

Presbytery of Detroit

June 16, 2020

**REPORT OF THE COMMITTEE ON MINISTRY**

**Report on “Recommendations to the Presbytery of Detroit” from the  
Administrative Commission for First Presbyterian Church Ann Arbor, MI.**

**RECOMMENDATIONS TO THE PRESBYTERY**

THE COMMITTEE ON MINISTRY RECOMMENDS THAT PRESBYTERY:

***Calls/Contracts***

1. **By motion, approve** the part-time Commissioned Ruling Elder contract between **CRE Nancy Bass** and **Littlefield, Dearborn** effective August 18, 2020. Terms of Call: Salary-\$32,000, Medical (40% Bass & 60% Littlefield)-\$5,000, Professional expenses-\$1,300. Total compensation-\$38,300. Vacation-4 weeks including 4 Sundays; Study Leave-2 weeks including 2 Sundays. The church will pay for and allow time for the CRE to attend one of the Presbytery’s Pastors in Transition retreats.
2. **By motion, approve** the part-time Stated Supply Pastor contract between the **Rev. Daniel Heaton** and **Troy First** effective May 16, 2020-August 15, 2020. Terms of Call-Compensation-\$1,000 per month. Total compensation-\$3,000. The Session is encouraged to pay for and allow time for the Stated Supply Pastor to attend one of the Presbytery’s Pastors in Transition retreats.
3. **By motion, approve** the Temporary Supply Pastor contract between the **Rev. Teresa Peterson** and **Garden City** effective June 1, 2020. Terms of Call: Salary-\$28,840, Housing-\$20,600, Medical-\$13,335, Pension-\$5,867, 403B contribution-\$1,400, Death/Disability-\$533, Medical deductible-\$3,779, Dental-\$479, Vision-\$50, Study Allowance-\$1,000, Professional expenses-\$1,500. Total compensation-\$77,383. Vacation-one month including 4 Sundays; Study Leave-2 weeks. The church will pay for and allow time for the Temporary Supply Pastor to attend one of the Presbytery’s Pastors in Transition retreats.
4. **By motion, approve** the 4/5-time Temporary Supply Pastor contract between the **Rev. Ruthanne Herrington** and **Celtic Cross, Warren** effective July 1, 2020. Terms of Call: Salary and Housing-\$47,000, SECA-\$3,595.50, BOP-\$17,390, Professional expenses-\$3,000. Total compensation-\$70,985.50. Vacation-5 weeks including 5 Sundays; Study Leave-2 weeks including 2 Sundays. The church will pay for and allow time for the Temporary Supply Pastor to attend one of the Presbytery’s Pastors in Transition retreats.
5. **By motion, approve** the part-time Stated Supply Pastor contract between the **Rev. Susan d’Olive Mozena** and **Grosse Pointe Memorial** effective January 1, 2020. Terms of Call: Salary-\$14,927, Housing-\$12,000, Continuing Education-\$500, Professional expenses-\$500. Total compensation-\$27,927.

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6. **By motion, approve** the half-time Stated Supply Pastor contract between the **Rev. Michelle James** and **Covenant, Southfield** effective January 1, 2020. Terms of Call: Salary-\$30,000, BOP pension-\$3,300, Death/Disability-\$300, Social Security-\$2,295, Study allowance-\$500 Professional expenses-\$800. Total compensation-\$37,195. Vacation-4 weeks including 4 Sundays; Study Leave-2 weeks including 2 Sundays. The church will pay for and allow time for the Stated Supply Pastor to attend one of the Presbytery's Pastors in Transition retreats.
7. **By motion, approve** the part-time Parish Associate contract between the **Rev. Keith Provost** and **Kirk in the Hills, Bloomfield Hills** effective April 1, 2020. Terms of Call: Travel/Professional expenses-\$1000. Total compensation-\$1000. If an opportunity for study leave should arise, the Parish Associate will be allowed up to \$1250.
8. **By motion, approve** the part-time Temporary Supply Associate Pastor contract renewal between the **Rev. Linda Cochran** and **Orchard Lake Community** effective May 1, 2020. Terms of Call: Salary-\$9,010, Housing-\$35,000, RSP Salary deferral-\$2,400, Travel-\$900, Study Leave-\$600, RSP Match-\$1,200. Total compensation-\$49,110. Vacation-4 weeks including 4 Sundays; Study Leave-2 weeks including 2 Sundays. The church will pay for and allow time for the Temporary Supply Pastor to attend one of the Presbytery's Pastors in Transition retreats.
9. **By motion, approve** the Interim Pastor contract between the **Rev. James Faile** and **Northville First** effective July 1, 2020. Terms of Call: Salary-\$40,000, Housing-\$30,000, Self-employment contribution act reimbursement-\$5,355, BOP Medical-\$17,332, BOP Pensions-\$8,289, BOP Death/Disability-\$754, BOP Dependent Medical-\$1,130, Medical deductible-\$1,400, Study Allowance-\$1,000, Professional expenses-\$2,000. Total compensation-\$107,260. Vacation-4 weeks including 4 Sundays; Study Leave-2 weeks including 2 Sundays. The Church will pay for and allow time for the Interim Pastor to attend one of the Presbytery's Pastors in Transition retreats.

