
	Detroit	42	2	37	Y	1	1	2
	Detroit	402	2	302	Y	2	1	3
	Farmington	444	2	462		2	1	3
	Ferndale	132	1	131		1		1
	Fort Gratiot	111	1	109		1		1
	Garden City	148	1	152		1		1
	Grosse Ile	495	2	519		2		2
	Grosse Pointe	1,232	3	1,216		3		3
	Grosse Pte Wds	498	2	279		1	1	2
	Highland Park	43	2	46	Y	1	1	2
	Howell	427	1	402		2		2
	Lincoln Park	141	1	125		1		1
	Livonia	688	2	655		2		2
	Livonia	229	1	227		1		1

City	Church	2012 Mbrs	2012- 2013 Elders	2013 Mbrs	Ethnic ?	Elders/ church	Add to Equalize	2013- 2014 Elders
Livonia	St. Timothy's	204	1	178		1		1
Macomb Cty	Church / Covenant	71	1	55		1		1
Milan	People's	123	1	124		1		1
Milford	Milford	506	2	463		2	1	3
Mt. Clemens	First	405	1	395		1		1
Northville	First	1,097	3	1,101		3		3
Novi	Faith Community	317	1	329		1		1
Orchard lake	Community	933	2	817		2	1	3
Plymouth	First	1,201	3	1,121		3		3
Pontiac	First	180	1	168		1		1
Pontiac	Joslyn Avenue	25	1	25		1		1
Port Huron	First	469	2	422		2	1	3
Redford	St. James	76	1	80		1		1
Rochester	University	641	2	650		2		2
Roseville	Erin	145	1	143		1		1
Royal Oak	First	857	2	804		2	1	3
Royal Oak	Korean First	20	2	29	Y	1	1	2
Royal Oak	Point of Vision	3	1	3		1		1
Royal Oak	Starr	91	1	86		1		1
Saline	First	295	1	293		1	1	2
Shelby Twp	St. Thomas	439	1	434		2	1	3
South Lyon	First	120	1	129		1		1
Southfield	Covenant	119	1	117		1		1
Southfield	Korean	742	3	751	Y	2	1	3
Southfield	New Hope	84	2	99	Y	1	1	2
St. Clair Shores	Heritage	84	1	77		1		1
St. Clair Shores	Lake Shore	493	2	492		2	1	3
Sterling Heights	New Life	240	1	240		1		1
Taylor	Southminster	163	1	153		1		1
Troy	First	141	1	139		1		1
Troy	Northminster	150	1	146		1		1
Walled Lake	Crossroads	87	1	74		1		1
Warren	Celtic Cross	242	1	242		1		1
Warren	First	154	1	151		1		1
Waterford	Community	255	1	252		1		1
Westland	Kirk of Our Savior	105	1	103		1		1
White Lake	White Lake	179	1	156		1		1
Wyandotte	First	174	1	164		1		1
Ypsilanti	First	263	1	254		1		1
		27,824	146	27,677		134	27	161

**Presbytery of Detroit  
Minutes of the Stated Meeting  
June 25, 2013**

**WE GATHERED IN GOD'S NAME**

The Presbytery convened in a stated meeting with worship and prayer at 6:02 p.m. on June 25, 2013 at the Cherry Hill Presbyterian Church. Jean Loup moderated.

**WE PROCLAIMED THE GOOD NEWS**

Presbytery worshipped God.

**WE CELEBRATED OUR CONNECTIONS IN CHRIST**

The Moderator declared that a quorum is present.  
The Moderator appointed Carrie Thorpe the assistant to the Stated Clerk.  
The Moderator welcomed new members and commissioners to the Presbytery.

Upon motion of the Stated Clerk, Presbytery approved the docket.  
Upon motion of the Stated Clerk, Presbytery excused those who have requested to be excused.

Neeta Nichols welcomed Presbytery to Cherry Hill Church.

Harold Ellis began moderating the meeting.

**WE LISTENED FOR THE WORK OF THE SPIRIT IN OUR COMMUNITY**

**Announcements**

Steve Clark announced activities of Pastors in Transition.

**Reports.** Presbytery heard reports from:

The Committee on Representation presented its Report on 2012 Diversity. The report is amended to the minutes.

Tom Neal and Mary Loyd reported on Hands-On Mission activities: tomato growing; Hispanic missions; health fairs; Habitat houses; Sandy relief; Grant-writing workshop.

**COLA**

Sue Melrose reported on preparations for the 2014 General Assembly. A position is available for a full-time temporary executive coordinator. The OGA is the hiring entity. The office will be at the Presbytery. We need more pledges and for churches to pay their pledges. Adrienne Adams reported on the need for volunteers.

Ms Loup resumed moderating the meeting.

**WE RESPONDED TO CHRIST'S CALL TO MISSION AND MINISTRY**

**Executive Presbyter's Report.** Allen Tim reported on ordination anniversaries, births and deaths.

The Moderator offered a prayer for openness

### COMMITTEE ITEMS FOR ACTION

**Committee on Preparation for Ministry.** Ruling Elder Samuel Clark reported for the Committee.

The Committee presented Kristen Riegel to the Presbytery. The Committee reported that she has met the requirements for ordination in this presbytery, has received her M.Div. from McCormick Theological Seminary, and has received a call to First Presbyterian Church, Ann Arbor, as Lilly Resident. She presented her faith journey, read her statement of faith. Presbytery examined Ms Reigel on her Christian faith and views in theology, the Sacraments, and the government of this church. Upon motion, Presbytery arrested the examination. Upon motion of the Committee, Presbytery voted to approve her ordination to the ordered ministry of teaching elder.

Ms Riegel will be ordained by her home Presbytery and transferred to us.

The Committee presented Lindsay Conrad to the Presbytery. The Committee reported that she has met the requirements for ordination in this presbytery, has received her M.Div. from Austin Presbyterian Theological Seminary, and has received a call to First Presbyterian Church, Ann Arbor, as Lilly Resident. Presbytery examined Ms Conrad on her Christian faith and views in theology, the Sacraments, and the government of this church. Upon motion of Fairfax Fair, Presbytery arrested the examination. Upon motion of the Committee, Presbytery voted to approve her ordination to the ordered ministry of teaching elder.

Ms Conrad will be ordained by her home Presbytery and transferred to us.

The Committee reported the following consultations:

***For Teaching Elder (Minister of Word and Sacrament):***

1. CPM met with the following candidate, first in May, again in June, and granted him Final Assessment—giving him permission to form and circulate his Personal Information Form (PIF), and seek a call.  
***Jeff Kline      First, Royal Oak      May 7, 2013    June 4, 2013***
2. CPM met with the following Candidate for final assessment; will meet with her again in August for reassessment and Annual Consultation.  
***Heidi Church      First, Ypsilanti      June 4, 2013***
3. CPM met with the following Candidate and sustained his annual consultation.  
***Edwin Fabré      Calvary, Detroit      June 4, 2013***
4. CPM met with the following Inquirer and sustained his annual consultation.  
***Brad Rito      Grosse Ile      June 4, 2013***

The Committee reported the following for the information of Presbytery: It put a temporary moratorium on new CRE trainees until a CPM sub-committee works with COM and executive presbyter Al Timm, returning with a recommendation on the CRE process. It is still unclear as to how CPM is to prepare persons for this particular ministry.

**Treasurer.** Alvin Smith presented his Treasurer Report. The report is appended to the minutes.

**Coordinating Cabinet.** James Porter reported for the Coordinating Cabinet.

The General Assembly having referred the following amendments to the Presbyteries for our positive or negative votes, Presbytery took the following actions:

Not to approve Amendment 12-B. Gifts and Qualifications: On Amending G-2.0104a

To approve Amendment 12-F. Concurrences for Overtures: On Amending G-3.0302d

To approve Amendment 12-H. Jurisdiction in Judicial Process: On Amending D-3.0101b(2)

To approve Amendment 12-I. Administrative Leave: On Amending D-10.0106

Upon motion of the Coordinating Cabinet, Presbytery voted to approve the Overture to Amend G-3.0106 to Allow Presbyteries to Limit Payments of Per Capita. The overture is appended to the minutes.

The Coordinating Cabinet reported the following for the information of Presbytery:

1. The Coordinating Cabinet reviewed the April Presbytery meeting, and continues discussions on the form and schedule of Presbytery meetings.
2. The Coordinating Cabinet received the report from the Presbytery Operations Team that the position of Stated Clerk has been posted. The Stated Clerk's current term ends December 31.
3. The Coordinating Cabinet heard the report that the Presbytery Operations Team has selected Richard Brownlee as the Transformation Consultant.
4. The Coordinating Cabinet heard the report that the Presbytery Operations Team is looking for a person to serve as the Presbytery Treasurer. It is a volunteer position.
5. The Coordinating Cabinet is working through its Communications Workgroup to create a new web site for the Presbytery. The current timeline calls for it to be fully in place before the end of the year. The current version of their proposal can be found at <http://test.charlottefischer.net>. The Coordinating Cabinet has elected the following to the Communications Work Group:  
Charlotte Fischer, Chair, Elder, First Presbyterian Church, Birmingham; Richard M. Turner, Elder, Fort Street Presbyterian Church; Dave Bunch, Elder, Canton Geneva Presbyterian Church; Laura Hedgecock, Elder, Webmaster, First Presbyterian Church, Farmington; Stefanie Lewis, Elder, Hope Presbyterian Church; Rosy Latimore, Elder, Birmingham First; David Robertson HR
6. The Coordinating Cabinet reviewed a memo from the Stated Clerk concerning a request for an endorsement by the Presbytery of a letter responding to some of the things said by Louis Farrakhan in Detroit on May 17<sup>th</sup>. The Coordinating Cabinet entertained a motion to refer it for a recommendation for a response by the Presbytery, but did not approve it. The Coordinating Cabinet decided to include the memorandum in this report, which is appended to the minutes.

**Trustees.** Louis Prues reported for the Trustees.

Upon motion of the Trustees, Presbytery voted to:

1. Approve the sale by the WESTMINSTER PRESBYTERY CHURCH OF ANN ARBOR, a Michigan ecclesiastical corporation, of the following described real property located in the City of Ann Arbor, Washtenaw County, Michigan, described as follows:

Commencing at the southeast corner of Section 31, T2S, R6E; thence south 89°15' west 1312.81 feet for a place of beginning; thence continuing south 89°15' west 125 feet; thence north 0°30' east 200 feet; thence north 89°15' east 125 feet; thence south 0°30' west 200 feet to a place of beginning, except land described as: Commencing at the southeast corner of Section 31; thence south 89°15' west along the south line of said section, 1312.81 feet for a place of beginning; thence continuing south 89°15' west 125 feet; thence north 0°30' east 50 feet; thence north 89°15' east 125 feet; thence south 0°30' west 50 feet to the place of beginning.

Commonly known as 1520 Scio Church Road;

for the gross consideration \$285,000.00, subject to costs and expenses of sale.

2. Authorize the Board of Trustees to negotiate, conclude a purchase agreement and close a sale of the Hartland real property for a gross price of not less than \$75,500 cash subject to seller's payment from the proceeds of reasonable and necessary commissions, costs and expenses and to such terms and conditions as the Board of Trustees may approve. The property is described as:

the following described premises situated in the TOWNSHIP of HARTLAND, County of LIVINGSTON, and State of Michigan, to-wit:

PARCEL A: A PARCEL OF LAND LOCATED IN THE NW 1/4 OF SEC. 29, T3N, R6E, HARTLAND TOWNSHIP, LIVINGSTON CO., MI, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NW CORNER OF SAID SEC. 29; THENCE N. 86 DEGREES 27 MINUTES 54 SECONDS E. 450.00 FT., ALONG THE N. LINE OF SAID SEC. 29; THENCE S. 01 DEGREES 57 MINUTES 52 SECONDS E. 871.00 FT.; THENCE S. 86 DEGREES 27 MINUTES 54 SECONDS W. 450.00 FT.; THENCE N. 01 DEGREES 57 MINUTES 52 SECONDS W. 871.00 FT., ALONG THE W. LINE OF SAID SEC. 29, TO THE POINT OF BEGINNING. INCLUDING ALL THE MINERAL RIGHTS IN SUBJECT LAND AND FURTHER INCLUDING ALL GRANTOR'S RIGHTS IN THAT CERTAIN OIL AND GAS LEASE DATED FEBRUARY 5, 1988 BETWEEN ROLLAND B. MCMASTER AND MARILYN MCMASTER, HUSBAND AND WIFE, AND SHELL WESTERN E & P, INC., A DELAWARE CORPORATION.

TAX 10#: 08-29-100-002-101-47060

The Trustees reported the following for the information of Presbytery:

1. Pursuant to authority granted at the April meeting of Presbytery, the Trustees have authorized the sale of the Auburn Hills Manse on behalf of Presbytery, to wit:

PRICE: \$107,000.00 cash at closing, subject to payment of reasonable and necessary commissions, expenses, costs and taxes. Also, the gross proceeds are subject to an immediate and complete pay-off by Auburn Hills Presbyterian Church of a Presbyterian Church (U.S.A.) unsecured loan #89010100 having a principal balance of about \$45,000.00 known as the "elevator loan."

CLOSING DATE: July 19, 2013

LEGAL DESCRIPTION: Lots 2 and 3 of Supervisor's Plat No. 1, a subdivision of part of the Northeast 1/4 of Section 36, T3N, R10E, Pontiac Township, Oakland County, Michigan as recorded in Liber 50, Page 19 of Plats, Oakland County Records.

2. The Trustees have developed a Financial Health Overview of Presbytery finances to assist in understanding the financial health of the Presbytery. It is distinct from the report of the Treasurer. The Financial Health Overview as of April 30 is appended to the minutes.

Upon motion, Presbytery voted to give additional time to the Trustees to complete the report on the Financial Health Overview.

3. The Trustees have declined to authorize Mr Echiverria, who is expected to begin service as the organizing pastor of the Hispanic NCD on July 1, to rent a car with a Presbytery credit card. He wanted to rent the vehicle before he began his work, and there was a concern over insurance liability.
4. The Trustees have voted to renew our \$200,000 PILP certificate of deposit. This allows churches to borrow from PILP at reduced rates.
5. The Trustees have approved contracts for a new and updated phone system and a postage metering system.
6. The Trustees have voted to endorse the overture on *per capita* proposed by the Coordinating Cabinet for approval.
7. The Trustees heard a report on the Howell Center's plans for future development.
8. The Trustees have authorized a \$40,000 line of credit for first Presbyterian Church of Wyandotte.
9. The Trustees have given preliminary approval of a proposal to replace our copying machines.
10. The Trustees have contracted to replace our computer system.

**Committee on Ministry.** Dixie Elam reported for the Committee.

Upon motion of the Committee, Presbytery voted to:

1. Grant permission for **Rev. Tom Priest** to labor outside the ecclesiastical bounds of POD.
2. Grant the status of Honorably Retired to **Rev. Dr. Sue Melrose** effective June 30, 2014.
3. Approve a six month extension to the Interim Pastor contract between **Starr, Royal Oak and Rev. Ken Kaibel**, effective August 1, 2013. Terms (stated on an annual basis): Half time; Salary \$1,634; Housing \$24,000; BoP 403b \$6,600; Medical Deductible \$1,400; Auto reimbursed at \$.555/mile; Study leave \$1,200; Other expenses \$600. Vacation: two weeks, including two Sundays; Study Leave: one week.
4. Receive **Rev. Richard Griffith** as a Temporary Member to allow him to have voice at the PoD meetings during the duration of his service in PoD.
5. Receive **Rev. Thomas James** from Presbytery of the James.
6. Pending a request from the Presbytery of New Mexico, approve the Commission to Ordain **Lucus M. Keppel** at Orchard Lake, on August 4, 2013, 3:30 pm, including the Sacrament of the Lord's Supper.

Moderator: Ruling Elder Jean Loup

Clergy: Rev. Paul Thwaite; Rev. Marjorie Wilhelmi; Rev. Anne Schaefer

Elders: Elizabeth Keppel, Orchard Lake; Harold Ellis, St. John's

Corresponding Members: Elana Levy, Salem Presbytery; Rev. David Sawyer, Mid-Kentucky Presbytery.

*(Mr. Keppel is a candidate of Presbytery of Detroit who has been called to serve as Pastor of the yoked parishes at Cornoa UPC and Ancho CPC, New Mexico.)*



Upon motion of Ms Elam, Presbytery voted to approve the Installation Commission for **Rev. Thomas James** as Pastor at **Covenant, Southfield**, on July 14, 2013, 4:00 pm.

Moderator: Jean Loup

Clergy: Rev. Michelle James, Rev. Scott Miller

Elders: Rosy Latimore, First, Birmingham; Ron Case, Grosse Ile; Sheryl Hebert, Covenant, Southfield

The Committed reported the following actions taken pursuant to authority given it. It has:

1. Approved the Installation Commission for **Bryant Anderson** at **Milford Church** on May 19, 2013, at 5:00 pm.  
Moderator: Jean Loup  
Clergy: Rev. Isaac Chung, Rev. Dr. Sue Melrose  
Elders: Kelly Holloway, Milford; Kathy Gage, First, Farmington  
Corresponding Member: Rev. Daniel Carter, Lake Michigan Presbytery, Holland, MI.
2. Approved the Installation Commission for **Troy Hauser-Brydon** at **Kirk in the Hills, Bloomfield Hills**, on June 23, 2013, at 11:00 am.  
Moderator: Rev. Jim Russell  
Clergy: Rev. Judy Shipman; Rev. William Adams, III  
Elders: Kathy Nyberg, First, Birmingham; Hsin Huang, Kirk in the Hills, Bloomfield Hills;  
Tara DiLaura, First, Troy.
3. Approved the conclusion of the Temporary Supply contract between **Rev. Tom Priest** and **Trinity, Detroit**, effective May 31, 2013.
4. Approved the conclusion of the Temporary Supply Associate Pastor contract between **Rev. Mary Bahr-Jones** and **Community, Orchard Lake**, effective May 31, 2013.
5. Approved the 3-year Assistant Pastor contract between **Korean PC of Metro Detroit, Southfield** and **Rev. Esther Lee**, contingent upon receiving a signed contract, effective June 2, 2013. Annual terms: Full time; Salary \$26,000; Housing \$26,000; Pension/Medical \$17,775.20; Social Security \$3,978; Transportation \$4,800; Medical expenses \$1,000; Continuing Education \$1,500. Vacation: four weeks including four Sundays; Study Leave: two weeks including two Sundays.
6. Approved the 12-month Interim Pastor contract between **First, Saline**, and **Rev. Jennifer Clark**, effective June 24, 2013. Terms: Full time; Salary \$44,470; Housing \$15,000; 403B Retirement Plan \$3,468; Social Security \$4,550; Pension \$20,087; Medical deductible \$1,400; Travel \$2,000; Professional Expenses \$1,500. Vacation: one month, including four Sundays; Study Leave: two weeks.
7. Approved the 12 month Stated Supply Pastor contract between **Auburn Hills** and **Rev. Douglas Carter**, effective May 1, 2013. Terms: Part-time, 5-8 hours per week; Salary \$850 per month.
8. Approved the changes to the Terms of Call for **Rev. Jason Huff** at **Church of the Covenant, Macomb Twp.**, effective May 1, 2013. Changes to Terms: 80% Time; Salary \$10,000; Housing \$22,485; Medical Deductible \$812; Pension/Medical \$13,200; Social Security \$2,550; Continuing Education \$850; Professional Expenses \$1,000.
9. Appointed **Rev. Raphael Francis** to serve as Moderator at **Trinity, Detroit**, effective immediately.

10. Appointed **Rev. Jennifer Clark** to serve as Moderator for the June 17, 2013, session meeting at **First, Saline**. (*Prior to the start date of her contract.*)
11. Appointed **Rev. Tom Oxtoby** to serve as Moderator at **First, Pontiac**, effective immediately.

Upon motion of Ms Elam, Presbytery voted to approve the Installation Commission for **Rev. Thomas James** as Pastor at **Covenant, Southfield**, on July 14, 2013, 4:00 pm.

Moderator: Jean Loup

Clergy: Rev. Michelle James, Rev. Scott Miller

Elders: Rosy Latimore, First, Birmingham; Ron Case, Grosse Ile; Sheryl Hebert, Covenant, Southfield

The Committee reported the following for the information of Presbytery.

1. Pastoral Search has approved the CIF's for Starr, Royal Oak; Grosse Ile; Metropolitan Korean Church, and First, Pontiac.
2. It has granted permission for Orchard Lake to call a congregational meeting on Sunday, June 23, 2013, for the purpose of calling an Associate Pastor.
3. It has concurred with the Administrative Commission and Session at Erin, Roseville, in their efforts to move forward with a severance package and date of termination of the contract with Rev. Pat Thompson.
4. It has approved the Interim Pastor position description for Ft. Gratiot, Lake Shore.
5. Due to his considerable commitments to the Committee on Local Arrangements for General Assembly 221, Rev. Peter Smith tendered his resignation from the Committee on Ministry, effective immediately.
6. Rev. Mary Austin will take over Rev. Smith's position as Chair of Transitional Pastoral Relations.
7. The Executive Presbyter was directed to call a meeting with representatives to meet with Ms. Brenda Jarvis about the possibility of her restoration to the Presbytery of Detroit.
  - a. A task force, consisting of the Revs. John Pavelko, Judy Shipman, David Bleivik, and Allen Timm, met to discuss a strategy. They decided to contact Ms. Jarvis and ask for a meeting to express their concern for her and to talk about a plan for restoration.
  - b. Rev. Pavelko contacted Ms. Jarvis on behalf of the task force.
  - c. After much thought and prayer Ms. Jarvis thanked the task force for their concern, but informed them that she had found a new home in which to worship and did not want to return to the Presbytery of Detroit nor the PCUSA.
  - d. The task force was dismissed with thanks.
8. COM Chair will ask the Nominating Committee to find replacements to complete the terms of Peter Smith, Edwin Fabre and John Pavelko.
9. COM will not meet in July. COM passed a motion empowering the COM Cabinet to deal with any urgent business that comes to the committee between June 13, 2013 and the August 8, 2013 meeting.
10. Elder Harold Ellis reported on the African American Church Growth Strategy Consultation, convened by the Office of General Assembly, May 23-24, 2013, which he attended along with Rev. Kevin Johnson and Rev. Al Timm.
11. COM will appoint a task force that will recognize that there is a crisis within many of our congregations, large and small, urban and suburban, and begin to develop a way to address this crisis that will advance God's mission within our bounds.

**Stated Clerk:** Edward Koster reported.

Upon motion of the Stated Clerk, Presbytery voted to:

1. Approve the minutes of April 27, 2013.
2. Approve the reports of the attached Commissions and append them to the minutes:
  - a) Installation of Bryant Anderson as pastor of Milford Church on May 19, 2013
  - b) Ordination of Thomas Priest on May 11, 2013.
  - c) Installation of Troy Brydon as associate pastor of Kirk in the Hills on June 23, 2013.
3. Approve the review of session records as follow:
 

<p>Ann Arbor, Calvary Without exception</p> <p>Ann Arbor, Northside With exceptions</p> <p>Ann Arbor, Westminster Without exception</p> <p>Belleville, Belleville With Exception</p> <p>Berkley, Greenfield With exceptions</p> <p>Beverly Hills, Northbrook With exceptions</p> <p>Birmingham, First With exceptions</p> <p>Brighton, First Without exception</p> <p>Dearborn, Cherry Hill With exceptions</p> <p>Detroit, Calvary Without exception</p> <p>Detroit, Gratiot Avenue With exception</p> <p>Detroit, Hope Without exception</p> <p>Detroit, Fort Street Without exception</p> <p>Detroit, Jefferson Ave Without exception</p> <p>Detroit, St John's Without exception</p> <p>Detroit, Westminster With exceptions</p> <p>Garden City, Garden City Without exception</p> <p>Grosse Ile, Grosse Ile With exception</p>	<p>Grosse Pointe Farms, Grosse Pointe Memorial With exception</p> <p>Howell, First With exceptions</p> <p>Lincoln Park, Lincoln Park With exceptions and correction</p> <p>Livonia, Rosedale Gardens With exception</p> <p>Livonia, St Paul's Without exception</p> <p>Macomb, Church of the Covenant Without exception</p> <p>Milan, People's Without exception</p> <p>Milford, Milford With exceptions and Correction</p> <p>Mt. Clemens, First With exception</p> <p>Northville, First With exceptions</p> <p>Orchard Lake, Community Without exception</p> <p>Port Huron, First With exception</p> <p>Royal Oak, First With exception</p> <p>Royal Oak, Starr With exceptions</p> <p>St Clair Shores, Heritage With exceptions</p>	<p>St Claire Shores, Lake Shore With exceptions</p> <p>Saline, First Without exception</p> <p>Shelby Twp, St Thomas Without exception</p> <p>Southfield, Covenant With exceptions</p> <p>South Lyon, First Without exception</p> <p>Southminster, Taylor With exceptions</p> <p>Sterling Heights, New Life Without exception</p> <p>Troy, First Without exception</p> <p>Troy, Northminster With exception</p> <p>Warren, Celtic Cross With exceptions</p> <p>Warren, First Without exception</p> <p>Waterford, Community With exception</p>
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The Stated Clerk reported the following for the information of Presbytery:

1. TRANSFERS COMPLETED
  - a) From the Presbytery of Detroit:
    - i) Matthew Wrzeszcz to Chicago Presbytery
  - b) To the Presbytery of Detroit:
    - i) Clinton Cozer from Lake Huron Presbytery
    - ii) James Gear from Presbytery of Upper Ohio Valley
    - iii) Thomas James from the Presbytery of James
    - iv) Bryant Anderson from the Presbytery of Philadelphia
    - v) Esther Lee from Western Reserve Presbytery
  - c) To the Church Triumphant
    - i) Judy Borhardt on June 20, 2013
2. I have received a complaint against a member of Presbytery. The Moderator has appointed the following to Investigating Team 2013-1:
  - Teaching Elder Isaac Chung
  - Teaching Elder Bill Robertson
  - Ruling Elder Nancy Nawrocki
3. Parliamentary Note. At the April meeting a point of order was raised about a motion to “receive a report.” Robert’s Rules says it is not in order to receive a report. RONR (11th ed.), pp. 28, 507. It is not necessary, since a report is “received” when presented to the Presbytery. I believe the intent in most cases is that the report be included in the minutes. There is a separate provision for entering a report in the minutes. RONR (11th ed.) p. 471.
 

In most cases of concern, reports are automatically entered in the minutes, usually as appendices. The Book of Order requires some things, such as AC proceedings and some judicial matters. The synod also requires certain things. Our bylaws require that the many actions to be reported to the Presbytery. And we do a lot by custom: it is the custom in the Presbytery of Detroit to include all written reports from committees or teams in the minutes. Additionally, as Stated Clerk I use my discretion to include in the minutes reports and documents that are important for historic and other purposes.
4. The 2012 minutes of the Presbytery were read by the Synod of the Covenant and approved without exception.
5. There will be a clerk training on July 20<sup>th</sup> from 9-11 at the Presbytery office. Coffee and doughnuts are provided.
6. D-5.0206b requires that the Stated Clerk keep and report to Presbytery a roster of Permanent Judicial Commission members whose terms have expired within the last six years. That roster is:
 

Class of 2011	Ruling Elder Francile Anderson
Class of 2011	Teaching Elder Neeta Nichols
Class of 2011	Ruling Elder Artheillia Thompson
Class of 2009	Teaching Elder Robert Perdue
Class of 2009	Ruling Elder James Tubbs
Class of 2007	Ruling Elder Allan Kiste
Class of 2007	Teaching Elder John Mishler

## COMMUNICATIONS

I have received the letter from the Presbyterian Mission Agency expressing gratitude to the Rev Diane Smalley and the Domestic Violence Working Group for their work on the event "Moving Men from Bystanders to Allies" that was held at the 57 Session of the Commission on the Status of Women at the United Nation. The letter is appended to the minutes.

**Committee on Nominations.** Marianne Grano reported for the Committee.

There being no nominations from the floor, Presbytery elected:

For the vacancy of the Class of 2014 in the Committee on Preparation for Ministry:

Jason Pittman, Pastor, First Presbyterian Port Huron

For the vacancy of the Class of 2015 on the Howell Conference and Nature Center Team:

Caroline Richardson, elder, Ann Arbor Northside

For the vacancy in the Class of 2013 on the Committee on Representation:

Terry Chaney, elder, First Presbyterian church of Birmingham

Presbytery lifted prayers of joy, concern, thanksgiving, and intercession.

Presbytery adjourned with a benediction at 8:40 p.m.

The next meeting of the Presbytery will be Tuesday, August 27, 2013 at a time to be determined at Livonia, St. Paul's Church.

ATTEST:

  
EDWARD KOSTER, Stated Clerk

ATTACHMENT ONE: The Roll

APPENDICES:

Treasurer's Report

Overture on *Per Capita*

Clerk Memo to the Coordinating Cabinet re Mr Farrakhan

Financial Health Overview

Ordination and Commission Reports

Letter from the Presbyterian Mission Agency re "Moving Men from Bystanders to Allies" that was held at the 57 Session of the Commission on the Status of Women at the United Nation.

ATTACHMENT ONE: THE ROLL

ROLL OF PRESBYTERY FOR June 25, 2013.

CHURCHES: Of 81 churches, 45 were represented and 36 were not.

COMMISSIONERS: Of 141 eligible commissioners, 66 enrolled, and 75 did not.

**OTHER RULING ELDERS (Officers, Members of Council):**

Of 13 total, 10 were present, of whom 4 counted as commissioners, leaving 6 as the unduplicated count: 1 excused, and 2 absent.

**TEACHING ELDERS:**

Of the 144 non-retired teaching elders on the combined rolls of active members and members-at-large, 52 were present, 24 were excused, and 68 were absent.

Of the 87 retired teaching elders on the rolls, 7 were present and 80 were excused.

**COMMISSIONED LAY PASTORS AND CERTIFIED EDUCATORS:**

Of the 3 Commissioned Law Pastor on the rolls, 2 were present, 1 excused, 0 absent

Of the 0 Certified Educators on the rolls, 0 were present, 0 excused, 0 absent.

**FORMER RULING ELDER MODERATORS:**

Of the 7 former ruling elder moderators, 0 were present, 7 were excused, 0 where absent.

**SUMMARY**

**VOTING MEMBERS PRESENT**

66 Elder Commissioners  
 + 6 Other Ruling Elders  
 + 52 Non-retired teaching elders  
 + 7 Retired teacing elders  
 = 131 Voting members present.

**OTHERS PRESENT**

= 2 Commissioned lay pastors.  
 = 0 Certified educators.  
 0 Former ruling elder moderators  
 2 Non-voting attendees  
 0 Corresponding members

**ATTENDENCE CHURCHES AND ELDER COMMISSIONERS**

**ALLEN PARK, Allen Park**  
 BOB MORTON  
 JANET MORTON

BARBARA JO ILLEGIBLE  
 KATHY ILLEGIBLE  
**BIRMINGHAM, First**  
 ROSY LATIMORE

**DEARBORN, First**  
 NOT REPRESENTED

**ANN ARBOR, Calvary**  
 CLAUDIA DOUDRY  
**ANN ARBOR, First**  
 HENRY JOHNSON  
 RUTH BARNARD  
 BEN VAN TUYL  
 SUE LEONG

**BLOOMFIELD HILLS, Kirk/Hills**  
 DAVETTA T HORNER  
 SAM CLARK  
 NANCY LAU  
 DORIS HOLT

**DEARBORN, Littlefield**  
 BARBARA GEPFORD  
**DEARBORN HGTS, St. Andrew's**  
 NOT REPRESENTED

**ANN ARBOR, Northside**  
 NOT REPRESENTED  
**ANN ARBOR, Westminster**  
 JO ANN HIRTH

**BRIGHTON, First**  
 GISELA BOSCH

**DETROIT, Broadstreet**  
 ALVIN SMITH  
 LASENIA JONES  
**DETROIT, Calvary**  
 ADRIENNE ADAMS  
 TIMOTHY NGARE  
**DETROIT, Calvin East**  
 NOT REPRESENTED

**AUBURN HILLS, Auburn Hills**  
 NOT REPRESENTED  
**BELLEVILLE, Belleville**  
 CONNIE ETTER  
**BERKLEY, Greenfield**  
 ALAN GBAUER  
**BEVERLY HILLS, Northbrook**

**CANTON, Geneva**  
 MICHAEL GAUBATZ  
**CLARKSTON, Sashabaw**  
 NOT REPRESENTED  
**DEARBORN, Cherry Hill**  
 NOT REPRESENTED

**DETROIT, First**  
 NOT REPRESENTED  
**DETROIT, Fort Street**  
 NOT REPRESENTED  
**DETROIT, Gratiot Avenue**  
 MARYANN BRANTLEY

**DETROIT, Hope**  
MARY GREEN

**DETROIT, Jefferson Avenue**  
BRUCE R MOTO  
RON HURZINGO  
**DETROIT, St. John's**  
JEANE MOORE

**DETROIT, Trinity Community**  
NATALIE BROTHERS

**DETROIT, Trumbull Avenue**  
MARTHA SINGLEY

**DETROIT, Westminster**  
MARGARET WHITEHEAD

**FARMINGTON, First**  
KAREN SPICA  
EMANUEL M SHARPE, JR  
TOM T NEAL

**FERNDALE, Drayton Avenue**  
DAVE ILLEGIBLE  
**FORT GRATIOT, Lakeshore**  
NOT REPRESENTED  
**GARDEN CITY, Garden City**  
CHRISTINE SACKETT  
**GROSSE ILE, Grosse Ile**  
RAY KRAMER  
ROCHELLE O'BRIEN  
**GROSSE POINTE, Memorial**  
NOT REPRESENTED

**GROSSE PTE WOODS, Woods**  
PAT CHASTEEN  
SAUBY FULLERTON  
**HIGHLAND PARK, Park United**  
MARIE HUGHLEY

**HOWELL, First**  
NOT REPRESENTED

**LINCOLN PARK, Lincoln Park**  
NOT REPRESENTED  
**LIVONIA, Rosedale Gardens**  
DYCHE ANDERSON

**LIVONIA, St. Paul's**  
KATIE NICHOLAS  
**LIVONIA, St. Timothy's**  
NOT REPRESENTED  
**MACOMB, Church/Covenant**  
NOT REPRESENTED  
**MILAN, Peoples**  
NOT REPRESENTED  
**MILFORD, Milford**  
LANNE BISHOP  
CAROL ENGELSMAN

**MT. CLEMENS, First**  
LORETA FREEMAN-MARTIN  
**NORTHVILLE, First**  
CARL STROM  
TOM HARPT  
WANDA MOON  
**NOVI, Faith Community**  
NOT REPRESENTED  
**ORCHARD LAKE, Community**  
CHUCK KEPPEL  
BETH KEPPEL  
MIKE STARYNCHAK  
**PLYMOUTH, First**  
NOT REPRESENTED

**PONTIAC, First**  
CATHY EAMES  
**PONTIAC, Joslyn Avenue**  
NOT REPRESENTED  
**PORT HURON, First**  
NOT REPRESENTED

**REDFORD, St. James**  
MAUREEN BIANCHI  
**ROCHESTER, University**  
NOT REPRESENTED

**ROSEVILLE, Erin**  
NOT REPRESENTED  
**ROYAL OAK, First**  
SUSAN ADAMS

**ROYAL OAK, Point of Vision**  
NOT REPRESENTED  
**ROYAL OAK, Starr**  
NOT REPRESENTED

**SALINE, First**  
MIKE LIEMDEN  
TAYLOR JACOBSEN  
**SHELBY TWP., St. Thomas**  
LORI SADLER

**SOUTH LYON, First**  
JO MORGAN  
**SOUTHFIELD, Covenant**  
BARBARA SMITH  
**SOUTHFIELD, Korean**  
NOT REPRESENTED

**SOUTHFIELD, New Hope**  
NOT REPRESENTED

**ST. CLAIR SHORES, Heritage**  
NOT REPRESENTED  
**ST. CLAIR SHORES, Lake Shore**  
NOT REPRESENTED

**STERLING HGTS, New Life**  
NOT REPRESENTED  
**TAYLOR, Southminster**  
NOT REPRESENTED  
**TROY, First**  
NOT REPRESENTED  
**TROY, Korean First**  
NOT REPRESENTED

**TROY, Northminster**  
NOT REPRESENTED  
**WALLED LAKE, Crossroads**  
CATHY HOFFMEYER  
**WARREN, Celtic Cross**  
NOT REPRESENTED  
**WARREN, First**  
MAC McDOUGALL  
**WATERFORD, Community**  
CAM McAFFREY  
**WESTLAND, Kirk of Our Savior**  
ILLEGIBLE GARCIA  
**WHITE LAKE, White Lake**  
NOT REPRESENTED  
**WYANDOTTE, Wyandotte**  
ROBERT HOHLFELDER  
**YPSILANTI, First**  
NOT REPRESENTED

**ATTENDENCE TEACHING AND RULING ELDER MEMBERS**

**A. RULING ELDER MEMBERS ON CABINET**  
P ANDERSON, FRANCILE, PM  
C CLARK, SAM  
P ELAM, DIXIE, PM  
P ELLIS, HAROLD  
C JONES, LASENIA  
C LATIMORE, ROSY  
P LEWIS, STEFANIE  
P LOCKARD, JOAN  
P LOUP, JEAN  
A SADLER, CHUCK  
E SEABROOKS, DOROTHY M., PM  
C SMITH, ALVIN  
A WILLIAMSON, MAEGARET

**B. TEACHING ELDERS**  
P ADAMS, WILLIAM L III  
P ALLEN, ROBERT  
P ANDERSON, BARBARA S  
P ANDERSON, BRYANT  
E ANDERSON, LINDA  
A ANDERSON, LINDSEY  
A ANDREWS, DOYLL  
A AUE, CRAIG  
E AUSTIN, MARY  
A BAHR-JONES, MARY  
E \*BAILEY, CLOVER  
A BIERSDORF, JOHN  
A BLAIKIE, DOUGLAS  
A BLEIVIK, DAVID  
P BOHN, CHRISTINE

A BOLT, KENNETH  
P BOURLIER, RUTHANNE  
A BOUSQUETTE, PAUL  
P BRYDON, TROY  
A CAMPBELL, DOUGLAS  
A CAMPBELL, EMILY  
P CARL, STEPHEN  
A CHEN, HAO-THE  
A CHOI, SEUNG  
E \*CHOI, SEUNG KOO  
P CHUNG, ISAAC  
P CLARK, JENNIFER  
P CLARK, STEVEN  
A COCHRAN, LINDA  
P COWLING, NEIL D.  
P COZIER, CLINTON