***Dissolutions***

1. **By motion, approve** the dissolution of the relationship between the **Rev. Marianne Grano** and **Starr, Royal Oak** effective March 19, 2020.
2. **By motion, approve** the dissolution of the relationship between the **Rev. Pamela Meilands** and **Royal Oak First** effective June 15, 2020.
3. **By motion, approve** the dissolution of the relationship between the **Rev. Paul Stunkel** and **St. Paul's, Livonia** effective June 30, 2020.
4. **By motion, approve** the dissolution of the relationship between the **Rev. Dr. John Pavelko** and **Crossroads, Walled Lake** effective June 30, 2020.

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***Commissions***

1. **By motion, approve** the Service of Ordination for **Jennifer Saperstein** on July 19, 2020 at 3:30 p.m. online by Zoom. She is called to the Temporary Supply Pastor position at **Northside, Ann Arbor**. Moderator: the Rev. Julie Delezenne. Teaching Elders: the Rev. Renee Roederer (Nones & Dones/Community Chaplaincy), the Rev. Dr. Robert Sheldon (University), the Rev. Andrew Frazier (Ann Arbor First). Ruling Elders: Susan Bryan (Northside, Ann Arbor), Mary Lloyd (Grosse Point Memorial), David Bunch (Geneva, Canton). Corresponding members: the Rev. Daniel Saperstein (Lake Huron Executive Presbyter), Elizabeth Saperstein (Lake Huron Ruling Elder at Countryside Trinity, Saginaw). Ordination is pending the successful completion of examination at the Presbytery meeting on June 16, 2020.

***Sabbaticals***

1. **By motion, approve** the request for Sabbatical Leave submitted by the **Rev. Sarah Godbehere** September 16-December 16, 2020 with an alternative of January 3-April 2, 2020 if current pandemic restrictions require it. This is with the already given approval of Grosse Pointe Memorial Church.

***Retirements***

1. **By motion, approve** the retirement of the **Rev. Paul Stunkel** and **granted** the status of Honorably Retired effective July 1, 2020.
2. **By motion, approve** the retirement of the **Rev. Dr. John Pavelko** and **granted** the status of Honorably Retired effective July 1, 2020.

***Information***

1. **By motion, COM approved** appointing the **Rev. Samuel An** as moderator of **Starr, Royal Oak**.
2. **By motion, COM approved** appointing the **Rev. Dr. Roxie Davis** as moderator of **Port Huron First**.
3. **By motion, COM approved** appointing the **Rev. Joanne Morgan** as moderator of **St. Paul's, Livonia**.
4. **By motion, COM approved** the position description for **Port Huron First**.
5. **By motion, COM approved** the transfer of credentials for the **Rev. Pamela Meilands** to the **Presbytery of Carlisle (Hershey, PA)**.
6. **By motion, COM approved** the request of **Royal Oak First** that the Associate Pastor position be closed effective June 14, 2020.
7. **By motion, COM approved** adding **Joshua Archey** to the Pulpit Supply list.
8. **By motion, COM approved** removing the **Rev. Blair Buckley** from the Pulpit Supply list.
9. **By motion, COM approved** removing the **Rev. Barbara Swartzel** from the Pulpit Supply list.

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10. **By motion, COM approved** removing the **Rev. Oghene'tega Swann** from the Pulpit Supply list.
11. **By motion, COM approved** granting \$1000 to the **Rev. Bethany Peerbolte** from the Clergy Coaching line item of the COM budget for the purpose of youth ministry coaching through the Youth Cartel.

**THE COMMITTEE ON MINISTRY REPORTS THE FOLLOWING ACTIONS TAKEN  
UNDER THE AUTHORITY THAT HAS BEEN GRANTED TO IT:**

*Calls/Contracts*

1. **By motion, COM approved** the part-time Parish Associate contract between the **Rev. Joanne Morgan** and **St. Paul's, Livonia** effective January 1, 2020. Total compensation-\$2000. The church will pay for and allow time for the Parish Associate to attend one of the Presbytery's Pastors in Transition retreats.
2. **By motion, COM approved** the part-time Stated Supply Pastor contract between the **Rev. Susan d'Olive Mozena** and **Grosse Pointe Memorial** effective January 1, 2020. Terms of Call: Salary-\$26,927, Professional Expenses-\$500, Continuing Education-\$500. Total compensation-\$27,927.
3. **By motion, COM approved** the Assistant Pastor contract between the **Rev. Dr. R. Edward Brandt** and **Kirk in the Hills, Bloomfield Hills** effective June 15, 2020. Terms of Call: Salary-\$40,188.11, Housing-\$75,000, Deferred Compensation (403b)-\$26,000, SECA-\$8,811.89. Total compensation-\$150,000. Vacation-4 weeks including 4 Sundays, Paid Continuing Education-2 weeks including 2 Sundays. The Assistant Pastor is eligible for an annual bonus based on certain goals and objectives.
4. **By motion, COM approved** the Interim Pastor contract between the **Rev. Robert Sheldon** and **University, Rochester Hills** effective March 19, 2020. Terms of Call: Salary-\$50,000, Housing-\$30,000, Value of the Manse-\$24,000, Self-Employment Contribution Act Reimbursement-\$7,956, BOP Medical-\$39,385, Study Allowance-\$1,000, Professional Expenses-\$6,000. Total Compensation-\$158,341. Vacation-4 weeks including 4 Sundays, Study Leave-2 weeks including 2 Sundays. The church will pay for and allow time for the Interim Pastor to attend one of the Presbytery's Pastors in Transition retreats.
5. **By motion, COM approved** the part-time Stated Supply Pastor contract between the **Rev. Barbara Swartzel** and **Hope, Detroit** effective January 1,
6. 2020. Terms of Call: Salary-\$6,990, Housing-\$3,000, Long-Term Care insurance-\$1,100, Business expenses-\$9,700. Total compensation-\$20,790. Vacation-4 weeks including 2 Sundays, Study Leave-2 weeks including 2 Sundays. The church will pay for and allow time for the part-time Stated Supply Pastor to attend one the Presbytery's Transitional Ministry Workshops if the pastor has not attended one within the past year.

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7. **By motion, COM approved** the Temporary Supply Pastor contract between the **Rev. Jasmine Smart and Fort Street, Detroit** effective May 17, 2020. Terms of Call: Salary-\$70,275, Housing-\$24,000, BOP Pensions-\$10,370.25, BOP Death/Disability-\$942.75, Social Security Offset-\$7,212, Study Allowance-\$2,500, Professional Expenses-\$2,500. Total compensation-\$117,800. Vacation-4 weeks including 4 Sundays; Study Leave-2 weeks including 2 Sundays. The church will pay for and allow time for the Temporary Supply Pastor to attend one the Presbytery's Pastors in Transition retreats.
8. **By motion, COM approved** the part-time Parish Associate contract between the **Rev. Marjorie Wilhelmi and Kirk in the Hills, Bloomfield Hills** effective March 1, 2020. Terms of Call: Salary-\$24,000. Vacation and Study Leave as negotiated with the Head of Staff.
9. **By motion, COM approved** the half-time Stated Supply Pastor contract between the **Rev. Oghene'tega Swann and St. John, Detroit** effective April 8, 2020. Terms of Call: Salary-\$30,000, BOP Medical-\$7,500, BOP Pensions-\$3,300, BOP Death/Disability-\$300.00, Social Security Reimbursement-\$2,295, Medical-\$472, Study Leave-\$3,000, Professional Expenses-\$4,350. Total compensation-\$51,689. Vacation-2 weeks including 2 Sundays; Study Leave-1 week including 1 Sunday. The church will pay for and allow time for the Stated Supply Pastor to attend one of the Presbytery's Pastors in Transition Seminars if she has not attended one in the past year.
10. **By motion, COM approved** the  $\frac{3}{4}$  time Temporary Supply Pastor contract between **Jennifer Saperstein and Northside, Ann Arbor** effective April 1, 2020. Terms of Call: Salary-\$2,667, Housing-\$33,333, Pension-\$3,960, Family Medical-\$11,000, Death & Disability-\$360, SECA-\$3,000, Mileage-\$1,080, Continuing Education-\$1,040, Books, etc.-\$500, Medical Reimbursement-\$695. Total compensation-\$57,635. Vacation-4 weeks including 4 Sundays; Study Leave-2 weeks including 2 Sundays. The church will pay for and allow time for the Temporary Supply Pastor to attend one of the Presbytery's Pastors in Transition retreats. Ms. Saperstein will need to be examined by CPM for Ordination.
11. **By motion, COM approved** the  $\frac{1}{4}$  time Stated Supply Pastor contract between the **Rev. William Davis and Lakeshore, Ft. Gratiot** effective April 1, 2020. Terms of Call: Housing-\$12,350, Flexible spending account-\$2,550, Professional expenses-\$400. Total compensation-\$15,300. Vacation-6 weeks including 6 Sundays; Study Leave-2 weeks including 2 Sundays. The church will pay for and allow time for the Stated Supply Pastor to attend one of the Presbytery's Pastors in Transition Seminars.
12. **By motion, COM approved** the part-time Temporary Supply, Associate Pastor for Christian Education contract between the **Rev. Diane Oswald and Lakeshore, Ft. Gratiot** effective April 1, 2020. Terms of Call: Salary-\$3,500. Total compensation-\$3,500. Vacation-4 weeks including 4 Sundays; Study Leave-2 weeks including 2 Sundays.