A	DAVIS, ROXIE ANN	A	PICKRELL, BROOKE	E	CRILLEY, ROBERT
P	DAVIS, WILLIAM	A	PIECUCH, KEVIN	E	CROSS, PAUL D.
A	DE ORIO, ANTHONY	E	PITTMAN, JASON	E	DENTON, GRETCHEN
P	DELANEY, BETH	P	PORTER, JAMES	E	DUNCAN, THOMAS
E	*DENNIS, WARREN	A	PORTICE, GEORGE	E	DUNIFON, WILLIAM
P	DOWNNS, ELIZABETH	A	PRENTICE-HYERS, DAVID	E	ELLENS, J. HAROLD
A	DOYLE-HOHF, KATHLEEN	A	PRENTICE-HYERS, MARY ELIZABETH	E	FINDLAY, WILLIAM
E	*DYKSTRA, CRAIG R.	P	PRIEST, TOM	E	FORSYTH, E. DICKSON
P	ELE, HERSCHEL	A	PRITCHARD, NORMAN	E	FOSTER, JOHN
E	FAILE, JAMES	A	PUNTIGAM, JOEL	P	GEPFORD, WILLIAM G.
P	FAIR, FAIRFAX	P	REED, PHILIP	E	GERE, BREWSTER
A	FERGUSON, GUY THOMAS	A	RICE, ELIZABETH	E	GLENN, LAWRENCE T.
A	FORGER, DEBORAH	A	RICE, THOMAS	E	HANNA, J. RICHARD
P	FRANCIS, RAPHAEL B.	A	RIKE, JENNIFER	E	HARP, WILLIAM S.
A	GABEL, PETER W.	A	ROGERS, MELISSA ANNE	E	HATCHER, RUFUS
P	GEAR, JAMES	E	RYAN, BREANNE	E	HEINRICHS, THOMSON
A	GEISELMAN, KEITH	E	SCHAEFER, ANNE N.	E	HELMKE, BEN
P	GRANO, MARIANNE	E	*SHIH, SHENG-TO	E	JANSEN, ROBERT
A	GRIFFITH, RICHARD	A	SHINN, DAVID	E	JEFFREY, JOHN
P	GROSCHE, ADAM	E	*SHREVE, MAGGIE	E	JONES, VIRGIL L.
A	HANNA, RAAFAT	E	SHRIVER, KELLY	E	KIM, T. ANDREW
E	*HARRIS, R. JOHN	A	SIAS-LEE, LAURA	E	KNUDSEN, RAYMOND
P	HARTLEY, THOMAS	E	*SIMONS, SCOTT W.	E	KOGEL, LYNNE
P	HAYES, FRANCES	P	SKIMINS, JAMES	E	KREHBIEL, DAVID E.
A	HENDERSON, RICHARD	A	SMITH, BRYAN DEAN	E	LAMBERT, ROY F.
A	HENRY, PETER J. M.	A	SMITH, PETER C.	E	LANGWIG, JANICE
P	HORLOCKER, MICHEL	A	SOEHL, HOWARD	E	LANGWIG, ROY
E	HUFF, JASON	A	SOHN, YO SUP	E	LARSON, ROBERT F.
P	JAMES, MICHELLE	A	SOMMERS, CHARLOTTE	E	LISTER, KENNETH D.
P	JAMES, THOMAS	E	STUNKEL, KAREN	E	LONGWOOD, MARJORIE
P	JOHNSON, KEVIN	P	STUNKEL, PAUL	E	MacINNES, JOHN D.
A	JONES, RICHARD	P	TATE, CAROL ANN	E	MARVIN, FRANK C., JR.
P	JUDSON, JOHN	P	THOMAS, CHRISTOPHER	E	McINTYRE, DEWITT
P	KAIBEL, KENNETH	E	THOMPSON, G. PATRICK	E	MIHOCKO, DAVID
A	KIDDER, ANNEMARIE	P	THWAITE, PAUL	E	NUSSDORFER, GUS
E	*KIM, Y. MONCH	P	TIMM, ALLEN D	E	OLSON, PHILIP
E	*KIM, YOUNGCHUL	A	TUCKER-LLOYD, IRIS	E	ORR, ROBERT C.
E	KING, CATHARINE	A	WHITLOCK, KELLIE	E	OWEN, DAVID
A	KLINGER, JAMIE	P	WILHELM, MARJORIE	P	OXTOBY, THOMAS
P	KOSTER, EDWARD H.	A	WOO, BYEONGJIN	E	PETERS, RICHARD
P	KRUG, ERNEST	A	WRZESZCZ, JENNIFER PARKER	E	POLKOWSKI, WILLIAM
A	KUMIN, JAMES	A	YU, SEUNG WON	E	PRICE, MICHAEL T.
A	LEE, ESTHER	E	ZURAKOWSKI, GREGORY	E	PROVOST, KEITH
A	MABEE, CHARLES			P	PRUES, LOUIS J.
A	MADDEN, JULIE		<b>C. RETIRED TEACHING ELDERS</b>	E	RATCLIFFE, ALBERT H.
A	MARKS, JULIE	E	AARON, ESTELLE	E	ROBERTSON, ANN
A	McCLOSKEY-TURNER, CATHARINE	E	ACTON, ELLEN	E	ROBERTSON, DAVID W.
P	McGOWAN, EVANS	P	AGNEW, ROBERT	E	ROBERTSON, WILLIAM
E	McMILLAN, JUDITH	E	ALBRECHT, GLORIA	P	RUSSELL, JAMES P.
A	McRAE, BARBARA	E	ANDERSON, JAMES	E	SCRIBNER, LOREN
A	MEANS, MATTHEW	E	AUSTIN, ANNA MARIE	E	SHIPMAN, JUDY
P	MELROSE, SUE ELLIS	E	AUSTIN, LARRY	E	SMALLEY, DIANE
P	MICHALEK, DANIEL	P	BEERY, ELDON	E	SUTTON, PAUL
E	MILLER, J. SCOTT	E	BENEDICT, IVAN L.	E	TAYLOR, J. BERNARD
A	MISHLER, JOHN	E	BOEVE, PETER	E	TAYLOR, THEODORE, II
A	MONNETT, JAMES	E	BORCHARDT, HENRY	E	THORESEN, KATHRYN R.
P	MOOK, SHARON	E	BROWNLEE, RICHARD	E	WINGROVE, WILLIAM N
P	MOORE, PETER	E	BYARS, RONALD	E	WRIGHT, DONALD
A	MORGAN, AMY	E	CAMPBELL, VERN	E	YOON, HAK SUK
P	MOZENA, SUSAN	E	CAPPS, HARRY	E	YUE, MYUNG JA
P	NICHOLS, NEETA	E	CARTER, DOUGLAS D.	E	ZAMBON, WILLIAM
A	NICKEL, EMMA	E	CATER, LAWRENCE H.	E	ZIEGLER, JACK T.
A	NICKEL, MATTHEW	E	CHAMBERLAIN, LAWRENCE		
P	NUSS, STEVEN	E	CHAMBERS, JAMES C.		<b>D. STAFF &amp; OTHERS</b>
P	OBERG, ARTHUR	E	CHOI, IN SOON	P	BARCONEY, CHARON
A	OLIVER, GARY	P	CLISE, W. KENT	A	GRANT, RICHARD
A	OUELLETTE, EMMA	E	COBLEIGH, GERALD R.	P	HIGGINS, JOANNE
A	PARKER, OPELTON	E	COLON, LOIS	A	LLOYD, MARY
P	PAVELKO, JOHN H.	E	CONLEY, JAMES H.	A	VANDERBEEK, RONALD
A	PEARSON, BRENNAN	E	CORSO, LINDA		



**E. CERT. ASSOC. CHRISTIAN ED.**

A PRICE, LAURA

**F. COMMISSIONED RULING ELDERS**

A HOFFMAN, MICHAEL

A ROUSE-BAIRD, CINDY

E SEILER, GORDON

**H. PAST RULING ELDER**

**MODERATORS NOT ON CABINET**

E BOSTIC-ROBINSON, DIANE, PM

E HYLKEMA, CAROL, PM

E MORRISON, HELEN, PM

E PITTS, FRANCES, PM

E SHIRLEY, JAMES, PM

E SMITH, KENNETH, PM

E WINSLOW, PAUL, PM

**G. CORRESPONDING MEMBERS**

The Presbytery of Detroit  
Statement of Revenues and Expenditures - Overall By Committee  
From 4/1/2013 Through 4/30/2013

	This Month Actual	Year to Date Actual	2013 Budget	Percent Total Budget Remaining
<b>Revenue</b>				
Committee on Ministry	0.00	0.00	1,000.00	(100.00)%
Preparation for Ministry	0.00	0.00	1,000.00	(100.00)%
Trustees	64,796.13	217,657.83	812,546.22	(73.21)%
Presbytery Operations	0.00	0.00	1,000.00	(100.00)%
Congregational Development & Transformation Ministry Team	0.00	0.00	1,000.00	(100.00)%
Social Justice & Peace	0.00	12,500.00	7,100.00	76.06%
Mission Interpretation	2,056.04	3,288.96	36,640.00	(91.02)%
Leadership Equipping Ministry Team	16.00	68.00	1,000.00	(93.20)%
New Church Dev/Redevelopment	0.00	0.00	1,000.00	(100.00)%
Outdoor Ministry	0.00	0.00	1,000.00	(100.00)%
Presbyterian Women	0.00	500.00	2,000.00	(75.00)%
Multicultural Ministry Team	0.00	0.00	1,000.00	(100.00)%
Coordinating Cabinet	0.00	0.00	1,000.00	(100.00)%
<b>Total Revenue</b>	<u>66,868.17</u>	<u>234,014.79</u>	<u>867,286.22</u>	<u>(73.02)%</u>
<b>Expense</b>				
Committee on Ministry	12.00	317.72	7,000.00	95.46%
Preparation for Ministry	0.00	550.02	4,000.00	86.25%
Trustees	10,626.06	37,171.45	133,000.00	72.05%
Presbytery Operations	31,273.26	124,789.73	399,741.19	68.78%
Congregational Development & Transformation Ministry Team	1,500.00	2,040.00	21,500.00	90.51%
Social Justice & Peace	4,942.20	32,042.73	55,536.00	42.30%
Mission Interpretation	1,187.51	9,951.64	84,240.00	88.19%
Leadership Equipping Ministry Team	5,666.56	14,570.32	55,401.00	73.70%
Spiritual Formation & Faith Development	(3,063.98)	0.00	0.00	0.00%
New Church Dev/Redevelopment	3,803.88	15,646.48	84,700.00	81.53%
Outdoor Ministry	1,800.83	7,203.32	21,610.00	66.67%
Multicultural Ministry Team	87.50	87.50	6,300.00	98.61%
Planning & Visioning	0.00	0.00	1,500.00	100.00%
Coordinating Cabinet	0.00	170.00	2,250.00	92.44%
<b>Total Expense</b>	<u>57,835.82</u>	<u>244,540.91</u>	<u>876,778.19</u>	<u>72.11%</u>
<b>Revenues Over(Under) Expenditures</b>	<u>9,032.35</u>	<u>(10,526.12)</u>	<u>(9,491.97)</u>	<u>10.89%</u>

### Overture to Amend G-3.0106 to Allow Presbyteries to Limit Payments of Per Capita

The Presbytery of Detroit overtures the 221st General Assembly (2014) to direct the Stated Clerk to send the following proposed amendment to the presbyteries for their affirmative or negative votes:

*Shall the last paragraph of G-3.0106 be amended by adding the following after the last sentence?*

*Where a presbytery has directed per capita apportionments to sessions, and sessions do not submit their full assessments, the presbytery may remit to the synod and General Assembly only those per capita funds actually received.*

So that the last paragraph of G-3.0106 shall read:

Each council above the session shall prepare a budget for its operating expenses, including administrative personnel, and may fund it with a per capita apportionment among the particular congregations within its bounds. Presbyteries are responsible for raising their own funds and for raising and timely transmission of per capita funds to their respective synods and the General Assembly. Presbyteries may direct per capita apportionments to sessions within their bounds, but in no case shall the authority of the session to direct its benevolences be compromised. Where a presbytery has directed per capita apportionments to sessions, and sessions do not submit their full assessments, the presbytery may remit to the synod and General Assembly only those per capita funds actually received.

#### RATIONALE

Per capita apportionments are a traditional means of funding General Assemblies, and have evolved over the years into a method for supporting various ecclesiastical and administrative expenses of presbyteries, synods and the General Assembly. The term *per capita* is used because the amount apportioned is based on the membership (head count) of the presbytery.

Since *The Presbytery of Detroit v. Westminster Church Port Huron* in 1976, presbyteries have been forbidden from punishing churches for their failure to pay per capita apportionments. The matter has been addressed and litigated many times over the years, and the prohibition has never been removed, so that a presbytery has no way to require its churches to pay when they do not pay, even when they do it as protest to actions of the church. **Repeated attempts to give presbyteries the authority to require congregations to pay *per capita* over the years have failed on the grounds that for sessions, *per capita* is a benevolence, and a presbytery cannot tell a session how to allocate benevolences.** Recent attempts have all been opposed in the Assembly Committee by the Office of the General Assembly and/or the Advisory Committee on the Constitution, with the result that the Assembly Committee has never recommended the Assembly approve a change:

In 1999, the General Assembly was asked whether presbyteries are required to pay *per capita* even if the churches do not pay, and if yes, whether they could pay from “general benevolence funds.” On advice of the ACC, the General Assembly responded *yes* to both questions. Minutes of the General Assembly 1991, Part I, p. 65;

A request in 2002 on advice from the ACC and COGA was answered by the following:

*Resolved, That presbyteries are urged (1) to partner with those churches who struggle financially to pay per capita and (2) to work pastorally with those sessions who choose to withhold their per capita. Individual sessions are reminded that to withhold per capita puts at jeopardy the connectional and covenantal nature of our church that is affirmed by our ordination vows.*

*We call on the General Assembly agencies and presbyteries to work to alleviate the problems that lead to withholding so that the church may proclaim the gospel of Jesus Christ to the whole world. We believe that at such a time as this, it is not wise or prudent to change the current understanding of the way per capita is collected and transmitted. Nevertheless, presbyteries are encouraged to raise per capita payments from churches through voluntary payments in the spirit of 2 Corinthians 9:7: “Each of you must give as you have made up your mind, not reluctantly or under compulsion, for God loves a cheerful giver” (NRSV).*

Minutes of the General Assembly, 2002, Part I, pp 41 & 182.

In 2006, the on advice of the ACC and COGA, the General Assembly refused a request for an Authoritative Interpretation that would require churches to pay *per capita*, which refusal was justified by the following comment:

*We strongly encourage all congregations to take seriously their commitment to the connectional nature of the church. One evidence of that commitment is the per capita contributions that help provide for the church’s shared ministry beyond the congregation. We recommend that presbyteries exert pastoral care with congregations that choose to withhold per capita. Such pastoral care could be extended through their committees on ministry or other committees as designated by the presbytery council.*

Minutes of the General Assembly, 2006, Part I, pp 46, 47, 157.

In 2010, however, the General Assembly approved an Authoritative Interpretation proposed by the Office of the General Assembly and recommended by the Assembly Committee that said, “A presbytery is required to remit to the General Assembly and the synod per capita funds remitted by the session of member churches for per capita, *even if the presbytery lacks sufficient funds to pay its own expenses.*” **For presbyteries, per capita is not a benevolence, it is a required payment that is an increasing burden.**

**A proposal in 2012 to allow presbyteries to pay only per capita they receive from churches was considered by the Assembly Committee on General Assembly Procedures.** The Advisory Committee on the Constitution and the Committee on the General Assembly both submitted written reports opposing the overture. At the hearing, the Committee on the General Assembly assured the Assembly Committee that they were very concerned about *per capita*, so

the Committee referred it back to the Committee on the General Assembly for its consideration. The COGA has done nothing with the referral.

Since presbyteries are required to pay the full apportionment to higher governing bodies from their mission budgets when not received from the churches, the effect is to reduce the amount available for the mission of the presbyteries to their own regions. **In effect, it forces presbyteries to pay *per capita* from their benevolence monies (mission budgets)(GA minutes 1999, p. 65). Many presbyteries report that they are making serious cuts to their budgets, laying off staff, drawing on their reserves in order to pay their full *per capita* apportionment.** Meanwhile, OGA operations, significantly funded by *per capita*, have for decades been protected from the financial crises faced by the presbyteries.

**In recent years increasing numbers of congregations have refused to pay *per capita* apportionments as a way of expressing dissatisfaction with actions of the Church, often citing actions of the General Assembly.** In 2010, 50 presbyteries did not pay their *per capita* apportionment in the amount of some \$950,000. Sixty-seven presbyteries did not pay their full 2011 *per capita* payments in the amount of \$1,220,037.50. Records show that 40 of those presbyteries specifically said they are paying only what was received. One presbytery said it just did not have the funds.

**No reported action has been taken by the General Assembly or and any synod to enforce the requirement that presbyteries pay the full assessments, except in a 2012 case where a ruling elder filed a remedial case against his own Presbytery, resulting in the Synod PJC's decision requiring his presbytery to change its policy that it would pay only what it received. These are times when respect for the Constitution is in increasing jeopardy, and insisting on a rule that is frequently flouted does serious damage to our polity.**

**The “new” Form of Government places support for their congregations as the first priority for presbyteries, G-3.0301, but the effect of the requirement to pay *per capita* for the ecclesiastical expenses of their synods and the General Assembly is to place support of higher councils above their own churches. The requirement reduces their ability carry out their primary duty.** The intention that the presbyteries play important parts in generating missional congregations is thus seriously damaged. Furthermore, declining payments present a great temptation for synods and the General Assembly, to increase *per capita* assessments to take the decreased receipts into account.

**Since 39% of presbyteries paid 2011 *per capita* only what they have received or can afford—up from 29% the year before—the effect is that those presbyteries that are loyal to the rules of our polity are penalized.** To remove the penalty for faithfulness seems equitable. Moreover, where it is forbidden for presbyteries to require the payment of benevolences from their churches, **it also should be forbidden for higher governing bodies to require presbyteries to pay *per capita* from their benevolences, which is exactly what is done when presbyteries must take from their mission dollars to pay *per capita* assessments.**

Therefore, the Presbytery of Detroit petitions the General Assembly to send this overture to the presbyteries so they can decide the matter. In the past, on the recommendation of its committees, General Assemblies have exerted their authority to keep this decision from the

**councils that are most affected by it. It is time now for the presbyteries who pay this assessment to be given a say in how it is administered.**

From: Stated Clerk  
To: Coordinating Cabinet  
Re: Response to Mr Farrakhan  
Date: May 30, 2013

We received a request from Robert Cohen, Executive Director, Jewish Community Relations Council of Metropolitan Detroit on 5/28 asking for the Presbytery of Detroit to add our endorsement to the Joint Statement on Minister Louis Farrakhan, which is attached, p. 2. Mr Cohen wanted a response by Thursday, May 30.

The leadership team reviewed the letter, and made several conclusions. One is that only the Presbytery itself could sign on as the Presbytery of Detroit. The Coordinating Cabinet could sign it as the Coordinating Cabinet, but your next meeting was after the deadline. However, the Team did decide to review what Mr Farrakhan actually said, and were willing to sign on individually if they found it appropriate.

It is uncertain at the moment, exactly what Mr Cohen will do with this.

I researched the matter for the Leadership team and sent them the attached report, pp. 3ff.

After reviewing the material, I was authorized to inform Mr Cohen that he could include the following:

From the Presbytery of Detroit  
Elder Jean Loup, Moderator  
Elder Harold Ellis, Vice Moderator  
The Rev Edward Koster, Stated Clerk  
The Rev Allen Timm, Executive Presbyter

I will bring this up at the June 3 meeting.

### Joint Statement on Minister Louis Farrakhan

As organizations working strenuously to reduce the racism that continues to divide and cripple Detroit, we were concerned by last week's visit by Minister Louis Farrakhan to our city. During his past visits here, he subjected his audiences to one dose after another of virulently racist, anti-Semitic and anti-LGBT statements. We feared he would do so again this time. Unfortunately, that is precisely what he did, peppering his speeches at a number of settings with assertions that white people are genetically inferior to blacks, that Jews – who he labeled as “Satanic” – control the White House and other institutions, and other vile tropes.

While it was not surprising to hear Farrakhan spew anti-Semitic and racist rhetoric, we were shocked and dismayed by the lack of negative reaction on the part of several community leaders who were present at these events. What kind of message about Detroit is sent around the country, what kind of example is set for our community and our children, when elected officials and the head of the NAACP attend and fail to denounce such despicable statements? How can dozens of religious and other community leaders sit idly by as they listen to hate speech, or worse, as some did, actively praise Farrakhan?

To those community leaders who in effect condoned Farrakhan's statements through their failure to challenge them, we say it's not too late to declare a different message. To his credit, Congressman John Conyers has strongly denounced those hateful statements in unequivocal terms. We thank him for doing so, and hope others will follow his lead. Ours is a city too busy for hate, we have too much to do fixing its myriad problems, and Minister Farrakhan's toxic brand of demagoguery is not welcome here.

Our organizations pledge that we will step forward and speak out when confronted with bigotry in any form. We urge all of Detroit's leaders to join us.

**“In the end, we will remember not the words of our enemies, but the silence of our friends.”**  
– Dr. Martin Luther King, Jr.

ADL

AJC

Jewish Community Relations Council



**Report to the Leadership Team**  
**Ed Koster**

I was able to locate a video of Mr Farrakhan when he spoke on May 17th. It is on the Nation of Islam web site: <http://www.noi.org/webcast/weekly-archive.shtml>. He spoke for 2 hours.

About half an hour of his speech seems to be the offending part. It starts at 1h 9m into it and goes until about 1h 29 min. I have transcribed it below, but I recommend you watch at least this part, perhaps the whole speech. I suggest this because the style of his speaking is not very organized. If you read it, it does not really come out the way it does when he delivered it, partly because of his interaction with the audience, partly because of significant pauses. I did not try to structure it; the only thing I did was start a new paragraph when he shifted from talking about Jews to homosexuals.

Commenting on his attending a performance of Eddie Murphy Raw. The audience was loving it. Mr Farrakhan said the following:

1h 9m.

*I say what is going on here? See, now you turn on your TV, they're feeding you filth. The comedians feeding you filth. And you sucking it up. Now they have these reality shows. And what is your reality? That you could be found wasting time in front of foolishness, and the enemy that owns that is the same people that own Hollywood, the same people that control your press, the same people that control your media, the same people who are the publishers, the same people who are the distributors, the same synagogue of Satan. And they put you before the world in this disgraceful manner. Who owns the record companies, that we could go and call out women out of their name and glorify the worst of ? life? They print it, publish it, and it becomes a hit. I don't know. Some of you people in radio--do you get this low-down? Now wait a minute, while I'm on this roll, let me just talk to you. The low down mind you selling sex. See, the airwaves reach the minds of the people. This is sacred territory. What are you feeding filth to your people and think you're all right because you got a popular radio station. But you're popular in filth. But they pay you well. See, because you Satan's man. He give you money. That's what you want. They playin it now all day long next to the holocaust place in Washington. This is not good. Our minds being fed filth all day long. So if that's what we are eating, that's what we're producing.*

*These are not good people. These are satanic minds. Whatever God says thou shalt not do, they make sure that they tell you it's all right and then publicize it. They got commercials now and they got cartoons now that make it all right to be other than yourself in a homosexual or lesbian relationship. It's all right two women raising a child. Which one is the daddy, which one is the mommy? I mean, do you understand what you are doing? You say, "Well, I was born this way." Really? Let me give you some science to think about. You're dealing with a scientist of evil. I was coming out of Mexico and I got a English language newspaper that was talking about the Everglades. And the alligators in the Everglades. And as I was reading it said their penises were shrinking. No, I'm not being funny. It said their sperm count had gone down. You know why? Because there was estrogen in the water, and the estrogen in the water had a negative effect on the male organ. Now, what's in your water? You don't know. They say, well, it's fluoride. It helps your teeth. We've been on this planet for trillions of years. We didn't*

*need fluoride in water to help our teeth. Now, you've become scientific. Watch yourself. If you want a sex change . . . now just listen to what I'm saying . . . you go to the doctor and say, "I've been living all my life as a male. And I'm tired of it. There's a female inside me trying to get out." Now I'm not making mockery. Listen. Please don't take it like that. Because my brothers and my sisters who are in that shape, I'm in love with you. I'm not trying to knock you down. Because a fornicator, an adulterer, a pimp is no better than a lesbian or a homosexual in the eyes of God. So let's get that straight. But I do want you to listen to me if that's what you wish to do. But I'm upsetting you, I can understand that. I heard Brother Malcom say, "When you throw a stone in the midst of a bunch of dogs, the only one that hollers is the one that got hit." I understand. But you never forget what you hear. You might try to put it out of your mind, but you won't forget. See, right now you are chemically being altered. You think that MacDonalds really taste good, right? Your own taste buds are deceiving you. They have been in chemical laboratories making liquid that tastes just like barbecued chicken. Yes they do. And then they get something, it almost looks like, you know how you sued to get candy with nuts in it and it spread, they'd spread that stuff and put nuts in it, then they turn it up and then they start making up your chicken. you think you're eating chicken. Because it tastes just like chicken. They can fool your taste buds into thinking you got lobster, you got crab. So the scientists are so wicked that they're feeding you chemistry to alter the pattern of your thinking, that will alter the way you act. Now all they need to do is start suggesting things to you through the media. "We had a study, and we found that, uh, some of us are born different." Like God is in the business of making mistakes. He wanted a man, but he put a woman inside a man. But let me tell you. There's a woman inside of every man and there's a man inside of every woman. You just have to achieve the right balance. Some men are so macho they deny the feminine side of themselves. But the feminine side of a man is his creativity. You don't deny that. It's balance. You're the man. But the woman, there's a lot of man in her. Just feed her the wrong thing and she's . . . . Now sisters, as much a man as you'd like to be, you ain't one. And let me tell you something. Sisters, you can think you don't want a man. But when the right man comes, you'll drop the false role and be yourself. See, brother, you can think you's a woman, but God didn't put in you what he put in a woman. The Honorable Elijah Muhammad said that all a man needs is found in a woman. But just like a jewel in the earth, if you don't know how to mine the earth for what's in it, you just got earth. Mister, if you got a woman and you don't know what to do with her, if you don't know what to do for her, if you don't know how to mine out of her the heaven that God has put in her, then you'll be in hell for the rest of your life.*

1h 29m

Here is what I see. Any time "satan" is used, it appears to refer to the Jews. Here is why I say that. He says that it is satan that makes movies (and controls the media). 0h 15m. He and the Nation of Islam are being persecuted by the IRS and FBI, who are tools of the satanic Jews. 0h 42m. Mr Obama has surrounded himself with satan: Timothy Geitner from Goldman Sachs. Most of the leaders are members of the Jewish community, who are running the show. 1h 44m.

Mr Farrakhan lays the slave trade at the feet of the Jews. 1h 02m.

Mr Farrakhan tends to divide people by pronoun. *We, us, you* seem always to refer to the audience. On the other hand, *they, them, him* are frequently without specific antecedent. But the context suggests the antecedent is the Jews.

You would do well to watch the whole speech. Mr Farrakhan is a communicator par excellence. It is almost as if he were addressing a pep rally, where there a lot of code words and audience expectations. What seems to make little sense when seen only as words is very clear in its import when spoken. There are some significant logical flaws that are very evident from the transcript, but which are masked by the delivery.

Here is my opinion about what he said.

First, about gays and lesbians. What he says falls into a common set of allegations by those who oppose gays and lesbians. He is a bit creative--the whole bit some kind of conspiracy to chemically alter male biology and behavior is not anything I have heard before. I can certainly understand the offense taken by the GLBT community, but this alone would not persuade me to sign on to the letter.

The spiel about Jews goes beyond the pale. It is so full of spurious and unfounded allegations of a very serious nature that I find it seriously offensive, even dangerous. I would be willing to sign on to the letter.

Apparently the deadline is tomorrow some time. I would go along if several of you at least will also do it. I won't do it as a solo signer.

## Financial Health Overview

### Introduction:

I'm Elder Mike Starynchak member of the Board of Trustee's. & Treasurer at Orchard Lake Community Church, Presbyterian  
The trustees are charged with monitoring and managing the overall financial status of the Presbytery of Detroit  
I am here to answer your question, in a clear & simple matter.

**What is the financial health of the Presbytery of Detroit?**

But first let's review a few definitions;



• **RED / Yellow / Green**

- I will use these indicators to communicate the Financial Health of the Organization



**RED** indicates a significant decline or loss which will result in failure to meet budget requirements. Greater than 10%



variance is **RED**

**YELLOW** indicates a short term or minor loss, decline or excess versus the approved budget. From 5% to 10% variance is **YELLOW**



**Green** indicates stable or increasing revenue and or Assets that will benefit the organization. 0% to 5% variance to the Budget is **GREEN**

### Definitions of Accounting terms;

The Presbytery of Detroit uses **Generally Accepted Accounting Practices** and accounts for all income and expenditures across the following multiple fund categories or groups;

- Fund **100** is the general **operating fund** similar to your check book at home or at your home Church
- Fund **200** is the **capital fund**, where loans and lines of credit are provided along with costs for property.
- Fund **300** is closed & inactive
- Fund **400** is where the **endowment / investment** transactions are recorded
- Fund **510** is where the **Designated** funds are recorded, similar Saving accounts set up for specific use
- Fund **600** is where all the **Mission fund** transactions including GA & Synod are recorded and maintained.

- Fund 700 Closed & inactive
- Fund 800 Closed & inactive

The combined funds report is directly aligned with the approved Budget and includes all the funds. We will continue to report on the combined funds basis and the operating fund versus the approved budget.

**Here is the answer to the question**

- The Balance Sheet, (All Assets and Liabilities) are Green. Asset Values have and continue to increase. All funds are in productive use for the benefit of the organization. i.e. generating income or reducing borrowing costs see chart on page 3 for status of reserves.
- Receipts from all sources are Green. Income from Per capita / Shared Mission is slow but Investment income is up versus the budget
- Expenditures and disbursements are Green. Expenses are on schedule and within budget.

**The Overall Financial Health is GREEN**

Now let's look at the actual numbers for the Combined Funds versus the Budget; Monthly, Year to Date, and a projection for the year.

**Combined Fund Report as of April 30, 2013**

	Monthly - April 2013			Year to Date – 2013			Projected 2013 Annual Budget		
	Actual	Budget	Variance	Actual	Budget	Variance	Forecast	Budget	Variance
<b>Revenue</b>	\$196,660	\$150,000	\$ 46,660	\$646,748	\$581,000	\$ 65,748	\$2,250,317	2,250,317	\$
<b>Expenditures</b>	\$212,323	\$187,500	(\$24,823)	\$720,977	\$750,100	\$ 29,123	\$2,250,317	2,250,317	\$

<b>Surplus/Deficit</b>	(\$15,663)	(\$37,500)	\$ 21,837	(\$74,229)	(\$169,100)	\$ 94,871	\$	\$	\$
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**A few other metrics to watch:**

<b>Income from Churches</b>	<b>Year to date</b>	<b>Budget</b>	<b>Variance</b>
<b>Shared Mission</b>	\$ 88,281	\$ 95,450	(\$7,169)
<b>Per Capita</b>	\$155,924	\$174,450	(\$18,526)
<b>Total</b>	<b>\$244,205</b>	<b>\$269,900</b>	<b>(\$25,695)</b>

Endowment Revenue is ~26% of Total budget  
And is ~35% of Operating Income

<b>Legal Fees Paid</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
	\$74,791	\$38,353	\$2,220

**Recommended Action:**

Continue to monitor income, raise awareness and work with the individual Churches to reduce any potential income shortfalls.

<b>Assets</b>	
Current Cash Balance	3,231,632.93
POD Loans Receivable	1,244,015.98
POD Lines of Credit Receivable	170,262.62
<b>Total</b>	<b>\$ 4,645,911.53</b>
<b>Liabilities &amp; Reserves</b>	
Reserve for Lines of Credit	170,262.62
Reserve for current PILP/PCUSA loans	1,166,936.50
Reserve for current Synod loans	8,967.84
Reserve for PC(USA) Grant Mortgage	214,018.05
Reserve for Synod Grant Mortgages	53,787.26
POD Outstanding Loans	1,095,907.72
Reserve for future POD Loans	125,000.00
Reserve for POD Loans	35,781.37
Reserve for POD Loans Uncollectable	55,310.01
Reserve for Southwest 18 months	100,000.00
Reserve for Operations	100,000.00
<b>Total</b>	<b>\$ 3,125,971.38</b>
<b>Net Funds Available in Capital Fund*</b>	<b>\$ 1,519,940.16</b>

**PILF is the Presbyterian  
Investment Loan Facility,  
an National Organization  
that provides Capital loans  
to Churches**

**COMMISSION REPORTS  
ORDINATIONS AND INSTALLATIONS  
PRESBYTERY OF DETROIT**

**June 25, 2013**

**Installation of Bryant Anderson**

The Commission to install Bryant Anderson as Teaching Elder of the Milford Presbyterian Church was convened with prayer by the moderator, Jean Loup, at 4:30 p.m. on May 19, 2013, at the Milford Presbyterian Church. The Commission members present were:

- The Rev. Isaac Chung
- The Rev. Dr. Sue Ellis Melrose
- Elder Kathy Gage, First Presbyterian Church, Farmington
- Elder Kelly Holloway, Milford Presbyterian Church

The Commission approved the seating of the following member as a corresponding member:

- The Rev. Dan Carter of Calvary Reformed Church, Holland, Michigan

After approving the order of worship, the Commission proceeded to worship, where it installed Bryant Anderson as Teaching Elder of the Milford Presbyterian Church. In the course of the service, Bryant Anderson affirmed the obligations of the questions laid out in W-4.4003. Upon conclusion of the worship service, the commission and congregation were dismissed with prayer and benediction by Bryant Anderson.

/s Jean L. Loup, Moderator

Date: Tuesday, May 28, 2013

**Ordination of Thomas Priest**

The Commission to ordain Thomas H. Priest, Jr. as Minister of the Word and Sacrament convened with prayer by the moderator, Jean Loup, at 2:30 p.m. on May 11, 2013, at the Calvary Presbyterian Church, Detroit. The Commission members present were:

- The Rev. Dr. Gloria Albrecht
- The Rev. Raphael Francis
- The Rev. Frances Hayes
- The Rev. Kevin Johnson
- The Rev. Dr. David Robertson
- The Rev. Diane Smalley
- Elder Samuel Clark, Kirk in the Hills, Bloomfield Hills
- Elder Rosy Latimore, First Presbyterian Church, Birmingham
- Elder Darrell Reynolds, Calvary Presbyterian Church, Detroit
- Elder Dorothy Seabrooks, St. John's Presbyterian Church
- Elder Kenneth Smith, Covenant Presbyterian Church, Southfield
- Elder Priscilla Washington, Hope Presbyterian Church, Detroit



The Commission approved the seating of the following members as corresponding members:

- The Rev. Dr. Arlene Gordon, President, National Black Presbyterian Caucus, HR, Tropical Florida Presbytery
- The Rev. Dr. Edward Newberry, Charlotte Presbytery

The Commission invited the following persons to participate in the worship service:

- Elder Natalie Brothers, Trinity Community Presbyterian Church, Detroit
- Elder Stanley Edwards, Calvary Presbyterian Church, Detroit
- Elder Margaret Priest, Calvary Presbyterian Church, Detroit
- Elder Constance Rowley, Calvary Presbyterian Church, Detroit
- Elder Barbara Smith, Covenant Presbyterian Church, Southfield
- Elder Richard Webster, Calvary Presbyterian Church, Detroit

After approving the order of worship, the Commission proceeded to worship, where it ordained Thomas H. Priest, Jr. as Minister of the Word and Sacrament. In the course of the ordination service, Thomas H. Priest, Jr. gave affirmation to the obligations undertaken in the ordination questions found in W-4.4003. Upon conclusion of the worship service, the commission and congregation were dismissed with prayer and benediction by Thomas H. Priest, Jr.

s/ Jean L. Loup, Moderator

Date: Sunday, May 12, 2013

#### **Installation of Troy Hauser Brydon**

The Moderator convened with prayer the commission to install Troy Brydon as the associate pastor of Kirk in the Hills Sunday, June 23, 2013 at 10:54 PM. Jim Russell moderated.

The following people participated in this Commission:

The Reverend James P. Russell

The Reverend William L. Adams III Associate Pastor Kirk In The Hills

Tara DiLaura, Elder First Presbyterian Church of Troy

Hsin-Hong Huang, Elder Kirk in the Hills, Bloomfield Hills

Kathy Nyberg, Elder of First Presbyterian Church of Birmingham

The Reverend Andrew Pomerville, Pastor of Peoples Church, East Lansing and a  
Member of Lake Michigan Presbytery.

The Reverend Dr. Norman M. Pritchard, Kirk In The Hills

The Reverend Dr. Judy Shipman Honorably Retired, former Pastor of First Presbyterian  
Church of Saline, Saline, Michigan

The Reverend Carol A. Tate Associate Pastor Kirk In The Hills

The commission installed Mr Brydon as the associate pastor of kirk in the Hills, and was closed at 12:35 and adjourned with Prayer by Norman Pritchard

/s James Russell, Moderator

June 23, 2013

**Presbyterian Mission Agency**

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April 9, 2013

The Rev. Edward H. Koster, J.D.  
 Stated Clerk  
 Presbytery of Detroit  
 17575 Hubbell  
 Detroit, MI 48235

Dear Ed,

On behalf of our ministry and the Compassion, Peace and Justice Program of the Presbyterian Mission Agency, please convey to the Presbytery of Detroit our gratitude to the Rev. Diane Smalley and the Domestic Violence Working Group of the Social Justice and Peacemaking Committee for their work on the side-event "Moving Men from Bystanders to Allies" that was held at the 57<sup>th</sup> Session of the Commission on the Status of Women at the United Nations. This side-event addressed a deeply important issue. Violence against women and girls will end only when men and boys become involved in the effort to bring about that end.

In order to provide a side-event held on the United Nations grounds, a partnership was formed with the Permanent Mission of Botswana through connections made by the Rev. Smalley. Advance tickets were needed for the event. The tickets were reserved shortly after they became available. Attendees came from Missions of other nations to the United Nations as well as nongovernmental organizations from around the world. The response clearly demonstrated the importance of the topic.

The speakers came from the Detroit area, identified by the Rev. Smalley and the Working Group and from Botswana, identified by the Permanent Mission. Those Presbyterians who attended the side-event expressed appreciation for the quality of the speakers.

It was our honor to work with the Rev. Smalley and the Working Group and the Permanent Mission of Botswana on this significant side-event. We are grateful for this opportunity. We give thanks that the work begun in this side-event continues in Detroit and Botswana and in other places around God's world.

The Presbytery of Detroit has good reason to be proud of the Rev. Diane Smalley and the Domestic Violence Working Group. They have witnessed faithfully to the love of Christ and the justice of God within the United Nations community.

In Christ,

The Rev. W. Mark Koenig  
 Director  
 Presbyterian Ministry at the United Nations

Ryan D. Smith  
 Presbyterian Representative to the United Nations  
 Presbyterian Ministry at the United Nations

Cc: The Rev. Dr. Allen D. Timm

**Presbytery of Detroit  
Minutes of the Stated Meeting  
August 27, 2013**

**WE SHARED GOD'S BOUNTY**

The Presbytery convened for a meal and fellowship.

**WE PROCLAIMED THE GOOD NEWS**

The Presbytery of Detroit worshipped God, led by Rev Jacob George and his wife Aliamma, missionaries to South Sudan,

**WE GATHERED IN GOD'S NAME**

The Presbytery of Detroit convened with prayer after worship in a stated meeting at 6:36 p.m. on August 27, 2013 at St Paul's Presbyterian Church, Livonia. Ruling Elder Jean Loup moderated the meeting.

The Moderator declared a quorum is present.

**WE CELEBRATED OUR CONNECTIONS IN CHRIST**

The Moderator appointed Joyce Barton the Assistant to the Stated Clerk.

The Moderator welcomed new commissioners and teaching elders.

The Moderator invited Bill & Roxie Davis to come forward, and Presbytery celebrated their retirement. The Moderator offered a prayer of thanksgiving for their ministry.

Upon motion of the Stated Clerk, the Presbytery approved the docket as corrected.

Upon motion of the Stated Clerk, Presbytery approved the excuses of those who have requested to be excused.

Upon motion of the Stated Clerk, the Presbytery seated the Rev Jacob George of Houston Presbytery as a corresponding member.

Paul Stunkel welcomed Presbytery to St Paul's Church.

**COLA**

Co-chair Sue Melrose of the Committee on Local Arrangments, along with Diane Agnew, Paul Thwaite, and Richard Jewell reported for the COLA.

Diane Agnew was introduced as the COLA coordinator.

**REPORT FROM SYNOD**

Commissioner Raphael Francis reported on the Synod meeting of August 8-9. Harold Ellis began moderating the meeting.

**WE LISTENED FOR THE WORK OF THE SPIRIT IN OUR COMMUNITY**

**Announcements.**

Presbytery heard announcements from the Growth Strategy Workgroup, the Multicultural Ministry Team, the Presbytery Youth Team, the Congregational Life Team, Leadership Pilgrimage, Michigan Black Presbyterian Charitable Organization, the Pastors in Transition workgroup, Barnabas, the Thika Partnership Workgroup, the Mission Planning Workshop.

### **Reports**

Presbytery heard reports from Hands-on Mission and St John's Church.

## **WE RESPONDED TO CHRIST'S CALL TO MISSION AND MINISTRY**

### **Executive Presbyter's Report**

Mr Timm presented his report, celebrating milestones and anniversaries.

Ms Loup resumed moderating.

The Moderator offered a prayer for openness.

### **Business Adopted by Motion and Debate**

**Committee on Preparation for Ministry.** Sam Clark reported for the Committee.

Having met with and examined her, the Committee presented Sarah Linn, a candidate finally assessed by the Presbytery of Pueblo (Colorado), who has met the requirements for ordination in this presbytery, has received her M.Div. from Fuller Theological Seminary, and has received a call to Orchard Lake Community Church as Associate Pastor for Adult Education and Discipleship, to Presbytery for its examination of her Christian faith and views in theology, the Sacraments, and the government of this church for ordination to the ordered ministry of teaching elder. After questions from the Presbytery and upon motion of Ms Wilhelmi, Presbytery voted to arrest her examination. Upon motion of the committee, Presbytery voted to approve Sarah Linn for ordination to the ordered ministry of teaching elder.

Having met with and examined her, the Committee presented Kelly Pittman, a candidate finally assessed by the Presbytery of Detroit, who has met the requirements for ordination in this presbytery, has received her M.Div. from Princeton Theological Seminary, and has received a call to Lakeshore Presbyterian Church, Fort Gratiot, as Interim Pastor, the Committee presented her to Presbytery for its examination of her Christian faith and views in theology, the Sacraments, and the government of this church for ordination to the ordered ministry of teaching elder. After questions from the Presbytery and upon motion of Paul Thwaite, Presbytery voted to arrest her examination. Upon motion of the committee, Presbytery voted to approve Kelly Pittman for ordination to the ordered ministry of teaching elder.

The Moderator offered a prayer for Sarah and Kelly, and welcomed them.

Upon motion of the Committee, per his own request, Presbytery voted to remove Adam Bowers of Milford from the roll of candidates for the ordered ministry of Teaching Elder:

The Committee reported it has conducted the following consultations:  
***For Teaching Elder (Minister of Word and Sacrament):***

1. CPM met with the following candidate on August 6 and granted her Final Assessment—giving her permission to form and circulate her Personal Information Form (PIF), and seek a call.

*Joanne Morgan First, South Lyon*

2. CPM met with the following Candidate for final assessment on August 6; the CPM will meet with her again at a to-be-determined date for reassessment.

*Heidi Church First, Ypsilanti*

3. CPM met with the following Inquirers on August 6 and sustained their annual consultations.

*Matthew Bauhof Northbrook, Beverly Hills*

*Steven Ogdie Allen Park*

*Megan Polich Westminster, Ann Arbor*

*Christine Sackett Garden City*

The committee reported the following additional information:

1. On August 6, CPM voted—due to continued lack of progress and communication with the committee on the part of the Inquirer—to remove the follow individual from its Roll of Inquirers:

*Daniel Portice University Pres., Rochester Hills*

2. On August 6, CPM voted—due to the continued lack of progress and communication with the committee on the part of the individual—to remove the following individual from its CRE (Commissioned Ruing Elder) program:

*Esket Stewart Park United, Highland Park*

**Treasurer's Report.** Alvin Smith reported.

Mr Smith presented his report for the information of Presbytery. The report is appended to the minutes.

Upon motion of Mr Smith, Presbytery adopted the 2012 audit. The audit is appended to the minutes.

**Coordinating Cabinet.** James Porter reported for the Cabinet.

Upon motion of the Coordinating Cabinet, Presbytery voted to:

1. Approve the administration of the Lord's Supper for the meeting of the Kenya Network (nine different groups from around the country) when it meets in Detroit on October 11.
2. Suspend Presbytery Policy P-18, On Interviewing Candidates for Staff Positions to allow the process for the call of the Stated Clerk to proceed.

The Bylaws allow policies to be suspended by a majority vote where notice is given of the motion. Article XV.1. Policy P-18 reads:

*P-18 On Interviewing Candidates for Staff Positions*

*When candidates are interviewed in person for a Presbytery of Detroit staff position, the candidates interviewed shall include persons of both genders and at least two racial ethnic groups.*

The 3-year term of the Stated Clerk expires at the end of the year. Following the new Bylaws, the Presbytery Operations Team posted the position in the Presbytery and Synod of the Covenant. There was only one applicant. Since there is only one candidate, the Team cannot comply with Policy P-18.

3. The Presbytery of Detroit recognizes that there are historic difficulties facing the City of Detroit in these times. In order to find a way to express our support for the City of Detroit,

the Presbytery establishes a special committee with the purpose of finding ways to express this support. The Committee shall complete its work and report its recommendations to the October meeting of Presbytery. The Moderator shall appoint the members of the committee.

The Coordinating Cabinet reported the following for the information of Presbytery:

1. The Coordinating Cabinet has approved an amended Personnel Policy Guidelines. The Guidelines will go into effect on January 1, 2014. The Guidelines are appended to the minutes.
2. The Coordinating Cabinet has directed the Presbytery Operations Team to prepare and report a plan of action for job searches to better include members of racial, ethnic, and gender groups.

**Trustees.** Donald Morgan reported for the Trustees.

Upon motion of the Trustees, Presbytery voted to grant the Trustees authority to approve a lease between the Korean Presbyterian Church of Metro Detroit and New Par, a Delaware partnership doing business as Verizon Wireless for locating a cellphone tower on their property, if the Trustees find it in the best interest of the church and Presbytery. And if any signatures are necessary, to authorize the Vice President and the Secretary of the corporation to sign.

The Trustees reported the following for the information of Presbytery:

1. Mike Starynychak reported the Financial Health Overview (Dashboard). The report is appended to the minutes.  
The Presbytery extended the time allotted so this report could be completed.
2. The Trustees have prepared an estimate of 2014 income from investments for the purpose of preparing the 2014 budget.
3. The Trustees have reviewed the 2012 Audit and recommended the Presbytery adopt it when presented by the Treasurer.

**Committee on Ministry.** Dixie Elam reported for the Committee.

Upon motion of the Committee, Presbytery voted to:

1. Approve the Temporary Supply contract between **Kelly Pittman and Lakeshore, Ft. Gratiot** if the way be clear. This is an ordainable call.
2. Appoint **Rev. Bill Davis** to serve as moderator of the September and October Session Meetings at **Lakeshore, Ft. Gratiot**.
3. Grant the status of **Honorably Retired** to the following individuals:
  - a. Rev. Roxie Ann Davis, effective September 8, 2013
  - b. Rev. Dr. William Davis, effective September 8, 2013
  - c. Rev. Doyll H. Andrews, Jr., effective October 31, 2013
  - d. Rev. Neil D. Cowling, effective October 31, 2013
4. Transfer the following individuals as indicated:
  - a. Rev. David Prentice-Hyers to Holston Presbytery, Kingsport, TN.
  - b. Rev. Brennan Pearson to Twin Cities Presbytery, Minneapolis, MN, pending their request.
  - c. Rev. Lucas Keppel to Presbytery of Sierra Blanca, New Mexico, pending their request.
  - d. Rev. Kristin Riegel from Presbytery of Genessee Valley, Rochester, NY
  - e. Rev. Clover Bailey to Stockton Presbytery, Stockton, CA, pending their request.
5. Move the following individuals to **“Member at Large,”** per their request:

- a. Rev. Mary Elizabeth Prentice-Hyers
  - b. Rev. Evans McGowan
6. Grant relief of conscience to **St. Timothy, Livonia**, with regard to Medical Pension costs related to abortion services.
  7. Approve the **Minimum Terms of Call for 2014**, including a 1% (minimum) cost of living increase over the 2013 Minimum Terms of Call. Additionally, reimbursement for Continuing Education will be \$1000, and Professional Expenses will be \$1,500. The full report is appended to the minutes.

Upon motion of Ms Elam, Presbytery voted to:

1. Approve the Commission for installation of James W. Gear to St. Andrews as called pastor. Date of installation August 25, 2013 at 3:00p.m.  
 Moderator of commission: Elder Jean Loup  
 Clergy members: Teaching Elder Richard Brownlee, Retired  
 Teaching Elder Sue Melrose, Farmington Hills  
 Ruling elders: Elder Carol Smith, St. Andrews, Robert Chrisman, Auburn Hills  
 Rev. Gear has been interviewed by COM
2. Approve Renee Roeder as the Director of Campus Ministry at University of Michigan effective 9/3/1013 and request that her membership be transferred from the Presbytery of the Pacific.  
 She has been interviewed by COM and all documents are in order.

The Committee reported the following actions, taken pursuant to authority given it:

1. Pending successful examination for ordination, it has approved the call to **Sarah B. Linn** to serve as **Associate Pastor at Orchard Lake** effective August 1, 2013. Terms of Call: Full time; Salary \$30,000; Housing \$16,000; One-time Moving Supplement \$2,500; BoP Dues \$16,005; Social Security \$3,519; Medical deductible \$520.19; Auto travel \$2,000; Continuing Education \$1,500; Business Expenses \$500. Vacation: four weeks including four Sundays; Study Leave: two weeks including two Sundays. One time moving expense up to \$3,500. Within the first year, Ms. Linn will attend a Pastors in Transition Program, with the approximate cost of \$200 borne by the church.  
 AAEEO Guidelines were followed in this search.
2. Approved the one year Parish Associate contract between **Ruthanne Bourlier and Greenfield, Berkley**, effective August 1, 2013. No compensation.
3. Appointed **Rev. Don Wright** to serve as moderator of the August 21, 2013, Session Meeting at **Erin, Roseville**.
4. Approved the changes in the Terms of Call from full to ¾ time for **Rev. Arthur Oberg** at **First, Wyandotte**.

The Committee reported the following for the information of Presbytery. It has

1. Approved the Temporary Supply Pastor position description for **Erin, Roseville**.
2. Approved asking Board of Pensions to waive the vacancy dues at **Erin, Roseville**.
3. Moved to appoint a task force that will recognize that there is a crisis within many of our congregations, large and small, urban and suburban, and begin to develop a way to address this crisis that will advance God's mission within our bounds.
4. The COM sub-committee Credentials and Consultations (C&C) has taken a look at the Terms of Call for all members of the Presbytery. There are some members who have not

signed the current Sexual Misconduct Policy. C&C will mail a packet to those members asking them to sign and return the form. They feel the cost of the mailing is justified given the importance of the document and the time it would take to contact each individual separately.

**Social Justice Team.** Margaret Williamson reported for the Team.

Upon motion of the team, Presbytery voted to approve the grant request of \$6400 on the same terms as approved last year.

**Stated Clerk.** Edward Koster reported.

Upon motion of the Stated Clerk, Presbytery voted to:

1. Approve the minutes of June 25, 2013.
2. Approve the ordination/installations reports and append them to the minutes of Presbytery:
  - a. Ordination of Lucas Keppel on August 4, 2013
  - b. Installation of James Gear as the pastor of Dearborn St Andrews on August 25, 2013.

The Stated Clerk reported the following for the information of Presbytery:

1. TRANSFERS COMPLETED
  - a) From the Presbytery of Detroit:
    - i) Lucas Keppel to Sierra Blanca
  - b) To the Presbytery of Detroit:
    - i) Stuart Ritter from Des Moines Presbytery
    - ii) Lindsay Conrad from the Presbytery of the Peaks.
    - iii) Kristen Riegel from the Presbytery of Genessee Valley
2. The Moderator has appointed the following to the Special Committee on Detroit: Harold Ellis (chairperson), Beth Delaney, Rosy Latimore, Jim Porter, Mary Austin.
3. There will be a clerk training on Saturday, September 28 from 9-11 at the Presbytery office. We will discuss the role of pastors and session in the Directory of Worship.

The Stated Clerk reported the following communication:

An invitation from the Rev Julius N. Mbugua, Moderator of Thika Presbytery to attend an International Missions Conference at Nakuru, Kenya on February 11-14, 2014. The letter is appended to the minutes.

After prayers of petition and thanksgiving, Presbytery adjourned with prayer at 9:00 p.m.

The next meeting of the Presbytery will be Saturday, October 27, 2013 at Grosse Pointe Memorial Church at 9:00 a.m.

ATTEST:



EDWARD KOSTER, Stated Clerk

ATTACHMENT ONE: The Roll

APPENDICES: Report of the Treasurer



2012 Audit  
 Personnel Guidelines  
 Financial Health Overview  
 Minimum terms of Call.  
 Ordination/Installation Commission Reports  
 Invitation from Thika Presbytery.

ATTACHMENT ONE: THE ROLL

ROLL OF PRESBYTERY FOR 8/27/13

CHURCHES: Of 81 churches, 49 were represented and 32 were not.

COMMISSIONERS: Of 141 eligible commissioners, 63 enrolled, and 78 did not.

OTHER RULING ELDERS (Officers, Members of Council)::

Of 12 total, 10 were present, of whom 3 counted as commissioners, leaving 7 as the unduplicated count: 1 excused, and 1 absent.

TEACHING ELDERS: Of the 144 non-retired teaching elders on the combined rolls of active members and members-at-large, 54 were present, 29 were excused, and 61 were absent.

Of the 87 retired teaching elders on the rolls, 8 were present and 79 were excused.

COMMISSIONED LAY PASTORS AND CERTIFIED EDUCATORS: Of the 3 Commissioned Lay Pastor on the rolls, 2 were present, 0 excused, 1 absent

Of the 1 Certified Educators on the rolls, 1 were present, 0 excused, 0 absent.

SUMMARY

VOTING MEMBERS PRESENT  
 63 Elder Commissioners  
 + 7 Other Ruling Elders  
 + 54 Non-retired teaching elders  
 + 8 Retired teaching elders  
 = 132 Voting members present.  
 OTHERS PRESENT  
 2 Commissioned lay pastors.  
 1 Certified educators.  
 2 Non-voting attendees  
 1 Corresponding members

ATTENDANCE OF CHURCHES AND RULING ELDER COMMISSIONERS

ALLEN PARK, Allen Park  
 1 JANET MORTON  
 2 BOB MORTON  
 3  
 ANN ARBOR, Calvary  
 1 NOT REPRESENTED

ANN ARBOR, First  
 1 BEN VAN TUYL  
 2 RUTH BARNARD  
 3 HENRY JOHNSON  
 4  
 ANN ARBOR, Northside

1 NOT REPRESENTED  
 ANN ARBOR, Westminster  
 1 RON HARNISCH  
 2  
 AUBURN HILLS, Auburn Hills  
 1 NOT REPRESENTED

**BELLEVILLE, Belleville**  
 1 NOT REPRESENTED  
**BERKLEY, Greenfield**  
 1 CARL JONES  
**BEVERLY HILLS, Northbrook**  
 1 BRIAN LONG  
 2 KAREN VANDER WEIDE  
**BIRMINGHAM, First**  
 1 ROSY LATIMORE  
 2  
 3  
**BLOOMFIELD HILLS, Kirk/Hills**  
 1 SAM CLARK  
 2  
 3  
 4  
 5  
**BRIGHTON, First**  
 1 NOT REPRESENTED  
 2  
 3  
**CANTON, Geneva**  
 1 MICHAEL GAUBATZ  
**CLARKSTON, Sashabaw**  
 1 NOT REPRESENTED  
**DEARBORN, Cherry Hill**  
 1 JOHN MATTHEWS  
 2  
**DEARBORN, First**  
 1 NOT REPRESENTED  
 2  
 3  
**DEARBORN, Littlefield**  
 1 JIM McCREADIE  
**DEARBORN HGTS, St. Andrew's**  
 1 BRIAN PUSHIE  
**DETROIT, Broadstreet**  
 1 ALVIN SMITH  
 2  
**DETROIT, Calvary**  
 1 TIMOTHY NGARE  
 2 STANLEY EDWARDS  
**DETROIT, Calvin East**  
 1 NOT REPRESENTED  
 2  
**DETROIT, First**  
 1 NOT REPRESENTED  
**DETROIT, Fort Street**  
 1 BETH BROWN  
**DETROIT, Gratiot Avenue**  
 1 MARY ANN BRANTLEY  
 2  
**DETROIT, Hope**  
 1 MARY GREEN  
 2  
**DETROIT, Jefferson Avenue**  
 1 KATHI JOHNSON  
 2  
**DETROIT, St. John's**  
 1 JEANE V. MOORE  
 2  
**DETROIT, Trinity Community**  
 1 FRANCES BEEMAN  
 2 NATALIE BROTHERS  
**DETROIT, Trumbull Avenue**  
 1 MARTHA SINGLEY  
 2  
**DETROIT, Westminster**  
 1 MARGARET WHITEHEAD  
 2

3  
**FARMINGTON, First**  
 1 DAN MCKINNON  
 2 TOM NEAL  
 3 JOSHUA ARCHEY  
**FERNDALE, Drayton Avenue**  
 1 SARA CAMPBELL  
**FORT GRATIOT, Lakeshore**  
 1 BRIAN NICHOL  
**GARDEN CITY, Garden City**  
 1 CHRISTINE SACKETT  
**GROSSE ILE, Grosse Ile**  
 1 TAMARA RANEK  
 2  
**GROSSE POINTE, Memorial**  
 1 NOT REPRESENTED  
 2  
 3  
**GROSSE PTE WOODS, Woods**  
 1 SANDY FULLERTON  
 2  
**HIGHLAND PARK, Park United**  
 1 MARIE HUGHLEY  
 2  
**HOWELL, First**  
 1 NOT REPRESENTED  
 2  
**LINCOLN PARK, Lincoln Park**  
 1 NOT REPRESENTED  
**LIVONIA, Rosedale Gardens**  
 1 DYCHE ANDERSON  
 2  
**LIVONIA, St. Paul's**  
 1 KATIE NICHOLAS  
**LIVONIA, St. Timothy's**  
 1 NOT REPRESENTED  
**MACOMB, Church/Covenant**  
 1 GARY CYNOWA  
**MILAN, Peoples**  
 1 NOT REPRESENTED  
**MILFORD, Milford**  
 1 CARL A ENGLERMAN  
 2 MARK SADER  
 3  
**MT. CLEMENS, First**  
 1 NOT REPRESENTED  
**NORTHVILLE, First**  
 1 BARBARA PAYRAN  
 2 CAL STROM  
 3  
**NOVI, Faith Community**  
 1 NOT REPRESENTED  
**ORCHARD LAKE, Community**  
 1 JUDY DAVIS  
 2 BETH KEPPEL  
 3 NANCY RATAJCZAK  
**PLYMOUTH, First**  
 1 DON MORGAN  
 2  
 3  
**PONTIAC, First**  
 1 TOM DUFFIELD  
**PONTIAC, Joslyn Avenue**  
 1 NOT REPRESENTED  
**PORT HURON, First**  
 1 MATT SOZLN  
 2 HOWARD BORGMAN  
 3  
**REDFORD, St. James**  
 1 MAUREEN BIANCHI

**ROCHESTER, University**  
 1 DOUG DENTON  
 2  
**ROSEVILLE, Erin**  
 1 KEVIN SMITH  
**ROYAL OAK, First**  
 1 KATHIE BROM  
 2 NORMAN BAYNE  
 3  
**ROYAL OAK, Point of Vision**  
 1 NOT REPRESENTED  
**ROYAL OAK, Starr**  
 1 NOT REPRESENTED  
**SALINE, First**  
 1 ANN VALENTINE  
 2  
**SHELBY TWP., St. Thomas**  
 1 NOT REPRESENTED  
 2  
 3  
**SOUTH LYON, First**  
 1 JO MORGAN  
**SOUTHFIELD, Covenant**  
 1 LEAH MOIR  
**SOUTHFIELD, Korean**  
 1 NOT REPRESENTED  
 2  
 3  
**SOUTHFIELD, New Hope**  
 1 NOT REPRESENTED  
 2  
**ST. CLAIR SHORES, Heritage**  
 1 NOT REPRESENTED  
**ST. CLAIR SHORES, Lake Shore**  
 1 NOT REPRESENTED  
 2  
 3  
**STERLING HGTS, New Life**  
 1 NOT REPRESENTED  
**TAYLOR, Southminster**  
 1 SHERYLIN BULLIRN  
**TROY, First**  
 1 NOT REPRESENTED  
**TROY, Korean First**  
 1 NOT REPRESENTED  
 2  
**TROY, Northminster**  
 1 NOT REPRESENTED  
**WALLED LAKE, Crossroads**  
 1 NOT REPRESENTED  
**WARREN, Celtic Cross**  
 1 NOT REPRESENTED  
**WARREN, First**  
 1 KURT CAHN  
**WATERFORD, Community**  
 1 LORRE SWEETMAN  
**WESTLAND, Kirk of Our Savior**  
 1 DAVID GARCIA  
**WHITE LAKE, White Lake**  
 1 NOT REPRESENTED  
**WYANDOTTE, Wyandotte**  
 1 ROBERT HOHLFELDER  
**YPSILANTI, First**  
 1 NOT REPRESENTED

## ATTENDANCE OF TEACHING ELDERS AND RULING ELDER MEMBERS

**A. RULING ELDER MEMBERS ON CABINET**  
 E ANDERSON, FRANCILE, PM  
 C CLARK, SAM  
 P ELAM, DIXIE, PM  
 P ELLIS, HAROLD  
 C LATIMORE, ROSY  
 P LEWIS, STEFANIE  
 P LOCKARD, JOAN  
 P LOUP, JEAN  
 A SADLER, CHUCK  
 P SEABROOKS, DOROTHY M., PM  
 C SMITH, ALVIN  
 P WILLIAMSON, MAEGARET

**B. TEACHING ELDERS**  
 P ADAMS, WILLIAM L III  
 P ALLEN, ROBERT  
 E ANDERSON, BARBARA S  
 P ANDERSON, BRYANT  
 A ANDERSON, LINDA  
 A ANDERSON, LINDSEY  
 A ANDREWS, DOYLL  
 A AUE, CRAIG  
 P AUSTIN, MARY  
 E BAHR-JONES, MARY  
 E \*BAILEY, CLOVER  
 A BIERSDORF, JOHN  
 A BLAIKIE, DOUGLAS  
 A BLEIVIK, DAVID  
 E BOHN, CHRISTINE  
 A BOLT, KENNETH  
 P BOURLIER, RUTHANNE  
 A BOUSQUETTE, PAUL  
 E BRYDON, TROY  
 A CAMPBELL, DOUGLAS  
 A CAMPBELL, EMILY  
 E CARL, STEPHEN  
 P CHEN, HAO-THE  
 A CHOI, SEUNG  
 E \*CHOI, SEUNG KOO  
 P CHUNG, ISAAC  
 P CLARK, JENNIFER  
 P CLARK, STEVEN  
 A COCHRAN, LINDA  
 P COWLING, NEIL D.  
 P COZIER, CLINTON  
 P DAVIS, ROXIE ANN  
 P DAVIS, WILLIAM  
 A DE ORIO, ANTHONY  
 P DELANEY, BETH  
 E \*DENNIS, WARREN  
 A DOWNS, ELIZABETH  
 A DOYLE-HOHF, KATHLEEN  
 E \*DYKSTRA, CRAIG R.  
 P ELE, HERSCHEL  
 E FAILE, JAMES  
 E FAIR, FAIRFAX  
 A FERGUSON, GUY THOMAS  
 A FORGER, DEBORAH  
 P FRANCIS, RAPHAEL B.  
 A GABEL, PETER W.  
 P GEAR, JAMES  
 A GEISELMAN, KEITH  
 P GRANO, MARIANNE  
 A GRIFFITH, RICHARD

P GROSCH, ADAM  
 A HANNA, RAAFAT  
 E \*HARRIS, R. JOHN  
 A HARTLEY, THOMAS  
 E HAYES, FRANCES  
 P HENDERSON, RICHARD  
 A HENRY, PETER J. M.  
 P HORLOCKER, MICHEL  
 E HUFF, JASON  
 E JAMES, MICHELLE  
 E JAMES, THOMAS  
 A JOHNSON, KEVIN  
 A JONES, RICHARD  
 P JUDSON, JOHN  
 P KAIBEL, KENNETH  
 A KIDDER, ANNEMARIE  
 E \*KIM, Y. MONCH  
 E \*KIM, YOUNGCHUL  
 P KING, CATHERINE  
 A KLINGER, JAMIE  
 P KOSTER, EDWARD H.  
 P KRUG, ERNEST  
 A KUMIN, JAMES  
 A LEE, ESTHER  
 A MABEE, CHARLES  
 P MADDEN, JULIE  
 A MARKS, JULIE  
 A McCLOSKEY-TURNER, CATHARINE  
 A McGOWAN, EVANS  
 E McMILLAN, JUDITH  
 A McRAE, BARBARA  
 A MEANS, MATTHEW  
 P MELROSE, SUE ELLIS  
 E MICHALEK, DANIEL  
 E MILLER, J. SCOTT  
 A MISHLER, JOHN  
 E MONNETT, JAMES  
 E MOOK, SHARON  
 P MOORE, PETER  
 P MORGAN, AMY  
 P MOZENA, SUSAN  
 P NICHOLS, NEETA  
 P NICKEL, EMMA  
 P NICKEL, MATTHEW  
 A NUSS, STEVEN  
 P OBERG, ARTHUR  
 A OLIVER, GARY  
 P OUELLETTE, EMMA  
 A PARKER, OPELTON  
 A PAVELKO, JOHN H.  
 A PEARSON, BRENNAN  
 P PICKRELL, BROOKE  
 A PIECUCH, KEVIN  
 P PITTMAN, JASON  
 P PORTER, JAMES  
 A PORTICE, GEORGE  
 E PRENTICE-HYERS, MARY ELIZABETH  
 P PRIEST, TOM  
 A PRITCHARD, NORMAN  
 P PUNTIGAM, JOEL  
 P REED, PHILIP  
 A RICE, ELIZABETH  
 A RICE, THOMAS  
 E RIEGEL, KRISTIN  
 A RIKE, JENNIFER

E ROGERS, MELISSA ANNE  
 P RYAN, BREANNE  
 A SCHAEFER, ANNE N.  
 E \*SHIH, SHENG-TO  
 A SHINN, DAVID  
 E \*SHREVE, MAGGIE  
 P SHRIVER, KELLY  
 A SIAS-LEE, LAURA  
 E \*SIMONS, SCOTT W.  
 A SKIMINS, JAMES  
 P SMITH, BRYAN DEAN  
 A SMITH, PETER C.  
 P SOEHL, HOWARD  
 A SOHN, YO SUP  
 P SOMMERS, CHARLOTTE  
 P STUNKEL, KAREN  
 P STUNKEL, PAUL  
 A TATE, CAROL ANN  
 P THOMAS, CHRISTOPHER  
 A THOMPSON, G. PATRICK  
 P THWAITE, PAUL  
 P TIMM, ALLEN D  
 A TUCKER-LLOYD, IRIS  
 A WHITLOCK, KELLIE  
 P WILHELM, MARJORIE  
 A WOO, BYEONGJIN  
 A WRZESZCZ, JENNIFER PARKER  
 A YU, SEUNG WON  
 P ZURAKOWSKI, GREGORY

**C. RETIRED TEACHING ELDERS**  
 E AARON, ESTELLE  
 E ACTON, ELLEN  
 P AGNEW, ROBERT  
 E ALBRECHT, GLORIA  
 E ANDERSON, JAMES  
 E AUSTIN, ANNA MARIE  
 E AUSTIN, LARRY  
 P BEERY, ELDON  
 E BENEDICT, IVAN L.  
 E BOEVE, PETER  
 E BORCHARDT, HENRY  
 P BROWNLEE, RICHARD  
 E BYARS, RONALD  
 E CAMPBELL, VERN  
 E CAPPS, HARRY  
 E CARTER, DOUGLAS D.  
 E CATER, LAWRENCE H.  
 E CHAMBERLAIN, LAWRENCE  
 E CHAMBERS, JAMES C.  
 E CHOI, IN SOON  
 P CLISE, W. KENT  
 E COBLEIGH, GERALD R.  
 E COLON, LOIS  
 P CONLEY, JAMES H.  
 E CORSO, LINDA  
 E CRILLEY, ROBERT  
 E CROSS, PAUL D.  
 P DENTON, GRETCHEN  
 E DUNCAN, THOMAS  
 E DUNIFON, WILLIAM  
 E ELLENS, J. HAROLD  
 E FINDLAY, WILLIAM  
 E FORSYTH, E. DICKSON  
 E FOSTER, JOHN

E GEPFORD, WILLIAM G.  
 E GERE, BREWSTER  
 E GLENN, LAWRENCE T.  
 E HANNA, J. RICHARD  
 E HARP, WILLIAM S.  
 E HATCHER, RUFUS  
 E HEINRICHS, THOMSON  
 E HELMKE, BEN  
 E JANSEN, ROBERT  
 E JEFFREY, JOHN  
 E JONES, VIRGIL L.  
 E KIM, T. ANDREW  
 E KNUDSEN, RAYMOND  
 E KOGEL, LYNNE  
 E KREHBIEL, DAVID E.  
 E LAMBERT, ROY F.  
 E LANGWIG, JANICE  
 E LANGWIG, ROY  
 E LARSON, ROBERT F.  
 E LISTER, KENNETH D.  
 E LONGWOOD, MARJORIE  
 E MacINNES, JOHN D.  
 E MARVIN, FRANK C., JR.  
 E McINTYRE, DEWITT  
 E MIHOCKO, DAVID  
 P NUSSDORFER, GUS  
 E OLSON, PHILIP  
 E ORR, ROBERT C.  
 E OWEN, DAVID

P OXTOBY, THOMAS  
 E PETERS, RICHARD  
 E POLKOWSKI, WILLIAM  
 E PRICE, MICHAEL T.  
 E PROVOST, KEITH  
 E PRUES, LOUIS J.  
 E RATCLIFFE, ALBERT H.  
 E ROBERTSON, ANN  
 E ROBERTSON, DAVID W.  
 E ROBERTSON, WILLIAM  
 E RUSSELL, JAMES P.  
 E SCRIBNER, LOREN  
 E SHIPMAN, JUDY  
 E SMALLEY, DIANE  
 E SUTTON, PAUL  
 E TAYLOR, J. BERNARD  
 E TAYLOR, THEODORE, II  
 E THORESEN, KATHRYN R.  
 E WINGROVE, WILLIAM N  
 E WRIGHT, DONALD  
 E YOON, HAK SUK  
 E YUE, MYUNG JA  
 E ZAMBON, WILLIAM  
 E ZIEGLER, JACK T.

**D. STAFF & OTHERS**

P BARCONEY, CHARON  
 A GRANT, RICHARD

P HIGGINS, JOANNE  
 P LLOYD, MARY  
 A VANDERBEEK, RONALD

**E. CERT. ASSOC. CHRISTIAN ED.**

P PRICE, LAURA

**F. COMMISSIONED RULING ELDERS**

P HOFFMAN, MICHAEL  
 A ROUSE-BAIRD, CINDY  
 P SEILER, GORDON

**H. PAST RULING ELDER**

**MODERATORS NOT ON CABINET**

E BOSTIC-ROBINSON, DIANE, PM  
 E HYLKEMA, CAROL, PM  
 E MORRISON, HELEN, PM  
 E PITTS, FRANCES, PM  
 E SHIRLEY, JAMES, PM  
 E SMITH, KENNETH, PM  
 E WINSLOW, PAUL, PM

**G. CORRESPONDING MEMBERS**

## Paper C

The Presbytery of Detroit  
Statement of Revenues and Expenditures - Overall By Committee  
From 5/1/2013 Through 5/31/2013

FUND 100 May 1 - 31, 2013	Year to Date		2013 Budget	Percent Total Budget
	This Month Actual	Actual		Remaining
<b>Revenue</b>				
Committee on Ministry	0.00	0.00	1,000.00	(100.00)%
Preparation for Ministry	0.00	0.00	1,000.00	(100.00)%
Trustees	36,948.54	254,606.37	812,546.22	(68.67)%
Presbytery Operations	0.00	0.00	1,000.00	(100.00)%
Congregational Development & Transformation Ministry Team	0.00	0.00	1,000.00	(100.00)%
Social Justice & Peace	0.00	12,500.00	7,100.00	76.06%
Mission Interpretation	0.00	3,288.96	36,640.00	(91.02)%
Leadership Equipping Ministry Team	100.00	168.00	2,000.00	(91.80)%
New Church Dev/Redevelopment	0.00	0.00	1,000.00	(100.00)%
Outdoor Ministry	0.00	0.00	1,000.00	(100.00)%
Presbyterian Women	0.00	500.00	2,000.00	(75.00)%
Multicultural Ministry Team	0.00	0.00	1,000.00	(100.00)%
Coordinating Cabinet	0.00	0.00	1,000.00	(100.00)%
<b>Total Revenue</b>	<b>37,048.54</b>	<b>271,063.33</b>	<b>868,286.22</b>	<b>(68.78)%</b>
<b>Expense</b>				
Committee on Ministry	24.00	341.72	7,000.00	95.12%
Preparation for Ministry	24.00	574.02	4,000.00	85.85%
Trustees	20,313.83	57,485.28	133,000.00	56.78%
Presbytery Operations	41,786.76	166,576.49	399,741.19	58.33%
Congregational Development & Transformation Ministry Team	1,520.00	3,560.00	21,500.00	83.44%
Social Justice & Peace	5,412.30	37,455.03	55,536.00	32.66%
Mission Interpretation	6,792.09	16,743.73	84,240.00	80.12%
Leadership Equipping Ministry Team	6,407.64	20,977.96	55,401.00	62.13%
New Church Dev/Redevelopment	8,779.43	24,425.91	84,700.00	71.16%
Outdoor Ministry	1,800.83	9,004.15	21,610.00	58.33%
Multicultural Ministry Team	0.00	87.50	6,300.00	98.61%
Planning & Visioning	0.00	0.00	1,500.00	100.00%
Coordinating Cabinet	0.00	170.00	2,250.00	92.44%
<b>Total Expense</b>	<b>92,860.88</b>	<b>337,401.79</b>	<b>876,778.19</b>	<b>61.52%</b>
<b>Revenues Over(Under) Expenditures</b>	<b>(55,812.34)</b>	<b>(66,338.46)</b>	<b>(8,491.97)</b>	<b>681.19%</b>

### Financial Health Overall

05/31/13  
Statement for Fund 100

- ☀ Revenue Status, Variance to Budget  
Shortfall of 5% to 10% is Yellow, by greater than 10% is Red
- ☀ Expense Status, Variance to Budget  
Expenditures greater than 5% is Yellow, by greater than 10% is Red

	Current Month			Statement for Fund 100 Year to Date			Annual Budget		
	Actual	Budgeted	Variance To Budget	Actual	Budgeted	Variance To Budget	Forecast	Budgeted	Variance To Budget
Revenue	37,050	72,357	(35,307) ↓	271,063	361,785	(90,722) ↓	650,551	868,286	(\$217,735)
Expenses	92,861	73,065	19,796 ↑	337,402	365,324	(27,922) ←	809,765	876,778	(\$67,013)
Variance	(\$55,811)	(\$708)	(\$5,103)	(\$66,339.00)	(\$3,539.17)	62,799.83	(\$159,214)	(\$8,492.00)	(\$284,748)

**Explanation of Variance**

- Revenue:** May revenue was Disastrous due to decline of Per Capita
- Expense:** May Expenses was higher due to expenditures of several committees.  
Total Expenses is still on track to match the budget forecasted.
- Overall:** Revenue and expenses for the month of May drop, especially Per Capita

Churches	Actual-YTD	Budget	Variance
Trustee	254,606	361,786	(107,180)
Per capita	-	-	-
<b>Total</b>	<b>254,606</b>	<b>361,786</b>	<b>(107,180)</b>

Prepared by  
Elder Alvin Smith, Treasurer

**THE PRESBYTERY OF DETROIT, INC.**  
(Consolidated)

Financial Statements  
Independent Auditor's Report  
with Comparative and Supplementary Information  
December 31, 2012 and 2011

DRAFT

**THE PRESBYTERY OF DETROIT, INC.**  
Financial Statements  
Independent Auditor's Report  
with Supplementary Information  
December 31, 2012 and 2011

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**TELLIS & COMPANY, P.L.L.C.**  
 Certified Public Accountants and Consultants

Anita R. Tellis C.P.A.