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13. **By motion, COM approved** the part-time Temporary Supply, Associate Pastor for Pastoral Visitation contract between the **Rev. Breanne Ryan** and Lakeshore, Ft. Gratiot effective April 1, 2020. Terms of Call: Salary-\$3,500. Total Compensation-\$3,500. Vacation-4 weeks including 4 Sundays; Study Leave-2 weeks including 2 Sundays.
14. **By motion, COM approved** the one year part-time contract between **CRE Joelly Chiangong** and **Park United, Highland Park** effective February 1, 2020. Terms of Call: For services of worship-\$150 each time, moderate Session and Congregation-\$100 each time, Pastoral calls or other duties-\$25 per hour plus mileage. The church will pay for and allow time for the CRE to attend one of the Presbytery's Pastors in Transition retreats.

***Dissolutions***

1. **By motion, COM approved** the dissolution of the pastoral relationship between the **Rev. Jason Pittman** and **Port Huron First** effective June 28, 2020.

***Information***

1. **By motion, COM approved** the MIF from **Calvary, Detroit**.
2. **By motion, COM approved** the MIF from **Kirk in the Hills, Bloomfield Hills** for Associate Pastor for Youth Formation.
3. **By motion, COM approved** the MIF from **Fort Street, Detroit**.
4. **By motion, approved CRE Caleb Jones** to serve Communion on Easter Sunday, 2020 at **Gratiot Avenue, Detroit**.
5. **By motion, COM approved** adding **CRE Linda Living-Hawley** (Lake Huron Presbytery) to the Pulpit Supply list.
6. **By motion, COM approved** permission for the **Rev. R. Edward Brandt** to labor within the bounds of the Presbytery of Detroit as Assistant Pastor at **Kirk in the Hills, Bloomfield Hills** pending the approval of National Capitol Presbytery to labor outside the bounds of that presbytery.
7. **By motion, COM approved** the request from **Gratiot Avenue, Detroit** to waive the limitations for elders and deacons.
8. **By motion, COM approved** the MIF for Northminster, Troy.
9. **By motion, COM approved** the MIF for Greenfield, Berkley.
10. **By motion, COM approved** adding the **Rev. Jasmine Smart** to the Pastoral Response Team.
11. **By motion, approved** that credentials for the **Rev. Oghene'tega Swann** be requested for transfer to the Presbytery of Detroit from the Beaver Butler Presbytery.
12. **By motion, COM approved** laboring outside the bounds of the presbytery for the **Rev. Jasmine Smart** on June 20, 2020 in Ashville, North Carolina.
13. **By motion, COM approved** the transfer of credentials for the **Rev. Jason Pittman** to the Northern Kansas Presbytery.