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**Independent Auditor's Report**

To the Presbytery Board of Trustees  
 The Presbytery of Detroit, Inc.

We have audited the accompanying statements of The Presbytery of Detroit, Inc. (a nonprofit organization) which comprise the statements of financial position as of December 31, 2012 and 2011 and the related statement of activities, and cash flows for the years then ended, and the related notes to the financial statements.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Opinion**

In our opinion, except for the effects of the unrecorded net book value of capital assets, the depreciation expense and the related entities excluded from the consolidation report as discussed in the preceding paragraph and in Note 1 to the financial statements, the financial statements referred to above present fairly, in all material respects, the financial position of The Presbytery of Detroit, Inc. as of December 31, 2012 and 2011 and the changes in its net assets and its cash flows for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

**A PROFESSIONAL LIMITED LIABILITY COMPANY**

Members of Private Companies Practice Section of the American Institute of Certified Public Accountants and Michigan Association of Certified Public Accountants

Independent Auditor's Report  
(Continued)

**Other Matters**

As more fully described in Note 6 to the financial statements, certain capital expenditures were not capitalized or depreciated as assets by The Presbytery of Detroit, Inc. Also, as discussed in Note 1, not all entities under the control of The Presbytery of Detroit are included. Accounting principles generally accepted in the United States of America require that such assets be capitalized and depreciated, and all entities are included in consolidated reporting. The effect of these departures from generally accepted accounting principles on financial position, results of operations, and cash flows has not been determined.

The accompanying additional information on page 14 is presented for the purpose of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.



**THE PRESBYTERY OF DETROIT, INC.**

Statements of Financial Position  
As of December 31, 2012 and 2011

	<b>Assets</b>	
	<u>2012</u>	<u>2011</u>
<b>Cash and Cash Equivalents</b>	\$ 1,559,117	\$ 1,380,211
<b>Presbyterian Investment Loan Program (Note 2)</b>	522,500	519,732
<b>Investment Securities (Note 3)</b>	15,509,501	14,336,013
<b>Notes Receivable (Note 1)</b>		
Notes Receivable	905,892	1,325,782
Note Receivable from Synod of Covenant	34,000	34,498
Total Notes and Land Contracts Receivable	<u>939,892</u>	<u>1,360,280</u>
<b>Other Assets</b>		
Other Receivables (Note 1)	2,109,005	2,455,645
Store Inventory	11,378	15,535
Prepaid Assets	45,270	55,772
Total Other Assets	<u>2,165,653</u>	<u>2,526,952</u>
<b>Property, Buildings, and Equipment - Net (Notes 5 and 6)</b>	<u>947,917</u>	<u>910,020</u>
Total Assets	<u>\$ 21,644,580</u>	<u>\$ 21,033,208</u>
<b>Liabilities and Net Assets</b>		
<b>Liabilities:</b>		
Notes Payable to Presbyterian Church (U.S.A.) (Note 1)	\$ 2,977,426	\$ 3,458,531
Notes Payable to Synod of Covenant (Note 1)	34,000	34,498
Note Payable - Huntington National Bank (Note 13)	18,076	-
General Mission payable	64,150	53,519
Accrued Liabilities	97,627	91,860
Total Liabilities	<u>3,191,279</u>	<u>3,638,408</u>
<b>Net Assets:</b>		
Unrestricted		
General Operating (Deficit)	(1,691,881)	(1,727,447)
Designated for Long-Term Investment and Other (Note 11)	4,962,844	4,848,667
Designated for Property and Equipment	947,917	910,020
Temporarily Restricted (Note 8 and 9)	1,463,471	1,582,382
Permanently Restricted (Note 8 and 10)	12,770,950	11,781,178
Total Net Assets	<u>18,453,301</u>	<u>17,394,800</u>
Total Liabilities and Net Assets	<u>\$ 21,644,580</u>	<u>\$ 21,033,208</u>

The accompanying notes are an integral part of these financial statements.

**THE PRESBYTERY OF DETROIT, INC.**  
**Statements of Activities and Changes in Net Assets**  
**For the Years Ended December 31, 2012 and 2011**

	Unaudited							
	General Operating	Designated	Property and Equipment	Gifts Unrestricted	Temporary Reserves	Current Restr.	Total 2012	Total 2011
<b>Changes in Net assets</b>								
Revenue, gains, and other support								
Net gifts and bequests	\$ 465,554	\$ -	\$ -	\$ 465,554	\$ -	\$ -	\$ 465,554	\$ 412,421
Presbytery Membership	206,536	-	-	206,536	-	-	206,536	206,353
Grants	39,472	16,662	-	56,134	-	-	95,804	97,452
Offerings/Donations	34,241	372,531	-	406,772	-	-	406,772	360,374
Outside matters	1,002,256	-	-	1,002,256	25,118	-	1,027,374	1,016,352
Other income (loss)	2,000	18,995	-	16,995	(16,995)	19,616	(167,995)	92,715
Net realized and unrealized gains	-	111,627	-	111,627	1,186,665	1,215,137	1,455,529	(44,544)
Interest and dividends	2,231	75,039	-	77,270	-	-	77,270	81,207
Endowment income	175,024	29,316	-	204,340	27,178	282,019	476,537	616,895
Net assets released from restrictions	529,122	-	-	529,122	(42,433)	(487,591)	-	-
Total revenue, gains and other support	2,961,563	596,450	-	3,057,993	1,143,013	669,722	4,824,754	\$ 6,264,420
Expenses								
Program expenses (Note 14)	2,363,669	475,759	-	2,839,428	-	-	2,845,618	2,683,371
Management and general (Note 14)	171,245	6,152	96,312	373,419	-	-	476,417	424,443
Fundraising expenses (Note 14)	42,245	-	-	42,245	-	-	42,245	46,115
Total expenses	2,577,159	481,911	96,312	3,115,387	-	-	3,775,558	3,660,754
<b>Increase (Decrease) in Net Assets - Before transfers</b>	163,563	114,539	(96,312)	942,606	(113,913)	999,722	1,049,201	(34,334)
<b>Transfers</b>	(113,967)	(723)	(23,202)	-	-	-	-	-
<b>Increase (Decrease) in Net Assets</b>	49,596	113,816	(119,514)	942,606	(113,913)	999,722	1,049,201	(34,334)
<b>Net Assets - January 1,</b>	(1,727,447)	4,345,627	940,020	4,951,240	1,462,222	11,704,178	17,034,620	17,429,154
<b>Net Assets - December 31,</b>	\$ (1,677,851)	\$ 4,459,443	\$ 820,506	\$ 4,214,400	\$ 1,348,309	\$ 12,703,899	\$ 18,253,511	\$ 17,394,820

The accompanying notes are an integral part of these financial statements.

**THE PRESBYTERY OF DETROIT, INC.**  
**Statements of Cash Flows**  
**For the Years Ended December 31, 2012 and 2011**

	<u>2012</u>	<u>2011</u>
<b>Cash Flows from Operating Activities</b>		
Changes in net assets	\$ 1,058,501	\$ (34,334)
Adjustments to reconcile changes in net assets to net cash from operating activities:		
Depreciation	95,312	101,665
Loss on Disposal of Property	-	1,050
Net realized and unrealized (gains) losses on investments	(1,183,532)	146,466
<b>Changes in assets and liabilities:</b>		
(Increase) Decrease in Presbytery causes receivable	420,388	183,992
(Increase) Decrease in other receivables	346,640	(49,725)
(Increase) Decrease in store inventory	4,157	(4,161)
(Increase) Decrease in prepaid assets	10,503	1,232
Increase (Decrease) in general mission payable	10,631	(95,157)
Increase (Decrease) in accrued liabilities	5,766	(6,083)
<b>Net cash provided by (used in) operating activities</b>	<u>768,366</u>	<u>244,945</u>
<b>Cash Flows In Investing Activities</b>		
Net (Purchase) Sales of investment securities	7,276	11,955
Net (Purchases) of property, buildings, and equipment	(133,209)	(63,916)
Proceeds from disposal of equipment	-	8,500
Issuance (Proceeds) from receipt of payment on notes receivables from churches	(481,105)	(228,219)
Issuance (Proceeds) from receipt of payment on land contract receivable	(498)	(1,373)
<b>Net cash provided by (used in) investing activities</b>	<u>(607,536)</u>	<u>(273,053)</u>
<b>Cash Flows In Financing Activities</b>		
Increase (Decrease) in notes payable	18,076	-
<b>Net Increase (Decrease) in Cash and Cash Equivalents</b>	178,906	(28,108)
Cash and Cash Equivalents - Beginning of year	<u>1,380,211</u>	<u>1,408,319</u>
Cash and Cash Equivalents - End of year	\$ <u>1,559,117</u>	\$ <u>1,380,211</u>
<b>Supplemental Cash Flow Disclosures</b>		
Cash Paid During the Year for Interest	\$ <u>60,168</u>	\$ <u>68,626</u>

The accompanying notes are an integral part of these financial statements.

**THE PRESBYTERY OF DETROIT, INC.**  
**Notes to Financial Statements**  
**For the Years Ended December 31, 2012 and 2011**

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**Note 1 - Nature of Operations and Significant Accounting Policies:**

The Presbytery of Detroit, Inc. (the "Presbytery") is one of the presbyteries that comprise the Synod of the Covenant, which is a member of the Presbyterian Church (U.S.A.). The Presbytery consolidation policy is to include all entities under its common control. These consolidated financial statements include: the "Presbytery", and "Howell Conference and Nature Center". These consolidated financial statements exclude the following related entity: "The Presbyterian Women". The effect on the consolidated report as of December 31, 2012 has not been determined.

In addition to starting and sustaining new churches in southeastern Michigan, the Presbytery provides program leadership and resources to help meet the educational needs of the churches and also participates in the operation of outdoor ministries (Howell Conference and Nature Center) in southeastern Michigan for use by church groups, school, businesses, and individuals. Funds are expended to develop and support ministries to meet the needs of people served by the Presbytery.

**Significant accounting policies are as follows:**

The financial statements of the Presbytery have been prepared on the accrual basis of accounting. The Presbytery records transactions based on the nature of the activity as unrestricted, temporarily restricted, or permanently restricted.

**Unrestricted Assets** - Unrestricted net assets of the Presbytery consist of general operations and programs. Unrestricted designated funds consist of amounts received or receivable that the Presbytery, Council, or Trustees have earmarked for a specific purpose. Unrestricted property and equipment consist of the Presbytery's investment in tangible property.

Gifts of cash or other assets that must be used to acquire long-lived assets initially are reported as restricted support. Absent donor stipulations about how long these long-lived assets must be maintained, the Presbytery reports expirations of donor restrictions when the acquired long-lived assets are placed in service.

**Temporarily Restricted Assets** - Temporarily restricted assets of the Presbytery consist of amounts received from donors who have specified the time and purpose for which the funds are to be spent. When a donor restriction is accomplished, temporarily restricted net assets are released to unrestricted net assets.

**Permanently Restricted Assets** - Permanently restricted assets of the Presbytery consist of amounts received from donors who have specified that the principal of the donation is to remain intact for investment purposes. Realized and unrealized gains on these assets are also permanently restricted. Annual earnings on these assets are released to unrestricted or temporarily restricted net assets.

**Use of Estimates** - The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses and changes in net assets during the reporting period. Actual results could differ from those estimates.

**Cash Equivalents** - The Presbytery considers all highly liquid investments with an original maturity of three months or less to be cash equivalents.

**Functional Basis and Allocation** - Indirect cost have been allocated between the program and support services based on activity-based costing methods. Although the methods of allocation used are considered appropriate other methods could be used that would produce different amounts.

**THE PRESBYTERY OF DETROIT, INC.**  
**Notes to Financial Statements**  
**For the Years Ended December 31, 2012 and 2011**

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**Note 1 - Nature of Operations and Significant Accounting Policies: (Continued)**

**Concentration of Credit Risk Arising From Deposit** – The Presbyterian maintain cash balances with different banks. Accounts at each institution are insured by Federal Deposit Insurance Corporation (FDIC). The Presbyterian evaluates the financial institutions with which it deposits funds; however, it may not be practical to insure all cash deposits.

**Risks and Uncertainties** – The Presbyterian invests in various investment securities. Investment securities are exposed to various risks such as interest rate, market, and credit risks. Due to level of risk associated with certain investment securities, it is at least reasonably possible that change in the values of investment securities will occur in the near term and that such changes could materially affect the amounts reported in the balance sheet.

**Notes Receivable and Payable** - The Presbyterian Church (U.S.A.) makes loans to various churches within The Presbytery of Detroit, Inc.'s jurisdiction, and the Presbytery cosigns for these loans. Included in notes receivable balance from Presbyterian churches is \$3,305,459 and \$3,781,427 at December 31, 2012 and 2011. Of this amount \$2,977,426 for December 31, 2012 and \$3,458,531 for December 31, 2011 is due on Presbyterian Church (U.S.A.) loans, and \$34,000 and \$34,498 for December 31, 2012 and 2011 is due on Synod of the Covenant loans. Principal and interest payments on these loans are made directly by the churches to the Presbyterian Church (U.S.A.), and include interest rates from 3 percent to 7 percent due at various maturity dates through 2021. Notes receivable are reviewed periodically throughout the year and assessed for collectibility. An allowance for doubtful accounts is set-up once a receivable collectibility is in doubt. The allowance (shown net) is \$55,310 for the year ended December 31, 2012 and \$77,143 as of December 31, 2011.

**Other Receivables** - This amount represents receivables from participants in the outdoor ministries program and other miscellaneous receivables. The outdoor ministries receivables are stated at their net invoice amounts. An allowance for doubtful accounts is established based on specific assessment of all invoices that remain unpaid following normal payment periods. All amounts deemed to be uncollectible are charged against the allowance for doubtful accounts in the period the determination is made.

**Property, Building, and Equipment** - Buildings, furniture and fixtures, and equipment are depreciated over their estimated useful lives using the straight-line method. Buildings are depreciated over a 20-year life and furniture and fixtures and equipment are depreciated over lives ranging from 3 to 10 years.

**Investment Fees** - The investment management fee is allocated pro rata between income and principal activity. The fee related to principal is paid by a reduction in trust principal. The fee related to income is allocated pro rata to the beneficiaries of the income.

**Income Tax Status** - The Presbytery is exempt from federal income tax under Section 501 (c) (3) of the Internal Revenue Code and did not conduct any unrelated business activities during the calendar year. Therefore, The Presbytery has no provision for federal income taxes in the accompanying financial statements.

**Donated Property and Services** – The Church records donated property at its estimated market value only. Additionally, the Church members provided volunteer services in many activities of the entity. These volunteers have a significant impact on making the ministry effective. However, the value of those services are not reflected herein inasmuch as the amount of services provided is indeterminable.

**THE PRESBYTERY OF DETROIT, INC.**  
**Notes to Financial Statements**  
**For the Years Ended December 31, 2012 and 2011**

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**Note 1 - Nature of Operations and Significant Accounting Policies: (Continued)**

**Subsequent Events** - The Presbytery management has evaluated events and transactions for potential recognition or disclosure through the date of the auditor's report, which is the same date the financial statements were available to be issued.

**Pension Plan** - Certain members of the Presbytery's staff are participants in a pension plan that is administered by the Board of Pensions, which is governed by the Presbyterian Church (U.S.A.). The Presbytery's contributions are calculated as a percentage of eligible wages and are funded as accrued. Pension expense was approximately \$13,051 and \$11,901 for the years ended December 31, 2012 and 2011. While contributions are based on fixed rates, federal laws impose certain contingent liabilities on contributors to multiemployer plans. In the event of withdrawal from the plan and under certain other conditions, a contributor to a multiemployer pension plan may be liable to the plan in accordance with formulas established by law.

**Trustee Expenses** - These expenses represents non-salaried expenses used to run the day-to-day operation of the Presbytery office.

**Note 2 - Investment Loan Program**

At December 31, 2012 and 2011, the Presbytery has \$522,500 and \$519,732 in a money market fund with the Presbyterian Church (U.S.A.) Investment Program. Under this program, loans are made to churches for capital investments or improvements. The investments are available for allocation to reduce interest charged on loans to local churches participating in the program. Under, this program the Presbytery is required to maintain a balance of twenty-five percent (25%) of the outstanding balance in liquid assets. The Presbytery is contingently liable for the full amount of the loan outstanding should an individual church default on its loan and the proceeds from the liquidation of the collateral is insufficient to satisfy the outstanding balance. Periodic assessments are made to determine the exposure to the Presbytery for this contingency.

<b>Note 3 - Investment Securities</b>	<u>2012</u>	<u>2011</u>
The fair market value of securities is as follows:		
Corporate stocks and bonds	\$14,800,341	\$13,342,968
U.S. government obligations	117,165	742,332
Money market securities	<u>591,995</u>	<u>250,713</u>
Total	<u>\$15,509,501</u>	<u>\$14,336,013</u>
Net investment income for the period consist of:		
	<u>2012</u>	<u>2011</u>
Net realized and unrealized gains (losses) on investments	\$1,458,529	\$( 44,164)
Dividends and Interest	551,654	699,733
Investment fees	<u>( 74,027)</u>	<u>( 77,802)</u>
Net Investment Income	<u>\$1,936,156</u>	<u>\$ 821,699</u>



**THE PRESBYTERY OF DETROIT, INC.**  
Notes to Financial Statements  
For the Years Ended December 31, 2012 and 2011

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**Note 3 - Fair Value Measurement (Continued)**

The Presbytery adopted the Fair Value Measurements of its Investments. This accounting standard establishes a fair value hierarchy that measures the difference market participant assumptions developed based on market data obtained from sources independent of the Presbytery (observable inputs) and the reporting Presbytery's own assumptions about market participant assumptions developed based on the best information available in the circumstances (unobservable inputs). The Fair Value measurement also include an adjustment for risk if market participants would include one in pricing the related asset or liability, even if the adjustment is difficult to determine. Fair Value further reports and discloses its results on one of the three levels:

Level 1 – Quoted market prices in an active market for the same assets or liabilities.

Level 2 – Observable market based inputs or unobservable inputs that are corroborated by market data.

Level 3 - Unobservable inputs that are not corroborated by market data.

The Presbytery holds investments in corporate stock and bonds, U.S. government obligations, and Money Market Securities. These investments are based upon quoted prices and determined to be Level 1's for the year ended December 31, 2012.

	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>Total</u>
Corporate Stock and bonds	\$14,800,341	\$	\$	\$14,800,341
U.S. government obligations	117,165	-	-	117,165
Money Market Securities	<u>591,995</u>	<u>-</u>	<u>-</u>	<u>591,995</u>
Totals	<u>\$15,509,500</u>	<u>\$-</u>	<u>\$-</u>	<u>\$15,509,500</u>

**Note 4 – Advertising Costs**

It is the policy of the Presbytery to expense advertising costs as incurred. Advertising costs for the ended December 31, 2012 was \$7,359.

**Note 5 – Property, Buildings, and Equipment**

Property, buildings, and equipment at December 31, 2012 and 2011 are comprised of the following:

	<u>2012</u>	<u>2011</u>
Camp	\$2,971,225	\$2,862,357
Less accumulated depreciation	<u>2,023,308</u>	<u>1,952,337</u>
Net carrying amount	<u>\$ 947,917</u>	<u>\$ 910,020</u>

As further discussed in Note 6, certain capital expenditures are not recorded as assets by the Presbytery.

**Note 6 – Depreciation of Assets**

During 1989, Accounting Standards "Accounting For Depreciation of Assets" became effective for all not-for-profit organizations. This statement required the Presbytery to record as assets all capital expenditures since inception, and record depreciation charges each year over their estimated useful lives. Prior to 2010 the Presbytery recorded, as assets, all expenditures of a capital nature since 1983 and was recognizing their cost over the estimated useful lives through depreciation charges. In 2010 the Presbytery removed all of their assets from their books, the remaining properties reported reflects the Camp assets only.

**THE PRESBYTERY OF DETROIT, INC.**  
**Notes to Financial Statements**  
**For the Years Ending December 31, 2012 and 2011**

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**Note 7 – Leases**

The Presbytery rents its office facility from a member church under a thirty-six month lease commencing January 1, 2010 and expiring August 31, 2013, with options of renewal through August 31, 2015. Rent expense, including costs of security, was \$36,791 for 2012 and \$34,936 for 2011. The Presbytery also leases photocopier equipment under an operating lease agreement expiring June, 2015. The lease expense for the year ended December 31, 2012 amounted to \$23,129.

Future minimum lease payments required under all of the leases are as follows:

<u>Year Ending December 31,</u>	<u>Amount</u>
2013	\$ 61,775
2014	23,748
2015	<u>11,874</u>
Total	<u>\$ 97,397</u>

**Note 8 – Net Assets (Endowment Funds)**

As described in Notes 9 and 10, the Presbytery has temporarily and permanently restricted net assets. These funds are invested in a common account managed by Comerica Bank according to investment policies determined by the Presbytery. The primary objective of these policies is to outline the investment objective of the Presbytery so that a maximum total rate of return will be realized given a level of risk consistent with the preservation of capital and anticipated future cash flow requirements. This objective is accomplished utilizing a balanced strategy of equities, fixed income securities and cash equivalents in a mix which is conducive to participation in rising markets while allowing for adequate protection in falling markets. Certain investments commonly known as alternatives are generally not allowed in the portfolio.

All of the temporarily and permanently restricted net assets are restricted by the donor whereby only the income may be spent for the purpose stipulated by the donor. The principal of the permanently restricted fund may not be spent below its original amount. The Presbytery has also followed the guideline that the principal amount of the temporarily restricted fund may also not be spent below its original amount.

Expenditures from the funds are dictated by the donor for the stated purpose and amount. Amounts are determined based on the investment performance of the managed Comerica account.

A summary of the activity in the Comerica account for the years ended December 31, 2012 and 2011 is as follows:

	<u>2012</u>	<u>2011</u>
Account balance, beginning of the year	\$14,336,014	\$14,498,019
Contributions	4,534,312	-
Investment gain(loss)	1,782,973	462,725
Distributions	( 5,063,441)	( 547,285)
Expenses	<u>( 80,358)</u>	<u>( 77,445)</u>
Account balance, end of year	<u>\$15,509,500</u>	<u>\$14,336,014</u>

**THE PRESBYTERY OF DETROIT, INC.**  
**Notes to Financial Statements**  
**For the Years Ending December 31, 2012 and 2011**

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**Note 9 – Temporarily Restricted Net Assets**

Temporarily restricted net assets are available for the following purposes:

Presbytery of Detroit – Ranney-Balch Fund are available to provide aid to the aged, poor, and/or for the benefit of Christian work among Italian, Negro, and other underprivileged groups within the boundaries specified in this fund.

Howell Conference and Nature's Center – This represents funds contributed by various donors to the Nature Center to help nurture nature creations.

Presbytery of Detroit - Mission Fund represents funds (per capita, shared and directed missions, offerings, etc.) collected from the various church entities on behalf of General Assembly and the Synod. The fund balances as of December 31, 2012 and 2011 reflects excess dollars paid out during this time period than collected. The excess represents a temporary timing difference.

	<u>2012</u>	<u>2011</u>
Ranney-Balch Fund	\$1,466,121	\$1,359,922
Howell Conference and Nature Center	49,325	104,443
Mission Fund	<u>( 51,975)</u>	<u>118,017</u>
	<u>\$1,463,471</u>	<u>\$1,582,382</u>

**Note 10 – Permanently Restricted Net Assets**

Permanently restricted net assets are investments of the following amounts. The income on such investments is specified by the donor to be used for the purposes noted:

	<u>2012</u>	<u>2011</u>
McKay Fund - Provide funding for new Presbyterian churches and Missions within the city of Detroit	\$ 399,787	\$ 372,869
James Joy Fund - Provide funding to support the Fort Street Presbyterian church, and missions of the Presbyterian throughout Michigan		
- Fort Street Presbyterian has a (50%) ownership interest		
- Presbytery of Detroit, Inc. has a (40%) ownership interest		
- And (10%) ownership interest is shared between Lake Michigan, Lake Huron and Mackinaw Presbyterian Churches	11,855,117	10,928,503
Connor Fund - Earnings used to support Fort Street Presbyterian Church	<u>518,046</u>	<u>479,806</u>
Total permanently restricted net assets	<u>\$12,770,950</u>	<u>\$11,781,178</u>

**THE PRESBYTERY OF DETROIT, INC.**  
**Notes to Financial Statements**  
**For the Years Ending December 31, 2012 and 2011**

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**Note 11 - Designated Net Assets**

Certain unrestricted gifts and revenue have been designated for specific purposes by the Presbytery for unique causes sponsored by the Presbytery. The specific purposes are as follows:

	<u>2012</u>	<u>2011</u>
Funds available to provide financial assistance to new and Established churches – Capital Fund	\$ 4,740,367	\$ 4,646,203
Funds designated for Presbytery projects	<u>222,477</u>	<u>202,464</u>
Total designated net assets	<u>\$ 4,962,844</u>	<u>\$ 4,848,667</u>

**Note 12 – Transfers**

The transfers represent revenue and expense transferred within the unrestricted net assets funds for 2012. These funds were transferred during the year because the Presbytery maintains only one operating checking account.

**Note 13 – Note Payable-The Huntington National Bank (Howell)**

Note payable with Huntington National Bank, is secured by a vehicle and payable in 72 monthly installments of \$324.97, which includes principal and interest of 6.24% per annum.

The Maturities of the note are as follows:

Years ending December 31:	
2013	\$ 2,621
2014	3,009
2015	3,408
2016	3,627
Thereafter	<u>5,411</u>
	<u>\$18,076</u>

**THE PRESBYTERY OF DETROIT, INC.**  
**Notes to Financial Statements**  
**For the Years Ended December 31, 2012 and 2011**

**Note 14 - Unrestricted Expenses**

Unrestricted program and management and general expenses for the year were as follows:

	<u>2012</u>	<u>2011</u>
Program expenses:		
Howell Conference and Nature Center	\$ 1,240,483	\$ 1,214,773
Operations	1,257,430	1,299,000
Self Development of People	11,872	-
Barnabas Center	-	12,764
Clergy in Transition	-	9,620
Cola	12,911	-
Pby Economic Development Corp	7,750	-
Ecumenical Center	29,768	-
Two Cents A Meal	4,750	6,964
Peace Presbytery	9,250	5,000
Habitat for Humanity	47,000	2,708
Multiculturalism	6,998	4,302
Middle East Projects	1,545	-
Helping Hand	750	1,750
NCD 510	8,388	6,000
Park United Roof	9,843	9,700
Fort Street Open Door	42,108	27,380
Hunger Program	10,578	5,250
Katrina	5,889	10,717
Kenya	-	8,400
A Place of Refuge	15,606	13,793
Youth Council	-	5,655
Social Justice	3,000	-
Detroit Inbound Mission	9,877	6,985
Second Mile Center	12,306	8,115
SPE Small Group	-	4,569
Presbyterian Men	13,915	7,931
Campus Ministry	18,975	-
Other Expenses	<u>64,626</u>	<u>16,397</u>
<b>Total Program Expenses</b>	<b>\$ <u>2,845,618</u></b>	<b>\$ <u>2,687,773</u></b>
Management and general expenses:		
Trustees (Note 1)	\$ 706,150	\$ 744,996
Depreciation expense	95,312	101,665
Investment fees	<u>74,027</u>	<u>77,802</u>
<b>Total Management and General Expenses</b>	<b>\$ <u>875,489</u></b>	<b>\$ <u>924,463</u></b>
Fundraising Expense	<u>\$ 49,246</u>	<u>\$ 48,518</u>

## **Supplementary Information**

**THE PRESBYTERY OF DETROIT, INC.**  
**Schedule of Indebtedness of Churches and the Presbytery of Detroit**  
**to Other Presbyterian Organizations**  
**For the Year Ended December 31, 2012**

Church Name	Loans from General Assembly	Grant Mortgage (Deferred Payment) Loans	Loans from Synod	Presbyterian Investment Loan Program	Loans from Presbytery	Total
Ann Arbor, Calvary	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ 5,000
Ann Arbor, Calvary	-	9,000	-	-	-	9,000
Ann Arbor, Northside	3,717	-	-	-	-	3,717
Auburn Hills	45,676	-	-	-	-	45,676
Barabias Incorporated	-	-	-	-	20,505	20,505
Detroit, St John's	48,362	-	-	-	-	48,362
Dearborn, Cherry Hill	-	28,940	-	-	-	28,940
Dearborn, Littlefield	-	17,083	-	-	-	17,083
Churches of Detroit	-	-	-	-	-	-
Broadstreet	-	20,000	-	-	-	20,000
Calvin East	-	29,050	-	-	-	29,050
Grandgate	-	20,000	-	-	-	20,000
Outer Drive	-	21,664	-	-	-	21,664
Trinity Community	-	-	-	-	16,023	16,023
Eumenical Center & International Residence	-	53,787	-	-	-	53,787
Farmington, First Presbyterian	-	-	-	819,967	-	819,967
Drayton Plains, Community	-	28,688	-	-	-	28,688
Highland Park, Park United	-	-	-	-	26,881	26,881
Howell, First Presbyterian	-	-	-	493,071	-	493,071
Lake Shore Presbyterian, St. Clair Shores	-	-	-	447,039	-	447,039
Livonia, St. Pauls	-	10,000	-	-	-	10,000
Livonia, St. Timothy's	71,151	-	-	-	-	71,151
Masonb, Church of the Covenant	313,278	240,000	34,000	-	8,109	595,388
New Life Presbyterian	-	-	-	-	4,445	4,445
Northminster Presbyterian, Troy	68,233	-	-	-	-	68,233
Novi, Faith Community	-	-	-	348,928	-	348,928
Pontiac, Joslyn Ave.	-	22,175	-	-	-	22,175
Redford, Village	-	11,418	-	-	-	11,418
South Lyon, First Presbyterian	136,629	-	-	-	-	136,629
Sterling Heights, Utica	42,439	-	-	-	-	42,439
Sterling Heights, Utica	56,068	-	-	-	-	56,068
St. James, Redford	-	-	-	-	4,053	4,053
Waterford Community	82,866	-	-	-	-	82,866
<b>Total Loans - Churches</b>	<b>\$ 668,420</b>	<b>\$ 516,805</b>	<b>\$ 34,000</b>	<b>\$ 2,109,005</b>	<b>\$ 80,016</b>	<b>\$ 3,609,246</b>

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**PRESBYTERY OF DETROIT**  
*Presbyterian Church (USA)*

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**PERSONNEL GUIDELINES**

A Policy of the Coordinating Cabinet

July 18, 2013  
Effective January 1<sup>st</sup>, 2014



17575 HUBBELL, DETROIT, MI 48235



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Appendix 1 – Presbytery of Detroit Sexual Misconduct Policy

Appendix 2 – Flex Time Agreement

## INTRODUCTION

The Presbytery of Detroit is a Christian organization committed to Christian ethics and principles. These Personnel Guidelines reflect that philosophy and have been developed to help clarify what is expected of each employee by the Presbytery of Detroit (hereafter referred to as Employer).

The Guidelines are not a contract. As circumstances demand, these policies may be amended or revised without notice.

The policies outlined in this document apply to all personnel of the Presbytery to the extent required by applicable law, including all employees who are paid on an hourly basis and those paid on an annual salary basis.

These policies are also subject to the current edition of the Book of Order of the Presbyterian Church (U.S.A.)

Questions about these Personnel Policies or human resources procedures should be referred to your supervisor or to the Operations Ministry Team.

## EQUAL EMPLOYMENT OPPORTUNITY

It is the policy of Employer to engage in employment policies and practices which promote equality of opportunity in all aspects of employment.

All employment policies and practices including recruiting, selection, benefits, compensation, performance appraisal, promotion, transfers, discipline, training, and separation will be administered without discrimination based on race, color, national origin, gender, age, marital status, creed, disability, or religious affiliation (except where a category is determined to be a bona fide occupational qualification), in accordance with applicable Federal, state and local law.

Employer will make reasonable accommodation for the known physical or mental limitations of qualified individuals with disabilities unless to do so would impose an undue hardship on Employer. Employees in Michigan must give written notice of the need for a reasonable accommodation within 182 days after knowing of that need.

It is the policy of Employer to act affirmatively to expand employment opportunities which contribute to a diverse workforce.

## EMPLOYEE CLASSIFICATIONS

The employee classifications are: regular, term, and interim. Where it is required by law, a distinction will be made between those considered exempt and non-exempt by the Fair Labor Standards Act (FLSA), or any other applicable statutes. Exempt employees are not eligible to receive overtime pay, while non-exempt employees are eligible to receive overtime pay, as pre-approved by Presbytery Executive.

Notwithstanding anything else in this manual, all employees, regardless of status, are at-will employees as defined by the laws of the State of Michigan. The employment relationship may be terminated by Employer at any time with or without cause.

No person may be employed in a position that is under the direct supervision of an immediate family member.

Three factors define the status of employees. These are: the period of employment (regular/term/interim), the number of hours regularly scheduled to work (full-time/part-time) and eligibility for overtime (exempt called staff, exempt staff and non-exempt staff).

### Regular

If the period of employment has no prearranged ending date, the employee's status is Regular.

### Term

If the period of employment is three months or more and has a prearranged ending date, the employee's status is Term. Term employment is appropriate for:

- a. special projects of finite duration;
- b. projects of time-limited funding; or

c. programs in transition

**Interim**

If the period of employment is not specified, but the employment is for the temporary filling of a Regular position following the departure of the incumbent but before a permanent replacement has been called/hired, the status is Interim. Note that individuals filling an open Regular position on an Interim basis cannot normally be called/hired to the position on a Regular basis.

**Full-Time or Part-Time Status**

Full-time employees are those regularly scheduled to work a full work schedule as defined by Employer. Part-time employees are those regularly scheduled to work less than a full work schedule as defined by Employer.

**Exempt or Non-Exempt Status**

Employees whose positions meet specific exemption tests established by the Fair Labor Standards Act (FLSA) are exempt from overtime.

Employees whose positions do not meet these tests are not exempt and must be paid at least time and a half of their established hourly rate of pay for time worked in excess of 40 hours per week. If mutually agreeable to the employee and the Supervisor, compensatory time off may be granted during the same work week so that the total hours for the work week do not exceed 40.

**Exempt Called Status**

Written calls to service are required for certain staff positions. These must be approved by Presbytery on the recommendation of the Coordinating Cabinet and the Presbytery Operations Ministry Team.

For persons employed in positions where ordination is not a minimum qualification, the terms of call and benefits will be established by Employer and will generally be comparable to those offered to other exempt and non-exempt staff in similar positions

For Ministers of the Word and Sacrament, Employer will provide a detailed "terms of call" consistent with the *Book of Order* G-2.0804 and the terms of call must at least meet the Presbytery minimums for salary and study leave.

Changes in the terms of the call or dissolution of the relationship shall be reported to the Presbytery.

**Non- employees**

Consultants, independent contractors, temporary agency workers, and volunteers are not employees, and are not eligible for any benefits available to employees, including deduction and payment of withholding taxes, FICA contributions, etc.

**INTRODUCTORY PERIOD**

Following the first three months of employment, newly hired employees shall be evaluated on attendance, job performance, and compliance with all work rules by a supervisor. The employee will be advised if his or her overall performance is deemed acceptable or unacceptable.

**WORK SCHEDULE**

**Exempt Called Staff**

The standard work week for full-time Exempt Called Staff is 50 hours, unless otherwise specified in the terms of call, including any time spent providing leadership for Presbytery-related work, meetings and or events held in the evenings, on Saturdays and/or Sundays.

**Exempt Non-Called Staff**

The standard work week for full-time Exempt Non-Called Staff is defined by either contract or job description as approved by the Presbytery Operations Ministry Team

**Full-Time Non-Exempt Staff**

The standard work week for full-time Non-Exempt staff is 32 hours. The standard work week is Monday through Thursday from 8:30 am to 5:00 pm with 30 minutes for lunch and two 15 minute breaks. Any change in work schedules must be approved by the employee's supervisor.

**Flex Time – Non-Exempt Staff**

Flex Time arrangements are possible for temporary and specified periods of time. All such arrangements must be documented and signed by the employee and her/his immediate supervisor (See Appendix #2)

**EMPLOYMENT AT WILL**

The employment of all employees covered by these policies, is not pursuant to any contract (either written or oral, expressed or implied) and is not for any set period or upon any set conditions, and is terminable by Employer at any time with or without cause. Any manuals, handbooks or other personnel-related material which employees or supervisory personnel may receive, do not constitute a commitment of employment or require any graduated disciplinary steps prior to the termination of employment with any employee.

No representative of Employer has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing, unless such agreement is in writing and signed by the Chairperson of the Operations Ministry Team and the Executive Presbyter.

**EMPLOYEE RELOCATION**

It is the policy of the Employer to assist new or transferred called employees, who must relocate more than 50 miles with certain moving expenses. However, it must be remembered that full reimbursement for all such expenses is not guaranteed, and any reimbursement of moving expenses will be granted at the sole discretion of the Executive Presbyter and the Presbytery Operations Ministry Team.

The moving expenses that may be reimbursed for new or transferred employees of the Presbytery of Detroit could include the following types of expenses: house search, travel to new location, shipment of household effects, and temporary living costs up to three (3) months.

**GENERAL EMPLOYEE COMPLAINTS**

This policy relates to general complaints of unfairness, inappropriate application of policy, or similar work-related problems. It is the policy of Employer to encourage good working relationships that affirm the importance of each individual and his or her contribution to the organization in an atmosphere of mutual respect.

Employees are encouraged to take initiative in seeking answers to their questions or offering solutions to work-related problems through immediate discussion with their Supervisor. Supervisors are expected to encourage honest and frequent communication with employees, to give prompt attention to suggestions, and to provide active assistance in dealing with concerns or complaints in a manner free from reprisal or retaliation.

The supervisor is the person through whom an employee shall raise concerns. Other sources such as the Presbytery Operations Ministry Team are available to the employee to check information, clarify personnel policies, or obtain guidance.

In the event that the immediate supervisor is the subject of the concern or complaint, the employee may go to the Executive Presbyter, or if the Executive Presbyter is the subject of the concern or complaint, the employee may go to the Chair of the Presbytery Operations Team.

Supervisors or managers working with employees to resolve complaints shall take advantage of the full resources as identified by the Presbytery of Detroit for counsel and direction during the investigation and resolution process. This complaint procedure may also be used to address concerns or complaints related to termination.

Employees must notify her/his immediate supervisor, or if that is not possible, the Executive Presbyter or the Chair of the Operations Ministry Team, in a timely fashion, of any complaint considered appropriate for handling under this policy. The complaint process is the exclusive remedy for employees with appropriate complaints. As used in this policy the terms "timely fashion," "reasonable time," "as soon as practical," and

"promptly" generally mean five working days or less. Employer will promptly investigate all complaints in conjunction or consultation with the Operations Ministry Team.

**SEXUAL MISCONDUCT COMPLAINTS**

All complaints regarding sexual harassment or sexual misconduct shall be reported and handled pursuant to the Presbytery of Detroit Sexual Misconduct Policy, attached as Appendix #1.

**BENEFIT PLANS AND ELIGIBILITY**

It is the policy of Employer to provide a fair, competitive, family-supportive benefits program to attract and retain qualified employees. Regular full-time and part-time employees that work twenty hours or more a week are eligible for benefits. Term and interim employees may be eligible for certain benefits. Non-employees are not eligible for benefits.

Benefits offered by the Employer through the Board of Pensions of the Presbyterian Church (USA) and other providers, as appropriate, may include:

- social security
- worker's compensation insurance
- medical insurance
- dental insurance (optional)
- 403(b) savings plan (optional)
- holidays
- personal leave
- sick leave
- leave without pay
- life insurance (basic and optional)
- funeral, jury duty and military leaves
- employee funded medical accounts
- Paid Time Off (to include Vacation)

Optional benefits are benefits which are not paid by the employer. Information regarding benefits may be obtained from your supervisor.

**JOB POSTINGS**

Current job postings for positions at the Presbytery of Detroit may be (1) sent to all churches; (2) published in the Presbytery Newsletter; (3) distributed at Presbytery Meetings; (4) published on the website; and (5) posted on a bulletin board in the main hallway at the Presbytery Office.

**PAID TIME OFF**

It is the policy of the Employer to provide time off with pay (holiday pay) for certain holidays so that employees can enjoy time away from work. The following are designated holidays for the Presbytery of Detroit:

- |                   |                            |                    |
|-------------------|----------------------------|--------------------|
| New Year's Day    | Christmas Day              | New Year's Eve Day |
| Memorial Day      | Martin Luther King Jr. Day |                    |
| Thanksgiving Day  | Independence Day           |                    |
| Christmas Eve Day | Labor Day                  |                    |

When a holiday falls on a Saturday or Sunday, it will be observed as a day off for purposes of holiday pay on the nearest Friday or Monday, respectively.

Employees who have an unexcused absence on the day preceding or following a holiday are ineligible for holiday pay.

**Vacation – Exempt Called Staff**

26 days of paid vacation time, based on a 50 hour work week, are available to all Exempt Called full-time and part-time employees who work twenty (20) hours or more a week. Paid vacation may also be available, depending on length of service, to Term and Interim employees.

**Vacation – Exempt Non-Called Staff**

Vacation time may be available for Exempt Non-Called full-time and part-time employees, governed by either contract or job description, as approved by the Presbytery Operations Ministry Team.

**Vacation – Non-Exempt Staff**

All Non-Called full-time and part-time employees who work twenty (20) hours or more per week are eligible for four (4) standard work weeks of paid vacation time per year, pro-rated based on date of hire or date of termination. Term and interim employees may also be eligible for paid vacation time, depending on their length of service. Paid vacation eligibility for part-time employees is pro-rated based on the percentage of time worked.

**Sick Leave – Exempt Called/Exempt /Non-Exempt**

Paid sick leave is available to all regular full-time and part-time employees and may be available to term and interim employees. Sick leave is available January 1 to eligible employees at the rate of ½-day per pay period. In the first year of employment, sick leave will be prorated based on the percentage of the year worked. Leave for part-time employees is prorated based on the percentage of time worked. The rate of accrual of medical leave does not increase with length of service. A maximum of thirteen (13) days of sick leave can be accrued in a calendar year.

An employee who cannot report to work because of illness or injury must notify his/her supervisor before the start of the shift. A physician's statement may be required for any absence at the discretion of the supervisor. Absences of three (3) days or more require a doctor's statement.

Sick leave may also be used to provide care for family members of the employee in the event of illness in the family that requires the attention of the employee. No more than five (5) days may be used in any calendar quarter for family illnesses. Caution should be exercised in taking advantage of this benefit so that employees do not find themselves without paid time off if they become ill.

**Sick Leave Carryover – Exempt Called/Exempt /Non-Exempt**

Unused sick leave may accumulate to a maximum of 120 days.

**Sick Leave at Separation – Exempt Called/Exempt /Non-Exempt**

Employees whose employment with the Presbytery of Detroit ends, for any reason, shall have no claim for pay in lieu of unused sick leave.

**Personal Days– Exempt Called/Exempt /Non-Exempt**

Employees are entitled to three paid personal days per year to be used for personal business or emergencies. These personal days may be used in ½ or whole day increments.

**LEAVES OF ABSENCE - UNPAID LEAVES:****Eligibility**

Only Regular full-time and part-time employees are eligible for a leave of absence. Employees shall not be entitled to a leave more than once in a 12 month period unless granted by the Operations Ministry Team.

Unpaid Leaves of Absences may be used for:

- Parental - birth or adoption of a child
- Military - covered as required by law
- Family Emergencies
- Personal -for personal reasons

**Description of Benefit**

Eligible employees may request an unpaid leave of absence. However, all paid personal and vacation time must be used prior to any unpaid leave of absence. The requested leave of absence must be continuous.

**Notice of Use of Leave**

The employee shall provide the Employer with thirty days' advance notice in writing. If the employee is unable to do this, reasonable explanation must be provided.

**Approval**

Requests for leave without pay must be approved by the Executive Presbyter, in concurrence with the employee's supervisor, and the Presbytery Operations Ministry Team. While all requests will be considered,

they will be granted or denied at the sole discretion of the Executive Presbyter and the Presbytery Operations Ministry Team in accordance with applicable law.

**Return to Work**

Upon completion of a leave of absence, the employee may be returned to his or her position. Failure to return at the end of a scheduled leave of absence will constitute a voluntary resignation.

**Health Care Benefits During Leave**

Health care benefits will continue during parental leave and unpaid leaves of absence. No other benefits, other than the Employer provided life insurance, are available during an unpaid leave of absence.

**LEAVES OF ABSENCE - PAID LEAVE**

**Bereavement**

Regular full-time and part-time employees who work 20 or more hours a week are eligible for up to three days of paid leave, immediately following the death of a member of their immediate family (spouse, parent, parent-in-law, child, grandchild, brother, sister, grandparent). Verification of death and date of funeral is required to receive this benefit.

**Jury Duty**

Regular full-time and part-time employees shall be paid when summoned for jury duty. If the summon is less than 3 hours, the employee shall return to work for the remainder of the day. Any compensation received for jury duty must be paid to Employer.

Employees are required to submit appropriate documentation to their supervisor concerning jury duty to be placed in their personnel file.

**Annual Study Leave – Exempt Called Staff**

Annual study leave with pay may be granted to Exempt Called staff at the discretion of the Executive Presbyter and Presbytery Operations Ministry Team in accordance with their approved compensation packages.

Study leave is granted only when the employee and the supervisor/Operations Ministry Team have agreed on the appropriate timing of the leave related to the needs of the individual and Employer.

Annual study leave may be cumulative for up to three years. The total accumulation of annual study leave will be no more than six weeks. Pay in lieu of this leave will not be provided.

**Sabbatical – Exempt Called Staff**

After seven years of service, each Exempt Called staff person (EP, AEP, Stated Clerk and Director of Outdoor Ministries) is eligible for a sabbatical leave of an additional eight weeks to be used within the next seven years. The sabbatical leave must be scheduled one year in advance and the purpose and timing approved by the Operations Ministry Team. Requests for leave shall be granted in the order of seniority.

**CONDUCT/MISCONDUCT IN THE WORKPLACE**

To ensure the highest standards of work, health and safety, all employees shall conduct themselves in a professional manner and perform their job duties with integrity. To this end, the following policies are in effect:

- Smoking is prohibited in the Presbytery of Detroit building.
- Employees who report to work intoxicated or under the influence of illegal drugs will be disciplined and required to seek help.
- Weapons of all types (whether or not a permit is held) are prohibited on Presbytery grounds (including the parking lot).
- No form of harassment, intimidation or discrimination will be tolerated. After a fair investigation, such acts shall result in disciplinary action up to and including termination of employment.
- No form of sexual misconduct will be tolerated. Any employee accused of such misconduct will be dealt with according to the terms of the Sexual Misconduct Policy (Attached as appendix #1) adopted by the Presbytery of Detroit.



- Communication systems, equipment, and other Presbytery resources shall be used solely for the purpose of conducting the business of the Presbytery and may be examined by Employer without notice or warning.
- Presbytery records entrusted to an employee shall be protected against unauthorized access, loss, or destruction.
- Public statements shall be made in the name of the employee, and not the Presbytery.
- Advertised services, solicitations, or unauthorized collections may not be conducted by employees.
- The Presbytery of Detroit claims full property rights for all work created by employees that are created within the scope of employment.
- Potential conflict of interest situations shall be immediately reported to the employee's supervisor. Supervisors should report conflict of interest situations of which they become aware immediately to the Executive Presbyter, who will take appropriate action to resolve the conflict.

### **CONDUCT/MISCONDUCT OUTSIDE THE WORKPLACE**

Since the Presbytery of Detroit is a Christian organization committed to Christian ethics and principles, conduct by any employee outside the workplace that is inconsistent with these principles and Christian standards of morality, or that may be detrimental to the reputation of the Presbytery of Detroit may result in discipline or discharge.

### **ATTENDANCE**

Each employee is expected to be present and ready to work during all scheduled work hours. Attendance records are kept to document absences for pay purposes and will be considered in evaluating performance.

Under most circumstances, an employee must give adequate and timely notice of her/his intended absence or lateness to work. It is expected that this notice be prior to her/his scheduled start of work. The notice should include the reason for absence or lateness and the expected time of appearance. Failure to communicate with employee's supervisor for three consecutive scheduled working days will be cause for termination of employment.

#### **Unscheduled Absences (16 minutes or more of unscheduled absence)**

If there are 5 occurrences of unscheduled absences in a 12 month period the employee shall receive a disciplinary warning that will be placed in her/his personnel file. If there is a sixth episode in the same twelve months, the employee may be subject to termination.

### **ANNUAL PERFORMANCE REVIEW**

It is the policy of Employer to conduct performance reviews/evaluations of all staff at least annually. These evaluations serve several purposes. They provide employees with feedback on performance; provide managers with an opportunity to coach, counsel, and motivate employees to their best efforts; serve as a measurement of organizational effectiveness; and provide a basis for merit salary increases.

Performance review is accomplished by comparison of the employee's performance to job responsibilities and pre-established performance goals and objectives.

Evaluations shall be conducted honestly and fairly and reflect the collaborative nature of the work environment. The evaluation must be documented in writing and signed by the reviewer; the employee should acknowledge the review and may add written comments.

An employee that receives a rating that is less than satisfactory shall be placed on probation. The probationary period will be a minimum of three (3) calendar months, during which time the employee's performance against agreed-upon goals and objectives will be closely monitored. If the employee successfully completes the three (3) month probationary period, he/she will be returned to regular employment status. If issues remain, a second three (3) month probationary period may be offered, or the employee may be subject to termination.

### **ON-THE-JOB ACCIDENTS AND INJURIES**

It is the policy of Employer to provide worker's compensation or travel accident insurance at the employer's expense for injuries incurred by employees while performing duties specifically related to the employee's position or while traveling on Employer business.

Employees are responsible for reporting on-the-job accidents or injuries as soon as possible after the incident.

**Worker's Compensation**

Employees shall be covered by worker's compensation insurance in accordance with state law.

During a period of absence due to injury or illness, the employee's position may be filled due to business necessity on either a temporary or regular basis, depending upon the business needs of the department. Upon return, the employee will be placed in the same or equivalent position.

**EMPLOYMENT SEPARATIONS**

It is the policy of Employer that employment relationships are at-will and may be terminated at any time with or without cause by Employer.

Non-exempt employees who resign voluntarily are requested to give at least two weeks notice; exempt employees are requested to give one month's notice.

**Reduction in Force/Job Elimination**

Reductions in force will be accomplished in a manner that best preserves overall organizational effectiveness as determined by Employer. Decisions on which groups of jobs are affected will be based on functions being eliminated or changed. Where choices must be made between employees, decisions will be based on objective criteria such as job performance, individual experience and qualifications for the jobs which remain, need for specific skills and the number of people with similar skills. Staff members with outstanding performance ratings and exceptional qualifications should be the last to be affected by a reduction in force, giving appropriate consideration to affirmative action commitments and equal employment opportunity. Employees who choose to accept a voluntary severance package during a Reduction in Force process are not eligible for re-employment with the Employer for a minimum of five (5) years.

All employees whose jobs will be eliminated in a reduction in force will receive three months notice of the separation date. Employees shall continue to work through the notice period in order to phase out the responsibilities of their positions. Employees may be eligible for severance pay at the end of the notice period. Employees who choose to resign before the official separation date as determined by Employer will be subject to the normal rules applicable to resigning employees. If an employee secures other employment during the notice period, they will be treated as resigning on the first day of such other employment.

Benefits continue for employees as long as they continue to be employed by Employer.

**Vacation leave – reimbursement to employee**

Any unused pro-rated vacation leave will be paid to an employee within 30 days of the termination or separation date, whichever is later.

**Vacation leave – reimbursement to employer**

If the employee has used all of her/his vacation allowance and based on a pro-rated formula has exceeded the number of days available at the time of termination or separation, the employee may be required to reimburse the Employer for the number of days taken that exceed the prorated allocation.

**Severance**

This policy does not guarantee severance to any employee.

Severance pay, if available, is paid in addition to unused prorated vacation, notice pay, and any other compensation owed to the employee. Severance pay will be granted to an eligible employee at the sole discretion of the Executive Presbyter and the Presbytery Operations Ministry Team.

In order to be eligible for severance, termination must not be voluntary or due to unsatisfactory performance. Only exempt/non-exempt full-time or part-time employees on the date of termination are eligible for severance. Term employees are not eligible or entitled to severance pay.

Employees who have received official notice of the date of job elimination but who choose to resign before the date of termination will be treated as resigning for all purposes under this policy.

**Retirement**

As the Board of Pensions' Plan currently stands, employees must be at least 55 years of age to be eligible for retirement. Employees who retire will receive payment for hours worked (and not otherwise paid) plus payment for unused accrued vacation leave.

Employees who retire with 20 or more years of service will receive a retirement benefit equal to one month's salary.

Employees who retire should give one month's notice of their intention to retire. All retirement benefits must be coordinated with the Board of Pensions.

**EMPLOYEE HANDBOOK DISCLAIMER**

*I have received a copy of the Presbytery of Detroit's Employee Handbook and have read and understand its contents, specifically including the statements describing the purpose and effect of the Handbook. I understand that the Presbytery of Detroit is an "at will" employer and, as such, employment with the Presbytery of Detroit is not for a fixed term or definite period and may be terminated at anytime, with or without cause or notice, and that no one, except the Executive Presbyter and the Presbytery Operations Ministry Team can make any agreements to the contrary to this "at will" status, and such an agreement, to be enforceable, must be in writing and signed by the Executive Presbyter and the Chair of the Presbytery Operations Ministry Team. In addition, I understand that this Employee Handbook states the Presbytery of Detroit's policies and practices in effect on the date of publication. I understand that this Employee Handbook does not create or constitute a contract of any kind between any employee and the Presbytery of Detroit. I also understand that these policies and procedures are continually evaluated and may be amended, modified, or discontinued at any time by the Presbytery of Detroit.*

*Sign and date to acknowledge receipt of this document and return it to the Operations Ministry Team*

Print Name: \_\_\_\_\_ Dated: \_\_\_\_\_

Signature: \_\_\_\_\_

**What is the overall financial health of the Presbytery of Detroit?**

Here is the answer to the question

- The Balance Sheet, (All Assets and Liabilities) are **Green**. Asset Values have and continue to increase. All funds are in productive use for the benefit of the organization. i.e. generating income or reducing borrowing costs see chart on page 2 for status of reserves.
- Receipts from all sources are **Green**. Income from Per capita is **down** but Shared Mission & Investment income are up versus the budget
- Expenditures and disbursements are **Green**. Expenses are on schedule and within budget.

The Overall Financial Health is GREEN 😊

Now let's look at the actual numbers for the Combined Funds versus the Budget; Monthly, Year to Date, and a projection for the year.

**Combined Fund Report as of June 28, 2013**

	Monthly - April 2013			Year to Date – 2013			Projected 2013 Annual Budget		
	Actual	Budget	Variance	Actual	Budget	Variance	Forecast	Budget	Variance
<b>Revenue</b>	\$237,533	\$145,250	\$ 92,283	\$1,053,873	\$871,500	\$ 182,373	\$2,250,317	2,250,317	\$
<b>Expenditures</b>	\$206,419	\$187,500	(\$18,919)	\$1,196,477	\$1,125,150	(\$71,327)	\$2,250,317	2,250,317	\$
<b>Surplus/Deficit</b>	\$31,114	(\$42,250)	\$ 73,364	(\$142,604)	(\$253,650)	\$ 111,046	\$	\$	\$

**A few other metrics to watch:**

Income from Churches	Year to date	Budget	Variance
<b>Shared Mission</b>	\$ 157,967	\$ 143,175	\$14,792
<b>Per Capita</b>	\$209,234	\$261,675	(\$52,441)
<b>Total</b>	<b>\$367,201</b>	<b>\$404,850</b>	<b>(\$37,649)</b>

Endowment Revenue is ~26% of Total budget  
And is ~35% of Operating Income

Legal Fees Paid	2011	2012	2013
	\$74,791	\$38,353	\$2,445

**Presbytery of Detroit**  
**Capital Fund Status**  
**6/30/2013**

**Assets**

Current Cash Balance	3,205,942.06
POD Loans Receivable	1,175,233.09
POD Lines of Credit Receivable	170,262.62
<b>Total</b>	<b>\$ 4,551,437.77</b>

**Liabilities & Reserves**

Reserve for Lines of Credit	170,262.62
Reserve for Jeanne Seely Trust	
Reserve for current PILP/PCUSA loans	1,117,349.07
Reserve for future PILP/PCUSA loans	
Reserve for current Synod loans	13,446.82
Reserve for PC(USA) Grant Mortgage	214,018.05
Reserve for Synod Grant Mortgages	53,787.26
POD Outstanding Loans	1,175,233.09
Reserve for future POD Loans	125,000.00
Reserve for POD Loans Uncollectable	55,310.01
Reserve for Southwest 18 months	100,000.00
Reserve for Operations	100,000.00
<b>Total</b>	<b>\$ 3,124,406.91</b>

**Net Funds Available in Capital Fund**      **\$ 1,427,030.86**

**PILP is the Presbyterian  
Investment Loan Program,  
an National Organization  
that provides Capital loans  
to Churches**

But first let's review a few definitions;



- RED / Yellow / Green

- I will use these indicators to communicate the Financial Health of the Organization



RED indicates a significant decline or loss which will result in failure to meet budget requirements. Greater than 10% variance is RED



YELLOW indicates a short term or minor loss, decline or excess versus the approved budget. From 5% to 10% variance is YELLOW



Green indicates stable or increasing revenue and or Assets that will benefit the organization. 0% to 5% variance to the Budget is GREEN

#### Definitions of Accounting terms;

The Presbytery of Detroit uses Generally Accepted Accounting Practices and accounts for all income and expenditures across the following multiple fund categories or groups;

- Fund **100** is the **general operating fund** similar to your check book at home or at your home Church
- Fund **200** is the **capital fund**, where loans and lines of credit are provided along with costs for property.
- Fund **300** is closed & inactive
- Fund **400** is where the **endowment / investment** transactions are recorded
- Fund **510** is where the **Designated** funds are recorded, similar to Saving accounts set up for specific use
- Fund **600** is where all the **Mission fund** transactions including GA & Synod are recorded and maintained.
- Fund **700** Closed & inactive
- Fund **800** Closed & inactive

The combined funds report is directly aligned with the approved Budget and includes all the funds. We will continue to report on the combined funds basis and the operating fund versus the approved budget.

**2014 MINIMUM TERMS FOR FULL-TIME CLERGY**  
**The Committee On Ministry-Presbytery of Detroit**

The POD effective salary for 2014 is a minimum 1% increase over 2013.  
*BOP requires that Medical dues be based on effective salary but not less than \$42,000.*  
*Social Security, Pensions and Death/Disability are based on effective salary.*

	<u>2013</u>	<u>2014</u>	<u>2013</u>	<u>2014</u>
	Clergy		Clergy, Spouse/Family	
<b><u>I. Effective Salary * (POD Minimum)</u></b>				
a. Cash Salary, Housing Allowance & Deferred Compensation	\$40,607	\$41,013	\$40,607	\$41,013
b. Med. Deductible ** (1% of cash salary for plan member Plus 1% for spouse/family)	406	410	812	820
c. Self-Employment Contribution Act Reimbursement (Any portion over 7.65% of Effective Salary)				
<b>TOTAL EFFECTIVE SALARY *</b>	<u>\$41,013</u>	<u>\$41,423</u>	<u>\$41,419</u>	<u>\$41,833</u>
<b><u>II. Benefits</u></b>				
2013 Pension (33% of Effective 2013 Salary)	\$13,534		\$13,668	
a. BOP Med 23% based on \$42,000 minimum		9,660		9,660
b. BOP Pensions 11% of Effective Salary *		4,557		4,602
c. BOP Death/Disability 1% of Effective Salary *		414		418
d. Social Security Reimbursement (7.65% of Effective Salary *)	3,137	3,169	3,169	3,200
e. Medical Deductible Reimbursed **				
<b>TOTAL BENEFITS</b>	<u>\$16,671</u>	<u>\$17,800</u>	<u>\$16,837</u>	<u>\$17,880</u>
<b><u>III. Reimbursed Expenses</u></b>				
a. Study Allowance Reimbursed	\$1,030	\$1,000	\$1,030	\$1,000
b. Professional Expenses (Vouchered & Reimbursed) Auto Reimbursement att IRS allowable rate (currently 56.5 cents/mile) , Business Expenses (books, dues, tapes, etc.)	1,236	\$1,500	\$1,236	\$1,500
<b>TOTAL REIMBURSED EXPENSES</b>	<u>\$2,266</u>	<u>\$2,500</u>	<u>\$2,266</u>	<u>\$2,500</u>
<b>GRAND TOTAL MINIMUM TERMS OF CALL</b>	<u>\$59,950</u>	<u>\$61,590</u> +2.74%	<u>\$60,522</u>	<u>\$62,213</u> +2.79%

**Other Requirements**

- a. Attend Transition in Ministry Workshop
- b. All new and existing full-time calls are required to meet the minimum. Less than full time calls are prorated.
- c. Four weeks vacation (including 4 Sundays); and two weeks study leave (including 2 Sundays) are required.
- d. Study Allowance and Leave may be accumulated up to 6 weeks, upon Session action.
- e. All installed positions require participation in the Board of Pensions.
- f. BOP Median Salary for 2014 is \$54,500.

\* POD minimum effective salary. Manse value is considered 30% of this total by the Board of Pensions. Cash housing allowance is flexible, but must reflect actual expenses of operating the home.

\*\* May be considered under benefits if reimbursed on voucher.

\*\*\* May be under Benefits if paid/reimbursed as part of a HRA plan or a supplemental wrap-around plan provided by employing organization on a group coverage basis to all employees of the employing organization. Member may negotiate higher deductibles.

APPROVED by Committee on Ministry:

August 8, 2013

APPROVED by Presbytery of Detroit:

August 27, 2013

B of P dues required as of

January 1, 2014



Presbytery of Detroit  
Ordination/Installation Commissions  
August 27, 2013

ORDINATION OF LUCUS KEPPEL

The Commission to ordain Lucus Keppel as Minister of Word and Sacrament in the Presbyterian Church (USA) was convened with prayer by the moderator, Jean Loup, at 3:00 p.m. on Sunday, August 4, 2013, at the Orchard Lake Community Church, Presbyterian. The Commission members present were:

- The Rev. Dr. Paul Thwaite
- The Rev. Anne Schaefer
- The Rev. Marjorie Wilhelmi
- Elder Harold Ellis of St. John's Presbyterian Church
- Elder Elizabeth Keppel of Orchard Lake Community Church, Presbyterian

The Commission approved the seating of the following members as corresponding members:

- The Rev. David R. Sawyer of Mid-Kentucky Presbytery
- Elder Elana Levy, under care of Salem Presbytery and a student at Louisville Seminary

The Commission invited the following persons to participate in the worship service:

- Chuck Keppel, Ruling Elder, Orchard Lake Community Church, Presbyterian
- The Rev. David Robertson, Honorably Retired
- Bruce Snyder, Director of Music, Orchard Lake Community Church, Presbyterian

After approving the order of worship, the Commission proceeded to worship, where it ordained Lucus Keppel as Minister of Word and Sacrament of the Presbyterian Church (USA). In the course of the service, Lucus affirmed the obligations of the questions laid out in W-4.4003. Upon conclusion of the worship service, the Commission and congregation were dismissed with prayer and benediction by the Rev. Lucus Keppel.

The Sacrament of Communion was celebrated as part of the service.

/s Jean Loup, Moderator

Date: Sunday, August 04, 2013

INSTALLATION OF JAMES GEAR

The Commission to install James Gear as Pastor of the St. Andrew's Presbyterian Church was convened with prayer by the moderator, Jean Loup, at 2:30 p.m. on Sunday, August 25, 2013, at the St. Andrew's Presbyterian Church. The Commission members present were:

- The Rev. Dr. Sue Ellis Melrose
- The Rev. Dr. Richard Brownlee
- Elder Carol Smith of St. Andrew's Presbyterian Church
- Elder Robert Chrisman of Auburn Hills Presbyterian Church

The Commission invited the following persons to participate in the worship service:

- Elder Jerrilynn Allen of St. Andrew's Presbyterian Church

- Elder Virginia Gomoll of St. Andrew's Presbyterian Church
- Elder Gary Korzeniewski of St. Andrew's Presbyterian Church
- Elder Carol Ramsay of St. Andrew's Presbyterian Church
- Deacon Bennye Waldon of St. Andrew's Presbyterian Church
- Elder Audrey Watson of St. Andrew's Presbyterian Church

After approving the order of worship, the Commission proceeded to worship, where it installed James Gear as Teaching Elder of St. Andrew's Presbyterian Church. In the course of the service, James Gear affirmed the obligations of the questions laid out in W-4.4003. Upon conclusion of the worship service, the Commission and congregation were dismissed with prayer and benediction by James Gear.

s/ Jean Loup, Moderator  
Date: August 25, 2013



# Presbyterian Church of East Africa THIKA PRESBYTERY

P.o. Box 552-01000, Thika

Tel: 020 2307312

Email: pthikapresbytery@yahoo.com

Moderator:.....

Presbytery Clerk:.....

Treasurer:.....

27<sup>th</sup> June 2013

To Detroit Partners

RE: INVITATION TO INTERNATIONAL MISSIONS CONFERENCE IN FEBRUARY 2014

Receive Christian greetings from Thika presbytery.

We believe this letter will find you well. Thika is also doing well. As you may be aware, the above conference is being organized to take place in Nakuru-Kenya on 11<sup>th</sup> – 14<sup>th</sup> February 2014. We have instructions from the Secretary General’s desk that we do the official invitations for our respective partners. Detroit are our esteemed partners in the noble course of spreading the Gospel, we recognize and cherish it.

On behalf of our presbytery of Thika, I write to invite you to the said conference and look forward to a fellowship during that event. We also humbly request that in the course of time, and for our planning, you confirm participation and the number of people to attend.

Looking forward to a continued partnership to the glory of God and the blessings of our people.

In service,

Rev. Julius N. Mbugua

PRESBYTERY MODERATOR

C.C.:

- Presbytery Clerk – Thika
- Chairperson – Mission Board
- Chairperson – Thika work group - USA

**The Presbytery of Detroit  
Minutes of the Stated and Annual Meeting  
October 26, 2013  
Grosse Pointe Memorial Presbyterian Church**

The Presbytery of Detroit convened with worship at 9:07 a.m.  
Paul Thwaite gave a memorial for David Robertson.  
Tom Hartley gave a memorial for Fran Anderson. The Presbytery responded with a chorus of Mission, Mission M-I-S-S-I-O-N

**We Celebrated Our Connections In Christ**

The Moderator opened with a prayer and declared the presence of a quorum.  
The Moderator appointed Ruth Azar the assistant to the Stated Clerk.  
The Moderator welcomed new members and commissioners.  
The Moderator recognized the retirements of Neil Cowling and Doyll Andrews  
Upon motion of the Stated Clerk, Presbytery approved the docket.  
Upon motion of the Stated Clerk, Presbytery excused those who have requested to be excused.

Upon motion of Mr Timm, Presbytery seated Christine Coy Fohr and Bruce Whearty from Mid-Kentucky Presbytery, and Jaco Bester from the Presbytery of South Africa as corresponding members.

Peter Henry welcomed Presbytery to Grosse Point Memorial Church.

**Committee on Local Arrangements**

Peter Smith reported on coordination of preparations for the General Assembly.

Budge Gere reported on the fund-raising for the GA, which will allow us to show the hospitality of the Presbytery of Detroit. We need to raise \$150,000. We have received \$100,000.

Paul Thwaite reported on worship during the General Assembly. Congregations will be asked to host commissioners for the Sunday worship on June 15. He invited commissioners to bring this up to their sessions.

Sue Ellis Melrose asked for churches to provide volunteers. We will need hundreds of volunteers for all kinds of tasks.

**Reports from Other Governing Bodies**

Rev Christine Coy-Fohr, the General Assembly world mission consultant for mission leaders, reported on their work in producing resources for congregations to help them get involved in world mission. The GA Staff took up a collection for Fran Anderson. (Received by Moderator Loup.)

Harold Ellens began moderating the meeting.

**We Listened for the Work of the Spirit in our Community**

**Announcements** regarding: the Trip to Kenya Thika Presbytery in February; the Multicultural Ministry Team event addressing Race and Racism; Presbyterian Women on the March retreat; Ann Arbor First Christian Life Academy; Leadership Training on Feb 8 at Dearborn First;

Presbyterian Peace Making Program event on November 15; Hands on Mission; Kenyan mission.

**Reports:** Eldon Beery reported on the progress of the history project. The Communications Work Group reported on the new web site; Special Committee on how to Show Support for Detroit reported it is still working; Congregational Development reported on the worship workshops scheduled for next month at Dearborn First; New Church Development Team presented a video report on the Far West and Comunidad los del Camino new church developments.

Jean Loup resumed moderating the meeting.

### **Report from Presbytery Affiliated Organizations**

Gena Edwards reported on the New Hartford Village Luxury retirement community in the city. This is to serve those seniors who live in Detroit who make sufficient money to disqualify for assistance.

### **We Responded to Christ's Call to Mission and Ministry**

Mr Timm lifted up for celebration anniversaries of ordinations. He introduced Jaco Bester from South Africa, here to meet with the Synod on the Belhar Confession. He noted the Mission Yearbooks on the table, which he uses in his daily devotionals. And he offered thanks for Jean Loup for her service as moderator this year.

The Moderator offered a prayer for openness and guidance.

### **Committee Items for Action:**

**Committee on Preparation for Ministry.** Jason Pittman reported for the Committee.

The Committee presented Joanne Blair, a candidate of this Presbytery and member of Birmingham First, who has met the requirements for ordination in this presbytery, received her M.Div. from Ecumenical Theological Seminary, and received a call to First Presbyterian Church, Birmingham as *Assistant Pastor*, for examination for ordination to the ordered ministry of teaching elder. Ms Blair described her faith journey and read her statement of faith. Presbytery examined her on her Christian faith and views in theology, the Sacraments, and the government of this church. Upon motion of John Judson, Presbytery voted to arrest the examination. Upon motion of the Committee, Presbytery voted to approve the ordination of Ms Blair to the ordered ministry of teaching elder.

The Moderator offered a prayer for Ms Blair and her ministry.

The Committee presented Sung Joon Moon, a member of the Korean Presbyterian Church of Metro Detroit, for examination for admission to candidacy for the ordered ministry of teaching elder. The Presbytery examined Mr Moon on his Christian faith, forms of Christian service undertaken, and motives for seeking the ordered ministry of teaching elder. Presbytery examined Mr Moon on his sense of call. Upon motion, Presbytery voted to arrest the examination. Upon motion of the Committee, Presbytery voted to enroll Sung Joon Moon as a candidate for the ordered ministry of teaching elder.

Mr Moon answered in the affirmative the questions in Presbytery Policy P-21. After a brief charge and prayer, the Moderator declared Mr Moon enrolled as a candidate.

The Committee presented the following for the information of Presbytery.

**Consultation Reports**

***For Teaching Elder (Minister of Word and Sacrament):***

1. CPM met with the following Candidates on September 3 and October 1, sustained their annual consultations, and granted them Final Assessment—giving them permission to form and circulate their Personal Information Form (PIF), and seek a call.

*Joanne Blair September 3 First, Birmingham*

*Jill Mills October 1 Westminster, Ann Arbor*

2. CPM met with the following Candidate on September 3 and sustained his annual consultation.

*Daniel Heaton First, Mt. Clemens*

3. CPM met with the following Inquirer on September 3 and sustained his annual consultation.

*Sung Joon Moon Korean Presbyterian, Metro Detroit*

4. CPM met with the following individual on October 1 and has enrolled her as an Inquirer under the care of the Presbytery of Detroit.

*Bethany Peerbolte Milford Presbyterian*

**For Commissioned Ruling Elder (CRE) \*\*:**

1. CPM met with the following CRET on September 3, sustained his annual consultation, and has designated him an ECRE ready to be considered for commissioning.

*Kerry Border Peace, Clinton Twp.*

\*\* CRET=*Commissioned Ruling Elder Trainee*; the designation given when in the preparation process designed by the CPM of the Presbytery of Detroit.

ECRE=*Eligible Commissioned Ruling Elder*; the designation given when all preparation processes are complete and recommendation to the Committee on Ministry for commissioning has occurred.

CRE= *Commissioned Ruling Elder*; the designation reserved only for a ruling elder serving a commission to a validated ministry in the Presbytery of Detroit. When not serving in such a position, the individual is identified once again as an *Eligible Commissioned Ruling Elder (ECRE)*.

2. CPM met with the following CRE in training on September 3, and sustained her annual consultation.

*Patricia Johnson First, Royal Oak*

**Treasurer.** Alvin Smith reported.

Mr Smith presented his report. Upon motion of Gretchen Denton, the Presbytery voted to extend the time for the report by 5 minutes. Mr Smith believes our income is seriously in arrears. His report is appended to the minutes.

**Trustees.** Mike Starynychak reported for the Trustees.

The motion was made by the Trustees to approve the sale of the property of 1204 Pearl Street, Ypsilanti, MI by Ann Arbor First for at least the appraised value, pending the following conditions:

Session of First Presbyterian Church has provided the Trustees with:

1. The deed of the property indicating it belongs to the church
2. A legal description of the property
3. An appraisal
4. A copy of the minutes of the congregation showing that the congregation has concurred.

5. A copy of the tax bill as of July 1 2013.

Upon motion of Mr Beery the Presbytery voted to amend by striking “appraised” and inserting “twice the assessed value.” The amended motion was approved to read:

Approve the sale of the property of 1204 Pearl Street, Ypsilanti, MI by Ann Arbor First for at least twice the assessed value, pending the following conditions:

1. The deed of the property indicating it belongs to the church
2. A legal description of the property
3. An appraisal
4. A copy of the minutes of the congregation showing that the congregation has concurred.
5. A copy of the tax bill as of July 1 2013.

The Trustees report the following for the information of Presbytery:

1. The Trustees have decided to authorize the approval of the Ann Arbor First property noted above and bring it to this meeting for ratification if the sale is necessary before this meeting.
2. The Trustees report the financial “dashboard” for the information of Presbytery. It is appended to the minutes.
3. The Trustees heard a report from the Presbytery representative on the board of the University of Michigan Presbyterian Corporation concerning property matters.
4. The Trustees have approved transferring funds from Fund 200 to the 2014 budget (Fund 100) to produce a balanced budget.
5. The Trustees have approved a 5-year/5% loan of \$15,000 to Broadstreet Church for the purpose of repair work to be done on properties near the church that they have purchased to expand their ministry capability.
6. The Trustees have reviewed the matter of receiving funds on behalf of organizations that are not themselves tax exempt.
7. The Audit Committee of the Trustees reports it has received the 2012 financial information from the Presbyterian Women.
8. The Presbytery has received a bequest of \$100,000 from Judy Borchardt and placed it in an account named the Judy Borchardt Memorial Account. The Trustees have, according to the instructions from Ms Borchardt, allocated funds to pay off the PILP loan of Northminster Church, and to distribute the remainder equally to Birmingham First and Northminster.
9. The sale of the Hartland property, earlier approved by the Presbytery, is expected to be completed this month.

**Coordinating Cabinet:** Harold Ellis reported for the Coordinating Cabinet.

#### **Election of the Stated Clerk**

The Moderator appointed the following tellers: Joan Penner-Hahn, Bob Ponder, Sarah Linn, Beth Delaney.

The Coordinating Cabinet moved the election of Edward Koster as Stated Clerk for the 3-year term beginning January 1, 2014.

Gretchen Denton read a statement from the Committee on Representation opposing the election on the grounds that the process for the search was flawed. John Judson responded to the statement.

While the ballots were being counted, and upon motion of the Coordinating Cabinet, Presbytery voted to:

1. Approve the celebration of the Lord's Supper by Presbyterian Women of the Presbytery of Detroit at its meeting of March 8, 2014 and the Pastors in Transition Workgroup "Welcome to the Presbytery" event on 10/29/13.
2. Accept the invitations of the following churches to host Presbytery meetings in 2014:
  - January 28: St John's
  - February 22 (Saturday): Grosse Pointe Woods
  - April 22: Brighton First
  - August 26: St Clair Shores Lake Shore
  - October 25 (Saturday): Milford
3. Approve the 2014 Budget. The budget appended to the minutes.
4. Approve the terms of call for the Presbytery Executive, Stated Clerk, and Director of the Howell Center. The terms are appended to the minutes.

The Coordinating Cabinet reported the following for the information of Presbytery:

1. The Coordinating Cabinet heard a report from the Presbytery Operations Team that it has conducted a 5-year review of the work of Allen Timm.
2. The Coordinating Cabinet is expecting to submit a revised policy on searches for called staff to the Presbytery at the January meeting of Presbytery.
3. The new website is now functioning. It is designed to be easier to navigate, increase the capabilities for sharing documents, be more informative, and allow greater flexibility. The new web address is presbyteryofdetroit.org.
4. The Coordinating Cabinet has approved a Coordinating Cabinet policy on the website: Content Management Policies and Standards. The policy is Paper Da.
5. The Coordinating Cabinet has approved the celebration of the Lord's Supper at the meeting of the Association of Stated Clerks at the Detroit Marriott on October 17.
6. The Coordinating Cabinet has referred to the Mission Interpretation Team a proposal to establish a memorial fund for Fran Anderson for building wells in Kenya, and to encourage contributions to World Wide Mission.
7. The Coordinating Cabinet heard a report about the development of an Iraqi worshipping community that has been initiated at the Kirk in the Hills.
8. There is a new provision in the Book of Order that requires presbyteries that submit overtures to get a concurrence before the overture can be considered by the General Assembly. The Coordinating Cabinet is looking into a process by which sessions would be able to propose concurrences for Presbytery approval.

**Committee on Nominations.** Marianne Grano reported for the Committee

Upon nomination of the Committee on Nominations, there being no nominations from the floor, Presbytery elected the following:

For General Assembly in 2014:

Clergy	Rev.	Beth Delaney	Southfield - Filipino American Fellowship
Clergy	Rev.	Raphael Francis	Detroit - Trinity Community
Clergy	Rev.	Christopher Thomas	Plymouth - First
Clergy	Rev.	Paul Thwaite	Orchard Lake - Community
Alternate Clergy	Rev.	Adam Grosch	St. Clair Shores - Lake Shore
Elder	Elder	Sung Yang	Southfield - KPCMD
Elder	Elder	MaryAnn Brantley	Detroit - Gratiot Ave.



Elder	Elder	Katherine Nyberg	Birmingham - First
Elder	Elder	Christine Sackett	Garden City
Alternate Elder	Elder	Daryl Taylor	Detroit - Hope
Alternate Elder	Elder	Barbara Russell	Birmingham - First
Alternate Elder	Elder	Brian Evely	Ann Arbor - Northside
Alternate Elder	Elder	Theresa Waller	Clarkston - Sashabaw
YAD		Michael Barconey	Southfield - Covenant
YAD Alternate		Joshua Tuck	Sterling Heights - New Life

## For officers of the Presbytery:

Moderator	Elder	Harold Ellis	Detroit - St. Johns
Vice-moderator	Rev.	Judy Shipman	Honorably Retired

## For Committee on Ministry:

Chair 2014	Rev.	Philip Reed	Grosse Ile
Class 14	Rev.	Donald Wright	Honorably Retired
Class 14	Elder	Kathleen Gage (Conflict Skills)	Farmington - First
Class 14	Elder	Dixie Elam	Livonia - Rosedale Gardens
Class 14	Rev.	Peter C. Smith	Detroit - Jefferson Avenue
Class 14	Elder	Steve Benton	Grosse Ile
Class 14	Elder	Elizabeth Keppel	Orchard Lake - Community
Class 14	Rev.	Karen Stunkel	Taylor - Southminster
Class 14	Rev.	James Monnett	Ann Arbor - First
Class 14	Rev.	Neeta Nichols	Dearborn - Cherry Hill
Class 14	Elder	Adrienne Adams	Detroit - Calvary
Class 15	Rev.	Mary Austin	Detroit - Westminster
Class 15	Rev.	David Bleivik	Dearborn - First
Class 15	Rev.	Kelly Shriver	Milan - Peoples
Class 15	Rev.	Philip Reed	Grosse Ile
Class 15	Rev.	Fairfax Fair	Ann Arbor - First
Class 15	Elder	Shirley Henry	Northville - First
Class 15	Elder	Dr. Dorothy J. Buchan	Warren - First
Class 15	Elder	Judy Armstrong	Mt. Clemens - First
Class 15	Elder	John Clark	Allen Park
Class 15	Rev.	Iris Tucker	At-Large
Class 16	Elder	Diane Agnew	Gross Pointe Memorial
Class 16	CRE	Gordon Seiler	Detroit - Calvin East
Class 16	Rev	David Shinn	Southfield - New Hope
Class 16	Rev.	Dr. Bill Davis	Mt. Clemens - First
Class 16	Elder	Mary Ann Brantley	Detroit - Gratiot Avenue
Class 16	Rev.	Keith Provost	Honorably Retired
Class 16	Rev.	Breanne Ryan	Port Huron - First

Class 16	Elder	Altha Steen	Detroit - St. John's
Class 16	Elder	Dr. Sung Yang	Southfield - KPCMD

For Committee on Preparation for Ministry:

Co-Chair 2014	Rev	Jason Pittman	Port Huron - First
Co-Chair 2014	Elder	Sandra Nicholls	Birmingham - First
Class 14	Rev.	Dr. Thomas C. Hartley	Waterford - Community
Class 14	Rev.	Matthew Means	Warren - Celtic Cross
Class 14	Rev	Tres Adams	Bloomfield Hills - Kirk in the Hills
Class 14	Elder	Mary Gholz	Birmingham - First
Class 14	Rev	Judy Shipman	Honorably Retired
Class 14	Elder	Elaine Roseborough	Royal Oak - First
Class 14	Rev	Jason Pittman	Port Huron - First
Class 15	Rev.	Paul Stunkel	Livonia - St. Paul's
Class 15	Elder	Samuel Clark III	Bloomfield Hills - Kirk in the Hills
Class 15	Elder	Rudi Ansbacher, MD, MS	Ann Arbor - First
Class 15	Elder	Marlys Schutjer	Ann Arbor - First
Class 15	Rev.	Micheal Horlocker	South Lyon - First
Class 15	Elder	Michael Gaubatz	Canton - Geneva
Class 15	Rev.	Keith Geiselman	Ypsilanti - First
Class 16	Elder	Janet Morton	Allen Park
Class 16	Elder	Daryl Taylor	Detroit - Hope
Class 16	Rev.	Richard Brownlee	Honorably Retired
Class 16	Elder	Phyllis Hunt	Taylor - Southminster
Class 16	Elder	Sandra Nicholls	Birmingham - First
Class 16	Rev.	Emma Ouellette	Northville - First
Class 16	Elder	Marcia Ball	Grosse Pointe Memorial

For Congregational Development and Transformation:

Chair 2014	Elder	Charon Barconey	Farmington - First
Class 14	Elder	Michael Barconey	Southfield - Covenant
Class 14	Rev.	Judith McMillan	Troy - First
Class 15	Rev.	Rafael Francis	Detroit - Trinity Community
Class 15	Elder	Charon Barconey	Farmington - First
Class 16	Rev.	James Gear	Dearborn Heights - St. Andrew's
Class 16	Elder	Anita Teresko	Grosse Ile

For Howell Conference and Nature Center:

Chair 2014	Rev.	Paul S. Bousquette	Redford - St. James
Class 14	Rev.	James Conley	Honorably Retired
Class 14	Elder	Norman Bezrutch	Howell - First
Class 15	Elder	Dixie Elam	Livonia - Rosedale Gardens
Class 15	Elder	Caroline Richardson	Ann Arbor - Westminster
Class 16	Rev.	Paul S. Bousquette	Redford - St. James

Class 16	Elder	Jacqueline Humphrey	Detroit - Westminster
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For Leadership Equipping Team:

Chair 2014	Elder	Dorothy Seabrooks	Detroit - St. John's
Class 14	Rev.	Neil Cowling	Westland - Kirk of Our Savior
Class 14	Elder	Ron Case	Grosse Ile
Class 15	Elder	Dorothy Seabrooks	Detroit - St. John's
Class 15	Elder	Doris Campbell	Milan - Peoples
Class 16	Elder	Mattie Hunter	Detroit - Trumbull Ave.
Class 16	Rev.	Julie Madden	At-Large

For Mission Interpretation Ministry Team:

Chair 2014	Rev.	Jim Faile	Farmington - First
Class 14	Rev.	Jim Faile	Farmington - First
Class 15	Elder	Heidi Church	Ypsilanti - First
Class 15	Elder	Tim Ngare	Detroit - Calvary
Class 16	Rev.	Paul Bousquette	Redford - St. James
Class 16	Elder	Jeanne Moore	Detroit - St. John's

For Multicultural Ministries Team:

Chair 2014	Elder	Rosy Latimore	Birmingham - First
Class 14	Rev	Opelton Parker	Highland Park - Park United
Class 14	Elder	Kathleen Johnson	Detroit - Jefferson Ave.
Class 4	Rev	Opelton Parker	Highland Park - Park United
Class 14	Elder	Raul Eschevarria	Comunidad los del Camino
Class 15	Elder	Rosy Latimore	Birmingham - First
Class 15	Elder	Lynn Boyle	Northville - First
Class 16	Rev.	Thomas James	Southfield - Covenant
Class 16	Rev.	Renee Roederer	Ann Arbor - First

For New Church Development Ministry Team:

Chair 2014	Rev	Chris Thomas	Plymouth - First
Class 14	Elder	Anita Teresko	Grosse Ile
Class 14	Rev	John Pavelco	Walled Lake - Crossroads
Class 15	Rev.	Chris Thomas	Plymouth - First
Class 15	Elder	Rosy Latimore	Birmingham - First
Class 16	Rev.	Isaac Chung	White Lake

For Committee on Nominations:

Chair 2014	Rev	Marianne Grano	Rochester - University
Class 14	Elder	Bob Geake	Northville - First
Class 14	Elder	Stefanie Lewis	Detroit - Hope
Class 14	Elder	Doug Denton	Rochester - University
Class 14	Elder	Nancy Nawrocki	Milford
Class 14	Rev	Peter Henry	Grosse Pointe Memorial
Class 15	Elder	Marie Hughley	Highland Park - Park United
Class 15	Elder	Robert Lee	Southfield - KPCMD
Class 15	Rev	Charlotte Sommers	Troy - Northminster
Class 16	Rev	Marianne Grano	Rochester - University
Class 16	Rev	Raphael Francis	Detroit - Trinity Community

Class 16	Elder	Marva Banks	Detroit - Calvary
Class 16	Rev	James Russell	Honorably Retired

For the Permanent Judicial Committee:

Class 15	Elder	Mark Schneider, Esq.	Ferndale - Drayton Ave
Class 15	Elder	Thomas MacFarlane, Esq.	Beverly Hills - Northbrook
Class 17	Rev.	Dr. George Portice	Rochester - University
Class 17	Rev	Dr. Sue Melrose	Farmington - First
Class 17	Elder	Elizabeth Baergen, Esq.	Grosse Pointe Woods
Class 19	Rev	Anne Schaefer	At-Large
Class 19	Elder	Soraya Larkins	Southfield - New Hope

For Planning and Visioning Team:

Chair 2014	Rev.	Dr. Paul Thwaite	Orchard Lake - Community
Class 14	Rev.	Dr. J. Bernard Taylor	Honorably Retired
Class 14	Elder	Ed Hanpeter	Bloomfield Hills - Kirk in the Hills
Class 14	Elder	Stefanie Lewis	Detroit - Hope
Class 15	Elder	Katherine Nyberg	Birmingham - First
Class 15	Elder	Deborah Fair	Detroit - Westminster
Class 16	Rev.	Dr. Paul Thwaite	Orchard Lake - Community
Class 16	Rev	Kelly Pittman	Fort Gratiot - Lakeshore

For Presbytery Operations Team:

Chair 2014	Rev.	Greg Zurakowski	Belleville
Class 14	Rev.	Douglas Blaikie	Allen Park
Class 14	Elder	Patricia Hollowell	Detroit - Broadstreet
Class 15	Rev.	Greg Zurakowski	Belleville
Class 15	Elder	Ron Whitney	Bloomfield Hills - Kirk in the Hills
Class 16	Elder	Delois Cain	Detroit - Trinity Community
Class 16	Rev.	John Judson	Birmingham - First

For Committee on Representation:

Chair 2014	Rev.	Gretchen Denton	Honorably Retired
Class 2014	Rev	Diane Smalley	Honorably Retired
Class 14	Rev.	Gretchen Denton	Honorably Retired
Class 15	Elder	Richard Turner	Detroit - Fort Street
Class 15	Elder	Michael Barconey	Southfield - Covenant
Class 16	Elder	Terry Chaney	Birmingham - First
Class 16	Elder	Barbara Smith	Southfield - Covenant

For Social Justice Team:

Chair 2014	Rev	Beth Delaney	Southfield - Filipino American Fellowship
Class 14	Elder	Randall Commissaris	Detroit - Fort Street
Class 14	Rev.	Beth Delaney	Southfield - Filipino American Fellowship
Class 15	Elder	Tremetre Young	Bloomfield Hills - Kirk in the Hills
Class 15	Rev.	Dr. William Dunifon	Honorably Retired
Class 16	Elder	Nancy Massey	Detroit - Trinity Community
Class 16	Rev	Diane Smalley	Honorably Retired

## For the Board of Trustees:

Class 14	Elder	Tom Neal	Farmington - First
Class 14	Rev	Dr. Louis J. Prues	Detroit - Jefferson Ave.
Class 14	Elder	Elaine Ellis (CPA)	Detroit - St. John's
Class 15	Rev.	Kent Clise	Honorably Retired
Class 15	Elder	Michael Starynychak	Orchard Lake - Community
Class 15	Elder	Ken Hollowell	Detroit - Broadstreet
Class 16	Elder	Frank Zinn (esq)	Grosse Pointe Woods
Class 16	Elder	Paula Cole (esq)	Detroit - Jefferson Ave.

**Committee on Ministry.** Dixie Elam reported for the Committee.

Upon motion of the Committee, Presbytery voted to:

1. Receive Rev. Lindsay Conrad into the Presbytery of Detroit, if the way be clear.
2. Approve the followings transfers:
  - Rev. Matthew P. Nickel to the Presbytery of Mid-Kentucky.
  - Rev. Margaret Shreve to the Presbytery of Chicago.
3. Approve the call to Rev. Peggy L. Casteel to serve as Pastor at Mount Clemens, effective November 17, 2013. Terms: Full-time; Salary \$45,000, Housing \$15,000; Medical Allowance \$600; Pension dues \$19,998; Social Security \$4,590; Auto/Travel \$1,250; Continuing Ed \$1,250; Business Expense \$300. Vacation: Four weeks including four Sundays; Continuing Education: Two weeks including two Sundays. One time moving expense \$7,000; Within the first year, Rev. Casteel will attend a Pastors in Transition Program, cost of approximately \$200 paid by church.  
AAEEO Guidelines were followed in this search.
4. Grant the status of Pastor Emeritus to Rev. Doyll H. Andrew, Jr. (Sterling Heights, New Life), and to Rev. Neil D. Cowling (Westland, Kirk of Our Savior).
5. Approve the call to Joanne Blair to serve as Assistant Pastor for Inclusion and Pastoral Care at Birmingham, First, effective December 1, 2013, pending examination by Presbytery. Terms: Part-time (25 hours/week), Salary \$15,000; Housing \$10,000; Board of Pensions \$12,900; Medical Reimbursement \$2,000; Continuing Education and Professional Expenses \$3,000. Vacation: Four weeks; Study Leave: Two weeks.  
(Joanne has been examined by CPM and certified ready to receive a call.)
6. Approve the terms of dissolution between Rev. Dr. G. Patrick Thompson and Roseville, Erin. Terms: Salary \$2,883.27; Housing \$1,687.95; Social Security supplement \$220.57; Vacation pay-out \$0; Pension/Medical to be paid to Board of Pensions \$2,965.47; Loan on a payroll advance forgiven \$2,787.45. Total of Separation package \$10,544.71. Payment to be made in three installments in July, August and September, 2013. Pastoral relationship and duties will cease effective June 30, 2013.
7. Approve 2013 Terms of Call received to date. The terms are appended to the minutes.

The Committee reported actions taken under the authority granted it. It has:

1. Approved the 6-month, Temporary Supply contract between Rev. Don Wright and Erin, Roseville, effective September 1, 2013. Terms: Part-time (18 hours/week); Salary \$2665.66; Social Security \$220.82; Medical reimbursement \$6,000; Continuing Education \$280; Professional Expenses \$2,000. (Pro-rated on the proposed 2014 Minimum Terms of Call.)

2. Approved the Administrative Commission to ordain Kelly Michelle Pittman at First, Port Huron, at 3:00 pm on September 29, 2013, and granted permission to serve communion.  
Moderator: Harold Ellis  
Clergy: Rev. Jason Pittman; Rev. Breanne Ryan; Rev. Roxie Davis  
Elders: James Opferman, First, Port Huron; Dwaine Tabor, Lakeshore, Ft. Gratiot  
Corresponding Members: Rev. Constance Jordan-Haas, National Capital Presbytery
3. Approved the Administrative Commission to install Rev. Sarah Linn as Associate Pastor at Orchard Lake, at 10:30 am on Sunday, October 20, 2013.  
Moderator: Jean Loup  
Clergy: Rev. Dr. Paul Thwaite, Rev. James Russell  
Elders: Harold Ellis, St. John's, Detroit; Rosy Latimore, First, Birmingham  
Corresponding Members: Rev. William Tibert, Presbytery of Pueblo
4. Approved three Parish Associate Contracts with no compensation, all effective January 1, 2013, for one year:  
Rev. Dr. Kate Thoresen at First, Birmingham  
Rev. Dr. Hank Borchardt at First, Birmingham  
Rev. Dr. Ernest Krug at First, Birmingham
5. Appointed Rev. Beth Delaney to serve at Moderator at Detroit, Hope, effective September 1, 2013.
6. Approved the one-year, Stated Supply contract between Trinity, Detroit, and Rev. Raphael Francis, effective September 1, 2013.  
Terms: Part-time (20 hours/week); Salary \$22,740; Medical & Pension \$2,730; Social Security \$1,740; Professional Expenses \$700; Continuing Education \$580; Spouse Medical \$406. Vacation: Two weeks, including Sundays; Study Leave: One week, including Sunday.  
NOTE: Not an active member of Board of Pensions. Terms to be pro-rated over time of contract.
7. Approved the twelve month renewal of the Interim Pastor contract between Cherry Hill and Rev. Neeta Nichols, effective September 1, 2013. Terms: Full-time; Salary \$24,000; Annuity \$9,000; Housing \$24,000; Social Security \$4,360; Pension \$18,810; Medical Deductible \$570; Dental \$331; Travel \$1,200; Study Leave \$2,156.  
Vacation: Five weeks, including five Sundays; Study Leave: Two weeks.
8. Approved the twelve month Stated Supply contract between Point of Vision, Royal Oak, and Rev. Dr. John Biersdorf, effective August 23, 2013. Terms: Part-time (16 hours/week); Salary \$10,800; Medical deductible \$500; Travel \$700. Vacation: One month, including four Sundays; Study Leave: Two weeks.
9. Approved the dissolution of the Temporary Supply Pastor relationship between Rev. Matthew P. Nickel and First, Royal Oak, effective October 6, 2013. (Rev. Nickel has accepted a position in Louisville, KY.)
10. Granted the status of Pastor Emeritus to Rev. Dr. David Robertson as requested by the Session of Orchard Lake.
11. Dissolved, on behalf of Presbytery, the pastoral relationship between Rev. Emma Nickel and Warren, First, effective September 30, 2013.
12. Appointed Rev. Scott Miller to serve at Moderator of the Session at Warren, First effective October 1, 2013.
13. Appointed Rev. Bill Davis to serve as Moderator of the Session at Southfield, New Hope effective immediately.

14. Denied Mr. Ronald Vanderbeek's request to be reinstated to ministry.

The Committee reported for the information of Presbytery. It has:

1. Granted permission for Mt. Clemens to call a Congregational Meeting on October 6, 2013, to approve terms of call.
2. Granted approval for Rev. Emma Nickel to attend interim training offered by the Synod of Lincoln Trails.
3. Granted permission to Ann Arbor, First to call a Congregational meeting October 27, 2013, to call Associate Pastor.
4. Approved the Associate Pastor position description for Northville, and granted permission for them to call a Congregational Meeting on November 10, 2013, to call Rev. Emma Ouellette to the position.
5. Exit interviews have been completed with Emma Nickel and Doyll Andrews.
6. All churches currently in the search process have converted their CIF's (Church Information Form) to the MIF (Ministry Information Form) format. Only MIF's will be used going forward.
7. Approved the Interim Pastor position descriptions for Warren, First; Sterling Heights, New Life; and Westland, Kirk of Our Savior.
8. Approved the Assistant Pastor position description for Birmingham, First.
9. Affirmed that Anne Lyke is eligible to be considered as CRE (Commissioned Ruling Elder).
10. Validated the ministry of Rev. Linda Cochran to serve at ELCA church in Shelby Township, MI.

Also:

11. Sixteen people have not submitted their Terms of Call for 2013.
12. All clergy must sign the current version of the Sexual Misconduct Policy as part of their Terms of Call. The following steps will be taken to assure everyone signs:
  - a. Dixie will announce the requirement to sign at the October Presbytery meeting.
  - b. Mary Jane Johnson will have the forms at a table at the Presbytery meeting so that folks can sign the form "on the spot."
  - c. The form will be sent with Terms of Call papers and may be returned with those documents.
  - d. As a last resort, for pastors who still have not signed and submitted the form, C&C will notify their Clerk of Session of that their pastor is out of compliance until a signed form is submitted.

Ms Elam gave fudge to new members of Presbytery. Mr Cowling rose to note a grievous irregularity: He never received any fudge. Ms Elam corrected the irregularity by delivering fudge to Mr Cowling.

The Moderator reported the following Teller's Report on the election of the Stated Clerk:

Number of votes cast: 98  
 Illegal votes: 1  
 Necessary for approval: 45  
 Votes in favor: 90  
 Votes opposed: 7

She declared Edward Koster the Stated Clerk for the term beginning January 1.

**Report of the Stated Clerk.** Edward Koster reported.

Upon motion of the Stated Clerk, Presbytery voted to:

1. Approve the minutes of August 27, 2013.
2. Approve the request of the session of Trinity Community Presbyterian Church to waive the rotation of elders for a period of 2 years, pursuant to G-2.0404.
3. Approve the report of commission for the installation of Sarah Linn as associate pastor of Orchard Lake on October 20, 2013 and append it to the minutes.

The Stated Clerk reported the following for the information of Presbytery:

1. TRANSFERS COMPLETED
  - a) From the Presbytery of Detroit:
    - i) David Prentice Hyers to Holston Presbytery
    - ii) Clover Bailey to Stockton Presbytery
  - b) To the Presbytery of Detroit:
    - i) Sarah Linn from Pueblo Presbytery
    - ii) Kristen Riegel from Genessee Valley Presbytery
  - c) To the Church Triumphant:
    - i) Robert Larson on 9/13/2013
    - ii) David Robertson on 9/25/13
2. I have heard reports that there have been times when commissioners and members have been rude or inconsiderate of the churches that host Presbytery. Please do not assume that those serving you are worthy of anything but your gratitude and thanks. It is not easy to host a meeting—it requires a great deal of effort and dedication. So do not take your hosts for granted, and please express your appreciation.

After prayers of joys, concerns, thanks, and intercession, Presbytery adjourned with a benediction at 12:37 p.m.

The next meeting of the Presbytery will be Tuesday, January 28, 2014 at Detroit St John's Church.

ATTEST:

  
EDWARD KOSTER, Stated Clerk

ATTACHMENT ONE: The Roll

APPENDICES:        Treasurer's Report  
                           Trustee Financial Health Dashboard  
                           2014 Budget  
                           2014 terms of call for Presbytery staff  
                           Terms of Call  
                           Commission for the Installation of Sarah Linn

ATTACHMENT ONE: THE ROLL

ROLL OF PRESBYTERY FOR 10/26/2013

CHURCHES:                                Of 81 churches, 48 were represented and 33 were not.



COMMISSIONERS: Of 141 eligible commissioners, 74 enrolled, and 67 did not.

OTHER RULING ELDERS (Officers, Members of Council)::

Of 11 total, 8 were present, of whom 3 counted as commissioners, leaving 5 as the unduplicated count: 0 excused, and 3 absent.

TEACHING ELDERS:

Of the 143 non-retired teaching elders on the combined rolls of active members and members-at-large, 40 were present, 25 were excused, and 78 were absent.

Of the 87 retired teaching elders on the rolls, 7 were present and 80 were excused.

COMMISSIONED LAY PASTORS AND CERTIFIED EDUCATORS:

Of the 3 Commissioned Law Pastor on the rolls, 3 were present, 0 excused, 0 absent

Of the 1 Certified Associate Educators on the rolls, 0 was present, 0 excused, 0 absent.

SUMMARY

VOTING MEMBERS PRESENT

- 74 Ruling Elder Commissioners
- + 5 Other Ruling Elders
- + 40 Non-retired teaching elders
- + 7 Retired teaching elders
- = 126 Voting members present.

OTHERS PRESENT

- = 3 Commissioned lay pastors.
- = 0 Certified educators.
- 2 Non-voting attendees
- 3 Corresponding members

ATTENDANCE

Ruling Elder Commissioners

ALLEN PARK, Allen Park  
 1 BOB MORTON  
 2 JUDITH OUELLETTE  
 3 MARGARET PAGNUCCO  
 ANN ARBOR, Calvary  
 1 NOT REPRESENTED  
 ANN ARBOR, First  
 1 BEN VAN TUYL  
 2 HENRY JOHNSON  
 3 RUTH BARNARD  
 4 CARTER HODGSON  
 ANN ARBOR, Northside  
 1 JOAN PENNER-HAHN  
 ANN ARBOR, Westminster  
 1 MARJORIE McROBERTS  
 2  
 AUBURN HILLS, Auburn Hills  
 1 NOT REPRESENTED  
 BELLEVILLE, Belleville  
 1 NOT REPRESENTED  
 BERKLEY, Greenfield  
 1 MATT HOWELL

BEVERLY HILLS, Northbrook  
 1 NOT REPRESENTED  
 2  
 BIRMINGHAM, First  
 1 KATHY NYBERG  
 2 BRUCE NYBERG  
 3 ROSY LATIMORE  
 BLOOMFIELD HILLS, Kirk/Hills  
 1 NANCY LAU  
 2 DORIS R HOLT  
 3 SARA WILLIAMS  
 4 TOM HOLT  
 5  
 BRIGHTON, First  
 1 NOT REPRESENTED  
 2  
 3  
 CANTON, Geneva  
 1 MICHAEL GAUBATZ  
 CLARKSTON, Sashabaw  
 1 NOT REPRESENTED  
 DEARBORN, Cherry Hill

1 NOT REPRESENTED  
 2  
 DEARBORN, First  
 1 MIKE HOFFMAN  
 2  
 3  
 DEARBORN, Littlefield  
 1 TRUDY McCREADIE  
 DEARBORN HGTS, St. Andrew's  
 1 NOT REPRESENTED  
 DETROIT, Broadstreet  
 1 ALVIN SMITH  
 2  
 DETROIT, Calvary  
 1 STANLEY EDWARDS  
 2 TIMOTHY NGARE  
 DETROIT, Calvin East  
 1 LINDA AUSTIN  
 2  
 DETROIT, First  
 1 NOT REPRESENTED  
 DETROIT, Fort Street

1	BOB PONDER	1	DYCHE ANDERSON	1	NOT REPRESENTED
<b>DETROIT, Gratiot Avenue</b>		2		<b>SALINE, First</b>	
1	MARYANN BRANTLEY		<b>LIVONIA, St. Paul's</b>	1	CAROL TALBOT
2		1	NOT REPRESENTED	2	
<b>DETROIT, Hope</b>			<b>LIVONIA, St. Timothy's</b>	<b>SHELBY TWP., St. Thomas</b>	
1	PRISCILLA WASHINGTON	1	MARILYN TAULBEE	1	TERRY URWIN
2	STEFANIE LEWIS		<b>MACOMB, Church/Covenant</b>	2	MARGARET DeMUYNCK
<b>DETROIT, Jefferson Avenue</b>		1	GARY E CYNOWA	3	
1	REBECCA UNDERWOOD		<b>MILAN, Peoples</b>	<b>SOUTH LYON, First</b>	
2	JON CHRISTINIDIS	1	NOT REPRESENTED	1	JO MORGAN
<b>DETROIT, St. John's</b>			<b>MILFORD, Milford</b>	<b>SOUTHFIELD, Covenant</b>	
1	JEANE MOORE	1	NOT REPRESENTED	1	NOT REPRESENTED
2		2		<b>SOUTHFIELD, Korean</b>	
<b>DETROIT, Trinity Community</b>		3		1	CHOON K LEE
1	NATALIE BROTHERS		<b>MT. CLEMENS, First</b>	2	JYUNG K KIM
2	URSULA E RICHARDSON	1	NOT REPRESENTED	3	OK HEE SONG
<b>DETROIT, Trumbull Avenue</b>			<b>NORTHVILLE, First</b>	<b>SOUTHFIELD, New Hope</b>	
1	MARTHA SINGLEY	1	LISA GLOWE	1	NOT REPRESENTED
2		2	GARRETT HEBERLEIN	2	
<b>DETROIT, Westminster</b>		3		<b>ST. CLAIR SHORES, Heritage</b>	
1	JOANNE WHITE		<b>NOVI, Faith Community</b>	1	NOT REPRESENTED
2		1	BETTY NICK	<b>ST. CLAIR SHORES, Lake Shore</b>	
3			<b>ORCHARD LAKE, Community</b>	1	NOT REPRESENTED
<b>FARMINGTON, First</b>		1	MIKE STARYNCHAK	2	
1	MARTHA COUNTEGAN	2		3	
2	EMILY DAVIS	3		<b>STERLING HGTS, New Life</b>	
3			<b>PLYMOUTH, First</b>	1	DAVID KIMLN
<b>FERNDALE, Drayton Avenue</b>		1	DON MORGAN	<b>TAYLOR, Southminster</b>	
1	JULIE WEEKS	2		1	NOT REPRESENTED
<b>FORT GRATIOT, Lakeshore</b>		3		<b>TROY, First</b>	
1	ILLEGIBLE		<b>PONTIAC, First</b>	1	NOT REPRESENTED
<b>GARDEN CITY, Garden City</b>		1	HAROLD BOETTGER	<b>TROY, Korean First</b>	
1	CHRISTINE SACKETT		<b>PONTIAC, Joslyn Avenue</b>	1	NOT REPRESENTED
<b>GROSSE ILE, Grosse Ile</b>		1	NOT REPRESENTED	2	
1	EMMA KOSTAROFF		<b>PORT HURON, First</b>	<b>TROY, Northminster</b>	
2	SHARON HIGDA-GENTER	1	ROBERT WILLIAMS	1	NOT REPRESENTED
<b>GROSSE POINTE, Memorial</b>		2	LYNN VINCENT	<b>WALLED LAKE, Crossroads</b>	
1	RUTH AZAR	3		1	NOT REPRESENTED
2	KATHIE MORMELLI		<b>REDFORD, St. James</b>	<b>WARREN, Celtic Cross</b>	
3	PEG CARPENTER	1	NOT REPRESENTED	1	NOT REPRESENTED
<b>GROSSE PTE WOODS, Woods</b>			<b>ROCHESTER, University</b>	<b>WARREN, First</b>	
1	JIM WALLING	1	DOUG DENTON	1	SUE CARLSON
2	SANDY FULLERTON	2		<b>WATERFORD, Community</b>	
<b>HIGHLAND PARK, Park United</b>			<b>ROSEVILLE, Erin</b>	1	NOT REPRESENTED
1	MARIE HUGHLEY	1	NOT REPRESENTED	<b>WESTLAND, Kirk of Our Savior</b>	
2			<b>ROYAL OAK, First</b>	1	DAVID GARCIA
<b>HOWELL, First</b>		1	JULIE MATTEWS	<b>WHITE LAKE, White Lake</b>	
1	NOT REPRESENTED	2	KEVIN BALL	1	NOT REPRESENTED
2		3	PAT JOHNSON	<b>WYANDOTTE, Wyandotte</b>	
<b>LINCOLN PARK, Lincoln Park</b>			<b>ROYAL OAK, Point of Vision</b>	1	ROBERT HOHLFELDER
1	NOT REPRESENTED	1	NOT REPRESENTED	<b>YPSILANTI, First</b>	
<b>LIVONIA, Rosedale Gardens</b>			<b>ROYAL OAK, Starr</b>	1	NOT REPRESENTED

## COORDINATING CABINET AND TEACHING ELDERS

	<b>A. RULING ELDER MEMBERS ON CABINET</b>	E	ADAMS, WILLIAM L III	P	BOURLIER, RUTHANNE
A	CLARK, SAM	P	ALLEN, ROBERT	A	BOUSQUETTE, PAUL
P	ELAM, DIXIE, PM	P	ANDERSON, BARBARA S	P	BRYDON, TROY
P	ELLIS, HAROLD	E	ANDERSON, BRYANT	A	CAMPBELL, DOUGLAS
C	LATIMORE, ROSY	A	ANDERSON, LINDA	A	CAMPBELL, EMILY
C	LEWIS, STEFANIE	A	ANDERSON, LINDSEY	E	CARL, STEPHEN
P	LOCKARD, JOAN	P	ANDREWS, DOYLL	A	CASTEEL, PEGGY
P	LOUP, JEAN	A	AUE, CRAIG	A	CHEN, HAO-THE
A	SADLER, CHUCK	E	AUSTIN, MARY	A	CHOI, SEUNG
P	SEABROOKS, DOROTHY M., PM	P	BAHR-JONES, MARY	E	*CHOI, SEUNG KOO
C	SMITH, ALVIN	P	BIERSDORF, JOHN	A	CHUNG, ISAAC
A	WILLIAMSON, MAEGARET	A	BLAIKIE, DOUGLAS	P	CLARK, JENNIFER
	<b>B. TEACHING ELDERS</b>	A	BLEIVIK, DAVID	A	CLARK, STEVEN
		A	BOHN, CHRISTINE	A	COCHRAN, LINDA
		A	BOLT, KENNETH	P	COWLING, NEIL D.

E	COZIER, CLINTON	A	PORTICE, GEORGE	E	DAVIS, ROXIE ANN
A	DE ORIO, ANTHONY	A	PRENTICE-HYERS, MARY ELIZABETH	P	DAVIS, WILLIAM
P	DELANEY, BETH	A	PRIEST, TOM	P	DENTON, GRETCHEN
E	*DENNIS, WARREN	E	PRITCHARD, NORMAN	E	DUNCAN, THOMAS
A	DOWNS, ELIZABETH	P	PUNTIGAM, JOEL	E	DUNIFON, WILLIAM
A	DOYLE-HOHF, KATHLEEN	P	REED, PHILIP	E	ELLENS, J. HAROLD
E	*DYKSTRA, CRAIG R.	A	RICE, ELIZABETH	E	FINDLAY, WILLIAM
P	ELE, HERSCHEL	A	RICE, THOMAS	E	FORSYTH, E. DICKSON
A	FAILE, JAMES	P	RIEGEL, KRISTIN	E	FOSTER, JOHN
A	FAIR, FAIRFAX	A	RIKE, JENNIFER	E	GEPFORD, WILLIAM G.
A	FERGUSON, GUY THOMAS	E	RITTER, STUART	P	GERE, BREWSTER
A	FORGER, DEBORAH	A	RODAWLA, LALDINPUIN	E	GLENN, LAWRENCE T.
E	FRANCIS, RAPHAEL B.	P	ROEDERER, RENEE	E	HANNA, J. RICHARD
A	GABEL, PETER W.	A	ROGERS, MELISSA ANNE	E	HARP, WILLIAM S.
E	GEAR, JAMES	P	RYAN, BREANNE	E	HATCHER, RUFUS
A	GEISELMAN, KEITH	A	SCHAEFER, ANNE N.	E	HEINRICHS, THOMSON
P	GRANO, MARIANNE	E	*SHIH, SHENG-TO	E	HELMKE, BEN
A	GROSCHE, ADAM	A	SHINN, DAVID	E	JANSEN, ROBERT
A	HANNA, RAAFAT	E	*SHREVE, MAGGIE	E	JEFFREY, JOHN
E	*HARRIS, R. JOHN	A	SHRIVER, KELLY	E	JONES, VIRGIL L.
P	HARTLEY, THOMAS	A	SIAS-LEE, LAURA	E	KIM, T. ANDREW
P	HAYES, FRANCES	E	*SIMONS, SCOTT W.	E	KNUDSEN, RAYMOND
A	HENDERSON, RICHARD	A	SKIMINS, JAMES	E	KOGEL, LYNNE
P	HENRY, PETER J. M.	E	SMITH, BRYAN DEAN	E	KREHBIEL, DAVID E.
P	HORLOCKER, MICHEL	P	SMITH, PETER C.	E	LAMBERT, ROY F.
P	HUFF, JASON	A	SOEHL, HOWARD	E	LANGWIG, JANICE
A	JAMES, MICHELLE	A	SOHN, YO SUP	E	LANGWIG, ROY
A	JAMES, THOMAS	P	SOMMERS, CHARLOTTE	E	LISTER, KENNETH D.
E	JOHNSON, KEVIN	A	STUNKEL, KAREN	E	LONGWOOD, MARJORIE
A	JONES, RICHARD	A	STUNKEL, PAUL	E	MacINNES, JOHN D.
P	JUDSON, JOHN	A	TATE, CAROL ANN	E	MARVIN, FRANK C., JR.
P	KAIBEL, KENNETH	P	THOMAS, CHRISTOPHER	E	McINTYRE, DEWITT
A	KIDDER, ANNEMARIE	A	THOMPSON, G. PATRICK	E	MIHOCKO, DAVID
E	*KIM, Y. MONCH	P	THWAITE, PAUL	E	NUSSDORFER, GUS
E	*KIM, YOUNGCHUL	P	TIMM, ALLEN D	E	OLSON, PHILIP
A	KING, CATHERINE	A	TUCKER-LLOYD, IRIS	E	ORR, ROBERT C.
A	KLINGER, JAMIE	A	WHITLOCK, KELLIE	E	OWEN, DAVID
P	KOSTER, EDWARD H.	E	WILHELMI, MARJORIE	E	OXTOBY, THOMAS
E	KRUG, ERNEST	A	WOO, BYEONGJIN	E	PETERS, RICHARD
A	KUMIN, JAMES	A	WRZESZCZ, JENNIFER PARKER	E	POLKOWSKI, WILLIAM
A	LEE, ESTHER	A	YU, SEUNG WON	E	PRICE, MICHAEL T.
P	LINN, SARAH	A	ZURAKOWSKI, GREGORY	E	PROVOST, KEITH
A	MABEE, CHARLES			E	PRUES, LOUIS J.
A	MADDEN, JULIE			E	RATCLIFFE, ALBERT H.
A	MARKS, JULIE	E	C. RETIRED TEACHING ELDERS	E	ROBERTSON, ANN
A	McCLOSKEY-TURNER, CATHARINE	E	AARON, ESTELLE	E	ROBERTSON, WILLIAM
A	McGOWAN, EVANS	P	ACTON, ELLEN	P	RUSSELL, JAMES P.
A	McMILLAN, JUDITH	E	AGNEW, ROBERT	E	SCRIBNER, LOREN
A	McRAE, BARBARA	E	ALBRECHT, GLORIA	E	SHIPMAN, JUDY
A	MEANS, MATTHEW	E	ANDERSON, JAMES	E	SMALLEY, DIANE
P	MELROSE, SUE ELLIS	E	AUSTIN, ANNA MARIE	E	SUTTON, PAUL
A	MICHALEK, DANIEL	E	AUSTIN, LARRY	E	TAYLOR, J. BERNARD
P	MILLER, J. SCOTT	P	BEERY, ELDON	E	TAYLOR, THEODORE, II
A	MISHLER, JOHN	E	BENEDICT, IVAN L.	P	THORESEN, KATHRYN R.
A	MONNETT, JAMES	E	BOEVE, PETER	E	WINGROVE, WILLIAM N
P	MOOK, SHARON	E	BORCHARDT, HENRY	E	WRIGHT, DONALD
P	MOORE, PETER	E	BROWNLEE, RICHARD	E	YOON, HAK SUK
P	MORGAN, AMY	E	BYARS, RONALD	E	YUE, MYUNG JA
E	MOZENA, SUSAN	E	CAMPBELL, VERN	E	ZAMBON, WILLIAM
P	NICHOLS, NEETA	E	CAPPS, HARRY	E	ZIEGLER, JACK T.
A	NUSS, STEVEN	E	CARTER, DOUGLAS D.		
A	OBERG, ARTHUR	E	CATER, LAWRENCE H.		D. STAFF & OTHERS
A	OLIVER, GARY	E	CHAMBERLAIN, LAWRENCE	A	BARCONEY, CHARON
P	OUELLETTE, EMMA	E	CHAMBERS, JAMES C.	A	GRANT, RICHARD
A	PARKER, OPELTON	E	CHOI, IN SOON	A	GRIFFITH, RICHARD
A	PAVELKO, JOHN H.	E	CLISE, W. KENT	P	HIGGINS, JOANNE
A	PICKRELL, BROOKE	E	COBLEIGH, GERALD R.	P	LLOYD, MARY
A	PIECUCH, KEVIN	E	COLON, LOIS	A	VANDERBEEK, RONALD
P	PITTMAN, JASON	E	CONLEY, JAMES H.		
P	PITTMAN, KELLY	E	CORSO, LINDA		E. CERT. ASSOC. CHRISTIAN ED.
E	PORTER, JAMES	E	CRILLEY, ROBERT	A	PRICE, LAURA
		E	CROSS, PAUL D.		

**F. COMMISSIONED RULING ELDERS**  
C HOFFMAN, MICHAEL  
P ROUSE-BAIRD, CINDY  
P SEILER, GORDON  
  
**H. PAST RULING ELDER**

**MODERATORS NOT ON CABINET**  
E BOSTIC-ROBINSON, DIANE, PM  
E HYLKEMA, CAROL, PM  
E MORRISON, HELEN, PM  
E PITTS, FRANCES, PM  
E SHIRLEY, JAMES, PM  
E SMITH, KENNETH, PM

E WINSLOW, PAUL, PM

**G. CORRESPONDING MEMBERS**

Statement for Fund 100

- ★ Revenue Status, Variance to Budget  
Shortfall of 5% to 10 % is even, by greater then 10% is Danger ←
- ★ Expense Status, Variance to Budget  
Expeditures greater then 5% to 9% is Even, by greater then 10% is tr ↑

	Current Month			Statement for Fund 100 Year to Date			Annual Budget		
	Actual	Budget ed	Variance To Budget	Actual	Budgeted	Variance To Budget	Forecast	Budgeted	Variance To Budget
Revenue	71,641.35	72,357	(716) ←	424,164.78	578,857	(154,693) ↓	636,247	868,286	(\$232,039)
Expenses	63,283.66	73,065	(9,781) ↓	518,005.01	584,519	(66,514) ←	777,008	876,778	(\$99,771)
Variance	\$8,357	(\$708)	9,065	(93,840.23)	(5,661.31)	(88,178.92)	(140,760)	(8,491.97)	(\$331,810)

Explanation of Variance

- Revenue:** August revenue is less than 1% thanks to per capita revenue meeting projected budget.
- Expense:** August Expenses has drop again, but overall will breakeven for the year.  
Total Expenses is still on track to match the budget forecasted.
- Overall** Revenue increase due to Per Capita meeting projected budget for the month.  
PER CAPITA, PER CAPITA, PER CAPITA! Summer is over and Churches are paying their Per Capita.

Churches	Actual-YTD	Budget	Variance
Trustee/Per Capita	333,250	473,985	(140,735)
Per capita	-	-	-
<b>Total</b>	<b>333,250</b>	<b>473,985</b>	<b>(140,735)</b>

What is the overall financial health of the Presbytery of Detroit as of August 30, 2013?

Here is the answer to the question

- The Balance Sheet, (All Assets and Liabilities) are **Green**. Asset Values have and continue to increase. All funds are in productive use for the benefit of the organization. i.e. generating income or reducing borrowing costs see chart on page 2 for status of reserves.
- Receipts from all sources are **Green**. Income from Per capita is down but Shared Mission & Investment income are up versus the budget
- Expenditures and disbursements are **Green**. Expenses are on schedule and within budget.

**The Overall Financial Health is GREEN 😊**

Now let's look at the actual numbers for the Combined Funds versus the Budget; Monthly, Year to Date, and a projection for the year.

**Combined Fund Report as of August 30, 2013**

	Monthly - August 2013			Year to Date - 2013			Projected 2013 Annual Budget		
	Actual	Budget	Variance	Actual	Budget	Variance	Forecast	Budget	Variance
Revenue	\$302,853	\$153,400	\$149,453	\$1,490,106	\$1,227,500	\$ 262,606	\$2,250,317	2,250,317	\$
Expenditures	\$189,467	\$184,100	(\$ 5,367)	\$1,536,211	\$1,500,668	(\$35,543)	\$2,250,317	2,250,317	\$
Surplus/Deficit	\$113,385	(\$30,700)	\$ 144,085	(\$46,104)	(\$273,168)	\$ 227,063	\$	\$	\$

**A few other metrics to watch:**

Income from Churches	Year to date	Budget	Variance
Shared Mission	\$ 193,075	\$ 190,900	\$2,175
Per Capita	\$319,049	\$368,500	(\$49,451)
<b>Total</b>	<b>\$512,124</b>	<b>\$559,400</b>	<b>(\$47,276)</b>

Endowment Revenue is 26.7% of Total budget

Legal Fees Paid	2011	2012	2013
	\$74,791	\$38,353	\$2,960

**Recommended Action:**

Continue to monitor income, raise awareness and work with the individual Churches to reduce any potential income shortfalls.

Presbytery of Detroit Capital Fund Status 6/30/2013	
<b>Assets</b>	
Current Cash Balance	3,205,942.06
POD Loans Receivable	1,175,233.09
POD Lines of Credit Receivable	170,262.62
<b>Total</b>	<b>\$ 4,551,437.77</b>
<b>Liabilities &amp; Reserves</b>	
Reserve for Lines of Credit	170,262.62
Reserve for Jeanne Seely Trust	
Reserve for current PILP/PCUSA loans	1,117,349.07
Reserve for future PILP/PCUSA loans	
Reserve for current Synod loans	13,446.82
Reserve for PC(USA) Grant Mortgage	214,018.05
Reserve for Synod Grant Mortgages	53,787.26
POD Outstanding Loans	1,175,233.09
Reserve for future POD Loans	125,000.00
Reserve for POD Loans Uncollectable	55,310.01
Reserve for Southwest 18 months	100,000.00
Reserve for Operations	100,000.00
<b>Total</b>	<b>\$ 3,124,406.91</b>
<b>Net Funds Available in Capital Fund</b>	<b>\$ 1,427,030.86</b>

**PILP is the Presbyterian  
Investment Loan Program,  
an National Organization  
that provides Capital loans  
to Churches**

But first let's review a few definitions;



• RED / Yellow / Green

- I will use these indicators to communicate the Financial Health of the Organization



RED indicates a significant decline or loss which will result in failure to meet budget requirements. Greater than 10% variance is RED



YELLOW indicates a short term or minor loss, decline or excess versus the approved budget. From 5% to 10% variance is YELLOW



Green indicates stable or increasing revenue and or Assets that will benefit the organization. 0% to 5% variance to the Budget is GREEN

#### Definitions of Accounting terms;

The Presbytery of Detroit uses Generally Accepted Accounting Practices and accounts for all income and expenditures across the following multiple fund categories or groups;

- Fund 100 is the general operating fund similar to your check book at home or at your home Church
- Fund 200 is the capital fund, where loans and lines of credit are provided along with costs for property.
- Fund 300 is closed & inactive
- Fund 400 is where the endowment / Investment transactions are recorded
- Fund 510 is where the Designated funds are recorded, similar to Saving accounts set up for specific use
- Fund 600 is where all the Mission fund transactions including GA & Synod are recorded and maintained.
- Fund 700 Closed & inactive
- Fund 800 Closed & inactive

The combined funds report is directly aligned with the approved Budget and includes all the funds. We will continue to report on the combined funds basis and the operating fund versus the approved budget.



**2014 Presbytery Mission Celebration  
Summary Operating Budget**

	Effective 3/1/13			
	2012 Actual	2012 Budget	2013 Budget	2014 Budget
<b>General and Undesignated Revenue</b>				
Shared Mission GA	349,340.81	495,000.00	350,000.00	74,825.00
Shared Mission Synod				18,250.00
Shared Mission POD				271,925.00
Per Capita (Apportionment) GA	603,053.69	686,555.00	664,682.90	187,272.54
Per Capita (Apportionment) Synod				86,700.25
Per Capita (Apportionment) POD				372,677.69
Projected Short Fall		-46,306.51	-25,000.00	0.00
Prior Year Per Capita Receipts	58,573.72	25,000.00	11,000.00	0.00
Directed Mission (Budget Support)	50,774.92	12,000.00	20,000.00	5,000.00
Offering	291,089.69	260,000.00	225,800.00	226,000.00
Endowment Income (fund 100)	175,864.00	185,827.50	206,130.00	198,280.00
			80,000.00	inc
Endowment Income (fund 200) Capital				47,005.00
Endowment Income (fund 410) Other Presbyteries				45,719.00
Endowment Income (Pass Thru) Fort Street	337,676.88	222,619.50	247,170.00	248,413.00
Ranney Balch Endowment Income	34,680.12	42,131.00	48,700.00	55,573.00
Interest (fund 100 & 510)	2,355.87	2,100.00	2,100.10	2,149.52
Other Income (Fund 200 Seeley)				
Presbyterian Women	2,000.00	2,000.00	2,000.00	2,000.00
PCUSA Grant Hunger Coordinator	6,300.00	6,100.00	6,100.00	6,300.00
<b>Total General and Undesignated Revenue</b>	<b>1,911,889.68</b>	<b>1,893,026.49</b>	<b>1,836,683.00</b>	<b>1,848,100.00</b>
<b>Pass-Through and Designated Revenue</b>				
POD ECO	151,263.04	124,000.00	136,000.00	135,000.00
Denomination ECO Support	7,025.79	18,000.00	20,000.00	45,000.00
Non-Denomination Support	40,721.72	1,000.00	25,000.00	25,000.00
Interest on POD Loan Payments	74,923.94	165,308.20	60,984.00	61,100.00
Principal on POD Loan Payments	0.00	0.00	0.00	0.00
GA & Other Synod Grants	43,463.79	31,625.00	30,000.00	35,000.00
NCD Synod and Synod Campus Ministry Grants	5,640.00	5,640.00	5,640.00	6,000.00
Howell Conference and Nature Center	0.00	0.00	0.00	0.00
Committee Project Revenue	213,180.13	32,000.00	137,000.00	100,000.00
<b>Total Pass-Through and Designated Revenue</b>	<b>533,508.41</b>	<b>277,573.20</b>	<b>413,634.00</b>	<b>407,100.00</b>
<b>Total Revenue</b>	<b>2,445,398</b>	<b>2,170,600</b>	<b>2,250,317</b>	<b>2,255,200</b>

2014 Presbytery Mission Celebration  
Summary Operating Budget

	Effective 3/1/13			
	2012 Actual	2012 Budget	2013 Budget	2014 Budget
<b>Ecclesiastical Committee Expenses</b>				
Committee on Ministry	5,004.53	7,147.00	7,147.00	7,000.00
Committee on Prep for Ministry	384.04	2,500.00	4,000.00	3,522.00
<b>Trustees</b>	<b>166,477.91</b>	<b>135,000.00</b>	<b>133,000.00</b>	<b>134,900.00</b>
Operations	388,576.85	377,012.83	399,250.00	418,780.00
Nominations	0.00	0.00	0.00	0.00
Representations	0.00	0.00	0.00	0.00
<b>Total Ecclesiastical Committee Expenses</b>	<b>560,443.33</b>	<b>521,659.83</b>	<b>543,397.00</b>	<b>564,202.00</b>
<b>Ministry Team Expenses</b>				
Congregation Life	15,282.58	17,500.00	0.00	0.00
Congregational Development and Transformatio	0.00	0.00	21,500.00	24,300.00
Outdoor Ministries	43,816.92	43,817.00	21,610.00	24,000.00
Social Justice	48,628.98	60,755.00	55,535.22	54,548.00
Mission Interpretation	53,110.29	49,699.00	48,600.00	56,200.00
Nuture and Support	42,114.98	38,200.00	61,755.00	0.00
Spiritual Formation and Faith Development	15,461.60	16,900.00	0.00	0.00
Leadership Equipping Ministry Team	0.00	0.00		63,675.00
NCD	67,422.76	75,000.00	84,700.00	115,000.00
Planning & Visioning	3,512.74	2,000.00	1,500.00	1,500.00
Metro Urban Ministry Team	401.94	1,750.00	0.00	0.00
Multiculturalism Ministry Team	5,138.00	5,138.00		9,200.00
Coordinating Cabinet	3,318.26	2,511.00	2,250.00	4,450.00
510 \$ to use for budget expense				-12,000.00
<b>Total Ministry Team Expenses</b>	<b>282,926.47</b>	<b>295,770.00</b>	<b>297,450.22</b>	<b>340,873.00</b>

2014 Presbytery Mission Celebration  
Summary Operating Budget

	Effective 3/1/13			
	2012 Actual	2012 Budget	2013 Budget	2014 Budget
<b>Pass-Through and Designated Expenses</b>				
General Assembly Portion of Shared Mission	116,132.01	163,350.00	106,500.00	74,825.00
General Assembly Portion of Per Capita	225,917.97	193,861.20	189,114.80	187,272.54
General Assembly Offering	331,272.32	260,000.00	225,800.00	226,000.00
Synod Portion of Shared Mission	38,378.55	49,500.00	10,219.13	18,250.00
Synod Portion of Per Capita	112,521.19	95,030.00	90,385.75	86,700.25
Other Presbyteries (from endowment fund)	40,658.28	34,606.08	38,420.00	39,188.40
Disbursement from Endowment Fund Fund200				
Other Disbursement from Endowment Fund	188,000.00	188,035.38	208,750.00	212,925.00
Comerica/Munder Mgmt Fees	80,358.35	80,000.00	80,000.00	85,000.00
Ranney Balch Portion of Endowment Fund	42,131.00	42,131.00	46,700.00	47,634.00
Pass-Through to Fund 200 including (Seeley)				
POD ECO	172,058.97	124,000.00	135,000.00	135,000.00
Denomination ECO Support	14,108.47	18,000.00	20,000.00	45,000.00
Non-Denomination Support	38,525.52	1,000.00	25,000.00	25,000.00
Interest on POD Loan Payments	74,923.94	65,308.20		
Trustee's Fund 200, Buildings, Legal & SW			60,940.10	20,029.81
Principal on POD Loan Payments				
GA & Other Synod Grants	44,620.27	31,625.00	30,000.00	35,000.00
Synod NCD & Campus Ministry Grants	5,640.00	5,640.00	5,640.00	6,000.00
Howell Conference and Nature Center				
PCUSA Grant Hunger Coordinator	6,300.00	6,100.00		6,300.00
Committee Project Revenue	233,404.46	32,000.00	137,000.00	100,000.00
<b>Total Pass-Through and Designated Expenses</b>	<b>1,764,951.30</b>	<b>1,390,186.86</b>	<b>1,409,469.78</b>	<b>1,350,125.00</b>
<b>Total Expenses</b>	<b>2,608,321.10</b>	<b>2,207,616.69</b>	<b>2,250,317.00</b>	<b>2,255,200.00</b>
Net Income	-162,923.01	-37,017.00	0.00	0.00

**2014 Presbytery Mission Celebration  
Committee on Ministry Expense Budget**

	Modified				
	2010 Budget	2011 Budget	2012 Budget	2013 Budget	2014 Budget
Clergy Support	3120	4650	7730	4797	3800
Consulting Fee	0	0			
Dues and Membership	150	0	200	150	100
Legal Fees	0	0			
Registration Fees	0	1500			
Mileage Reimbursed	1500	0	1500	300	1000
Meeting Exp	300	300	100	200	100
Background checks	500	1000	750	562	
Training Healthy Congregation WG	1000	1000			
Training	4000	2030	850	638	2000
Tri Annual Visits			2500	500	
Misc	100	150			
	<b>10670</b>	<b>10,630</b>	<b>13,630</b>	<b>7,147</b>	<b>7,000</b>

**2014 Presbytery Mission Celebration  
Committee on Prep for Ministry Expense Budget**

	2010 Budget	2011 Budget	Modified 2012 Budget	2013 Budget	2014 Budget
Postage	500			50	50
Printing	400		0	50	50
Consultations	0	0			
Psychological Evaluation	1,800	1,800	2,200	2,750	2,200
Candidate Support	250	250			
Training Programs	1,000	1,000	0	1,000	1,000
Travel Expense	0	0	300	150	150
Hispanic CLP Program	1,000	1,000			
Clergy Development/Continuing Ed	500	500			
Background checks	0	0			72
<b>Total CPM</b>	<b>5,450</b>	<b>4,550</b>	<b>2,500</b>	<b>4,000</b>	<b>3,522</b>

## 2014 Presbytery Mission Celebration Trustees Expense Budget

	2010 Budget	2011 Budget	Modified 2012 Budget	2013 Budget	2014 Budget
Computer System - support/maintain	5,000	4,400	4,000	4,000	4,000
Freight Charges	250	100	250	150	250
Copier - Meter Charges & Supplies	4,000	2,500	8,800	8,800	2,520
Internet Service	250	250	1,000	1,000	
Maintenance and Repair -Buildings	0				
Maintenance & Repair - Equip	1,000	100			
Minor Equipment Purchase	0				500
Supplies	10,000	5,000	10,750	10,500	10,750
Postage	1,000	3,500	6,000	5,000	6,000
Printing	1,000	500	1,000	850	1,000
Telephone- Usage & Maintenance	12,900	13,500	14,000	13,500	13,500
Equipment Lease	16,428	23,750	26,500	26,500	24,046
Occupancy - Rent & Security	57,136	49,200	38,100	38,100	40,346
Real Estate Tax - Presby Owned Property	0				
Audit & Accounting Fees	10,000	9,000	10,500	10,500	10,500
Bank Charges	100	150	100	100	100
Insurance Expense	10,000	10,000	11,000	11,500	16,000
Legal Fees	1,500	4,000	3,000	2,500	3,500
Meeting Expense	200	200			
Unallocated Budget (hartland)	0	650			88
Travel Budget	0	600			1,000
Internet Website & Constant Contact					800
<b>Total Trustees</b>	<b>130,764</b>	<b>127,400</b>	<b>135,000</b>	<b>133,000</b>	<b>134,900</b>

**2014 Presbytery Mission Celebration  
Operations Committee Expense Budget**

	2009		2010	Modified			
	2008 Budget	Budget	Budget	2011 Budget	2012 Budget	2013 Budget	2014 Budget
Staff	607886	554288	394542		377,013	399,250	446,547.00
Feb. adjustment			-21250				(27,787.00)
<b>Total Staff</b>	<b>607886</b>	<b>554288</b>	<b>373292</b>	<b>395,672.00</b>	<b>377,013.00</b>	<b>399,250.00</b>	<b>418,760.00</b>

2014 Presbytery Mission Celebration  
Nominations Committee Expense Budget

	2010 Budget	2011 Budget	2012 Budget	2013 Budget
General Items	650	650	0	0
Total Nominations	650	650	0	0



**2014 Presbytery Mission Celebration  
Representation Committee Expense Budget**

	2010 Budget	2011 Budget	2012 Budget	2013 Budget
General Items	100	100		
Total Representation	100	100	0	

## 2014 Presbytery Mission Celebration

### Congregational Development and Transformation Ministry Team

	2010 Budget	2011 Budget	Modified 2012 Budget	2013 Budget	2014 Budget
Point of Vision	0	0	0		
Consultant Fees	0	0			1500
Church Grants	12250	16500	8000	12000	15000
1st Korean	0	0			
Erin Program	0	0			
Macomb Ch of the Covenant	0	0			
Church Support	0	0			
Self Study	4200	6000	2000	2000	300
Evangelism	3500	5000	4500	4500	4500
Partnering	0	0			
Worship Resources	2100	3000	3000	3000	3000
Postage and Mailing	728				
Congregational Vision	1750	2500			
Percept Tech	0	0			
<b>Total Congregational Life</b>	<b>24528</b>	<b>33,000.00</b>	<b>17,500.00</b>	<b>21,500.00</b>	<b>24,300.00</b>

**2014 Presbytery Mission Celebration  
Outdoor Ministries Expense Budget**

	2010 Budget	2011 Budget	Modified 2012 Budget	2013 Budget	2014 Budget
Howell Conference & Nature Center	43,817	43,657	43,817	21,610	45,000
<b>Total Outdoor Ministries</b>	<b>43,817</b>	<b>43,657</b>	<b>43,817</b>	<b>21,610</b>	<b>45,000</b>

This amount reflects Presbytery's support of 1/4 of the Director's salary and benefits.

## 2014 Presbytery Mission Celebration Social Justice Expense Budget

	2010 Budget	2011 Budget	Modified 2012 Budget	2013 Budget	2014 Budget
Metro Urban Expenses	2772	3,150.00	1,750.00	4,500.00	4,500.00
Postage	282	0			
Printing	282	0	0		
Hunger Work Group	40080	46080	42502	44335.22	39698
Homosexuality and the church	1260	1415	888	1550	
Overture Adv.	0	0			
Restoring Creation	504	288			
MOSES	1058	604			
Other Support transfer 510 to supp	0	0	-6729		
Ecumenical Interfaith	0	0			1000
Middle East	4032	2000	750	0	
Domestic Violence	3216	2000	3635	4500	6500
Unallocated Budget	0	0			
Economic Justice	0	0			
Parish Nursing	100	0			
Place of Refuge			1542	650	1750
Literacy					250
Scholarships					850
<b>Total Social Justice</b>	<b>53586</b>	<b>55,537.00</b>	<b>44,338.00</b>	<b>55,535.22</b>	<b>54,548.00</b>

PCUSA Grant of \$6,100 is used to offset Hunger Coordinator's payroll costs

**2014 Presbytery Mission Celebration**  
**Mission Interpretation Expenses**

	2010 Budget	2011 Budget	Modified 2012 Budget	2013 Budget	2014 Budget
Printing	350.00				
Postage	280.00				
Kenya Well	2800.00		4,000.00	3,500.00	3,500.00
2014 Thika Presbytery Trip					6,000.00
Hand on Mission			19,500.00	20,000.00	21,200.00
Month of Mission	7000.00	10,000.00	8,000.00	9,000.00	9,000.00
Mission Interpretation	700.00	700.00			
Howell Center Mission (Global Village)	1400.00	1,400.00	1,600.00	600.00	2,500.00
Presbytery-wide Project	19818.00	19,818.00			
Barnabas Center	10500.00	15,000.00	10,000.00	6,500.00	7,000.00
Campus Ministries	14700.00	14,700.00	3,266.00	5,000.00	
Other New Initiatives	0.00				
Second Mile Center	0.00		3,333.00	4,000.00	7,000.00
General Use	0.00				
<b>Total Mission Interpretation</b>	<b>67548.00</b>	<b>61,618.00</b>	<b>49,699.00</b>	<b>48,600.00</b>	<b>56,200.00</b>

FALSE

## Leadership Equipping Ministry Team Budget

	Modified			
	2011 Budget	2012 Budget	2013 Budget	2014 Budget
Special Events Pby Pilgrimage	0			2000
Theological Education Fund Publicity	0			200
Clergy Retreats/Clergy in Transition	1250	307	308	2200
Church Leadership Training	1000	2893	2893	2000
Retired Clergy	0			
Youth Council	9000	7000	7000	7000
Youth Council - Alma	0	500	500	500
Youth Mission Consultant	27500	27500	27500	28875
Triennium Savings for Future Year (510)*	3000	0		
Welcome Lunch	0	0	300	300
Stewardship	0			1000
Worship Life	0			100
Spiritual Connection Workgroup	7,800.00	3,700.00	3,700.00	5000
Christian Education	12,500.00	8,700.00	8,700.00	10000
Resource Center	7,700.00	4,500.00	4,500.00	4500
<b>Total Nature &amp; Support</b>	<b>41,750.00</b>	<b>55,100.00</b>	<b>55,401.00</b>	<b>63,675.00</b>

**2014 Presbytery Mission Celebration  
Spiritual Faith Formation Expense Budget**

	Modified			
	2010 Budget	2011 Budget	2012 Budget	2013 Budget
Postage	140.00	0.00		
Printing	0.00	0.00	0.00	
Formation (small group)	9,800.00	7,800.00	3,700.00	3,700.00
Worship	140.00	0.00	0.00	
Christian Education	12,250.00	12,500.00	8,700.00	8,700.00
Resource Center	4,900.00	7,700.00	4,500.00	4,500.00
Theological Education	70.00	1,100.00		
General	0.00	0.00		
Martin Luther King Memorial			0.00	
Stewardship	210.00	0.00		
Other Source Transfer from 510			-4,769.00	
<b>Total Spiritual Faith Formation Expense</b>	<b>27,510.00</b>	<b>29,100.00</b>	<b>12,131.00</b>	<b>16,900.00</b>

**2014 Presbytery Mission Celebration  
New Church Development Expense Budget**

	2010 Budget	2011 Budget	Modified 2012 Budget	2013 Budget	2014 Budget
Postage	0.00				
Printing	100.00				
Probes	0.00		1,000.00		
General	0.00				
Comunidad Los Del Camino			40,000.00	40,000.00	50,000.00
Training and Support	4,000.00	4,400.00	0.00		5,000.00
Gratiot	0.00	0.00			
Southfield Presbyterian	0.00	0.00			
Transformation Coordination	28,480.00	31,000.00	26,000.00	26,000.00	35,000.00
New Transformation Projects/Ever	10,000.00	11,000.00	1,000.00		
MLK/Morang St	0.00	0.00			
Vietnamese Fellowship	0.00	0.00			
Far West Fellowship			7,000.00	18,700.00	25,000.00
NCD	45,000.00	49,500.00			
<b>Total NCD Expense</b>	<b>87,580.00</b>	<b>95,900.00</b>	<b>75,000.00</b>	<b>84,700.00</b>	<b>115,000.00</b>



## 2014 Presbytery Mission Celebration Planning & Visioning Expense Budget

	2010 Budget	2011 Budget	Modified 2012 Budget	2013 Budget	2014 Budget
Postage	0	0			
Printing	0	0			
Unallocated Budget	2251	4200	2000	1500	1500
<b>Total P&amp;V Expenses</b>	<b>2251</b>	<b>4,200.00</b>	<b>2,000.00</b>	<b>1,500.00</b>	<b>1,500.00</b>

2014 Presbytery Mission Celebration  
Multiculturalism Ministry Team Budget

	2010 Budget	2011 Budget	Modified 2012 Budget	2013 Budget	2014 Budget
Multiculturalism	5040	3158	5138	6300	9200.00

## 2014 Presbytery Mission Celebration Coordinating Cabinet Expense Budget

	2010 Budget	2011 Budget	Modified 2012 Budget	2013 Budget	2014 Budget
Gifts and Flowers	250	250	0	250	250
General Budget	100	100	100	100	100
Task Force Expense	0	0			
Caucus	800	800	800	250	250
Resource Material	150	150	89.55	350	350
Subscription	0	0			
Postage	250				
Printing	400				
General Assembly Expense	0	0	0		
Moderator/Vice Mod expense	700	700	200	1000	2000
Meeting Expense	300	300	350	300	
Communication Committee	0	0	971.45		1000
Multicultural Task Force	2000	2000			
Exec. Presbyter Search	0	0			
MLK Convocation	800	800			
Travel for Moderator					500
<b>Total Coordinating Cabinet Expenses</b>	<b>5750</b>	<b>5,100.00</b>	<b>2,511.00</b>	<b>2,250.00</b>	<b>4,450.00</b>

Paper D-3

**Presbytery of Detroit  
October 26, 2013  
Recommendation on Terms of Call**

A 1.0% increase of salary and a 2% increase in medical dues to the called presbytery staff with the following new terms of call:

The Rev. Dr. Allen D. Timm, Executive Presbyter

An increase in salary of \$ 801 (a 1 % increase in total of salary and housing)

\$32,916	Salary
48,035	Housing Allowance
1,000	Medical reimbursement
6,192	FICA allowance
20,275	Board of Pension Medical dues
9,697	Board of Pension dues
881	Board of Pensions Life and Disability Insurance dues
125	Workmen's Comp insurance dues
6,660	Reimbursement for travel expenses (at IRS rate)
4,000	Reimbursement for Professional Business Expenses
3,000	Reimbursement for Continuing Education
\$132,781	Total Compensation

The Rev. Edward H. Koster, J.D., Stated Clerk

A 1 % increase of salary (a 1 % increase in total of salary and housing) of \$765 and a 2% increase in medical dues to the called presbytery staff this is a half-time position the following terms of call

\$2,637	Salary
29,050	Housing Allowance
518	Medical reimbursement
2,424	FICA allowance
15,613	Board of Pensions medical dues
3,542	Board of Pensions pension dues
322	Board of Pension Life insurance and disability
125	Workmen's comp insurance
1,400	Reimbursement for travel expenses (at IRS rate)
1,400	Reimbursement for business expenses
1,000	Reimbursement for Continuing Education
\$58,031	Total Compensation

Richard Grant, Executive Director, Howell Nature and Conference Center

The following is the terms of call, for Richard Grant Executive of Howell Nature and Conference Center. The Presbytery pays 1/4 and Howell pays 3/4 of the package

An increase in salary of \$122.23, which is 1% of the presbytery portion of his salary and deferred compensation in his TOC and 2% increase on medical dues

Use of manse and utilities (valued at 1/3 total salary for pension dues)

\$49,380	Salary
6,000	Deferred Compensation
1,000	Medical reimbursement
4,236	FICA allowance
1,636	Board of Pension medical dues
7,764	Board of Pension Pensions dues
704	Board of Pension life insurance and disability dues
3,000	Travel reimbursement
1,500	Professional business reimbursement
3,000	Continuing Education reimbursement
78,220	Total Compensation
75,155	Grand Total including Howell Conference and Nature Center portion plus value of the manse
\$18,775	(salary of 56,380 x 1/3)
\$19,555	¼ Presbytery's portion

TOC2013

CHURCHES	Membership	DETAILED LIST OF ITEMS INCLUDED IN THE STANDARD CALL													
		BASIC COMPENSATION						BASIC BENEFITS				PROFESSIONAL EXPENSES			
		Cash Salary	Housing & Utility Allowance	Use of Manse	Medical Ded./Allow.	Flex. Benefits (Description)	Flex. Benefits (Amount)	Board of Pardon Dues	Social Security (SECA) Allow.	Auto/Travel Allowance	Cont. Education	Business Expenses	Other (Description)	Other (Amount)	
ALLEN PARK	1166														
DOUGLAS BLAIE	PASTOR	\$39,031	\$15,000	\$17,597	\$4,125	\$0		\$24,571	\$5,468	\$0	\$0	\$5,000			
MICHELLE JAMES	ASSOC	\$51,000			\$1,020			\$17,167	\$3,960	\$1,236	\$1,030	\$1,236			
ANN ARBOR CALVARY	35														
CHRISTINE TILER BOHN	PASTOR	\$23,000	\$22,400		\$908			\$15,282	\$3,543	\$1,600	\$2,000				
ANN ARBOR FIRST	1983														
FAIRFAX FAIR	PASTOR	\$50,000	\$73,989	\$0	\$0	Dental	\$303	\$40,876	\$9,478	\$2,000	\$3,500	\$4,000	Cell phone	\$1,250	
RENEE ROEDERER	DR. CAMPUS MIN	\$0	\$0		\$0		\$0	\$0	\$0	\$0	\$0	\$0			
MELISSA ANNE ROGERS	ASSOC	\$28,184	\$37,700		\$0		\$0	\$21,082	\$4,887	\$0	\$1,200	\$1,300	Cell phone	\$1,000	
ANN ARBOR NORTHSIDE	54														
BROOKE PICKRELL	PT PASTOR	\$16,125	\$15,850	\$0	\$714	Dental	\$1,446	\$12,237	\$2,075	\$0	\$773	\$880		\$0	
ANN ARBOR WESTMINSTER	383														
STEPHEN CARL	PASTOR	\$35,400	\$50,680	\$0	\$6,034		\$0	\$28,405	\$6,565	\$0	\$1,000	\$4,000			
CATHERINE KING	ASSOC	\$20,548	\$24,852	\$0	\$7,054			\$14,916	\$3,458	\$0	\$1,500	\$1,500			
AUBURN HILLS	61														
VACANT	PASTOR	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0			
BELLEVILLE	85														
GREGORY ZURAKOWSKI	PASTOR	\$19,326	\$19,325		\$773		\$0	\$13,010	\$3,018	\$1,100	\$750	\$750			
BERKLEY GREENFIELD	230														
PETER MOORE	PASTOR	\$8,400	\$38,400		\$7,500	Def. Comp.	\$7,500	\$20,016	\$643	\$0	\$0	\$0	Reimb. Acct.	\$18,000	
BRIMMINGHAM FIRST	970														
JOHN JUDSON	PASTOR	\$81,097	\$30,760	\$0	\$2,000	2012 Bonus	\$1,000	\$31,299	\$7,528		\$0	\$4,200		\$0	
AMY MORGAN	ASSOC	\$24,323	\$22,030	\$0	\$2,000			\$17,653	\$3,839	\$0	\$1,000	\$1,631		\$0	
BEVERLY HLS. NORTHBROOK	404														
MARJORIE WILHELM	PASTOR	\$35,785	\$23,000	\$0	\$5,000	Dental	\$677	\$21,108	\$4,893	\$2,500	\$2,000	\$0			
VACANT	ASSOC														
BUMFLO HILLS KIRK	2245														
NORMAN PRITCHARD	PASTOR	\$103,230	\$0	\$30,969	\$0	Dental	\$675	\$42,144		\$9,340	\$2,500		Med. Reimb.	\$2,438	
TROY BRYDON	ASSOC	\$40,000	\$25,000	\$0	\$2,400	Dental	\$1,446	\$21,450		\$1,243	\$1,800				
WILLIAM ADAMS III	ASSOC	\$30,650	\$26,000		\$0	Dental	\$675	\$18,694	\$0	\$1,398	\$1,600	\$0	Med. reimb.	\$2,400	
CAROL ANN TATE	ASSOC	\$45,000	\$30,000		\$0	Dental	\$675	\$24,750		\$1,399	\$5,600	\$0	Med. Reimb.	\$2,400	
BRIGHTON FIRST	764														
DANIEL MICHALEX	PASTOR	REPORT	NOT RECEIVED		\$0		\$0	\$0	\$0	\$0	\$0				
CANTON GENEVA	205														
BRYAN SMITH	PASTOR	\$30,280	\$38,140		\$4,200		\$0	\$22,909		\$850	\$3,500	\$800			
CLARKSTON SASHABAW	30														
LAURA SIAS-LEE	PT PASTOR	REPORT	NOT RECEIVED	\$0	\$0			\$0	\$0	\$0	\$0	\$0			
DEARBORN CHERRY HILL	281														
NEETA NICHOLS	INT. PASTOR	\$24,000	\$24,000		\$570	Annulity	\$9,000	\$18,810	\$4,380	\$1,200	\$2,158	\$0			
						Dental	\$331								

TOC2013

CHURCHES	SUMMARY OF ITEMS INCLUDED IN THE STANDARD CALL									
	OTHER ITEMS		SUB TOTALS				GRAND TOTAL (Package)	Change over 2012	Effective Date	GATE APPROVED BY/PRESBY
	Vacation	Sabbatic Leave (wks)	Basic Comp.	Change over 2012	Basic Benefits	Pro. Expenses				
ALLEN PARK										10/28/2013
DOUGLAS BLAIE	1 Month	1 Month	\$75,753	\$0	\$30,039	\$5,000	\$110,792	\$0	7/8/2013	10/28/2013
MICHELLE JAMES	4 Weeks	2 Weeks	\$52,020		\$21,147	\$3,602	\$76,669		2/1/2013	10/28/2013
ANN ARBOR CALVARY										
CHRISTINE TYLER BOHN	1 Month	25 Days	\$48,300	(\$1,020)	\$18,825	\$3,600	\$68,733	\$13	1/1/2013	10/28/2013
ANN ARBOR FIRST										
FAIRFAX FAIR	25 Days	14 Days	\$124,261	\$2,380	\$50,352	\$10,760	\$185,363	\$5,137	1/1/2013	10/28/2013
RENEE ROEDERER			\$0	\$0	\$0	\$0	\$0	\$0		
MELISSA ANNE ROGERS	20 Days	14 Days	\$83,884	\$14,380	\$25,989	\$3,500	\$93,353	\$18,828	1/1/2013	10/28/2013
ANN ARBOR NORTHSIDE										
BROOKE PICKRELL	4 Weeks	2 Weeks	\$34,135	\$457	\$14,312	\$1,653	\$50,100	\$1,507	8/21/2013	10/28/2013
ANN ARBOR WESTMINSTER										
STEPHEN CARL	4 Weeks	2 Weeks	\$82,114	\$712	\$34,990	\$5,000	\$132,104	\$0	7/1/2012	
CATHERINE KING	4 Weeks	2 Weeks	\$52,254	\$0	\$18,374	\$3,000	\$73,628	\$0	7/1/2012	
AUBURN HILLS										
VACANT			\$0		\$0	\$0	\$0			
BELLEVILLE										
GREGORY ZURAKOWSKI	20 Days	10 Days	\$38,424	\$0	\$18,028	\$2,600	\$59,050	\$580	2/15/2013	10/28/2013
BERKLEY GREENFIELD										
PETER MOORE	28 Days	14 Days	\$82,600	\$7,927	\$20,859	\$18,000	\$101,459	\$8,927	1/1/2013	10/28/2013
BIRMINGHAM FIRST										
JOHN JUDSON	24 Days	14 Days	\$84,847	\$2,684	\$38,827	\$4,200	\$137,874	\$5,515	1/1/2013	10/28/2013
AMY MORGAN	28 Days	14 Days	\$48,353	\$1,202	\$21,392	\$2,831	\$72,378	\$2,334	1/1/2013	10/28/2013
BEVERLY HILLS, NORTHBROOK										
MARJORIE WILHELM	30 Days	14 Days	\$88,642	\$715	\$26,001	\$4,500	\$100,143	\$480	1/1/2013	10/28/2013
VACANT			\$0		\$0	\$0	\$0			
BUMFLD HILLS KRK										
NORMAN PRITCHARD	30 days	10 Days	\$134,874	\$0	\$42,144	\$13,278	\$190,296	\$2,837	1/1/2013	10/28/2013
TROY BRYDON	4 Weeks	2 Weeks	\$68,848	\$0	\$21,450	\$3,043	\$93,339	\$0	3/1/2013	10/28/2013
WILLIAM ADAMS II	20 Days	10 Days	\$67,325	\$0	\$18,894	\$5,388	\$91,617	\$1,093	1/1/2013	10/28/2013
CAROL ANN TATE	4 Weeks	2 Weeks	\$75,675	\$0	\$24,750	\$8,399	\$109,824	\$1,231	1/1/2013	10/28/2013
BRIGHTON FIRST										
DANIEL MICHALEX			\$0	\$0	\$0	\$0	\$0	\$0		
CANTON GENEVA										
BRYAN SMITH	28 Days	14 Days	\$73,620	\$0	\$22,809	\$4,750	\$101,279	\$2,951	1/1/2013	10/28/2013
CLARKSTON SASHABAW										
LAURA GAC-LEE			\$0	\$0	\$0	\$0	\$0	\$0		
DEARBORN CHERRY HILL										
NEETA NICHOLS	5 Weeks	2 Weeks	\$57,901	\$0	\$23,170	\$3,358	\$84,427	\$0	8/1/2013	10/28/2013

TOC2013

CHURCHES	Membership	DETAILED LIST OF ITEMS INCLUDED IN THE STANDARD CALL												
		BASIC COMPENSATION						BASIC BENEFITS			PROFESSIONAL EXPENSES			
		Cash Salary	Housing & Utility Allowance	Use of Manse	Medical Ded/Allow.	Flex. Benefits (Description)	Flex. Benefits (Amount)	Board of Pension Dues	Social Security (SECA) Allow.	Auto/Travel Allowance	Cont. Education	Business Expenses	Other (Description)	Other (Amount)
DEARBORN FIRST	423													
DAVID BLEMK	PASTOR	REPORT	NOT RECEIVED	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MICHAEL HOFFMAN	PT CRE	\$24,000					\$0	\$0	\$0		\$0	\$0	\$0	\$0
VACANT	ASSOC	\$0	\$0		\$0			\$0	\$0	\$0	\$0	\$0	\$0	\$0
DEARBORN LITTLEFIELD	82													
FRANCES HAYES	PASTOR	\$32,078	\$25,832	\$0	\$1,782	Def. Comp.	\$1,200	\$18,374	\$4,402	\$1,500	\$1,000	\$800		\$0
DBN HGTS/ST ANDREWS	93													
JAMES GEAR	PASTOR	\$50,000	\$0		\$500		\$0	\$18,885	\$3,865	\$0	\$1,238	\$1,030		\$0
DETROIT BROADSTREET	79													
VACANT		\$0	\$0		\$0			\$0	\$0	\$0	\$0	\$0		\$0
DETROIT CALVARY	200													
KEVIN JOHNSON	PASTOR	\$48,777	\$8,000		\$1,020		\$0	\$18,743	\$4,343	\$0	\$0			\$0
DETROIT CALVIN EAST	105													
GORDON SEILER	PT CRE	N/A												
DETROIT FORT STREET	240													
SHARON MOOK	PASTOR	\$0	\$0	\$0	\$0	REPORT	NOT RECEIVE	\$0	\$0	\$0	\$0	\$0	\$0	\$0
DETROIT GRATIOT AVE.	50													
VACANT	PASTOR	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0		\$0
DETROIT HOPE	89													
VACANT		\$0	\$0	\$0	\$0			\$0	\$0	\$0	\$0	\$0		\$0
DETROIT JEFFERSON AVE	505													
PETER C. SMITH	PASTOR	\$0	\$0	\$0	\$0	REPORT	NOT RECEIVE	\$0	\$0	\$0	\$0	\$0	\$0	\$0
DETROIT ST. JOHN'S	155													
VACANT	PASTOR	\$0	\$0	\$0	\$0			\$0	\$0	\$0	\$0			\$0
DETROIT TRINITY	85													
RAPHAEL FRANCIS	PT STATED	\$22,740	\$0		\$0	Spouse med.	\$406	\$2,730	\$1,740	\$0	\$680	\$700		\$0
DETROIT TRUMBULL AVE	37													
VACANT	PASTOR	\$0	\$0		\$0		\$0	\$0	\$0	\$0	\$0	\$0		\$0
DETROIT WESTMINSTER	302													
MARY AUSTIN	PASTOR	\$20,000	\$30,000		\$0		\$0	\$16,500	\$3,825	\$0	\$0	\$4,000		\$0
FARMINGTON FIRST	462													
SUE ELLIS MELROSE	PASTOR	\$46,964	\$25,500		\$2,500	Dental	\$802	\$24,910	\$5,543	\$0	\$1,500	\$3,599		\$0
JAMES FALE	TRANS. ASSOC	\$36,500	\$24,000		\$1,000	Life Ins.	\$792	\$20,328	\$4,628	\$3,400	\$1,294			\$0
FERNDALE DRAYTON AVE	131													
J. SCOTT MILLER	PASTOR	\$40,710	\$21,609	\$0	\$1,134	Def. Comp.	\$6,000	\$22,575	\$5,233	\$3,500	\$1,300	\$0		\$0
FORT GRATIOT LAKE SHORE	109													
KELLY PITTMAN	PT INTERM	\$27,095	\$0		\$271		\$0	\$11,883	\$2,063	\$824	\$687	\$0		\$0

TOC2013

CHURCHES	SUMMARY OF ITEMS INCLUDED IN THE STANDARD CALL									
	OTHER ITEMS		SUB TOTALS				GRAND TOTAL (package)	Change over 2012	Effective Date	DATE APPROVED BY PRESBY
	Vacation	Sabbatic Leave (Wk)	Basic Comp.	Change over 2012	Basic Benefits	Pro. Expenses				
DEARBORN FIRST										
DAVID BLENN			\$0	\$0	\$0	\$0	\$0	\$0		
MICHAEL HOFFMAN	2 Weeks	2 Weeks	\$34,000	\$0	\$0	\$0	\$24,000	\$0	10/15/2012	10/28/2013
VACANT			\$0	\$0	\$0	\$0	\$0			
DEARBORN LITTLEFIELD										
FRANCES HAYES	28 Days	14 Days	\$61,672	\$1,710	\$23,666	\$3,300	\$80,639	\$2,743	1/1/2013	10/28/2013
DBN HGTS/ST ANDREWS										
JAMES GEAR	4 Weeks	2 Weeks	\$50,500	\$0	\$20,530	\$2,266	\$73,296	\$0	5/1/2013	10/28/2013
DETROIT BROADSTREET										
VACANT			\$0	\$0	\$0	\$0	\$0	\$0		
DETROIT CALVARY										
KEVIN JOHNSON	1 Month	14 Days	\$56,797	\$4,796	\$23,088	\$0	\$70,605	\$801	1/1/2013	10/28/2013
DETROIT CALVIN EAST										
GORDON SELER										
DETROIT FORT STREET										
SHARON MOOK			\$0	\$0	\$0	\$0	\$0	\$0		
DETROIT GRATIOT AVE.										
VACANT			\$0		\$0	\$0	\$0			
DETROIT HOPE										
VACANT			\$0		\$0	\$0	\$0			
DETROIT JEFFERSON AVE										
PETER C. SMITH			\$0	\$0	\$0	\$0	\$0	\$0		
DETROIT ST. JOHN'S										
VACANT			\$0	\$0	\$0	\$0	\$0	\$0		
DETROIT TRINITY										
RAPHAEL FRANCIS	2 Weeks	1 Week	\$23,146	\$0	\$4,470	\$1,280	\$28,896	\$0	9/1/2013	10/28/2013
DETROIT TRUMBULL AVE										
VACANT			\$0		\$0	\$0	\$0			
DETROIT WESTMINSTER										
MARY AUSTIN	5 Weeks	2 Weeks	\$50,000	\$0,354	\$20,325	\$4,000	\$74,325	\$12,325	3/5/2012	10/28/2013
FARMINGTON FIRST										
SUE ELLIS MELROSE	25 Days	10 Days	\$76,559	(\$371)	\$30,453	\$5,099	\$112,110	\$0	1/1/2013	10/28/2013
JAMES FALE	1 Month	2 Weeks	\$62,600	\$2,100	\$24,656	\$4,694	\$92,250	\$2,250	1/1/2013	10/28/2013
FERNDALE DRAYTON AVE										
J. SCOTT MILLER	28 days	14 Days	\$60,533	\$1,341	\$27,609	\$4,800	\$102,141	\$4,889	2/1/2013	10/28/2013
FORT GRATIOT LAKE SHORE										
KELLY PITTMAN	1 Month	2 Weeks	\$27,356	\$0	\$13,776	\$1,511	\$42,643	\$0	9/1/2013	10/28/2013



TOC2013

CHURCHES	Membership	DETAILED LIST OF ITEMS INCLUDED IN THE STANDARD CALL											
		BASIC COMPENSATION						BASIC BENEFITS			PROFESSIONAL EXPENSES		
		Cash Salary	Housing & Utility Allowance	Use of Manse	Federal Ded Allow	Flex. Benefits (Description)	Flex. Benefits (Amount)	Board of Pension Dues	Social Security (SECA) Allow	Auto/Travel Allowance	Cont. Education	Business Expenses	Other (Description)
GARDEN CITY	162												
HERSCHEL ELE	PASTOR	\$28,000	\$23,400		\$4,000		\$0	\$18,612	\$0	\$0	\$3,000	\$0	\$0
GROSSE ILE	519												
PHILIP REED	PASTOR	\$30,425	\$28,875	\$0	\$650	Def. Comp.	\$12,000	\$23,743	\$6,000	\$1,500	\$1,500	\$1,000	
VACANT	ASSOC	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0
GROSSE PTE MEMORIAL	1216												
PETER HENRY	PASTOR	\$64,615	\$60,001		\$2,408		\$0	\$41,263	\$8,858		\$2,122	\$6,684	
VACANT	ASSOCIATE	\$0	\$0		\$0		\$0	\$0	\$0	\$0	\$0	\$0	
GROSSE POINTE WOODS	279												
ROBERT AGNEW	TEMP SPLY	\$32,000	\$32,000	\$0	\$2,000	403b Dental	\$1,280 \$802	\$21,780	\$4,898	\$0	\$6,000	\$2,878	
VACANT	ASSOC.	\$0	\$0		\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0
HIGHLAND PARK / PARK UNITED	46												
VACANT	PASTOR	\$0	\$0		\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0
HOWELL FIRST	402												
HOWARD BOEHL	PASTOR	\$42,717	\$25,000		\$4,710	Def. Annuity	\$10,180	\$27,296		\$3,000	\$1,500	\$0	
LINCOLN PARK	125												
WILLIAM ZAMBON	INT. PASTOR	\$30,873	\$8,000	\$0	\$386		\$0	\$11,737	\$0	\$6,000	\$1,030	\$0	\$0
LIVONIA ROSEDALE GDNS	655												
STEVEN CLARK	PASTOR	\$40,401	\$33,000		\$2,488	Def. Annuity	\$4,600	\$25,806	\$6,616	\$1,500	\$2,200	\$500	\$0
KELLIE WHITLOCK	ASSOC	\$30,514	\$24,270		\$4,607	Def. Annuity Dental	\$1,440 \$363	\$18,544	\$4,421	\$3,000	\$1,030	\$1,236	
LIVONIA ST. PAUL'S	227												
PAUL STUNKEL	PASTOR	\$32,780	\$18,500		\$1,081	Def. Comp.	\$4,800	\$18,589	\$4,218	\$3,600	\$1,100	\$1,300	
LIVONIA ST. TIMOTHY	178												
JOEL PLINTINGAM	PASTOR	\$28,391	\$28,866		\$1,126	Dental	\$1,340	\$18,144	\$4,304	\$1,500	\$1,000	\$800	
MACOMB CHURCH/COVENANT	65												
JASON HUFF	PT PASTOR	\$10,000	\$22,485	\$0	\$812		\$0	\$13,200	\$2,550	\$0	\$650	\$1,000	
MILAN PEOPLES	124												
KELLY B. SHRIVER	PASTOR	\$25,000	\$5,000	\$15,000	\$900	Dental	\$723	\$15,088	\$3,498	\$1,200	\$1,030	\$1,230	\$0
MILFORD	463												
BRYANT M. ANDERSON	PASTOR	\$70,000	\$0	\$0	\$2,400	Dental	\$1,100	\$23,100	\$6,355	\$0	\$0	\$3,600	\$0
MT CLEMENS FIRST	395												
VACANT		\$0	\$0		\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0
NORTHVILLE FIRST	1101												
ROBERT ALLEN	PASTOR	\$65,000	\$40,000		\$1,950	Dental Suppl Death	\$616 \$1,359	\$31,350	\$7,267	\$0	\$1,030	\$1,236	\$0
EMMA L. OUELLETTE	ASSISTANT	\$32,000	\$18,000				\$0	\$16,422	\$3,825	\$0	\$1,500	\$1,500	\$0
NOVI FAITH COMMUNITY	329												
RICHARD J. HENDERSON	PASTOR	\$18,651	\$33,221		\$1,275	Def. Comp.	\$12,000	\$20,120	\$4,898	\$6,300	\$1,900	\$2,497	\$0
ORCHARD LK COMMUNITY	817												
PAUL THWAITE	PASTOR	\$51,678	\$24,500		\$1,623	Annuit 403(b) Recog Dental 403(b) Match	\$2,846 \$2,117 \$1,448 \$2,000	\$26,777	\$6,901	\$0	\$1,500	\$3,600	\$0
SARAH LINN	ASSOCIATE	\$30,000	\$16,000		\$520		\$0	\$16,006	\$3,619	\$2,000	\$1,500	\$600	\$0

TOC2013

CHURCHES	SUMMARY OF ITEMS INCLUDED IN THE STANDARD CALL										DATE APPROVED BY PRESBY
	OTHER ITEMS		SUB TOTALS				GRAND TOTAL (package)	Change over 2012	Effective Date		
	Vacation	Sabbatic Leave (wks)	Basic Comp.	Change over 2012	Basic Benefits	Pro. Expenses					
GARDEN CITY											
HERSCHEL ELE	00 Days	14 Days	\$56,400	(\$4,979)	\$18,612	\$3,000	\$78,012	(\$8,713)	1/1/2013	10/28/2013	
GROSSE ILE											
PHILIP REED	4 Weeks	2 Weeks	\$71,850	\$3,050	\$28,743	\$4,000	\$105,663	\$4,261	1/1/2013	10/28/2013	
VACANT			\$0	\$0	\$0	\$0	\$0	\$0			
GROSSE PTE MEMORIAL											
PETER HENRY	4 Weeks	2 Weeks	\$127,024	\$1,676	\$50,139	\$8,808	\$185,669	\$4,701	1/1/2013	10/28/2013	
VACANT			\$0	\$0	\$0	\$0	\$0	\$0			
GROSSE POINTE WOODS											
ROBERT AGNEW	5 Weeks	3 Weeks	\$68,082	\$0	\$28,676	\$8,879	\$103,637	\$0	1/1/2013	10/28/2013	
VACANT			\$0	\$0	\$0	\$0	\$0	\$0			
HIGHLAND PARK / PARK UNITED											
VACANT			\$0	\$0	\$0	\$0	\$0	\$0			
HOWELL FIRST											
HOWARD SOEHL	28 Days	21 Days	\$82,607	(\$108)	\$27,296	\$4,500	\$114,403	\$708	1/1/2013	10/28/2013	
LINCOLN PARK											
WILLIAM ZAMBON	4 Weeks	2 Weeks	\$37,259	\$0	\$11,737	\$7,030	\$56,026	\$0	10/1/2012	10/28/2013	
LIVONIA ROSEDALE GDNS											
STEVEN CLARK	28 Days	17 Days	\$81,501	\$1,935	\$31,422	\$4,200	\$117,123	\$2,783	1/1/2013	10/28/2013	
KELLIE WHITLOCK	30 Days	14 Days	\$81,224	\$8,144	\$23,985	\$5,268	\$90,455	\$11,828	1/1/2013	10/28/2013	
LIVONIA ST. PAUL'S											
PAUL STUNKEL	4 Weeks	2 Weeks	\$55,141	\$1,081	\$23,807	\$6,000	\$84,949	\$2,054	1/1/2013	10/28/2013	
LIVONIA ST. TIMOTHY											
JOEL PUNTINGAM	30 Days	14 Days	\$58,723	\$568	\$22,448	\$3,300	\$84,471	\$804	1/1/2013	10/28/2013	
MACOMB CHURCH COVENANT											
JASON HUFF	28 Days	14 Days	\$33,297	\$0	\$16,760	\$1,850	\$50,897	\$0	9/1/2013	10/28/2013	
MILAN PEOPLES											
KELLY B. SHRIVER	20 Days	10 Days	\$46,823	\$0	\$18,588	\$3,480	\$68,689	\$1,282	3/1/2013	10/28/2013	
MILFORD											
BRYANT M. ANDERSON	1 Month	2 Weeks	\$73,500	\$0	\$28,455	\$3,500	\$105,455	\$0	3/18/2013	10/28/2013	
MT CLEMENS FIRST											
VACANT			\$0	\$0	\$0	\$0	\$0	\$0			
VACANT			\$0	\$0	\$0	\$0	\$0	\$0			
NORTHVILLE FIRST											
ROBERT ALLEN	4 Weeks	2 Weeks	\$90,926	\$0	\$38,617	\$2,268	\$139,608	\$0	4/2/2013	10/28/2013	
EMMA L. OUELLETTE	1 Month	2 Weeks	\$50,000	\$0	\$20,247	\$3,000	\$73,247	\$0	10/16/2012	10/28/2013	
NOVI FAITH COMMUNITY											
RICHARD J. HENDERSON	35 Days	14 Days	\$65,145	\$644	\$25,008	\$10,697	\$100,948	\$997	1/1/2013	10/28/2013	
ORCHARD LK COMMUNITY											
PAUL THWATE	4 Weeks	2 Weeks	\$88,211	\$1,617	\$32,678	\$5,000	\$123,869	\$3,883	1/1/2013	10/28/2013	
SARAH LINN	4 Weeks	2 Weeks	\$48,520	\$0	\$18,524	\$4,000	\$70,044	\$0	8/1/2013	10/28/2013	

TOC2013

CHURCHES	Membership	DETAILED LIST OF ITEMS INCLUDED IN THE STANDARD CALL															
		BASIC COMPENSATION						BASIC BENEFITS		PROFESSIONAL EXPENSES							
		Cash Salary	Housing & Utility Allowance	Use of Manse	Medical Ded./Allow.	Flex. Benefits (Description)	Flex. Benefits (Amount)	Board of Pension Dues	Social Security (SECA) Allow.	Auto/Travel Allowance	Cont. Education	Business Expenses	Other (Description)	Other (Amount)			
PLYMOUTH FIRST	1121																
JAMES SKIMINS	PASTOR	\$62,178	\$38,000	\$0	\$3,331	Life Ins.	\$1,890	\$37,643	\$8,008		\$2,500	\$5,390					
						Def. Comp.	\$4,500										
EMILY CAMPBELL	ASSOC	REPORT	NOT RECEIVED	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0				
CHRISTOPHER THOMAS	ASSOC	\$38,304	\$18,600		\$1,600			\$17,318	\$3,993		\$1,030	\$1,566					
PONTIAC FIRST	168																
RICHARD GRIFFITH	INT PASTOR	\$54,300	\$0		\$0	Def. Comp.	\$6,556	\$0	\$4,658		\$0	\$0					
PONTIAC JOSLYN AVE	25																
VACANT	PASTOR	\$0	\$0		\$0			\$0	\$0	\$0	\$0						\$0
PORT HURON FIRST	422																
JASON PITTMAN	PASTOR	\$40,000	\$18,492		\$1,170		\$0	\$18,688	\$4,475	\$1,000	\$1,000	\$1,000					\$0
BREANNE RYAN	ASSOC	\$28,607	\$12,000	\$0	\$912			\$13,668	\$3,169	\$1,236	\$1,030	\$0					
REDFORD ST. JAMES	80																
PAUL BOSQUETTE	PASTOR	REPORT	NOT RECEIVED	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0					
ROCHESTER UNIVERSITY	650																
GEORGE PORTICE	PASTOR	REPORT	NOT RECEIVED	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
MARIANNE GRANO	ASSOC	REPORT	NOT RECEIVED	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0					
ROSEVILLE ERIN	143																
VACANT	PASTOR	\$0	\$0		\$0			\$0	\$0	\$0	\$0	\$0					
ROYAL OAK POINT OF VISION	3																
JOHN BERSDORF	PT STATED	\$19,800	\$0	\$0	\$500				\$0	\$700	\$0	\$0					
ROYAL OAK FIRST	804																
THOMAS RICE	PASTOR	\$42,684	\$31,328	\$0	\$1,220		\$0	\$24,685	\$5,678	\$2,000	\$1,000	\$1,000					\$0
VACANT	ASSOCIATE	\$0	\$0	\$0	\$0			\$0	\$0	\$0	\$0	\$0					
ROYAL OAK STARR	88																
KENNETH KAIBEL	PT INTERM	\$1,634	\$24,000		\$1,400	403b	\$8,800	\$0	\$0	IRS rate	\$1,200	\$600					\$0
ST CLAIR SHORES HERITAGE	77																
KENNETH BOLT	PASTOR	\$28,003	\$12,500		\$0			\$13,082	\$2,991	\$850	\$1,000	\$1,200					
ST CLAIR SHORES LAKE SHORE	492																
ADAM GORSCH	PASTOR	\$38,500	\$24,000		\$625	IRA Contrib	\$1,562	\$20,831	\$4,829	\$0	\$1,500	\$0	Prof. Exp				\$3,200
						Dental	\$437										
SALINE	283																
JENNIFER CLARK	INTERM	\$44,470	\$15,000		\$1,400	403b	\$3,468	\$20,087	\$4,650	\$2,000	\$0	\$1,600					
SHELBY ST THOMAS	434																
JAME KLINGER	PT CO-PASTOR	\$23,535	\$10,159	\$0	\$604	Def. Annuity	\$1,200	\$13,256	\$2,669	\$2,088	\$1,500	\$600					
JAMES PORTER	CO-PASTOR	\$37,990	\$22,438	\$0	\$1,231	Def. Annuity	\$2,400	\$21,577	\$4,808	\$2,775	\$1,800	\$1,000					
						Dental	\$1,327										
SOUTHFIELD NEW HOPE	89																
DAVID SHINN	PASTOR	REPORT	NOT RECEIVED	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0					
SOUTHFIELD KOREAN	781																
SEUNG WON YU	PASTOR	\$48,000	\$39,000	\$0	\$2,000	Dental	\$780	\$28,600	\$6,732	\$10,200	\$2,000	\$0					\$0
YO SUP SOHN	ASSOC	REPORT	NOT RECEIVED	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0					\$0
ESTHER LEE	ASSISTANT	\$28,000	\$28,000		\$1,000			\$17,775	\$3,978	\$4,800	\$1,500						
SOUTHFIELD COVENANT	117																
THOMAS JAMES	PASTOR	\$44,000	\$0	\$0	\$680		\$0	\$14,811	\$3,433	\$1,895	\$1,030	\$1,236					
SOUTH LYON	129																
MICHAEL HORLOCKER	PASTOR	REPORT	NOT RECEIVED	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0					
STERLING HOTS NEW LIFE	240																
DOYLL ANDREWS	PASTOR	REPORT	NOT RECEIVED	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0					

TOC2013

CHURCHES	SUMMARY OF ITEMS INCLUDED IN THE STANDARD CALL									
	OTHER ITEMS		SUB TOTALS				GRAND TOTAL		Effective Date	DATE APPROVED BY PRESBY
	Vacation	Sabbatic Leave (wks)	Basic Comp.	Change over 2012	Basic Benefits	Pro. Expenses	(package)	Change over 2012		
PLYMOUTH FIRST										
JAMES SKIMINS	8 Weeks	2 Weeks	\$109,899	\$2,747	\$45,051	\$7,990	\$163,440	\$5,927	1/1/2013	10/28/2013
EMILY CAMPBELL			\$0	\$0	\$0	\$0	\$0	\$0		
CHRISTOPHER THOMAS	20 Days	10 Days	\$53,694	\$694	\$21,308	\$2,616	\$77,819	\$1,321	1/1/2013	10/28/2013
PONTIAC FIRST										
RICHARD GRIFFITH	1 Month	2 Weeks	\$60,856	\$0	\$4,856	\$0	\$65,612	\$0	3/4/2013	10/28/2013
PONTIAC JOSLYN AVE										
VACANT			\$0		\$0	\$0	\$0	\$0		
PORT HURON FIRST										
JASON PITTMAN	28 Days	14 Days	\$58,682	\$1,456	\$24,163	\$3,000	\$88,025	\$2,620	1/1/2013	10/28/2013
BREANNE RYAN	28 Days	14 Days	\$41,419	\$1,210	\$18,837	\$2,266	\$60,522	\$1,905	1/1/2013	10/28/2013
REDFORD ST. JAMES										
PAUL BOSQUETTE			\$0	\$0	\$0	\$0	\$0	\$0		
ROCHESTER UNIVERSITY										
GEORGE PORTICE			\$0	\$0	\$0	\$0	\$0	\$0		
MARIANNE GRAND			\$0	\$0	\$0	\$0	\$0	\$0		
ROSEVILLE ERN										
VACANT			\$0	\$0	\$0	\$0	\$0	\$0		
ROYAL OAK POINT OF VISION										
JOHN BERSDORF	1 Month	2 Weeks	\$11,300		\$0	\$700	\$12,000		6/23/2013	10/28/2013
ROYAL OAK FIRST										
THOMAS RICE	20 Days	10 Days	\$75,410	\$0	\$30,561	\$4,000	\$109,971	\$377	1/1/2013	10/28/2013
VACANT			\$0	\$0	\$0	\$0	\$0	\$0		
ROYAL OAK STARR										
KENNETH KAIBEL	2 Weeks	1 Week	\$33,834	\$0	\$0	\$1,800	\$35,434	\$0	8/1/2013	10/28/2013
ST CLAIR SHORES HERITAGE										
KENNETH BOLT	42 Days	14 Days	\$38,103	\$0	\$16,083	\$3,050	\$58,236	\$482	1/1/2013	10/28/2013
ST CLAIR SHORES LAKE SHORE										
ADAM GORSCH	20 Days	10 Days	\$85,124	\$0	\$25,680	\$4,700	\$95,484	\$0	1/1/2013	10/28/2013
SALINE										
JENNIFER CLARK	1 Month	2 Weeks	\$84,339	\$0	\$24,637	\$3,600	\$92,475	\$0	6/24/2013	10/28/2013
GHELBY ST THOMAS										
JAME KLINGER	4 Weeks	2 Weeks	\$35,498	\$0	\$15,925	\$4,188	\$55,611	\$541	1/1/2013	10/28/2013
JAMES PORTER	4 Weeks	2 Weeks	\$65,386	\$0	\$26,383	\$5,576	\$97,344	\$888	1/1/2013	10/28/2013
SOUTHFIELD NEW HOPE										
DAVID SHINN			\$0	\$0	\$0	\$0	\$0	\$0		
SOUTHFIELD KOREAN										
BEUNG WON YU	30 Days	14 Days	\$90,780	\$450	\$35,332	\$12,200	\$138,312	\$40	1/1/2013	10/28/2013
YO SUP SOHN			\$0		\$0	\$0	\$0	\$0		
ESTHER LEE	4 Weeks	2 Weeks	\$53,000	\$0	\$21,753	\$8,300	\$81,053	\$0	8/27/2013	10/28/2013
SOUTHFIELD COVENANT										
THOMAS JAMES	4 Weeks	2 Weeks	\$44,680	\$0	\$18,244	\$3,961	\$67,065	\$0	4/21/2013	10/28/2013
SOUTH LYON										
MICHAEL HORLOCKER			\$0	\$0	\$0	\$0	\$0	\$0		
STERLING HTS NEW LIFE										
DOYLL ANDREWS			\$0	\$0	\$0	\$0	\$0	\$0		

TOC2013

CHURCHES	Membership	DETAILED LIST OF ITEMS INCLUDED IN THE STANDARD CALL												
		BASIC COMPENSATION						BASIC BENEFITS			PROFESSIONAL EXPENSES			
		Cash Salary	Housing & Utility Allowance	Use of Manse	Medical Ded./Allow.	Fir. Benefits (Description)	Fir. Benefits (Amount)	Board of Persion Dues	Social Security (SECA) Allow.	Auto/Travel Allowance	Cont. Education	Business Expenses	Other (Description)	Other (Amount)
TAYLOR SOUTHMINSTER	163													
KAREN STUNKEL	TEMP. SUPPLY	\$26,500	\$17,400	\$0	\$500	Def. Comp.	\$2,978	\$16,400	\$3,824	\$4,000	\$1,200	\$1,000		\$0
TROY FIRST	139													
LUDITH McMILLAN CHRISTENSEN	PASTOR	\$17,242	\$25,000		\$128	Def. Comp.	\$2,400	\$15,222	\$3,232	\$1,500	\$1,600	\$0		\$0
						Dental	\$871							
						Bonus	\$800							
TROY KOREAN FIRST	29													
SEUNG CHOI	PT PULPIT SUPPLY	REPORT	NOT RECEIVED		\$0			\$0	\$0	\$0	\$0	\$0		\$0
TROY NORTHMINSTER	139													
CHARLOTTE SOMMERS	PASTOR	\$31,342	\$28,560		\$600	Dental	\$360	\$18,866	\$4,629	\$0	\$1,500	\$2,400		
WALLED LAKE CROSSROADS	74													
JOHN PAVELKO	PASTOR	REPORT	NOT RECEIVED	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0		\$0
							\$0							
							\$0							
WARREN CELTIC CROSS	242													
MATTHEW MEANS	PASTOR	\$18,678	\$32,000	\$0	\$1,100	Def. Comp.	\$3,600	\$22,174	\$4,697	\$0	\$1,000	\$400		
							\$6,120							
WARREN FIRST	151													
EDMAN NICKEL	PASTOR	\$31,375	\$10,000	\$0	\$414	Dental	\$302	\$13,780	\$3,197	\$500	\$1,030	\$4,795		\$0
WATERFORD COMMUNITY	252													
THOMAS HARTLEY	PASTOR	\$25,310	\$25,200	\$0	\$0		\$2,138	\$17,374	\$3,884	\$0	\$0	\$3,000		
WESTLAND KIRKSAVOR	103													
NEIL D. COWLING	PASTOR	\$24,248	\$17,510	\$0	\$0	Life Ins.	\$418	\$13,363	\$3,184	\$6,000	\$360	\$0		
						Dental	\$802							
WHITE LAKE	166													
ISAAC CHUNG	PASTOR	\$25,000	\$18,500	\$0	\$870		\$0	\$14,642	\$3,328	\$2,000	\$1,055	\$1,370	Med Deduc	\$1,000
WYANDOTTE, FIRST	164													
ARTHUR OBERG	PASTOR	\$12,058	\$30,600	\$0	\$853	Dental	\$876	\$14,077	\$3,763	\$1,566	\$1,030	\$788	Cell phone	\$1,032
YPSILANTI FIRST	254													
KEITH GEISELMAN	PASTOR	\$15,000	\$27,000	\$0	\$9,000		\$0	\$14,920	\$3,213	\$0	\$1,368	\$5,500	Child care	\$8,000

TOC2013

CHURCHES	SUMMARY OF ITEMS INCLUDED IN THE STANDARD CALL										DATE APPROVED BY PRESBY
	OTHER ITEMS		SUB TOTALS				GRAND TOTAL (package)	Change over 2012	Effective Date		
	Vacation	Sabbatic Leave (Wks)	Basic Comp.	Change over 2012	Basic Benefits	Pro. Expenses					
<b>TAYLOR SOUTHMINSTER</b>											
KAREN STUNKEL	28 Days	2 Weeks	\$47,378	\$398	\$20,024	\$8,200	\$73,602	(\$654)	1/1/2013	10/28/2013	
<b>TROY FIRST</b>											
JUDITH MACLEAN CHRISTENSEN	35 Days	14 Days	\$48,542	\$1,342	\$18,454	\$3,100	\$68,068	\$2,433	5/15/2013	10/28/2013	
<b>TROY KOREAN FIRST</b>											
SEUNG CHOI			\$0	\$0	\$0	\$0	\$0	\$0			
<b>TROY NORTHMINSTER</b>											
CHARLOTTE SOMMERS	30 Days	14 Days	\$60,882	\$600	\$24,595	\$3,800	\$89,357	\$1,543	1/1/2013	10/28/2013	
<b>WALLED LAKE CROSSROADS</b>											
JOHN PAVELKO			\$0	\$0	\$0	\$0	\$0				
<b>WARREN CELTIC CROSS</b>											
MATTHEW MEANS	28 Days	14 Days	\$62,498	\$1,204	\$28,871	\$1,400	\$90,767	\$1,768	1/1/2013	10/28/2013	
<b>WARREN FIRST</b>											
EMMA NICKEL	20 Days	10 days	\$42,091	\$0	\$18,967	\$3,326	\$62,403	\$0	1/1/2013	10/28/2013	
<b>WATERFORD COMMUNITY</b>											
THOMAS HARTLEY	1 Month	2 weeks	\$52,648	\$0	\$21,238	\$3,000	\$78,886	\$395	1/1/2013	10/28/2013	
<b>WESTLAND KIRKGAVER</b>											
NEIL D. COWLING	30 Days		\$42,878	\$0	\$18,557	\$6,380	\$65,815	\$441	1/1/2013	10/28/2013	
<b>WHITE LAKE</b>											
ISAAC CHUNG	28 Days	14 Days	\$44,370	\$0	\$17,870	\$5,425	\$67,765	\$0	11/20/2012		
<b>WYANDOTTE FIRST</b>											
ARTHUR OBERG	28 Days	28 Days	\$44,388	\$0	\$17,340	\$4,426	\$66,154	\$200	1/1/2013	10/28/2013	
<b>YPSILANTL FIRST</b>											
KEITH GEISELMAN	35 Days	14 Days	\$51,000	\$0	\$18,133	\$14,028	\$84,019	\$0	1/1/2013	10/28/2013	

**COMMISSION REPORT  
ORDINATIONS AND INSTALLATIONS  
PRESBYTERY OF DETROIT**

The Commission to install Sarah B. Linn as Associate Pastor of the Orchard Lake Community Church, Presbyterian was convened with prayer by the moderator, Jean Loup, at 9:40 a.m. on Sunday, October 20, 2013, at the Orchard Lake Community Church, Presbyterian. The Commission members present were:

- The Rev. James Russell
- The Rev. Paul Thwaite
- Elder Rosy Latimore of the First Presbyterian Church, Birmingham
- Elder Harold Ellis of St. John's Presbyterian Church, Detroit

The Commission approved the seating of the following members as corresponding members:

- The Rev. William Tibert of Pueblo Presbytery

After approving the order of worship, the Commission proceeded to worship, where it installed Sarah B. Linn as Associate Pastor of the Orchard Lake Community Church, Presbyterian. In the course of the service, Sarah Linn affirmed the obligations of the questions laid out in W-4.4003. Upon conclusion of the worship service, the Commission and congregation were dismissed with prayer and benediction by Sarah Linn.

/s

Moderator Jean L. Loup

Date: October 21, 2013

**Stated Clerk  
The Synod of the Covenant**

minutes approved  
without exception  
May 6, 2014  
Daniel Burt